

MINUTES – REGULAR MEETING
December 13, 2016

PRESENT: Mayor Kevin Holland
Councillor Grant Arnold
Councillor Robert MacMaster
Councillor Sheila Maxwell

ALSO PRESENT: Laura Bruni, Treasurer, Len Arps, Public Works Manager, Mr. Alan Scott

ABSENT: Councillor Cathy Woodbeck

1. **CALL TO ORDER**

Mayor Holland called the meeting to order at 6:00 pm.

2. **ADOPTION OF THE AGENDA**

Resolution No. 2016-262

Moved by Councillor MacMaster

Seconded by Councillor Arnold

THAT the Meeting Agenda be adopted as amended.

CARRIED.

The Agenda was amended by the addition of 9.5 – AMO Support Resolution, 9.6 – Borrowing By-law and moving the Closed Session to after item 6.1 Public Works Managers report so that Mr. Arps would be in attendance.

3. **DECLARATION OF PECUNIARY INTEREST**

Mayor Holland declared a conflict with item 7.2 Disbursement List No.12AA 2016.

4. **DEPUTATIONS AND PETITIONS**

- 4.1 Mr. Alan Scott attended the meeting to request permission to cut the trees on a portion of the landfill property. He noted he was cutting the crown property abutting the landfill and wanted to move across the border to take the few trees that are there. Council noted that the lot had been cut in the past before the Township took ownership and that some trees had been left in a wet area. Council requested that staff contact the Lakehead Region Conservation Authority to see if there would be a problem with cutting in that area. Mayor Holland thanked Mr. Scott for attending.

5. **ADOPTION OF MINUTES**

5.1 **Resolution No. 2016 - 263**

Moved by Councillor Maxwell

Seconded by Councillor MacMaster

THAT the Minutes of the Regular Meeting of Council held on November 22, 2016 be adopted as amended.

CARRIED.

The Minutes were amended by changing the wording of the second paragraph of the Public Works Manager's Report to show that fuel in the

generator was “used” not “missing” after the power outage. The Public Works Manager’s report was also amendment to show that although Mr. Arps reported that the manual door openers were unavailable during the power outage and there was no power operate the fuel pump, the employees managed to get the doors open and to manually operate the fuel pump. Council also requested that Mr. Arps look into the cost of having these items powered by a generator.

5.2 **Resolution No. 2016 - 264**

Moved by Councillor Arnold
Seconded by Councillor MacMaster

THAT the Minutes of the Closed Meeting of Council held on November 22, 2016 be adopted as circulated.

CARRIED.

6. **REPORTS FROM MUNICIPAL OFFICERS**

6.1 Public Works Manager’s Report

Council thanked Mr. Arps for the Public Works Department’s efforts during the last snow storm. Council recognized that there was no frozen road bed so the road could not be scraped bare.

Councillor MacMaster questioned on how well the tungsten teeth on the scarifier were working. Mr. Arps reported that they were working well and did not need replacing yet this year. Councillor MacMaster advised that he was the Public Works Department liaison and he would be contacting Mr. Arps in the New Year for a meeting. Councillor MacMaster noted that he would like to meet quarterly and the intent was to bring any issues affecting the Department to the attention of Council.

- Landfill Report – Not at this meeting
- Generator Report – Not at this meeting
- Tank Level Report – Not at this meeting

CLOSED SESSION TO DISCUSS MATTERS PERTAINING TO AN IDENTIFIABLE INDIVIDUAL INCLUDING MUNICIPAL EMPLOYEES

Resolution No. 2016 – 265

Moved by Councillor MacMaster
Seconded by Councillor Maxwell

THAT we do now adjourn to a Closed Session to discuss personal matters relating to an identifiable individual including municipal employees at 6:23 pm.

CARRIED

Council discussed concerns regarding a municipal employee.

Resolution No. 2016 – 266

Moved by Councillor MacMaster
Seconded by Councillor Arnold

THAT we do now adjourn this Closed Session and return to the Open Meeting at 7:32 pm.

CARRIED.

6.2 Fire Chief's Report

Council reviewed the report from the Fire Chief on the fire hall operation during the last power outage as well as noting the establishment of a rotation for monitoring the hall on a regular basis.

6.3 Clerk's Report - filed

6.4 Treasurer's Report

Resolution No. 2016 – 267

Moved by Councillor Arnold
Seconded by Councillor MacMaster

THAT Council approve to aggregate expenses for the Municipal Community Complex project in the amount of \$28,184 in order to capitalize these expenditures for 2016.

CARRIED.

Resolution No. 2016 – 268

Moved by Councillor Maxwell
Seconded by Councillor Arnold

THAT Council amend the 2016 budgeted amount for the elevator reserve transfer from \$25,000 to \$22,311 to reflect the expense to date for the elevator project.

FURTHER THAT the elevator project be carried over into the 2017 budgeted year and the budget will include any relevant revenue from FedNor and related expense.

CARRIED.

6.5 Councillor Reports

Mayor Holland reported on his activities since the last meeting including a Lakehead Rural Planning Board meeting, a meeting with the Provincial Minister of Finance, and the Lakehead Rural Municipal Coalition. Mayor Holland also noted an upcoming LRMC teleconference with the Deputy-Minister of Community and Social Services, a CPAC OPP meeting and another LRMC meeting.

Councillor MacMaster advised that he would be forwarding a report on the Board of Health and that he would be attending an O'Connor Council meeting in the New Year to update the Council on the Health Unit activities.

