

MINUTES – REGULAR MEETING
January 28, 2014

PRESENT: Mayor Kevin Holland
Councillor Grant Arnold
Councillor Mary-Lynne Hunt
Councillor Robert MacMaster

ALSO PRESENT: Ken Malinoski, Road Superintendent, Laura Bruni,
Treasurer/Deputy-Clerk

ABSENT: Robert Rydholm

1. **CALL TO ORDER**

Mayor Holland called the meeting to order at 6:30 pm.

2. **ADOPTION OF THE AGENDA**

Deputy Clerk made the addition of the Minutes of the Public Meeting on January 14th. The Minutes of the Public Meeting was labeled 5.1 and the Minutes of the Regular Meeting became 5.2. Councillor Arnold also added 9.3 Closed Session on the agenda.

Resolution No. 2014- 14

Moved by Councillor Arnold
Seconded by Councillor MacMaster

THAT the Meeting Agenda be approved as amended.
CARRIED.

3. **DECLARATION OF PECUNIARY INTEREST**

Mayor Holland declared a pecuniary interest in items 6.2 and 9.3.

4. **DEPUTATIONS AND PETITIONS**

4.1 There were none.

5. **ADOPTION OF MINUTES**

5.1 **Resolution No. 2014-15**

Moved by Councillor Arnold
Seconded by Councillor MacMaster

THAT the Minutes of the Public Meeting of Council held on January 14,
2014 be approved as circulated.
CARRIED.

5.2 **Resolution No. 2014-16**

Moved by Councillor Arnold
Seconded by Councillor MacMaster

THAT the Minutes of the Public Meeting of Council held on January 14,
2014 be approved as circulated.

CARRIED.

6. REPORTS FROM MUNICIPAL OFFICERS

6.1 Road Superintendent's Report – filed

Mayor Holland discussed that he visited the new landfill attendant and he was proactive in packing metal bins and organizing the landfill site. Council gave direction to the Roads Superintendent to look into a location for a "Recycle or Good Will Shack" and whether or not a compactor would be beneficial to save on the life of the landfill.

Roads Superintendent told council that the garage ran out of propane even though they are on "automatic delivery". The Roads Superintendent was directed to check the tank at the community center when the generator has inspections. Mayor Holland was concerned about the impact the cold would have on the fire trucks and township equipment when the tanks run out of propane. Council directed the Deputy-Clerk to send a letter to Cal-Gas and Mastroangelo Fuels to ensure that township is on automatic delivery and remind them of the impact it could have on equipment if there is no heat.

Councillor MacMaster asked the Roads Superintendent how the new plow truck is running. Mr. Malinoski said fuel consumption is 60 to 70% higher than the previous truck. Council directed the Roads Superintendent to follow up with Gillies Township since they purchased a similar vehicle in 2013 to check their fuel consumption as well as to follow up with Poulin's for a possible tune up.

- Generator Report – filed

Councillor MacMaster questioned why there is antifreeze being added so often in the generator. Council directed the Roads Superintendent to follow up with GAL Power to check if adding antifreeze so often is necessary.

6.2 Treasurer/Deputy – Clerks Report - Filed

The treasurer informed council that Grant Thornton was in the office for 3 days to begin the audit work. There were suggestions as to changing the way the disbursement list is presented to council. The Treasurer felt as if by changing the report to a printout of a cheque run would eliminate a lengthy process and reduce the amount of possible errors; the auditors agreed. The treasurer prepared a sample of the new look for cheque approvals and council agreed with the changes. The treasurer informed council that the HST was filed in the amount of \$116,085.06 on January 15, 2014 and the first quarter of the OMPF arrived in the amount of \$60,925.00. The treasurer made the suggestion to council to change the interim and final tax bill installments to have an extra month in between the due dates to allow for a better flow of funds and ease the burden on the tax payers. Council agreed with this recommendation and gave the treasurer direction to make the change of having the interim bill due dates at the end of February & April and the final bill due dates at the end of August and October.

Mayor Holland declared a conflict and left Council Chambers.

