

## MINUTES – REGULAR MEETING

April 22, 2014

**PRESENT:** Mayor Kevin Holland  
Councillor Grant Arnold  
Councillor Mary-Lynne Hunt  
Councillor Robert MacMaster  
Councillor Cathy Woodbeck

**ALSO PRESENT:** Judy Fleck, Kakabeka Falls Rural Food Cupboard Representative and Guest, Jason Fleck, Conmee Fire Chief, Gary White, Conmee Deputy Fire Chief, Laura Elchison, OFM Advisor, Wayne Bennett, OFM Advisor, Tim Beebe, Ontario Fire College

### **ABSENT:**

#### **1. CALL TO ORDER**

Mayor Holland called the meeting to order at 6:30 pm.

#### **2. ADOPTION OF THE AGENDA**

##### **Resolution No. 2014- 75**

**Moved by                   Councillor MacMaster**

**Seconded by           Councillor Hunt**

**THAT** the Meeting Agenda be adopted as amended.

**CARRIED.**

The Agenda was amended to include the OFM representatives as a deputation and 9.5 Food Bank.

#### **3. DECLARATION OF PECUNIARY INTEREST**

There were no declarations of pecuniary interest on the part of any member of Council present.

#### **4. DEPUTATIONS AND PETITIONS**

##### **4.1 Judy Fleck – Kakabeka Falls Rural Food Cupboard**

Ms. Fleck attended the Council meeting to discuss Council's offer to assist the Food Bank with a location for a new building. Ms. Fleck advised that they had failed an inspection and to remain a member in good standing with the Regional Food Distribution Centre they must comply with the Health Unit rules.

Ms. Fleck noted that Gordon Trailers had a metal prefab building that might be suitable for their needs and that they were willing to set it up, provide the washroom and kitchen facilities and put siding on as a donation to the Food Cupboard.

Councillor MacMaster advised that he would liaise with Gordon Trailer to see what this building looked like.

Council noted that a spot would have to be found and that they were willing to work with the Food Cupboard on this issue, including striking a Committee.

Mayor Holland thanked Ms. Fleck for attending.

## 4.2. OFM Representatives

The OFM representatives attended the Council meeting to discuss new initiatives and directives from the OFM. These includes the request for Council to enter into automatic aid agreements. Under the current mutual aid agreements, Council is required to ensure that they have sufficient manpower and equipment to deal with their day to day needs. However, occasionally a municipality may require assistance due to unforeseen circumstances including a lack of manpower or a large fire scene. At that time the mutual aid agreement allows the fire department to call for assistance. An automatic aid agreement however, means that the municipality will be automatically called whenever there is a call for service in the other municipality.

It appears that the OFM is requesting this automatic aid agreement only for the unorganized area departments. Mayor Holland requested that the OFM provide a sample automatic aid agreement for Council's review.

The OFM also noted that Council should have agreed in writing that the Conmee Emergency Services are allowed to respond to auto extrications beyond the Township borders.

Mr. Bennett spoke about the OFM review and requested an update on where the Shared Services Committee was with the issue. Mr. Bennett was advised that the Shared Services Committee will be entering into a contract to have an outside person review and report back to the municipalities. Mayor Holland thanked the OFM representatives for attending.

At this time, Jason Fleck, Conmee Fire Chief presented a proposal to Council regarding training. He noted that it is not cost effective to send our people to Southern Ontario to be trained and it is too expensive to use the City of Thunder Bay facilities. Therefore he is requesting Council approval to set up a training simulator on Township owned property. This would include a "sea can" (a used metal shipping container) that can be set on fire for suppression training. Chief Fleck advised that the Conmee Emergency Services is using NFPA training standards which he can teach. Council noted that once the training facility was set up, training could be offered for a fee to other area departments.

Mr. Tim Beebe, Ontario Fire Collage noted that there may be funding available if Council is willing to let the facility be a regional training centre.

It was noted that a source of water would be required and that the pond was on the property owned by Mr. Lehto. Council requested that the Clerk send a letter to Mr. Lehto requesting permission to use the water.

Mayor Holland thanked Chief Fleck and Mr. Beebe for attending and gave Chief Fleck permission to proceed.

## 5. **ADOPTION OF MINUTES**

### 5.1 **Resolution No. 2014 - 76**

**Moved by**                      **Councillor Hunt**  
**Seconded by**                **Councillor MacMaster**

**THAT** the Minutes of the Regular Meeting of Council held on April 8, 2014 be approved as amended.

**CARRIED.**

The Minutes were amended by changing the start time to 6:30, correcting the spelling of Mr. Della Porta's name and revising the information that the Road Superintendent was to add paving the road intersections at the highway to his 5 or 10 year roads plan, not make a new one.

5.2 **Resolution No. 2014 – 77**

**Moved by                   Councillor Arnold**  
**Seconded by            Councillor Woodbeck**

**THAT** the Minutes of the Closed Meeting of Council held on April 8, 2014 be approved as amended.

**CARRIED.**

The Minutes were amended by changing the heading from Agenda to Minutes.

