

MINUTES REGULAR MEETING
September 23, 2014

PRESENT: Mayor Kevin Holland
Councillor Grant Arnold
Councillor Robert MacMaster
Councillor Cathy Woodbeck
Treasurer/Deputy Clerk Laura Bruni

ALSO PRESENT: Rosy Brizi, CPA, CA Grant Thornton, Ken Malinoski, Roads Superintendent

ABSENT: Councillor Mary-Lynne Hunt, CAO/Clerk Patricia Maxwell

1. **CALL TO ORDER**

Meeting was called to order at 6:30 pm.

2. **APPROVAL OF AGENDA**

Resolution # 2014-188

Moved By: Bob MacMaster
Seconded By: Grant Arnold

That the Meeting Agenda be adopted as prepared.
CARRIED

3. **DECLARATION OF PECUNIARY INTEREST**

Mayor Holland declared a conflict of pecuniary interest on item 7.2
Councillor Woodbeck declared a conflict on item 9.8

4. **DEPUTATIONS AND PETITIONS**

4.1 Rosy Brizi – Grant Thornton – Audited Statements

Mayor Holland welcomed Rosy Brizi, CPA, CA who is the Township of Conmee's independent auditor with Grant Thornton.

Rosy presented the financial statements for 2013 as well as the Independent Auditors Report which speaks about management's responsibility and what the audit entails.

Rosy brought to councils attention that the landfill liability has not been set up. Mayor Holland pointed out that council will be discussing the landfill tonight as it is item 8.4 on the agenda.

For 2013 the Township of Conmee had 1.2 million in assets and the taxes receivable have gone down. Deferred revenue has decreased due to the municipality using gas tax funds to purchase the snowplough. Rosy noted that a Construction Loan Advance through Infrastructure Ontario shows in the financial statements however there is a note provided that the loan was subsequently paid in full as of 2014.

Rosy stated that, overall the municipality is in a good financial situation.

Rosy talked about the new liability requirements for contaminated sites and cautioned the Treasurer and Council to be aware of these new liabilities before any properties may be vested into the township through the tax sale process.

5. **ADOPTION OF MINUTES**

5.1 Minutes – Public Meeting – September 9, 2014

Resolution # 2014-189

Moved By: Bob MacMaster
Seconded By: Cathy Woodbeck

THAT the Minutes of the Public Meeting held on September 9, 2014 be approved as circulated.

CARRIED

5.2 Minutes – Regular Meeting – September 9, 2014

Resolution # 2014-190

Moved By: Cathy Woodbeck
Seconded By: Bob MacMaster

THAT the Minutes of the Regular Meeting held on September 9, 2014 be approved as circulated.

CARRIED

5.3 Minutes – Closed Meeting – September 9, 2014

Resolution # 2014-191

Moved By: Grant Arnold
Seconded By: Cathy Woodbeck

THAT the Minutes of the Closed Meeting held on September 9, 2014 be approved as circulated.

CARRIED

6. **REPORTS FROM MUNICIPAL OFFICERS**

6.1 Road Superintendent's Report

The Roads Superintendent spoke as to his report and informed council that during the roads inspection Hunt Road was identified for the need of having reflectors installed and the installation has been completed.

- Landfill Report – not at this meeting
- Generator Report

The Generator Report has been filed. Councillor MacMaster was concerned with the wording in the report where it stated the block heater had been turned on for the season. GAL Power recommended the block heater remain on year round as it has an internal temperature. The Roads Superintendent informed Councillor MacMaster that he and his staff are aware that the block heater is to remain on year round.

6.2 Fire Chief's Report - Not at this meeting

6.3 Clerk's Report

The Deputy-Clerk gave a verbal report on the following items:

Mr. Erdman's Zoning Amendment Application for a gravel pit has been cancelled and the fee is to be returned. After further investigation, it was noted that a portion of the property is already zoned extractive. A consultation with Colin Hovi, Ministry of Natural Resources (MNR) revealed that Mr. Erdman would be able to operate as if the whole property was zoned Extractive. The existing pit is not grandfathered and will have to operate under the new regulations as set out by the Ministry of Natural Resources.