The treasurer gave an update on the status of the new hall manager and informed council that the amount of cleaning cannot be done in 4 hours a week and would require 10 hours per week. The hall manager has been left with a great deal of clean up due to not having anyone employed in the position for quite some time. Council agreed that in the interim the Hall Manager have 10 hours if needed to be able to complete what is required. The treasurer informed council that the hall manager has made improvements both to identifying the needs of the hall and the process of how to communicate with the office staff for hall rentals.

Mayor Holland returned to Council Chambers.

Resolution No. 2014-17

Moved by Councillor MacMaster
Seconded by Councillor Hunt

THAT the Council for the Township of Conmee approves of the request from the Hymers Agricultural Society for the Township to place and ad in the Hymers Fall Fair book in the amount of \$55.00 for ½ page.

CARRIED.

6.3 Councillor Reports

Mayor Holland reported on his activities since the last meeting including DSSAB, LRMC and the update with Korkola Design regarding the skate park and that New Line Skate Parks has agreed to present a workshop on a skate park design and will be hosted by Conmee on February 20, 2014 from 6:00 to 8:00 pm. The Mayor's full report is on file.

Councilor MacMaster requested administrative staff to arrange a meeting with the skate park committee members for February 5, 2014 at 7:00 pm to prepare for the skate park workshop on February 20th. A pre budget meeting with the roads department was arranged on February 7, 2014 at 10:00 am. Councillor MacMaster donated a voice recorder to the township office.

Councillor Arnold reported on the Lakehead Region Conservation Authority and the annual report for 2013 which is on file.

Councillor Hunt reported on the Recreation Committee and the inactivity of planning events for Family Day.

7. **DISBURSEMENT LIST**

7.1 Disbursement List No 1B 2014

Resolution No. 2014-18

Moved by Councillor Arnold
Seconded by Councillor Hunt

THAT the accounts in the amount of \$27,028.89 as per Disbursement List No.1B, 2014 be approved for payment.

CARRIED.

8. **UNFINISHED BUSINESS**

8.1 Renewal for Group Benefits

Resolution No. 2014 – 19

Moved by Councillor Hunt
Seconded by Councillor Arnold

THAT the 2014 employee benefit package renewal, as presented by Gotlieb, Bronstine & Katz, be approved.

CARRIED.

8.2 By-Law No. 1034 – Fees and Charges for Municipal Services

Resolution No. 2014 – 20

Moved by Councillor MacMaster
Seconded by Councillor Arnold

THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1034 being a by—law to provide for fees and charges for municipal services.

CARRIED.

9. NEW BUSINESS

9.1 Report # 2014-02 – VuMap - Filed

Council approved for VuMap to be placed in the draft budget for the price of \$1500.00 for the year.

9.2 Resolution re Cancellation of February 25, 2014 Council Meeting

Resolution No. 2014 – 21

Moved by Councillor Arnold
Seconded by Councillor Hunt

THAT the February 25, 2014 Regular Council Meeting be cancelled.

CARRIED.

9.3 Closed Session

Resolution No. 2014 – 22

Moved by Councillor MacMaster
Seconded by Councillor Arnold

THAT we do now adjourn to a closed session to discuss personal matters about an identifiable individual including municipal or local board employees at 8:36 pm.

Resolution No. 2014 – 23

Moved by Councillor Arnold
Seconded by Councillor MacMaster

THAT the Council of the Township of Conmee now return to the open portion of the meeting.

CARRIED.

10. CORRESPONDENCE

10.1 Thunder Bay District Health Unit – Minutes Nov 20, 2013

10.2 Thunder Bay District Health Unit – Minutes Dec 18, 2013

10.3 Lakehead Region Conservation Authority – Minutes Nov 20, 2013

10.4 United Way – 2013 Campaign & Achievement Reveal Invitation

11. ADJOURNMENT

Resolution No. 2014-24

Moved by Councillor Hunt
Seconded by Councillor MacMaster

THAT we do now adjourn this meeting at 9:02 pm.

CARRIED.

Mayor

Clerk