

MINUTES – REGULAR MEETING  
December 13, 2011

**PRESENT:** Reeve Kevin Holland  
Councillor Grant Arnold  
Councillor Robert MacMaster  
Councillor Robert Rydholm

**ALSO PRESENT:** Ken Malinoski, Road Superintendent

**ABSENT:** Councillor Mary-Lynne Hunt

1. **CALL TO ORDER**

Reeve Holland called the meeting to order at 6:30 pm.

2. **ADOPTION OF THE AGENDA**

**Resolution No. 2011- 206**

**Moved by** Councillor Rydholm  
**Seconded by** Councillor MacMaster

**THAT** the Meeting Agenda be adopted as amended.  
**CARRIED.**

Reeve Holland requested that a Closed Session be added to the Agenda.

3. **DECLARATION OF PECUNIARY INTEREST**

There were no declarations of pecuniary interest on the part of any member of Council present.

4. **DEPUTATIONS AND PETITIONS**

There were no depositions or petitions for Council's consideration.

5. **ADOPTION OF MINUTES**

5.1 **Resolution No. 2011- 207**

**Moved by** Councillor MacMaster  
**Seconded by** Councillor Arnold

**THAT** the Minutes of the Public Meeting of Council held on November 22, 2011 be approved as circulated.  
**CARRIED.**

5.2 **Resolution No. 2011-208**

**Moved by** Councillor Rydholm  
**Seconded by** Councillor Arnold

**THAT** the Minutes of the Closed Meeting of Council held on November 22, 2011 be approved as circulated.  
**CARRIED.**

## **6. REPORTS FROM MUNICIPAL OFFICERS**

### 6.1 Road Superintendent's Report

Council directed Mr. Malinoski to research new and used equipment to provide a report for the capital budget planning in the new year. Mr. Malinoski will also talk to suppliers at OGRA/ROMA in February.

- Landfill Report - filed

### 6.2 Fire Chief's Report – filed

### 6.3 Clerk's Report - filed

### 6.4 Councillor Reports

Reeve Holland provided an update on his activities at various meetings throughout the past two weeks, including meeting with Heather Brown from Ministry of Municipal Affairs and Housing to discuss the proposed highway, a CPAC meeting to discuss policing matters in the Township, a Health Fair meeting to discuss the 2012 Health Fair to be held August 15<sup>th</sup>, a meeting with Stantec and the Highway Committee where Stantec provided some ideas and drawings for development of the Village of Kakabeka Falls, and regular meetings of the DSSAB Board.

Reeve Holland also noted that the EMO tabletop exercise pointed out the need for a generator and better communications abilities for the Emergency Operations Centre. He also noted that after the presentation from the Red Cross on their activities during emergencies, a suggestion was made that they could use our hall as a staging area if needed since there are washrooms and a full service kitchen.

Reeve Holland provided an update on the status of the Reeve's pictures and the Councillor's and Official's Boards which are being updated and will be available shortly.

Reeve Holland also noted that O'Connor Township has pulled out of the Rural Economic Development Committee.

Reeve Holland advised that since 2011 was a "learning year" for this Council, he expected to be able to begin department reviews in 2012.

Councillor MacMaster noted he would be willing to work on a new display for the 2012 Health Fair.

Councillor MacMaster also noted that the department reviews should also include outside agencies, including OGRA/ROMA, Thunder Bay District Municipal League, NOMA and AMO to ensure that we are getting value for our membership. He noted for example that the ROMA representative lives south of North Bay, Ontario and may not be fully aware of the unique challenges facing those of us in Northern Ontario.

Councillor Arnold advised that he had spoken with the By-law Enforcement Office who will be away until the new year. Councillor Arnold attended the Fire Department Christmas dinner and presented the honorarium cheques.

Councillor Arnold noted that the LRCA was having a Christmas social after the last 2011 meeting.

