

MINUTES – REGULAR MEETING
March 26, 2013

PRESENT: Mayor Kevin Holland
Councillor Grant Arnold
Councillor Mary-Lynne Hunt
Councillor Robert MacMaster
Councillor Robert Rydholm

ALSO PRESENT: Staff Sergeant Jim Graham, OPP, Ken Malinoski, Road Superintendent

ABSENT:

1. **CALL TO ORDER**

Mayor Holland called the meeting to order at 6:30 pm.

2. **ADOPTION OF THE AGENDA**

Resolution No. 2013- 52

Moved by Councillor Rydholm
Seconded by Councillor Hunt

THAT the Meeting Agenda be adopted as amended.
CARRIED.

The Agenda was amended by the addition of 8.4, a resolution for a generator, and 8.5 a resolution to accept a quote for the provision of an Asset Management Plan.

3. **DECLARATION OF PECUNIARY INTEREST**

Mayor Holland declared a pecuniary interest in item 7.2 – Disbursement List No. 3BB, 2013.

4. **DEPUTATIONS AND PETITIONS**

- 4.1 Staff Sergeant Jim Graham attended Council to discuss the 4th quarter report for 2012. It was noted that the number of hours spent on issues on Conmee is higher than normal. This was due to a number of specific areas, including landlord/tenant disputes and neighbor disputes. Council requested additional patrols this spring because it is pit party season and we have had problems in the past. Mr. Graham also noted that there will be a seat belt campaign starting shortly.

5. **ADOPTION OF MINUTES**

5.1 **Resolution No. 2013- 53**

Moved by Councillor MacMaster
Seconded by Councillor Hunt

THAT the Minutes of the Public Meeting of Council held on March 14, 2013 be approved as amended.
CARRIED.

The Minutes were amended by replacing Reeve with Mayor.

5.2 Resolution No. 2013 – 54

Moved by **Councillor Rydholm**
Seconded by **Councillor Arnold**

THAT the Minutes of the Closed Meeting of Council held on March 14, 2013 be adopted as amended.

CARRIED.

The Minutes were amended by replacing Reeve with Mayor.

6. REPORTS FROM MUNICIPAL OFFICERS

6.1 Road Superintendent's Report – filed

Council made a presentation to Ken Malinoski in recognition of 15 years of service with the Township.

- Landfill Report – not at this meeting

6.2 Fire Chief's Report – not at this meeting

6.3 Clerk's Report

The Clerk reported that an exterminator has been hired to get rid of the ants in the building. The exterminator has advised that these are a type of ants that can be hard to eradicate and that it will take 6 to 7 weeks of treatment. He noted that there are no commercially available products that will work with these ants.

The Clerk advised that the small fridge in the bar is not working and is not repairable. Council will have to decide whether they will replace it. It is generally used as an "overflow" fridge to hold liquor other than beer and sometimes food.

The Clerk also reported on the Zoning of a particular property.

6.4 Councillor Reports

Mayor Holland reported on his activities since the previous meeting, including a Planning Board meeting to approve the agreement for Provincial funding for the unorganized areas, an Area 1 meeting in Gillies to discuss issues of common interest among the municipalities, a meeting to discuss the purchase of a generator, a DSSAB board meeting, a Business Expo meeting, and he noted several more meetings coming up in April. The Mayor's full report is on file.

Councillor Hunt advised that the Recreation Committee will be in on the 27th to set up the Conmee Family Tree and will be in on Friday to set up for the Pancake Brunch.

Councillor MacMaster advised that he had met with the Roads Department to discuss setting up a maintenance management system, and a meeting with the Clerk to discuss the Township's use of social media. A Facebook page will be developed for the Township and the Clerk will provide Council with a communications policy for approval.

Councillor Arnold advised that the LRCA is running the Tree Seedling program again and information will be in the newsletter.

7. DISBURSEMENT LIST

7.1 Disbursement List No 13B 2013

Resolution No. 2013- 55

Moved by Councillor Rydholm
Seconded by Councillor Arnold

THAT the Accounts in the amount of \$72,154.06 as per Disbursement List No. 13B 2013 be approved for payment.

CARRIED.

7.2 Disbursement List No. 13BB 2013

Resolution No. 2013 – 56

Moved by Councillor Rydholm
Seconded by Councillor MacMaster

THAT the Accounts in the amount of \$72.55 as per Disbursement List No. 13BB 2013 be approved for payment.

CARRIED.

Mayor Holland declared a pecuniary interest in this matter.

8. UNFINISHED BUSINESS

8.1 Policy No. 44 – Flag Protocol

Resolution No. 2013 – 57

Moved by Councillor MacMaster
Seconded by Councillor Hunt

THAT Council accepts Policy No. 44, being a policy to establish a Flag Protocol.

CARRIED.

8.2 AMO Conference Registration

Resolution No. 2013 – 58

Moved by Councillor Arnold
Seconded by Councillor MacMaster

THAT the following persons be approved to attend the AMO conference to be held in Ottawa on August 18 – 21, 2013.

