

MINUTES – REGULAR MEETING
January 11, 2011

PRESENT: Reeve Kevin Holland
Councillor Grant Arnold
Councillor Mary-Lynne Hunt
Councillor Robert MacMaster
Councillor Robert Rydholm

ALSO PRESENT: None

ABSENT: None

1. **CALL TO ORDER**

Reeve Holland called the meeting to order at 6:30 pm.

2. **ADOPTION OF THE AGENDA**

Resolution No. 2011-01

Moved by Councillor MacMaster
Seconded by Councillor Arnold

THAT the Meeting Agenda be adopted as circulated.
CARRIED.

3. **DECLARATION OF PECUNIARY INTEREST**

Councillor Hunt declared a pecuniary interest with item No. 16591 on the Disbursement List.

4. **DEPUTATIONS AND PETITIONS**

There were no depositions or petitions for Council's consideration.

5. **ADOPTION OF MINUTES**

Resolution No. 2011-02

Moved by Councillor Rydholm
Seconded by Councillor Hunt

THAT the Minutes of the Regular Meeting of Council held on December 14, 2010 be adopted as amended.
CARRIED.

The Minutes were amended to correct item 6.4. Mr. Gary White was presented with a service medal not a pin.

6. **REPORTS FROM MUNICIPAL OFFICERS**

6.1 Road Superintendent's Report

Councillor MacMaster advised that he felt the nature of the report was unacceptable. It was suggested that during the review of the departments Council should develop a standard report form.

- Landfill Report
Councillor MacMaster had the same objection to this report as it does not contain enough detail.

6.2 Fire Chief's Report

Reeve Holland noted that while this report was more detailed it did not explain some of the items thoroughly. This will also be looked at during the department review.

6.3 Clerk's Report

Admin. Report #2011-01 – Recreation Committee

The Clerk reported on her meeting with Shawn Kozak regarding setting up a Recreation Committee. Ms. Kozak will provide Council with the names of the persons willing to sit on this Committee. It was noted that the responsibility for the rink operations could be given to the Recreation Committee at some time in the future.

Admin. Report #2011-02 – Web Site

Council agreed to sign the Agreement with Blue Snow Imaging to produce and maintain the Township website.

Resolution #2011-03

Moved by Councillor MacMaster
Seconded by Councillor Arnold

THAT the Clerk be authorized on behalf of the Township of Conmee to affix her signature to the Agreement with Blue Snow Imaging for setup and maintenance of the Township Website. (copy attached).

CARRIED.

6.4 Councillor Reports

Reeve Holland presented a report on his activities to date, including conversations with the Mayor of Neebing, the Mayor of the City of Thunder Bay and the Mayor of Shuniah. Reeve Holland also presented Council members with an overview of what he would like to achieve during this term of Council. There were some specific items, such as changing the accounting system to an accrual basis to take advantage of the report options in the accounting system, keeping a record of the time spent on municipal business, and having an office area in the municipal office for meeting with ratepayers or doing municipal business. Reeve Holland also discussed developing a strategic plan. A review of the operations of all departments is planned. Reeve Holland would like to have each Council member take a turn to host an open house on a Saturday to allow ratepayers to discuss their concerns. Reeve Holland advised he would like to establish a 100th Anniversary committee and Council directed the Clerk to put a notice in the newsletter.

Reeve Holland discussed the need for a ministry or agency to oversee small, rural municipalities. It was decided that the Council members that attend OGRA will discuss the Rural Ontario Municipal Association's role in small municipalities to see if they can help with our problems.

Council directed the Clerk to advise Mr. Bill Mauro MPP that they would like to have him attend a Council meeting to discuss issues affecting the Township of Conmee.

Council also discussed using an electronic agenda system. The Clerk will still be required to produce at least two paper copies of the agenda for the members without adequate computer access.

7. **DISBURSEMENT LIST**

Disbursement List No. 1A 2011

Resolution No. 2011-04

Moved by Councillor Rydholm
Seconded by Councillor Arnold

THAT the Accounts in the amount of \$101,839.57 as per Disbursement List No. 1A 2011 be approved for payment.

CARRIED.

Councillor Hunt declared an pecuniary interest in the Disbursement List and left the room.

8. **UNFINISHED BUSINESS**

8.1 ROMA Information/OGRA Nominations

After discussion on the role of ROMA it was decided that the delegates to OGRA will seek out the representative to ROMA to discuss how they can assist us. Councillor MacMaster will also research ROMA and provide a report to Council.

8.2 Response from MNR re Funding LRCA Building

Reeve Holland noted that although the Source Water Protection staff wages may be 100% funded by the Province at this time, the administration portion, such as the requirement for a new building to house the increase in staff due to Source Water Protection, is not covered by the Province. As Source Water Protection is needed only in the City of Thunder Bay and the Municipality of Oliver Paipouge Council questioned why the other Townships have to pay.

8.3 LRCA Notice re Source Water Protection – filed.

8.4 Response from Engineering North re Highway Project

Council discussed the response from Engineering North regarding the plan to resurface Highway 11/17. The Engineers have stated that there will be pavement replacement only with no structural changes or expansion planned. Council directed the Clerk to request that a right turn lane be put in at the Fire Hall entrance to alleviate a safety issue for fire trucks turning.

