

MINUTES – REGULAR MEETING  
December 22, 2014

**PRESENT:** Mayor Kevin Holland  
Councillor Grant Arnold  
Councillor Robert MacMaster  
Councillor S. Maxwell  
Councillor Cathy Woodbeck

**ALSO PRESENT:** Laura Bruni, Treasurer

**ABSENT:**

1. **CALL TO ORDER**

Mayor Holland called the meeting to order at 6:30 pm.

2. **ADOPTION OF THE AGENDA**

**Resolution No. 2014- 239**

**Moved by           Councillor MacMaster**  
**Seconded by       Councillor Arnold**

**THAT** the Meeting Agenda be adopted as amended.  
**CARRIED.**

The Agenda was amended by the addition of 9.11 – Surplus to Reserve for Working Capital

3. **DECLARATION OF PECUNIARY INTEREST**

Mayor Holland declared a conflict with items 7.1 and 7.2. Councillor Woodbeck declared a conflict with item 7.3.

4. **DEPUTATIONS AND PETITIONS**

There were no depositions or petitions for Council's consideration.

5. **ADOPTION OF MINUTES**

5.1 **Resolution No. 2014 - 240**

**Moved by           Councillor Woodbeck**  
**Seconded by       Councillor Maxwell**

**THAT** the Minutes of the Regular Meeting of Council held on December 9, 2014 be approved as circulated.  
**CARRIED.**

6. **REPORTS FROM MUNICIPAL OFFICERS**

6.1 Road Superintendent's Report – filed

- Landfill Reports – filed

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6.2 Fire Chief's Report – not at this meeting

6.3 Clerk's Report

- Clerk's Report on Attendance at Health and Safety Forum – filed

- Clerk's Report on Attendance at Ontario Non-Profit Housing Conference-  
filed

#### 6.4 Treasurer's Report - filed

#### 6.5 Councillor Reports

Mayor Holland reported on his activities since the last meeting including attending the LHIN Open House, Bill Mauro's Open House, and the skatepark movie premier. Mayor Holland also noted he had been doing some work on the rink to get it ready for another flood but the weather has not been cooperating.

Councillor Woodbeck reported on her attendance at the Thunder Bay District Municipal League fall conference and noted that she was now in charge of setting up the memorial for Bob Rydholm.

Councillor Maxwell reported on the skatepark movie premier.

Councillor Arnold noted he had attended the LHIN Open House and Bill Mauro's Open House.

Councillor MacMaster reported on the activities of the Skatepark Committee including the movie premier and that the sponsorship packages had been sent out.

#### 6.6 Other Board and Agency Reports

- Minutes – Skatepark Committee – October 1, 2014
- Minutes – Skatepark Committee – November 5, 2014
- Minutes – Rural Cupboard Food Bank – November 18, 2014

### 7. **DISBURSEMENT LIST**

#### 7.1 Disbursement List No 12B

##### **Resolution No. 2014-241**

**Moved by                      Councillor Arnold**  
**Seconded by                Councillor MacMaster**

**THAT** the accounts in the amount of \$201,88.20 as per Disbursement List No. 12B 2014 be approved for payment.

**CARRIED.**

Mayor Holland declared a conflict and left the room.

#### 7.2 Disbursement List No. 12BB

##### **Resolution No. 2014 – 242**

**Moved by                      Councillor MacMaster**  
**Seconded by                Councillor Maxwell**

**THAT** the Accounts in the amount of \$9,702.01 as per Disbursement List No. 12BB be approved for payment.

**CARRIED.**

Mayor Holland declared a conflict and left the room.

7.3 Disbursement List No. 12BBB

**Resolution No. 2014 – 243**

**Moved by                   Councillor Maxwell**  
**Seconded by               Councillor MacMaster**

**THAT** the Accounts in the amount of \$771,251.51 as per Disbursement List No. 12BBB be approved for transfer from the Provincial Alliance Credit Union to the TD Bank account.

**CARRIED.**

Councillor Woodbeck declared a conflict and left the room.

**8. UNFINISHED BUSINESS**

8.1 By-law No. 1062 – Appoint Council Members to Boards and Committees

**Resolution No. 2014 – 244**

**Moved by                   Councillor Maxwell**  
**Seconded by               Councillor MacMaster**

**THAT** the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1062 being a by-law to appoint Council members to various Boards and Committees.