Mayor Holland
Councillor Hunt
CAO/Clerk Maxwell

CARRIED.

8.3 **Resolution No. 2013 – 59**

Moved by Councillor MacMaster
Seconded by Councillor Rydholm

THAT the Corporation of the Township of Conmee hereby supports the Area 1 Committee in moving forward with developing a Terms of Reference and the subsequent Request for Proposal for a study to

determine the feasibility of options related to the cost of social services delivery, currently provided by the Thunder Bay District Social Services Board;

AND THAT the Township of Conmee will financially support their portion of the study up to a value of \$1000.00.

CARRIED.

8.4 Resolution re Generator

Resolution No. 2013 – 60

Moved by Councillor Hunt
Seconded by Councillor Arnold

THAT the quote in the amount of \$87,950.00 plus HST from GAL Power Northern, for the supply and installation of a generator be accepted.

CARRIED.

8.5 Resolution re Asset Management Plan

Resolution No. 2013 – 61

Moved by Councillor Hunt
Seconded by Councillor Rydholm

THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to the Agreement between the Township of Conmee and Hatch, Mott, McDonald to supply an asset management plan.

CARRIED.

9. NEW BUSINESS

9.1 TBD Health Unit – Request re Water Test Bottles

Council agreed to keep a supply of water test bottles at the Municipal Office for resident's use.

9.2 NOMA Annual General Meeting

Resolution No. 2013 – 62

Moved by Councillor MacMaster
Seconded by Councillor Hunt

THAT the following persons be approved to attend the NOMA Conference to be held in Thunder Bay on April 25th and 26th, 2013:

Councillor Arnold
Councillor Hunt
Councillor MacMaster
Councillor Rydholm
Mayor Holland
CAO/Clerk Maxwell

CARRIED.

9.3 Clerk's Report on MMA Report Card – filed

9.4 Electronic Waste Collection Agreement

Resolution No. 2013 – 63

Moved by Councillor MacMaster
Seconded by Councillor Hunt

THAT the Mayor be authorized on behalf of the Township of Conmee to affix his signature to the Waste Electronic and Electrical Equipment agreement with Ontario Electronic Stewardship.

CARRIED.

9.5 Clerk's Request to Attend AMCTO Zone 9 Spring Meeting

Resolution No. 2013 – 64

Moved by Councillor Rydholm
Seconded by Councillor Arnold

THAT the CAO/Clerk be authorized to attend the AMCTO Zone 9 Spring Conference to be held at the Airline on April 23 and 24th.

CARRIED.

Resolution No. 2013 – 65

Moved by Councillor Rydholm
Seconded by Councillor Hunt

THAT Council extends the meeting past 9:30 pm.

CARRIED.

9.6 Clerk's Report on Minimum Maintenance Standards re OGRA – filed

9.7 By-law No. 986 – ATV's

Council discussed the use of ATV's that allow a passenger to sit side-by-side with Staff Sergeant Graham while he was in attendance at the meeting. Council would like to amend the ATV by-law to include off road vehicles that allow side by side driver and passenger as well as passengers on ATV's designed to be straddled. Mr. Graham advised that he would request more information on this matter.

9.8 NOMA Real Tree Hugger Campaign – filed

Resolution No. 2013 – 66

Moved by Councillor Arnold
Seconded by Councillor Rydholm

THAT we do now adjourn to a Closed Session to discuss:

1. Personal matters about an identifiable individual including municipal or local board employees at 9:30 pm.

CARRIED.

Council discussed an employee, as well as a request to purchase property.

Resolution No. 2013 – 67

Moved by Councillor Arnold
Seconded by Councillor Rydholm

THAT we do now adjourn the Closed Session and return to the Open Meeting at 10:41 pm.

CARRIED.

Resolution No. 2013 – 68

Moved by Councillor Rydholm
Seconded by Councillor MacMaster

THAT Council accepts with regret, the resignation of the Facilities Manager, Domonique Houstoun.

CARRIED.

Resolution No. 2013 – 69

Moved by Councillor MacMaster
Seconded by Councillor Hunt

THAT the Clerk be authorized on behalf of the Township of Conmee to affix her signature to the employment contract with Alan Cooke for Chief Building Official and Inspection services.

CARRIED.

Resolution No. 2013 – 70

Moved by Councillor Rydholm
Seconded by Councillor Arnold

THAT the April 9th Regular Meeting of Council be cancelled.

CANCELLED.

10. CORRESPONDENCE

- 10.1 Lakehead Region Conservation Authority – Minutes
- 10.2 POA Fine Collection
- 10.3 MPAC 4th Quarter Report

11. ADJOURNMENT

Resolution No. 2013-71

Moved by Councillor MacMaster
Seconded by Councillor Hunt

THAT we do now adjourn this meeting at 10:45 pm.

CARRIED.

Mayor

Clerk