8.5 Response from Township of O'Connor re TBDHU Representative – filed

8.6 Resolution re MPMP Reporting

Resolution No. 2011-05

Moved by Councillor MacMaster
Seconded by Councillor Hunt

WHEREAS the Ministry of Municipal Affairs requires municipalities to provide a yearly financial statement to the ratepayers;

AND WHEREAS part of this financial statement is called the Municipal Performance Measurement Program which provides ratepayers with information on the cost of services provided by the Township;

AND WHEREAS the Ministry has provided standard reporting forms which the Township is required to use;

AND WHEREAS these reporting forms restrict some areas of the report to a per household or per population denominator;

AND WHEREAS the taxes payable in the Township of Conmee are divided according to assessment among 601 properties, but the Township has 748 persons in 278 households;

AND WHEREAS using either of these reporting methods will either over-state or under-state the cost of service delivery to the ratepayers;

NOW THEREFORE BE IT RESOLVED THAT the Township of Conmee requests the Ministry of Municipal Affairs and Housing to modify the Municipal Performance Measurement Program to allow a report based on \$1000.00 of assessed property value in all areas of the report in order to ensure that the information given to the ratepayers is accurate and complete.

CARRIED.

8.7 Response from TBDHU re Rural Flu Clinics

Council discussed the Thunder Bay District Health Unit's decision to not provide rural flu clinics this year, and their subsequent decision to allow one two hour clinic. Council directed the Clerk to send a letter to the Health Unit reiterating the need for these clinics in the Rural Area.

8.8 By-law No. 985 – Council Remuneration

Resolution No. 2011-06

Moved by Councillor Arnold
Seconded by Councillor Rydholm

THAT the Reeve and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 985 being a by-law to establish Council remuneration.

CARRIED.

8.9 Policy #20 re Conference Attendance – deferred to next meeting

9. NEW BUSINESS

9.1 TBDHU – 2011 Levy and Information

Reeve Holland advised that he had questions regarding the programs provided by DSSAB including what programs were mandated and what the level of funding was for those mandated and non-mandated programs. Reeve Holland will be asking those questions at the next DSSAB meeting.

9.2 Municipal DataWorks Agreement

Council declined to participate at this time.

9.3 OMPF 2011 Allocation – filed

Resolution No. 2011-07

Moved by Councillor Arnold
Seconded by Councillor Rydholm

THAT we extend this meeting past 9:30 pm.
CARRIED.

9.4 TBDSSAB – Draft Housing Strategy

Resolution No 2011-08

Moved by Councillor Hunt
Seconded by Councillor Rydholm

THAT the Reeve and CAO/Clerk be authorized to attend the DSSAB Draft Housing Strategy session to be held on January 25, 2011 in Thunder Bay.
CARRIED.

9.5 EMO Quarterly Report

Council requested that the issue of the funding for EMO be brought back to the next meeting.

9.6 Recycling Containers

Council requested that this information be brought to the meeting where the Landfill Department will be reviewed.

9.7 Essentials of Municipal Fire Protection Seminar

Resolution No. 2011-09

Moved by Councillor Rydholm
Seconded by Councillor Arnold

THAT the following persons be approved to attend the Essentials of Municipal Fire Protection – A Decision Maker’s Guide Seminar to be held on February 9, 2011 in Thunder Bay:

Councillor M. Hunt, Councillor R. MacMaster, Reeve Holland and Clerk Maxwell.

CARRIED.

9.8 Resolution Support – Town of Fort Frances re Policing Costs

Resolution No. 2011-10

Moved by Councillor Arnold
Seconded by Councillor Hunt

THAT the Township of Conmee supports the resolution from the Town of Fort Frances regarding OPP Contract Policing (copy attached).
CARRIED.

9.9 2010 Landfill Monitoring Report

Resolution No. 2011-11

Moved by Councillor Rydholm
Seconded by Councillor MacMaster

THAT Council accepts the 2010 Compliance Assessment for the Conmee Landfill as submitted by True Grit Consulting Ltd.
CARRIED.

9.10 John Rafferty – Invitation – filed

9.11 LRC Foundation Fund Raising Dinner – filed

Resolution No. 2011-12

Moved by **Councillor Rydholm**
Seconded by **Councillor Hunt**

THAT we do now adjourn to a Closed Session to discuss personnel issues at 10:00 pm.

CARRIED.

Council discussed the current staffing level and the operations of the departments.

Resolution No. 2011-13

Moved by **Councillor Hunt**
Seconded by **Councillor Rydholm**

THAT we do now adjourn the Closed Session and return to the Open Meeting at 10:45 pm.

CARRIED.

10. CORRESPONDENCE

- 10.1 New Regional Director of MMAH – filed
- 10.2 Pitch-In Ontario Week
- 10.3 Minutes – Source Protection
- 10.4 OGRA Draft Conference Agenda

11. ADJOURNMENT

Resolution No. 2011-14

Moved by **Councillor Rydholm**
Seconded by **Councillor Arnold**

THAT we do now adjourn this meeting at 10:50 pm.

CARRIED.

Reeve

Clerk