

MINUTES – REGULAR MEETING  
January 27, 2015

**PRESENT:** Mayor Kevin Holland  
Councillor Robert MacMaster  
Councillor S. Maxwell  
Councillor Cathy Woodbeck

**ALSO PRESENT:** Laura Bruni, Treasurer

**ABSENT:** Councillor Grant Arnold

1. **CALL TO ORDER**

Mayor Holland called the meeting to order at 6:30 pm.

2. **ADOPTION OF THE AGENDA**

**Resolution No. 2015- 25**

**Moved by** Councillor Woodbeck  
**Seconded by** Councillor MacMaster

**THAT** the Meeting Agenda be adopted as prepared.  
**CARRIED.**

3. **DECLARATION OF PECUNIARY INTEREST**

Mayor Holland declared an interest in item 7.2 Disbursement List and in item 9.10 – Appoint to Social Committee

4. **DEPUTATIONS AND PETITIONS**

There were no deputations or petitions for Council's approval.

5. **ADOPTION OF MINUTES**

5.1 **Resolution No. 2015 - 26**

**Moved by** Councillor MacMaster  
**Seconded by** Councillor Woodbeck

**THAT** the Minutes of the Regular Meeting of Council held on January 13, 2015 be approved as circulated.  
**CARRIED.**

5.2 **Resolution No. 2015 – 27**

**Moved by** Councillor Woodbeck  
**Seconded by** Councillor MacMaster

**THAT** the Minutes of the Closed Meeting of Council held on January 13, 2015 be approved as circulated.  
**CARRIED.**

6. **REPORTS FROM MUNICIPAL OFFICERS**

6.1 Road Superintendent's Report – filed

Council would like to ensure that maintenance reports are being kept on repairs to the equipment to track trends and help determine when replacement is more cost effective than continuous repairs.

- Landfill Reports – not at this meeting
- Generator Report – filed

Council questioned whether there was any inspections or reports required after a power outage. The Clerk will consult with Public Works on the matter.

6.2 Fire Chief's Report – not at this meeting

6.3 Clerk's Report – filed  
- Clerk's Report on Election Accessibility

**Resolution No. 2015 – 28**

**Moved by                   Councillor Woodbeck**  
**Seconded by            Councillor MacMaster**

**THAT** the Council for the Township of Conmee receives the Clerk's Report on Election Accessibility.

**CARRIED.**

6.4 Treasurer Report

The Treasurer reported that she had obtained a better price for the Asset Management Software.

**Resolution No. 2015 – 29**

**Moved by                   Councillor Maxwell**  
**Seconded by            Councillor MacMaster**

**THAT** the Treasurer be authorized to purchase City Wide Software Solutions Tangible Assets Module (TA), Capital Planning & Analysis Module (CPA) and the GIS Module for \$18,980.00 plus HST.

**CARRIED.**

**Resolution No. 2015 – 30**

**Moved by                   Councillor Woodbeck**  
**Seconded by            Councillor Maxwell**

**THAT** the Treasurer be authorized to attend the Asset Management Training to be held in Markham on March 24<sup>th</sup> and 25<sup>th</sup>, 2015.

**CARRIED.**

6.5 Councillor Reports

Mayor Holland reported on his activities since the last meeting, including a meeting with the staff to develop the corporate structure, a meeting with the Kakabeka Food Bank, a meeting with Minister McMeekin, a meeting with Forme Architecture, attending an Innovation Awards presentation and a meeting with the unofficial members of the Social Committee.

Councillor MacMaster presented a report on the inaugural meeting of the Board of Health. A copy of his report is on file.

Councillor Maxwell reported on her attendance at the Social Committee meeting.

6.6 Other Board and Agency Reports – not at this meeting

**7. DISBURSEMENT LIST**

Disbursement List No 1B 2015

**Resolution No. 2015 -31**

**Moved by                   Councillor MacMaster**  
**Seconded by               Councillor Woodbeck**

**THAT** the accounts in the amount of \$ 18,102.38 as per Disbursement List No. 1B 2015 be approved for payment.

**CARRIED.**

Disbursement List No. 1BB 2015

**Resolution No. 2015 – 32**

**Moved by                   Councillor Woodbeck**  
**Seconded by               Councillor MacMaster**

**THAT** the Accounts in the amount of \$504.04 as per Disbursement List No. 1BB 2015 be approved for payment.

**CARRIED.**

Mayor Holland declared a conflict and left the room.