It was brought to administrations attention that the tank supplying heat to the municipal office is over 10 years old and we no longer be able to get fuel deliveries to it. There was a large amount of water drained from the tank and rust. The question has been brought forth to council as to if they would like to proceed by purchasing a new tank for the estimated amount of \$3,000 or a new propane furnace for the estimated amount of \$3,500. Council has directed staff

to investigate the option of purchasing a propane furnace and bring the cost forward at the next meeting.

It has come to Administrations attention that the headstone erected at the site of the illegal burial in the Conmee cemetery was installed by Lakehead Monument without any consultation with the Township. Council has directed administration to send an invoice for the amount due as well as send a letter to Lakehead Monument stating that any further installations of headstones must be set up in advance by written notice and supervised by a municipal roads crew.

An email from Holly Jennings, Public Sector Digest regarding the Asset Management Plan software was read to council which stated that the province will allow for the purchase of the software in 2014 to be an eligible expense for the 2015 allocation of funds. Council asked to bring further information to the next meeting since administration should have an agreement from the province by then.

6.4 Councillor Reports

Mayor Holland:

Food Bank- Mayor Holland feels that food bank should be sending their minutes to municipalities once they are approved. He attended the EMO table top exercise and feels that area 1 municipalities could benefit from an exercise together. The LRMC Meeting was held and at that meeting Mayor Kloosterhuis expressed disappointment that the District Social Services Administration Board (DSSAB) cancelled the scheduled meeting with the chair until the new-year. Since this is an election year DSSAB felt that it should be postponed. The LRMC discussed the OPP however no numbers have come in for levy apportionments so there very little to discuss at this point. The LRMC group thinks it would be a good fit for Conmee to have the Food Bank located there. Mayor Holland explained a presentation that was brought forth to the LRMC meeting for landfill waste being turned into petroleum. Conmee could potentially be a "hosting" or transfer site at the landfill and is interested in hearing more about this plan.

Mayor Holland also attended and moderated the candidates meeting.

Mayor Holland will be attending the NOMA meeting coming up on Sept 23 and 24th as well as a planning meeting on October 2nd.

Mayor Holland will not be attending the next DSSAB meeting.

Councillor Woodbeck:

Councillor Woodbeck attended Conmee day in which she participated in the Conmee SK8PARK fundraiser and helped with lunches by bringing them out to the crowd. Sub sequentially Councillor Woodbeck received an email from a resident in which she stated she was very pleased with the event and the municipality.

Councillor Woodbeck attended the Municipal League Meeting in which they passed a resolution to uphold the double hatter resolution. The next meeting will take place on December 5th and 6th.

Councillor Woodbeck also attended the Ontario Building Code presentation on behalf of Conmee Township. Minister Mauro and Michael Gravelle attended as well with an expectation that there will be a boost to Northwestern Ontario and our region.

Councillor Arnold:

The LRCA meeting that was to be held the previous Wednesday was postponed until September 24 in the afternoon at the Airplane Hotel.

Councillor Arnold attended the Roads inspection on September 19th and was pleased with the roads in general and the culverts.

The LRCA has sent information on the upcoming levy for 2015 with a decrease in the levy.

Councillor MacMaster:

Councillor MacMaster attend the EMO table top exercise September 15th in which he expressed his disappointment that the OPP and EMS did not attend.

Councillor MacMaster attended the Roads Committee meeting on September 19th. Councillor MacMaster also met with Korkola to bring photos for the sponsorship package and met with the Valhalla for a food and beverage winter fundraiser.

Councillor MacMaster will be attending the Conmee SK8ARK Committee meeting on October 2nd and NOMA on September 25th and 26th.

The Library board will be meeting on the 10th if they are able to have quorum.