Councillor Arnold reported that he attended a Kakabeka Legion fundraiser that raised over \$5,000 for the Rural Cupboard Food Bank. Councillor Arnold also requested that Council approve of staff contacting the MTO to see if they would leave the light that has been erected at the construction on Highway 11/17 at Mokomon Road to illuminate that intersection.

Councillor Maxwell reported that she would be chairing an up-coming Social Committee meeting

6.6 Other Board and Agency Reports

- TBDSSAB – Minutes – Regular Meeting – October 27, 2016
- TBDSSAB – Minutes – Closed Session – October 27, 2016
- LRCA – Minutes – Regular Meeting – October 26, 2016
- TBDML – Minutes – October 27, 2016

7. DISBURSEMENT LIST

7.1 Disbursement List No 12A 2016

Resolution No. 2016 - 269

Moved by Councillor Maxwell
Seconded by Councillor Arnold

THAT the accounts in the amount of \$82,835.80 as per Disbursement List No. 12A 2016 be approved for payment.

CARRIED.

7.2 Disbursement List No 12AA, 2016

Resolution No. 2016 - 270

Moved by Councillor MacMaster
Seconded by Councillor Maxwell

THAT the accounts in the amount of \$ 296.71 as per Disbursement List No. 12AA, 2016 be approved for payment.

CARRIED.

Mayor Holland declared a conflict and left the room.

7.3 Payroll Disbursement

Resolution No. 2016 – 271

Moved by Councillor Maxwell
Seconded by Councillor MacMaster

THAT the Payroll in the amount of \$13,480.89 as per Disbursement List No. 12AAA Payroll 2016 be approved for payment.

CARRIED.

8. UNFINISHED BUSINESS

8.1 Spectrum Invoice for Radios

Due to the total cost of the new radios Council requested that this purchase be held until next year.

8.2 Response from City re Plowing at Ambulance Base

Council requested that Wayne Gates, Head of EMS, Arthur Soulais, Superintendent of EMS, and Lisa Zawadski from the Realty Division of the City of Thunder Bay attend a Council meeting to discuss this issue directly with Council.

8.3 Tycon Appeal – Admin. Report #2016 – 033 – filed

8.4 New Draft Landfill Approval – Admin. Report #2016 – 034 – filed

8.5 TBDML – 100th Anniversary – filed

8.6 Resolution re Transfer from Sick Leave

Resolution No. 2016 – 272

Moved by Councillor Maxwell
Seconded by Councillor MacMaster

THAT the Council for the Township of Conmee approve a transfer of funds from the Sick Leave Reserve to the Operating Account in the amount of \$19,624.91.

CARRIED.

8.7 Policy No. 59 – Procedure for Short Message Service

Resolution No. 2016 – 273

Moved by Councillor MacMaster
Seconded by Councillor Arnold

THAT the Council for the Township of Conmee accepts Policy No. 59, being a Policy to establish the procedures for transmitting of bulk Short Message Service (SMS).

CARRIED.

8.8 Letter to Council and Staff re Prayer – filed

9. NEW BUSINESS

9.1 By-law No. 1112 – Appoint CEMC and Program Committee

Resolution No. 2016 – 274

Moved by Councillor Maxwell
Seconded by Councillor MacMaster

THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1112, being a by-law to appoint a CEMC and Alternate CEMC and an Emergency management Program Committee.

CARRIED.

9.2 By-law No. 1113 – OCIF Formula – Component Agreement

Resolution No. 2016 – 275

Moved by Councillor Maxwell
Seconded by Councillor Arnold

THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1113, being a by-law to authorize the Mayor and Treasurer to enter into an Agreement regarding the Ontario Community Infrastructure Fund – Formula Based Component.

CARRIED.

9.3 LRCA Resolution Support Request – Waukesha Water Diversion

Resolution No. 2016 – 276

Moved by Councillor Maxwell
Seconded by Councillor Arnold

THAT the Council for the Township of Conmee supports the resolution from the Lakehead Region Conservation Authority regarding the call to the Governors and Premiers of the Regional Body and Compact Council to reverse its approval of the Waukesah diversion application. (Copy attached)

CARRIED.

9.4 Policy on Staff Issuing Haul Permits – Admin. Report #2016-35

Resolution No. 2016 – 277

Moved by Councillor Maxwell
Seconded by Councillor MacMaster

THAT the Council for the Township of Conmee adopts Policy No. 60, being a Policy regarding issuing of haul permits.

CARRIED.

9.5 AMO Resolution Support Request – Infrastructure Funding

Resolution No. 2016 – 278

Moved by Councillor Arnold
Seconded by Councillor Maxwell

THAT the Council for the Township of Conmee supports the call from AMO for the federal government to provide long-term, predictable and formula-based funding in its Phase 2 programs for municipal governments and to change the incremental requirements in Phase 2 to recognize in Ontario that a municipal government's asset management plan meets municipal incremental infrastructure requirements.

CARRIED.

9.6 By-law No. 1114 – Borrowing

Resolution No. 2016 – 279

Moved by Councillor Maxwell
Seconded by Councillor Arnold

THAT the Mayor and Treasurer be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1114 being a by-law to authorize borrowing funds and incurring indebtedness.

CARRIED.

10. CORRESPONDENCE

10.1 AMO – Provincial Discussion Paper on Expanding Medical Service Through Fire Services

10.2 Federal News Release re \$50,000 Investment in Elevator

10.3 AMO Report on November 2016 Board Meeting

10.4 2017-2020 Lakehead Forest Contingency Plan Review

11. **ADJOURNMENT**

Resolution No. 2016 -280

Moved by Councillor Maxwell
Seconded by Councillor Arnold

THAT we do now adjourn this meeting at 9:23 pm.
CARRIED.

Mayor

Clerk