

MINUTES – REGULAR MEETING  
January 12, 2016

**PRESENT:** Mayor Kevin Holland  
Councillor Robert MacMaster  
Councillor Sheila Maxwell  
Councillor Cathy Woodbeck

**ALSO PRESENT:** Ben Gunsinger, Ratepayer, Shannon Campbell, Ratepayer,  
Jim Graham OPP, John Reppard, OPP, Laura Bruni, Treasurer

**ABSENT:** Councillor Grant Arnold

1. **CALL TO ORDER**

Mayor Holland called the meeting to order at 6:30 pm.

2. **ADOPTION OF THE AGENDA**

**Resolution No. 2016- 01**

**Moved by** Councillor Woodbeck

**Seconded by** Councillor Maxwell

**THAT** the Meeting Agenda be adopted as prepared.

**CARRIED.**

3. **DECLARATION OF PECUNIARY INTEREST**

Mayor Holland declared an interest in Item 7.3 Disbursement List No. 1A Payroll

4. **DEPUTATIONS AND PETITIONS**

4.1 Tycon Construction (Mr. Shannon Campbell)

Mr. Campbell attended Council to discuss moving forward with a re-zoning of his property on Mokomon Road to allow an extractive use. Mr. Campbell advised that he has applied to MNR for the Aggregate License. Mayor Holland outlined the steps to be taken to apply for the Zoning Amendment.

Council also discussed the issue of Mokomon Road not being suitable in its present condition for gravel trucks. There was some confusion on the amount of material and number of trucks that would be using the road. Mr. Campbell advised that as he was a small company he expected to remove approximately 10,000 tonnes per year. Council noted that Mokomon Road will require significant upgrades at the expense of the property owner prior to any haul starting.

Mayor Holland thanked Mr. Campbell for attending.

4.2 Ben Gunsinger

Mr. Gunsinger attended the Council meeting to ask for Council's support to sever a piece of property to adjoin in title to allow access to his property from Wolfe Road. Council noted that Wolfe Road is not maintained and therefore no building permit would be issued for his lot. Mr. Gunsinger advised that he wanted the property for recreation purposes only and would not be seeking a building permit. Council advised that should a building permit be applied for in the future, the road would have to be improved at

the property owner's expense. A condition that this restriction be noted on title may become a part of any decision to allow the severance.

Mayor Holland thanked Mr. Gunsinger for attending and advised him to proceed with the application for Consent to Sever.

#### 4.3 Jim Graham, OPP, John Reppard, OPP

Council invited representatives from the OPP to discuss several issues affecting the residents of the Township of Conmee, including the new OPP billing model. Council expressed concerns over the accuracy of the calls for service which will form part of the cost of OPP service. Mayor Holland advised that since the calls for service is the only part of the new billing model that the Township could control it was important that Council be confident that we were being charged for occurrences within the Township only. Previous errors had brought that confidence into question. Council was informed that the process has been refined to avoid problems in the future.

Council also expressed concerns over some reports that the OPP are not responding to calls for assistance and that calls for assistance that are refused are not being documented. Council was assured that this issue has also been addressed and rectified.

Council also had some questions regarding Section 5 and Section 10 policing. Section 10 policing means entering into a contract but provides some additional services. Section 10 does require that a Policing Board be established but this could be a joint board with other Townships that also enter into a Section 10 contract.

Mayor Holland thanked the OPP representatives for attending the meeting.

### 5. ADOPTION OF MINUTES

#### 5.1 Resolution No. 2016 - 02

**Moved by**                    **Councillor MacMaster**  
**Seconded by**            **Councillor Woodbeck**

**THAT** the Minutes of the Special Meeting of Council held on November 23, 2015 be adopted as circulated.

**CARRIED.**

#### 5.2 Resolution No. 2016 – 03

**Moved by**                    **Councillor Woodbeck**  
**Seconded by**            **Councillor MacMaster**

**THAT** the Minutes of the Public Meeting held on December 8, 2015 be approved as circulated.

**CARRIED.**

#### 5.3 Resolution No. 2016 – 04

**Moved by**                    **Councillor Maxwell**  
**Seconded by**            **Councillor MacMaster**

**THAT** the Minutes of the Regular Meeting held on December 8, 2015 be approved as circulated.

**CARRIED.**

5.4 **Resolution No. 2016 – 05**

**Moved by** Councillor Woodbeck  
**Seconded by** Councillor MacMaster

**THAT** the Minutes of the Closed Meeting held on December 8, 2015 be approved as circulated.

**CARRIED.**

6. **REPORTS FROM MUNICIPAL OFFICERS**

6.1 Road Superintendent's Report – not at this meeting

- Landfill Reports – not at this meeting
- Generator Report – not at this meeting
- Tank Level Report – not at this meeting