Councillor Arnold reported on the Joint Health and Safety Committee inspection of the Library. While the Library was in general good shape,

there were some issues identified, including the fact that there is a large number of extension cords in use in the Library because of a lack of outlets. Council should consider installing more outlets to alleviate this problem.

Councillor Rydholm advised that he had also attended the Fire Department Christmas dinner, which was well done, and he had presented baby blankets to those members or member's spouses that had babies in the past year.

#### 6.5 Committee Reports

- Notes on Mayors and Reeves Meeting – filed
- Email from O'Connor re Reeves and Mayors Meeting - filed

### 7. **DISBURSEMENT LIST**

Disbursement List No 12A, 2011

#### **Resolution No. 2011- 209**

**Moved by                   Councillor Arnold**  
**Seconded by           Councillor MacMaster**

**THAT** the Accounts in the amount of \$427,162.58 as per Disbursement List No. 12A, 2011 be approved for payment.

**CARRIED.**

### 8. **UNFINISHED BUSINESS**

8.1 Lakehead Rural Planning Board – Decisions – filed

8.2 Health and Safety Policy Statement – Admin. Report #19

#### **Resolution No. 2011-210**

**Moved by                   Councillor Arnold**  
**Seconded by           Councillor Rydholm**

**THAT** the Council for the Township of Conmee has reviewed and approved of the Health and Safety Policy Statement and hereby directs the Reeve to affix his signature on behalf of the Township of Conmee.

**CARRIED.**

Council requested that a by-law be brought to the first January meeting to officially establish the Joint Health and Safety Committee.

8.3 Budget to Actual Update

Council reviewed the budget to actual update. It was noted that it appears the budget will be on target for the end of the year.

### 9. **NEW BUSINESS**

9.1 Resolution re Representation on DSSAB

#### **Resolution No. 2011-211**

**Moved by                   Councillor MacMaster**  
**Seconded by           Councillor Rydholm**

**WHEREAS** the Township of Conmee shares one representative on the Thunder Bay District Social Services Board (TBDSSAB) through Area One municipalities which is made up of six Municipalities, being the Township of Conmee, Township of Gillies, Municipality of Neebing, Township of O'Connor, Municipality of Oliver Paipoonge and the Municipality of Shuniah;

**AND WHEREAS** Area One Municipalities contribute a higher annual levy than all the other areas within the TBDSSAB, with the exception of the City of Thunder Bay;

**AND WHEREAS** the distribution of representation does not truly reflect the annual levy contribution of the local Municipalities;

**NOW THEREFORE BE IT RESOLVED** that the Township of Conmee does hereby support amending the TBDSSAB to reflect the representative structure as follows:

| <u>Municipality</u>               | <u>No. Of Reps</u> | <u>Assessment</u>       | <u>Annual Levy</u>  |
|-----------------------------------|--------------------|-------------------------|---------------------|
| City of Thunder Bay<br>74.21%     | 7                  | \$8,581,930,448         | \$18,198,781        |
| Unincorporated<br>7.43            | 1                  | 858,796,465             | 1,821,158           |
| Manitouwadge & Marathon<br>1.50   | 1                  | 174,025,260             | 369,037             |
| Terrace Bay & Schreiber<br>1.33   | 1                  | 153,680,488             | 325,894             |
| Greenstone<br>4.60                | 1                  | 532,271,147             | 1,128,730           |
| Nipigon, Red Rock, Dorion<br>1.30 | 1                  | 150,388,046             | 318,912             |
| Oliver Paipoonge, Conmee<br>4.00  | 1                  | 463,140,563             | 982,133             |
| Shuniah, O'Connor<br>3.79         | 1                  | 438,367,344             | 929,599             |
| Neebing, Gillies<br>1.83          | 1                  | 211,822,304             | 449,189             |
| <b>Totals</b>                     | <b>15</b>          | <b>\$11,564,422,065</b> | <b>\$24,523,431</b> |
| <b>100%</b>                       |                    |                         |                     |

**CARRIED.**

9.2 Appreciation Email re Snowplowing

Councillor Arnold noted that he had received an email from a former Councillor and Township resident thanking the Road's Crew for the excellent work during a recent snow fall. Councillor Arnold requested that this email be placed in the personnel files.

