

MINUTES – REGULAR MEETING
April 12, 2016

PRESENT: Mayor Kevin Holland
Councillor Grant Arnold
Councillor Sheila. Maxwell
Councillor Cathy Woodbeck

ALSO PRESENT: David Halvorsen, Amy Halvorsen, Ratepayers

ABSENT: Councillor Robert MacMaster

1. **CALL TO ORDER**

Mayor Holland called the meeting to order at 5:30 pm.

2. **ADOPTION OF THE AGENDA**

Resolution No. 2016- 68

Moved by Councillor Arnold
Seconded by Councillor Maxwell

THAT the Meeting Agenda be adopted as amended.
CARRIED.

The Agenda was amended by adding that Council would be discussing a matter related to the security of the municipal property to the Closed Session.

3. **DECLARATION OF PECUNIARY INTEREST**

Mayor Holland declared a pecuniary interest in items no 7.2, 7.3 and 8.7.

4. **DEPUTATIONS AND PETITIONS**

4.1 David Halvorson – Request to Build Garage/Storage Prior to Dwelling

Mr. Halvorson attended the Council meeting to request permission to build a garage as an accessory use prior to establishing the main use on his new property. Mr. Halvorsen advised that he wanted to build the garage to house construction materials prior to starting the dwelling next year.

Mayor Holland explained that he would be required to enter into an agreement prohibiting the building from being used as a dwelling.

Mayor Holland thanked Mr. Halvorsen for attending the meeting.

5. **ADOPTION OF MINUTES**

5.1 **Resolution No. 2016 - 69**

Moved by Councillor Maxwell
Seconded by Councillor Arnold

THAT the Minutes of the Regular Meeting of Council held on March 22, 2016 be adopted as circulated .
CARRIED.

5.2 **Resolution No. 2016 – 70**

Moved by **Councillor Maxwell**
Seconded by **Councillor Woodbeck**

THAT the Minutes of the Special Meeting of Council held on April 4, 2016 be approved as circulated.

CARRIED.

5.3 **Resolution No. 2016 – 71**

Moved by **Councillor Woodbeck**
Seconded by **Councillor Maxwell**

THAT the Minutes of the Closed Meeting of Council held on April 4, 2016 be approved as circulated.

CARRIED.

6. **REPORTS FROM MUNICIPAL OFFICERS**

6.1 Road Superintendent's Report - filed

- Landfill Reports – not at this meeting
- Generator Report – not at this meeting
- Tank Level Report – not at this meeting

6.2 Fire Chief's Report – not at this meeting

6.3 Clerk's Report – filed

- Report on Attendance at Planning Workshop - filed

6.4 Treasurer's Report – not at this meeting

6.5 Councillor Reports

Mayor Holland reported on his activities since the last meeting including a Cross-border emergency planning meeting in Neebing, the Comedy Night show, Planning Board meeting, two Food Bank meetings and was present when the Municipal Complex addition tenders were opened. Mayor Holland also reported that the first mediation meeting was up-coming and that the market study report for the Rydholm development has been received and supports the need for senior's and social housing in the rural areas. Mayor Holland also attended the special meeting to discuss employee contracts and a special meeting to discuss the Official Plan.

Mayor Holland also reported that Gillies did not wish to co-sponsor a lunch at the Thunder Bay District Municipal League meeting to be held in Oliver Paipoonge this fall, and that O'Connor did not wish to form a joint Police Services Board. Council agreed that Conmee would sponsor the lunch and that the Clerk was to research the steps for forming our own Police Services Board.

Councillor Arnold reported on his attendance at the LRCA meeting and advised that he is on the hiring committee for a new CAO of the LRCA as Mervi Henttonen is retiring this year.

Councillor Woodbeck reported on her attendance at the Easter Brunch and a Thunder Bay District Municipal League Meeting. The League is looking for ideas for commemorative items for their 100th anniversary. Councillor Woodbeck noted she attended a meeting of the new Employment Planning Council.

Councillor Maxwell reported on her attendance at the Easter Brunch, the Comedy Night, the contract meeting and an Official Plan Meeting.

The Clerk noted on behalf of Councillor MacMaster that there had been significant activity in the area by the MTO. It was noted that it appeared they were doing a vehicle count which could relate either to the new planned 4 lane highway, or City Council's proposal to re-route truck traffic. It may also relate to the planned replacement of a major culvert at the intersection of Highway 11/17 and Mokomon Road.

6.6 Other Board and Agency Reports

- Minutes – Rural Cupboard Food Bank – March 2, 2016 – filed
- Minutes – LRCA – February 24, 2016 - filed

7. **DISBURSEMENT LIST**

7.1 Disbursement List No 04A 2016

Resolution No. 2016 - 72

Moved by Councillor Arnold
Seconded by Councillor Maxwell

THAT the accounts in the amount of \$40,853.96 as per Disbursement List No.04A 2016 be approved for payment.

CARRIED.

7.2 Disbursement List No. 04AA 2016

Resolution No. 2016 – 73

Moved by Councillor Woodbeck
Seconded by Councillor Arnold

THAT the Accounts in the amount of \$114.82 as per Disbursement List No. 04AA 2016 be approved for payment.

CARRIED.

Mayor Holland declared a conflict and left the room.

7.2 Payroll Disbursement

Resolution No. 2016 – 74

Moved by Councillor Woodbeck
Seconded by Councillor Maxwell

THAT the Payroll in the amount of \$4,407.69 as per Disbursement List No. 04AAA 2016 Payroll be approved for payment.

