

MINUTES – REGULAR MEETING
January 13, 2015

PRESENT: Mayor Kevin Holland
Councillor Grant Arnold
Councillor Robert MacMaster
Councillor S. Maxwell
Councillor Cathy Woodbeck

ALSO PRESENT: Laura Bruni, Treasurer, Ken Malinoski, Road Superintendent
ABSENT:

1. **CALL TO ORDER**

Mayor Holland called the meeting to order at 6:30 pm.

2. **ADOPTION OF THE AGENDA**

Resolution No. 2015- 01

Moved by Councillor MacMaster
Seconded by Councillor Maxwell

THAT the Meeting Agenda be adopted as amended
CARRIED.

The Agenda was amended by the addition of 9.9 – Planning Issue

3. **DECLARATION OF PECUNIARY INTEREST**

Mayor Holland declared an interest in 7.2 – Disbursement List No. 1AA
2015

4. **DEPUTATIONS AND PETITIONS**

There were no depositions or petitions for Council's consideration.

5. **ADOPTION OF MINUTES**

5.1 **Resolution No. 2015 - 02**

Moved by Councillor Woodbeck
Seconded by Councillor MacMaster

THAT the Minutes of the Regular Meeting of Council held on December 22,
2014 be approved as circulated.
CARRIED.

6. **REPORTS FROM MUNICIPAL OFFICERS**

- 6.1 Road Superintendent's Report - Filed
- Landfill Reports – not at this meeting
 - Generator Report – Council noted that the fuel supplier should be asked to fill the generator.
- 6.2 Fire Chief's Report – not at this meeting
- 6.3 Clerk's Report – filed
- 6.4 Treasurer's Report - filed
- 6.5 Councillor Reports

Mayor Holland reported on his activities since the last meeting including a skatepark meeting, foodbank meeting, a meeting with Forme Architecture,

an upcoming meeting with Minister McMeekin, an upcoming meeting on January 15 regarding a proposal for the area landfills, an upcoming meeting on January 21st for the LRMC, and an upcoming meeting with the Thunder Bay Police.

Councillor MacMaster advised that he would be attending a Health and Safety meeting on January 14th and an upcoming Health Unit meeting.

Councillor Arnold will also be attending the Health and Safety meeting. And will be giving a summary of his attendance at the Forum North conference.

Councillor Woodbeck advised that the Thunder Bay District Municipal League conference will be held February 27th and 28th. The NOMA spring conference will be held on April 27th to the 29th. Councillor Woodbeck also noted the upcoming Skatepark movie night, and outlined several other events that will be held throughout 2015 as fundraisers.

7. DISBURSEMENT LIST

7.1 Disbursement List No 1A 2015

Resolution No. 2015 - 03

Moved by Councillor Woodbeck
Seconded by Councillor Arnold

THAT the accounts in the amount of \$84,631.01 as per Disbursement List No. 1A 2015 be approved for payment.

CARRIED.

7.2 Disbursement List No. 1AA 2015

Resolution No. 2015 – 04

Moved by Councillor Woodbeck
Seconded by Councillor Maxwell

THAT the Accounts in the amount of \$263.04 as per Disbursement List No. 1AA 2015 be approved for payment.

CARRIED.

Mayor Holland declared a conflict and left the room.

8. UNFINISHED BUSINESS

8.1 Policy #16 – Criminal Records Check, Policy #51 – Hiring Policy and Policy #7 – Hiring Policy for Relatives of Current Employees, Volunteers or Council Members

Resolution No. 2015 – 05

Moved by Councillor Maxwell
Seconded by Councillor Arnold

THAT Council adopts the amended Policy No. 16, being a Policy to establish the procedure for handling Criminal Records Searches;

AND THAT Council adopts the amended Policy No. 51, being a Policy to establish the Hiring Policy;

AND THAT Council adopts the amended Policy No. 7, being a Policy to establish the Hiring Policy for Relatives of current employees, Volunteers or Council members.

CARRIED.

8.2 By-law No. 1063 – 2015 Tax Ratios

Resolution No. 2015 – 06

Moved by Councillor Maxwell
Seconded by Councillor MacMaster

THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1063 being a by-law to establish the Tax Ratios for 2015.

CARRIED.

8.3 By-law No. 1064 – Deputy Mayor

Resolution No. 2015 – 07

Moved by Councillor Woodbeck
Seconded by Councillor MacMaster

THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1064 being a by-law to establish the rotation for the position of Deputy-Mayor for the current term of Council.

CARRIED.

8.4 By-law No. 1065 – Appoint CBO

Resolution No. 2015 – 08

Moved by Councillor Maxwell
Seconded by Councillor Woodbeck

THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1065 being a by-law to appoint the Chief Building Official and establish the terms of employment.

CARRIED.

8.5 Policy No. 36 – Mileage Remuneration

Resolution No. 2015 – 09

Moved by Councillor MacMaster
Seconded by Councillor Arnold

THAT Council adopts the amended Policy No. 36 being a Policy to establish the mileage remuneration.