**8. UNFINISHED BUSINESS**

8.1 By-law No. 1067 – Appoint By-law Officer and Dog Catcher

**Resolution No. 2015 – 33**

**Moved by                   Councillor Maxwell**  
**Seconded by               Councillor Woodbeck**

**THAT** the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1067 being a by-law to appoint a By-law Enforcement Officer and Dog Catcher.

**CARRIED.**

8.2 Conmee Social Committee – Terms of Reference

**Resolution No. 2015 – 34**

**Moved by                   Councillor Woodbeck**  
**Seconded by               Councillor Maxwell**

**THAT** Council accepts the Conmee Social Committee Terms of Reference.

**CARRIED.**

8.3 By-law No. 1068 – Council Procedures

**Resolution No. 2015 – 35**

**Moved by                   Councillor Maxwell**  
**Seconded by               Councillor MacMaster**

**THAT** the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1068, being a by-law to amend the procedures of Council.

**CARRIED.**

8.4 Transport Canada Safety Mark – deferred

8.5 Resolution re Pay Pal Account

**Resolution No. 2015 – 36**

**Moved by                   Councillor Woodbeck**  
**Seconded by               Councillor Maxwell**

**THAT** the Treasurer be authorized to set up a Business Pay Pal account for the municipality.

**CARRIED.**

**9.    NEW BUSINESS**

9.1 Resolution Re Luau Event

**Resolution No. 2015 – 37**

**Moved by                   Councillor MacMaster**  
**Seconded by               Councillor Woodbeck**

**THAT** the Luau event to be held on March 7, 2015 is of municipal significance to the Township of Conmee.

**CARRIED.**

9.2 Municipal League Conference

**Resolution No. 2015 – 38**

**Moved by                   Councillor Woodbeck**  
**Seconded by               Councillor Maxwell**

**THAT** the following persons be approved to attend the Thunder Bay District Municipal League Meeting to be held on February 27<sup>th</sup> and 28<sup>th</sup> at the Prince Arthur Hotel:

Councillor Maxwell  
Councillor Woodbeck  
Mayor Holland  
Clerk Maxwell

**CARRIED.**

9.3 Treasurer Attendance at Planning Conference – Tabled

9.4 Admin. Report #2015 – 04 – Orion Eco Solutions – deferred

9.5 Engineering Proposals re Bridge Inspections

**Resolution No. 2015 – 39**

**Moved by                   Councillor MacMaster**  
**Seconded by               Councillor Maxwell**

**THAT** the Bridge Inspection Proposal from JML Engineering be accepted (copy attached).

**CARRIED.**

9.6 Cancellation of February 24<sup>th</sup> Council Meeting

**Resolution No. 2015 – 40**

**Moved by                   Councillor MacMaster**  
**Seconded by               Councillor Woodbeck**

**THAT** the Regular Meeting of Council scheduled for February 24<sup>th</sup>, 2015 be cancelled.

**CARRIED.**

9.7 Review of By-law No. 1066 re Council Remuneration – deferred

9.8 Letter to Tbaytel re Internet Service

Council reviewed the draft letter to Tbaytel regarding internet service in Conmee Township and directed the Clerk to send the letter.

9.9 By-law No. 1069 – Appoint to Skatepark Committee

**Resolution No. 2015 – 41**

**Moved by                   Councillor Woodbeck**  
**Seconded by               Councillor Maxwell**

**THAT** the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1069 being a by-law to appoint members to the Conmee Skatepark Committee.

**CARRIED.**

9.10 By-law No. 1070 – Appoint to Social Committee

**Resolution No. 2015 – 42**

**Moved by                   Councillor MacMaster**  
**Seconded by               Councillor Woodbeck**

**THAT** the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1070 being a by-law to appoint members to the Conmee Social Committee

**CARRIED.**

Mayor Holland declared a conflict and left the room.

**10.    CORRESPONDENCE**

- 10.1 Thunder Bay OPP – January Newsletter
- 10.2 CUPW – Support to Save Canada Post
- 10.3 Letter of Introduction – Fire Protection Advisor
- 10.4 AMO Watch File

**11.    ADJOURNMENT**

**Resolution No. 2015 - 43**

**Moved by                   Councillor Woodbeck**  
**Seconded by               Councillor Maxwell**

**THAT** we do now adjourn this meeting at 9:37 pm.

**CARRIED.**

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Mayor

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Clerk