**CARRIED.**

8.2 Skatepark Update

The Clerk advised that the Skatepark Committee will not be able to apply for a Trillium grant unless two quotes for construction are submitted. This will require the development of the “blueprints” for the skatepark so that companies can tender on them. Unfortunately the cost of those documents will not be covered under any grant monies received as they will be incurred prior to approval of the grant. Council has agreed to pay for the work with the understanding that the Skatepark Committee will need to replace those funds.

**9. NEW BUSINESS**

9.1 Library Board

Council discussed the issues with the Library. There are not enough volunteers to constitute the minimum number of Board members and the library is not well used. Council decided that a survey would be prepared for the residents to help Council decide the future of the library. Staff will bring possible wording for the survey to the next Council meeting.

9.2 Newsletter Mail-out – Admin. Report #2014-17

The Clerk advised that the cost of mailing the newsletter is increasing. Since the newsletter is also posted online, the Clerk suggested that the residents be advised that they can access it from the website and that if they don't have internet connection they can request that it be mailed. This would not prevent Council from sending out specific mailings if needed in the future

9.3 Amendment to Hiring Policy – Vulnerable Sector Criminal Record Check – Admin. Report #2014 – 18

The Clerk presented an amended Hiring Policy that extends the criminal record check to the Council members and volunteers, as well as requiring a vulnerable sector check. Council requested that some changes be made to the Policy and that it be brought back to the next Council meeting.

9.4 Review of Health and Safety Policy

**Resolution No. 2014 – 245**

**Moved by                    Councillor Maxwell**  
**Seconded by                Councillor Woodbeck**

**THAT** the Council for the Township has reviewed the Health and Safety Policy and has identified no changes.

**CARRIED.**

9.5 DSSAB Levy Information – filed

9.6 Emergency Management Program – Statement of Completion – filed

9.7 Letter of Congratulations from Minister McMeekin – filed

9.8 Letter from Resident re Rink Concerns

Mayor Holland noted that the letter had been written some time ago and that issues with the rink had been resolved, although the weather was preventing the Township from ensuring that there was a good ice surface on the rink.

9.9 Landfill Water Monitoring – Summary at Meeting

The Clerk provided a summary of the quotes received for the 2015 to 2018 landfill water monitoring. Council passed the following resolution:

**Resolution No. 2014 – 246**

**Moved by                    Councillor Maxwell**  
**Seconded by                Councillor Arnold**

**THAT** the tender for Groundwater Monitoring at the Conmee Landfill site be awarded to KGS Group in the amount of \$9,543.98 including taxes.

**CARRIED.**

9.10 Zoning Amendment Request and Hauling Permit

**Resolution No. 2014 -247**

**Moved by                    Councillor Woodbeck**  
**Seconded by                Councillor MacMaster**

**THAT** the Council for the Township sets a Public Meeting Date of January 27<sup>th</sup>, 2015 at 6:00 pm to hear an application for a Zoning Amendment.

**CARRIED.**

**Resolution No. 2014 – 248**

**Moved by                    Councillor Woodbeck**  
**Seconded by                Councillor Maxwell**

**THAT** we extend this meeting past 9:30 pm.

**CARRIED.**

9.11 Surplus to Reserve for Working Capital

**Resolution No. 2014 – 249**

**Moved by                    Councillor Maxwell**  
**Seconded by                Councillor Arnold**

**THAT** any surplus at the end of 2014 be put into the Reserve for Working Funds.

**CARRIED.**

**10.    CORRESPONDENCE**

- 10.1 Boreal Forest Report
- 10.2 LRCA Minutes – October 29, 2014
- 10.3 AMO Report
- 10.4 AMO Communications
- 10.5 Health Unit – Minutes – October 15, 2014
- 10.6 Health Quality Ontario – Report
- 10.7 AMO Communications
- 10.8 OMPF Allocation Funds
- 10.9 Ontario Power Generation – Replacement of Shebandowan Dam  
Council requested that the Clerk advise Ontario Power Generation that the Township would like to be informed of further developments with this project.
- 10.10 LRPB – Zoning By-law for Gorham and Ware
- 10.11 DSSAB – Homelessness Plan
- 10.12 DSSAB Minutes – October 23, 2014
- 10.13 LRCA Foundation – Fundraising Dinner Tickets and Donation
- 10.14 City of Thunder Bay – Strategic Plan

**11.    ADJOURNMENT**

**Resolution No. 2014-250**

**Moved by                    Councillor Maxwell**  
**Seconded by                Councillor Woodbeck**

**THAT** we do now adjourn this meeting at 9:52 pm.

**CARRIED.**

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Mayor

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Clerk