9.3 OPP Cost Recovery Formula – filed

9.4 Training Request from Chief Building Official

**Resolution No. 2011- 212**

**Moved by                      Councillor Rydholm**  
**Seconded by                Councillor Arnold**

**THAT** the Council for the Township of Conmee agrees to share the cost of the Radiant Hydronics Design course for the Building Inspector, to be held in Calgary on January 10, 11, 12 and 13, 2012, provided that the other 3 municipalities also agree to participate.

**CARRIED.**

9.5 OGRA/ROMA Conference

**Resolution No. 2011-213**

**Moved by**                    **Councillor Rydholm**  
**Seconded by**                **Councillor MacMaster**

**THAT** the following persons be approved to attend the OGRA/ROMA conference to be held in Toronto on February 26, 27, and 28<sup>th</sup>, 2012:

Councillor MacMaster  
Reeve Holland  
Clerk Maxwell  
Road Superintendent Malinoski

**CARRIED.**

Councillor MacMaster requested the Clerk to seek a meeting with Mr. Bill Vrebosch who is the representative for the Northern Rural caucus and the ROMA Chair.

9.6 OGRA/ROMA Minister Delegations

The Clerk was directed to seek delegations with the Minister of Transportation, the Minister of Municipal Affairs and Housing, the Minister of Community and Social Services and the Minister of Health and Long Term Care.

9.7 Grant Thornton Relationship Letter – filed

9.8 Grant Thornton Engagement Letter

**Resolution No. 2011-214**

**Moved by**                    **Councillor Arnold**  
**Seconded by**                **Councillor MacMaster**

**THAT** the Reeve be authorized on behalf of the Township of Conmee to affix his signature to the Audit Letter.

**CARRIED.**

9.9 By-law No. 993 – Appointment to Library

**Resolution No. 2011-215**

**Moved by**                    **Councillor Rydholm**  
**Seconded by**                **Councillor Arnold**

**THAT** the Reeve and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 993 being a by-law to appoint Katherine Moorey to the Library Board.

**CARRIED.**

9.10 By-law No. 994 – Surplus Funds

**Resolution No. 2011-216**

**Moved by**                    **Councillor MacMaster**  
**Seconded by**                **Councillor Rydholm**

**THAT** the Reeve and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 994, being a by-law to provide for any year-end surplus to be put in the Reserve for Working Funds.

**CARRIED.**

**Closed Session**

Mr. Ken Malinoski left the meeting.

**Resolution No. 2011 – 217**

**Moved by           Councillor Arnold**  
**Seconded by       Councillor Rydholm**

**THAT** we do now adjourn to a Closed Session to discuss matters regarding an identifiable individual at 8:49 pm.

**CARRIED.**

Council discussed wages and salaries for outside agencies.

**Resolution No. 2011-218**

**Moved by           Councillor Rydholm**  
**Seconded by       Councillor Arnold**

**THAT** we do now adjourn this Closed Session and return to the Open Meeting at 9:44 pm.

**CARRIED.**

**Resolution No. 2011-219**

**Moved by           Councillor MacMaster**  
**Seconded by       Councillor Rydholm**

**THAT** we extend this meeting time past 9:30 pm.

**CARRIED.**

**Resolution No. 2011-220**

**Moved by           Councillor MacMaster**  
**Seconded by       Councillor Arnold**

**THAT** based on information presented in Closed Session the Reeve be authorized to contact the Township solicitor for advice.

**CARRIED.**

**10.   CORRESPONDENCE**

There was no correspondence for Council's review.

11. ADJOURNMENT

Resolution No. 2011 – 221

Moved by           Councillor Rydholm  
Seconded by       Councillor MacMaster

THAT we do now adjourn this meeting at 9:46 pm.  
**CARRIED.**

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Clerk