6.2 Fire Chief's Report – not at this meeting

6.3 Clerk's Report - filed

6.4 Treasurer's Report

**Resolution No. 2016 – 06**

**Moved by** Councillor Maxwell  
**Seconded by** Councillor Woodbeck

**THAT** any 2015 surplus be paid into the Operating Reserve.

**CARRIED.**

**Resolution No. 2016 – 07**

**Moved by** Councillor MacMaster  
**Seconded by** Councillor Maxwell

**THAT** Council approve an increase in the Consolidated Reserve Fund in the amount of \$102.01 to reflect the closing balance of \$70,428.70;

**AND THAT** Council approve the decrease of \$102.01 in the Capital Asset Reserve Fund account to reflect a closing balance of \$580.99;

**AND FURTHER THAT** Council approve these changes for the year ending December 31<sup>st</sup>, 2015.

**CARRIED.**

6.5 Councillor Reports

Mayor Holland reported his activities since the last meeting including a meeting with the Food Bank building committee, a meeting regarding the DSSAB mediation, an upcoming meeting regarding the Rydholm development and a meeting with the Minister of Finance regarding the Provincial budget.

Councillor MacMaster reported on the CCN dedication ceremony and an upcoming Board of Health meeting. Councillor MacMaster also spoke about protecting the computers with a program that will return the computer to a set state once it is turned off.

Councillor Woodbeck noted that she will also be attending the Finance meeting and that she was at the CCN launch, Terry Baxter's appreciation and the Spencer Hari fundraiser.

Councillor Maxwell advised that the toddler group has started. The Social Committee put on a successful luncheon for the Terry Baxter appreciation day. The fridge and grill need to be repaired in the kitchen.

#### 6.6 Other Board and Agency Reports

- Minutes – Rural Food Cupboard – December 2, 2015 - filed
- Minutes – Board of Health – November 18, 2015 - filed
- Minutes – DSSAB – November 18, 2015 - filed
- Minutes – DSSAB – Closed – November 18, 2015 - filed
- Minutes – Poultry Producers - filed

### 7. **DISBURSEMENT LIST (Note Number errors to Match Agenda)**

#### 7.2 Disbursement List No. 01A 2016

##### **Resolution No. 2016 – 08**

**Moved by**                    **Councillor Maxwell**  
**Seconded by**            **Councillor Woodbeck**

**THAT** the Accounts in the amount of \$82,666.99 as per Disbursement List No. 1A 2016 be approved for payment.

**CARRIED.**

#### 7.3 Disbursement List No. 01A Payroll 2016

##### **Resolution No. 2016 – 09**

**Moved by**                    **Councillor Woodbeck**  
**Seconded by**            **Councillor MacMaster**

**THAT** the Account in the amount of \$32,870.08 as per Disbursement List No. 1A Payroll 2016 be approved for payment.

**CARRIED.**

Mayor Holland declared a conflict and left the room.

### 8. **UNFINISHED BUSINESS**

#### 8.1 By-law No. 1082 – Township of O'Connor Boundary Road Agreement – Admin. Report #2016 – 01

Council discussed inserting a paragraph to open the agreement for discussion in the event of future development on the portion of road that is not maintained in the future.

##### **Resolution No. 2016 – 10**

**Moved by**                    **Councillor Woodbeck**  
**Seconded by**            **Councillor Maxwell**

**THAT** the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1082, being a by-law to enter into a Boundary Road Agreement (as amended) with O'Connor Township for the Maintenance of Fleming Road.

**CARRIED.**

#### 8.2 Rydholm Development Market Survey Costs

Council discussed the cost of the Rydholm Market Survey and why the survey was required.