CARRIED.

8.6 Admin. Report #2015 – 01 – Policy #21 – Election Signs

Resolution No. 2015 – 10

Moved by Councillor MacMaster
Seconded by Councillor Maxwell

THAT Council adopts the amended Policy No. 21 being a Policy regarding the erection of Election Signs.

CARRIED.

8.7 Admin. Report #2015 – 02 – Landfill Water Quality Monitoring

Resolution No. 2015 – 11

Moved by Councillor MacMaster
Seconded by Councillor Arnold

THAT the Landfill Water Quality Monitoring Tender be awarded to True Grit in the amount of \$17,628.00 including applicable taxes.

CARRIED.

9. NEW BUSINESS

9.1 Policy No. 5 – Use of Corporate Credit Cards

Resolution No. 2015 – 12

Moved by Councillor MacMaster
Seconded by Councillor Arnold

THAT Council adopts Policy No. 51 being a Policy respecting the Use of Corporate Credit Cards.

CARRIED.

9.2 Policy No. 50 – Procedure re Request for Reduction in Taxes

Resolution No. 2015 – 13

Moved by Councillor Woodbeck
Seconded by Councillor Maxwell

THAT Council adopts Policy No. 50 being a Policy to establish the procedure for a Request for Reduction in Taxes under Section 357(1)(d.1) of the Municipal Act, 2001 (Sickness and Extreme Poverty).

CARRIED.

9.3 Policy No. 53 – Accessibility

Resolution No. 2015 – 14

Moved by Councillor Arnold
Seconded by Councillor MacMaster

THAT Council adopts Policy No. 53 being a Policy to establish the Accessibility Policy.

CARRIED.

9.4 Policy No. 52 – Property Tax Billing and Collection

Resolution No. 2015 – 15

Moved by Councillor Maxwell
Seconded by Councillor Woodbeck

THAT Council adopts Policy No. 52 being a Policy to establish the procedure for Property Tax Billing and Collection.

CARRIED.

9.5 OPP Quarterly Report – filed

9.6 OGRA/ROMA Conference

Resolution No. 2015 – 16

Moved by Councillor Woodbeck
Seconded by Councillor Maxwell

THAT the following persons be approved to attend the OGRA/ROMA conference to be held in Toronto on February 22nd to 25th, 2015.

Mayor Holland
CAO/Clerk Maxwell

CARRIED.

9.7 Request for Membership – FCM

Resolution No. 2015 – 17

Moved by Councillor MacMaster
Seconded by Councillor Arnold

THAT the Council for the Township of Conmee approves the 2015 – 2016 membership of the Township in the Federation of Canadian Municipalities in the amount of \$206.73 as per the Invoice #EM-40748.

DEFEATED.

9.8 Hymers Fall Fair Ad

Resolution No. 2015 – 18

Moved by Councillor Maxwell
Seconded by Councillor Woodbeck

THAT the Council for the Township of Conmee approves of a ¼ page ad in the Hymers Fall Fair Prize Book in the amount of \$50.00.

CARRIED.

Resolution No. 2015 – 19

Moved by Councillor MacMaster
Seconded by Councillor Maxwell

THAT we extend this meeting past 9:30 pm.

CARRIED.

9.9 Planning Issue

The Clerk advised Council that a planning issue regarding the frontage on a lot was brought to her attention. Council advised that the lot owner must survey the property in question before any action could be taken.

CLOSED SESSION TO DISCUSS MATTERS REGARDING AN IDENTIFIABLE INDIVIDUAL INCLUDING TOWNSHIP EMPLOYEES AND THE SECURITY OF TOWNSHIP PROPERTY

Resolution No. 2015 – 20

Moved by Councillor Woodbeck
Seconded by Councillor Arnold

THAT we do now adjourn to a Closed Session to discuss matters regarding an identifiable individual and the security of Township property at 9:50 pm.

CARRIED.

Council discussed the future of the Library Board, including information on actions taken and not taken by members of the Board and volunteers.

Resolution No. 2015 – 21

Moved by **Councillor Maxwell**
Seconded by **Councillor Arnold**

THAT we do now adjourn the Closed Session and return to the Open Meeting at 10:40 pm.

CARRIED.

The Clerk was directed to proceed as discussed in the Closed Session.

Resolution No. 2015 – 22

Moved by **Councillor Maxwell**
Seconded by **Councillor MacMaster**

THAT the Mayor's position be removed as a de facto seat on the Conmee Library Board.

CARRIED.

10. CORRESPONDENCE

- 10.1 AMO Watch File
- 10.2 Stewardship Ontario re 2015 Payments

11. ADJOURNMENT

Resolution No. 2015 -23

Moved by **Councillor Maxwell**
Seconded by **Councillor Woodbeck**

THAT we do now adjourn this meeting at 10:50 pm.

CARRIED.

Mayor

Clerk