

THE CORPORATION OF THE TOWNSHIP OF CONMEE
BY-LAW NO. 1034

Being a By-law to provide for fees and charges for municipal services.

WHEREAS Chapter 25, section 390 of the Municipal Act, R.S.O. 2001, as amended, provides that the Council for a Township may pass by-laws imposing fees or charges on any class of persons, for services or activities provided or done by or on behalf of it and for all costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board.

NOW THEREFORE THE COUNCIL FOR THE TOWNSHIP OF CONMEE HEREBY ESTABLISHES THE FOLLOWING FEES:

1. Planning

Severance Application	\$500.00
Minor Variance Application	\$500.00
Zoning Amendment Application	\$500.00

2. Hall Rental

Main Hall	\$350.00
Kitchen for Catering	\$25.00 per hour
Kitchen for Minimum Use (coffee etc)	\$20.00
Hall Rentals - General	\$25.00 per hour/Minimum 3 hours (if no hall set-up is required, no Minimum hours will be charged – Hall used for children’s educational activities shall be charged at \$10.00 per hour if activities are during office hours – Hall used by a township committee member shall be charged \$15.00 per hour)
Funerals (Residents No Charge)	\$25.00 per hour/Minimum 3 hours
Tablecloths	\$10.00 each Round / Long
Replacement Tablecloths	\$30.00 each
Chair Coverings	\$2.50 each
Replacement Chair Covering	\$10.00 each
Booking Deposit	50% of Rental Fee – Non Refundable
Damage Deposit	\$200.00
Audio / Visual	\$10.00

3. Office

Photocopying	\$0.15 per page
Tax Certificates	\$20.00
Building Inspection Letters	\$30.00
NSF Fee	\$20.00
Document Research (1 st 15 min free)	\$20.00 per hour
Lottery Licences	3% of prize value
Newsletter Business Card (non-res)	\$10.00
Business Card (res.)	\$ 5.00
½ Page (non-res.)	\$20.00
½ Page (res.)	\$10.00
For Sale Type Ads	\$ 2.50 (Business Card Size)
Faxing	\$0.10 per page

4. Building Permits

Class	Description	Fee per Sq. Ft	Minimum Fee	Notes
1	New Construction & Additions - Human Habitation	.50	\$100.00	Fee assumes a construction value of \$125.00 per Sq. Ft.
2	New Construction & Additions – No Human Habitation	.20	\$50.00	Fee assumes a construction value of \$25.00 per Sq. Ft.
3	Relocation, Material Repairs & Renovations	.35	\$100.00	Commercial, Industrial & Institutional Uses
4	Minor Repairs, Alterations & Renovations			Total Fee \$50.00
5	Change of Use			Total Fee \$50.00
6	Demolition			Total Fee \$25.00
7	Conditional Permit			Total Fee \$100.00 plus applicable fee
8	Plumbing or Building Services			Total Fee \$100.00 plus applicable fee
9	Construction or Demolition Started Prior to Permit			Total Fee \$100.00
10	Transfer of Permit			Total Fee \$100.00

Additional Fees Where Applicable:

- Site & Foundation Inspection – Separate Class 1 permit may be required
- Plumbing Inspections - Separate Class 8 permit may be required
- Heating & Ventilation Inspections – Separate Class 8 permit may be required
- 12 month renewal - \$50.00
- Additional Required Inspections (remedy unsafe, compliance to order, etc.) \$100.00
- Additional Required Inspection fee will be paid before an inspection is completed

5. Cemetery

Lot Charge/per lot – Adult 5’X8’	\$625.00
Lot Charge/per lot – Child 5’X8’	\$625.00
Lot Charge/per lot – Veteran 5’X8’	\$625.00
Cremation Lot Charge/per lot 4’X4’	\$400.00
Open/Close Summer/per lot – Adult/Veteran	\$450.00
Open/Close Winter/per lot- Adult/Veteran	\$550.00
Open Close Summer/per lot – Child	\$400.00
Open/Close Cremation Lot/per lot	\$125.00
Open/Close for Lot with Vault/per lot Summer	\$550.00
Open/Close for Lot with Vault/per lot Winter	\$650.00
Use of Scattering Garden	\$100.00
Holidays/Weekends/After Hours	\$125.00
Additional	
(Hours are 9:00 am to 4:00 pm Monday through Friday)	

*Families are offered the option of opening and closing lots themselves, at their own expense and under the supervision of the Cemetery Caretaker.

Supervision of Family Open/Close	½ Regular Rate
Disinterment of Human Remains Summer	\$450.00
Disinterment of Human Remains Winter	\$550.00
Care and Maintenance Fund 5’X8’ Lot	\$250.00
Care and Maintenance Fund 4’X4’ Lot	\$160.00
Care and Maintenance Fund Scattering Ground	\$ 25.00
Flat Marker (less than 173 sq. Inches (1,116.13 sq. cm)	\$ 0.00
Flat Marker (more than 173 sq. inches (1,116.13 sq. cm)	\$ 50.00
Upright Marker (4’ X 4’ (1.22m X 1.22m) or less including base	\$100.00
Upright Marker More than 4’ X 4’ including base	\$200.00

No Care and Maintenance is charged for replacement of damaged markers, provided that the new marker is not larger in size. All lots shall have the right

to erect markers provided the above Care and Maintenance Fees are paid. Cremation lot markers shall be restricted to a flat, ground level marker (plaque). There are no markers allowed in the Scattering Garden.

Fee for Supervision of Marker Erected by Family \$125.00
(Base for Upright marker must be cement, a minimum of 3 inches greater than the upright portion of the marker and no less than 4 inches in height)

All cemetery lots will be allowed to inter 1 casket (with vault if applicable) and 4 cremated human remains (provided that the casket is interred first), or 5 cremated human remains (5'X8' lot). In the cremation portion of the Conmee Cemetery, there shall be 2 cremated human remains allowed on each 4'X4' lot.

Administrative Fee for transferring Interment Rights Certificate or Scattering Rights Certificate or for Replacement of lost Certificates \$ 50.00

6. Roads Department

Grading \$70.00/per hour
Snowplowing \$70.00/per hour
Township Trucks \$70.00/per hour
Minimum charge \$40.00
Culvert Installation \$300.00
(includes 1 load gravel and Machine Time)

7. Fire Department

MTO Callout \$350.00/1st hour
\$175.00/each additional ½ hour
(for each vehicle)

8. Landfill

Fridges \$10.00/tagged
\$65.00/untagged.

9. Council may amend or suspend any fee at their discretion in exceptional circumstances.

10. This By-law shall come into force and effect on the date of passing thereof.

11. All other Fees and Charges By-law shall be null and void.

Read a first and second time this 28th day of January, 2014.

Read a third time and finally passed this 28th day of January, 2014.

THE CORPORATION OF THE
TOWNSHIP OF CONMEE

Mayor

Clerk