CARRIED.

Mayor Holland declared a conflict and left the room.

8. **UNFINISHED BUSINESS**

8.1 Building Addition – Report/Recommendation from Chief Building Official

Resolution No. 2016 – 75

Moved by Councillor Arnold
Seconded by Councillor Maxwell

THAT the Council for the Township of Conmee accepts the recommendation from Gordon Cuthbertson, P. Eng. and awards the tender for the Conmee Township Municipal Complex Addition to RML Contracting in the amount of \$282,174.00 plus HST;

AND THAT a 20% contingency fee be added to the tender amount.

CARRIED.

8.2 Notes to the Meeting of the CCN Committee

Resolution No. 2016 – 76

Moved by **Councillor Woodbeck**
Seconded by **Councillor Maxwell**

THAT the Council for the Township of Conmee adopts the following vision statement for the Conmee Community Network (CCN):

The Conmee Community Network (CCN) is a community focused initiative to provide a modern and evolving service to the Residents of Conmee Township encompassing High Speed WiFi access to the internet and its vast information resources and full equipped, Public Access Computers (PAC) for broad spectrum resident use.

DEFEATED

Council felt that this vision statement was premature and that the use of the space should be monitored to determine the value of moving forward with further development.

8.3 By-law No. 1095 – Waste Management By-law

Resolution No. 2016 – 77

Moved by **Councillor Arnold**
Seconded by **Councillor Maxwell**

THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1095 being a by-law to regulate the disposal of waste in the Township of Conmee.

CARRIED.

8.4 By-law No. 1096 – Employment – CAO/Clerk

Resolution No. 2016 – 78

Moved by **Councillor Maxwell**
Seconded by **Councillor Woodbeck**

THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1096 being a By-law to authorize an Agreement between the Corporation of the Township of Conmee and Patricia Maxwell.

CARRIED.

8.5 By-law No. 1097 – Employment – Treasurer

Resolution No. 2016 – 79

Moved by **Councillor Arnold**
Seconded by **Councillor Woodbeck**

THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1097 being a By-law to authorize an Agreement between the Corporation of the Township of Conmee and Laura Bruni.

CARRIED.

8.6 By-law No. 1098 – Employment – Deputy-Treasurer

Resolution No. 2016 – 80

Moved by Councillor Woodbeck
Seconded by Councillor Arnold

THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1098 being a by-law to authorize an Agreement between the Corporation of the Township of Conmee and Lynda Lex.

CARRIED.

8.7 By-law No. 1099 – Employment – Facilities Manager

Resolution No. 2016 – 81

Moved by Councillor Maxwell
Seconded by Councillor Arnold

THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1099 being a By-law to authorize an Agreement between the Corporation of the Township of Conmee and Lori Holland.

CARRIED.

Mayor Holland declared a conflict and left the room.

8.8 By-law No. 1100 – Employment – Assistant Facilities Manager 1

Resolution No. 2016 – 82

Moved by Councillor Arnold
Seconded by Councillor Maxwell

THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1100 being a By-law to authorize an Agreement between the Corporation of the Township of Conmee and Chris Holland.

CARRIED.

8.9 By-law No. 1101 – Employment – Assistant Facilities Manager 2

Resolution No. 2016 – 83

Moved by Councillor Arnold
Seconded by Councillor Maxwell

THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1100 being a By-law to authorize an Agreement between the Corporation of the Township of Conmee and Jen Godin.

CARRIED.

9. NEW BUSINESS

9.1 Consent Application No. 1B/16/16 – Enders

Resolution No. 2016 – 84

Moved by Councillor Woodbeck
Seconded by Councillor Maxwell

THAT the Council for the Township of Conmee has identified no concerns with the application for Consent to Sever No. 1B/16/16 as submitted by Nicholas Enders.

CARRIED.

9.2 Bill 181 – Changes to Municipal Elections Act – filed

9.3 Public Information Centre – Lakehead Forest Operations – filed

CLOSED SESSION TO DISCUSS PERSONNEL ISSUES AND SECURITY OF MUNICIPAL PROPERTY

Resolution No. 2016 – 85

Moved by Councillor Maxwell
Seconded by Councillor Arnold

THAT we adjourn this Meeting to a Closed Session to discuss:

- a) The security of the property of the municipality or board;
- b) Labour relations or employee negotiations

At 8:41 pm.

CARRIED.

Council discussed a lease agreement and a WSIB claim.

Resolution No. 2016 – 86

Moved by Councillor Woodbeck
Seconded by Councillor Maxwell

THAT we adjourn this Closed Session and return to the Open Meeting at 9:05 pm.

CARRIED.

Resolution No. 2016 – 87

Moved by Councillor Arnold
Seconded by Councillor Maxwell

THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to a Lease Agreement with the Rural Cupboard Food Bank;

AND THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to an Agreement to pay Interest with the Rural Cupboard Food Bank.

CARRIED.

10. CORRESPONDENCE

10.1 Thank you from deLint Family for Flowers

10.2 Follow-up Letter from Ernie Hardeman re OGRA/ROMA Meeting

11. **ADJOURNMENT**

Resolution No. 2016 - 88

Moved by Councillor Maxwell
Seconded by Councillor Woodbeck

THAT we do now adjourn this meeting at 9:08 pm.
CARRIED.

Mayor

Clerk