6. **REPORTS FROM MUNICIPAL OFFICERS**

- 6.1 Road Superintendent's Report - filed
  - Landfill Reports – not at this meeting
- 6.2 Fire Chief's Report – Fire Chief in Attendance
  - Training Proposal – as above
- 6.3 Clerk's Report - filed
- 6.4 Councillor Reports

Mayor Holland reported on his activities since the last meeting including a DSSAB meeting, Pancake Breakfast, and Vendor's Fair. Mayor Holland noted the new tables have arrived and the old ones put in storage for rent to the residents. He also noted that the unused vents have been covered in the hall and new cupboards are being built in the table storage room.

Mayor Holland noted that rooms had already been booked and registrations submitted for the Clerk at NOMA. As no refund would be available Mayor Holland asked for the following resolution to be passed:

**Resolution No. 2014 – 78**

**Moved by                   Councillor Hunt**  
**Seconded by            Councillor Arnold**

**THAT** the Clerk be approved to attend the NOMA Convention to be held in Fort Frances on April 24<sup>th</sup> and 25<sup>th</sup>.

**CARRIED.**

**Resolution No. 2014 – 79**

**Moved by                   Councillor Hunt**  
**Seconded by            Councillor Woodbeck**

**THAT** we extend this meeting time past 9:30 pm.

**CARRIED.**

Councillor Hunt noted that they had approximately 70 people attend the Easter Pancake Breakfast and raised \$425.00.

Councillor Arnold reported on his attendance at the LRCA.

Councillor Woodbeck reported on the last skatepark committee meeting and noted that there has been no Thunder Bay District Municipal League meeting to attend as yet.

Councillor MacMaster advised he was revising the sponsorship packages for the skatepark committee. They are expecting to receive one half the funding from the government, \$90 thousand from corporate sponsors and \$10 thousand from fundraising. The Committee is hoping for installation of the park in 2015. Councillor MacMaster advised that John Kelly has promotional films that can be used. It was suggested that there be an option for internet donations. Councillor MacMaster noted that the Committee was hoping to do lottery fundraising and had set a minimum of \$20.00 for donation receipts

#### 6.5 Other Board and Agency Reports

- Library Board Minutes

Council determined that the Councillors would rotate the seat of Library Board representative until the end of this term.

### 7. **DISBURSEMENT LIST**

Disbursement List No 04B 2014

#### **Resolution No. 2014-80**

**Moved by** Councillor Hunt  
**Seconded by** Councillor Woodbeck

**THAT** the accounts in the amount of \$58,415.06 as per Disbursement List No. 04B 2014 be approved for payment.

**CARRIED.**

### 8. **UNFINISHED BUSINESS**

#### 8.1 Proposals for Catering and Bartending

After some discussion Council passed the following resolutions:

#### **Resolution No. 2014 – 81**

**Moved by** Councillor Arnold  
**Seconded by** Councillor MacMaster

**THAT** the position of Caterer for the Conmee Hall be awarded to Airline Hotel and Conference Centre.

**CARRIED.**

Council directed the Clerk to research licensing the hall in the Township name for liquor sales.

#### **Resolution No. 2014 – 82**

**Moved by** Councillor MacMaster  
**Seconded by** Councillor Woodbeck

**THAT** the position of bartender(s) for the Conmee Hall be awarded to Michelle and Mike Keeling.

**CARRIED.**

### 9. **NEW BUSINESS**

#### 9.1 Letter from True Grit re Fees – filed

9.2 Application for Consent to Sever Property – approved

9.3 Letter from Lawyer re Zoning – Admin. Report #2014 – 07

The Clerk reported on a letter from a lawyer advising that he felt the zoning on a particular piece of property was commercial. The Clerk advised that it appeared there was sufficient evidence that the zoning was rural, however a letter from the Clerk at the time had indicated that it was commercial and the property owners had relied on that letter when purchasing. The Clerk recommended that the commercial zoning be re-established on the lot.

9.4 Board of Funeral Services – Request to Proclaim Funeral Professionals Week – filed

9.5 Food Bank

Council discussed the Food Bank issue and decided to continue with the provision of property to the food bank. A Committee will be struck to work with the Kakabeka Falls Rural Food Cupboard on this issue.

**10. CORRESPONDENCE**

10.1 Media Release – TBDSSAB re Home Renovation Assistance

10.2 AMO Communications re \$29 Billion for Transit and Transportation

10.3 LRCA – Minutes – March 19, 2014

10.4 AMO Watch File

10.5 TB District Health Unit – Minutes – March 19, 2014

10.6 Alcohol and Gaming – Sale of Wine at Farmer’s Markets

**11. ADJOURNMENT**

**Resolution No. 2014-83**

**Moved by                   Councillor Arnold**

**Seconded by           Councillor Hunt**

**THAT** we do now adjourn this meeting at 10:55 pm.

**CARRIED.**

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Mayor

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Clerk