### 8.3 Community Complex Addition

#### **Resolution No. 2016 – 11**

**Moved by**                    **Councillor Woodbeck**  
**Seconded by**                **Councillor Maxwell**

**THAT** the Mayor be authorized to direct Form Architecture to supply construction documents for the Conmee Community Centre expansion;

**AND THAT** the construction documents be used to request tenders;

**AND THAT** the successful tender amount be used to apply for a loan in order to proceed with the actual construction in the 2016 building season.

**CARRIED.**

### 8.4 CCN – Protection of Public Access Computers and CCN

Councillor MacMaster discussed purchasing a computer program that would reset the computers back to an original state once they have been turned off. This would protect the computers from people making changes to the operating system. Council will discuss this further at budget time.

### 8.5 Letter from DSSAB re Non-payment of Levy

Council discussed the letter from DSSAB and noted that the levy will be paid into an escrow account.

### 8.6 Resolution re Payment of DSSAB Levy into Escrow

#### **Resolution No. 2016 – 12**

**Moved by**                    **Councillor Maxwell**  
**Seconded by**                **Councillor MacMaster**

**WHEREAS** the Ministry of Community and Social Services offered mediation in February of 2014, in an effort to resolve differences between the Thunder Bay District Social Services Administration Board and the municipalities that make up “Area One” of that Social Services Administration Board;

**AND WHEREAS** almost two years have passed during which time the Area One Municipalities’ attempts to bring the mediation to fruition have not met with success;

**AND WHEREAS** the Area One Municipalities wish to demonstrate to the Ministry of Community and Social Services as well as to the Thunder Bay District Social Services Administration Board that they can no longer afford to let their concerns remain unanswered;

**NOW THEREFORE BE IT RESOLVED THAT** the monthly payments of the levies ordinarily made to the Thunder Bay District Social Services Administration Board will, commencing in January 2016, be paid instead to an escrow agent;

**AND THAT** the escrow agent and the Municipalities making up Area One of the Thunder Bay District Social Services Administration Board will enter into an escrow agreement which will dictate the terms and conditions of the release of the money paid into the escrow account;

**AND THAT** the Mayor and Clerk be authorized to affix their signatures to any Escrow Agreement that is developed in co-operation with the other member Municipalities in Area One.

**CARRIED.**

**9. NEW BUSINESS**

9.1 By-law No. 1089 – Tax Ratios

**Resolution No. 2016 – 12**

**Moved by                      Councillor Maxwell**  
**Seconded by                Councillor Woodbeck**

**THAT** the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1089 being a by-law to establish the tax ratios for 2016.

**CARRIED.**

9.2 Landfill Monitoring Report

Council requested more information on SPO2 which is showing as destroyed.

9.3 Landfill Life Expectancy Report

The landfill life expectancy report shows a useful life remaining of only 4 years. Council has applied for an increase in the volume allowed in the site.

9.4 EMO Quarterly Newsletter – filed

9.5 Request from MTO re Concerns with Closure of Unused Highway

Council did not identify any concerns regarding the letter from MTO. The part of the previous Highway 11/17 corridor to be closed is on private property.

9.6 Lakehead Conservation Foundation Dinner – filed

9.7 By-law No. 1090 – Fees and Charges

**Resolution No. 2016 – 13**

**Moved by                      Councillor MacMaster**  
**Seconded by                Councillor Woodbeck**

**THAT** the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1090 being a by-law to establish the Fees and Charges.

**CARRIED.**

**10. CORRESPONDENCE**

- 10.1 TBDSSAB Expression of Interest re Affordable Housing Investment
- 10.2 OMB Hearing re Eardman Cancellation
- 10.3 TB District Municipal League Fall Conference – Oliver Paipoonge Oct 28<sup>th</sup> and 29<sup>th</sup>, 2016
- 10.4 OMLET – Ombudsman Open Meeting Report
- 10.5 AMO Communications
- 10.6 AMO Communications

11. **ADJOURNMENT**

**Resolution No. 2016 - 14**

**Moved by                   Councillor Maxwell**  
**Seconded by           Councillor MacMaster**

**THAT** we do now adjourn this meeting at 11:12 pm.  
**CARRIED.**

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Mayor

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Clerk