- 6.5 Other Board and Agency Reports
 - LRMC – Minutes – August 28, 2014

7. **DISBURSEMENT LIST**

7.1 Disbursement List No. 9B, 2014

Resolution # 2014-192

Moved By: Grant Arnold
Seconded By: Cathy Woodbeck

THAT the accounts in the amount of 234,787.16 as per Disbursement List No. 9B 2014 be approved for payment.

CARRIED

7.2 Disbursement List No. 9BB, 2014

Mayor Holland declared a conflict and left the room, Councillor Arnold took the chair.

Resolution # 2014-193

Moved By: Cathy Woodbeck
Seconded By: Bob MacMaster

THAT the accounts in the amount of \$56.50 as per Disbursement List No. 9BB 2014 be approved for payment.

CARRIED

8. **UNFINISHED BUSINESS**

Mayor Holland returned to council chambers and the chair.

8.1 Quote to Dismantle/Move Playground Sets

Resolution # 2014-194

Moved By: Bob MacMaster
Seconded By: Grant Arnold

THAT the quote from Makkinga Contracting and Equipment Rentals in the amount of \$4,485.00 plus HST be accepted for dismantling the playgrounds at the Lakehead Psychiatric Hospital.

CARRIED

8.2 PLT Reform – Letter to Minister of Finance

Report read and filed.

8.3 Budget to Actual Up-date

Report was received and filed - was noted there was a typo in the cemetery revenue line to be fixed and sent via email to council members.

8.4 2014 Report re Landfill Life Expectancy

Report was read and filed – There was concern that the numbers reflected varied significantly from 2013 to 2014. Administration will compare the numbers and bring this information back to council at the next meeting.

8.5 Skatepark Sponsorship Package

A few spelling errors are to be corrected.

8.6 Policy Review – Election Signs – Admin. Report # 2014 – 13

Instruct staff to bring this policy to the first council meeting in 2015 as well as a policy that the Township will not host a candidate's night due to the perceived unfairness to candidates.

8.7 By-law No. 1059 – Fees and Charges

Resolution # 2014-195

Moved By: Grant Arnold
Seconded By: Cathy Woodbeck

THAT the Mayor and Clerk be authorized on behalf of the Township of Connee to affix their signatures to By-law No. 1059 being a by-law to amend the Fees and Charges By-law.

CARRIED

Resolution # 2014-196

Moved By: Cathy Woodbeck
Seconded By: Bob MacMaster

THAT we extend the meeting past 9:30 PM.

CARRIED

9. **NEW BUSINESS**

9.1 By-law No. 1056 – Compliance Audit Committee – Admin. Report #2014-12

Resolution # 2014-197

Moved By: Grant Arnold
Seconded By: Cathy Woodbeck

THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1056 being a by-law to establish a Joint Compliance Audit Committee.

CARRIED

9.2 Forum North Conference Attendance

Resolution # 2014-198

Moved By: Bob MacMaster
Seconded By: Cathy Woodbeck

THAT the following persons be approved to attend the Workplace Safety and Prevention Services Forum North Conference to be held on November 4th and 5th, 2014.

Councillor Arnold, Councillor MacMaster, Clerk Maxwell, Roads member Mike Vialoux.

CARRIED

9.3 LRCA – Letter re Exemption from Development Permit Fees

Received and filed.

9.4 LRCA – Letter re Weather Reporting Network

Council gave direction for a rain gauge to be installed for the municipality to monitor which includes staff and council.

9.5 LRCA – Possible Council Visit re Draft Budget

Received and filed – council does not wish a visit at this time.

9.6 By-law No. 1057 – Borrowing By-law

Resolution # 2014-199

Moved By: Grant Arnold
Seconded By: Bob MacMaster

THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1057 being a by-law authorize borrowing
CARRIED

9.7 By-law No. 1058 – Execution of Agreement with TD Bank
5 year term with 25 year amortization

Resolution # 2014-200

Moved By: Bob MacMaster
Seconded By: Grant Arnold

THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1058 being a by-law to authorize a loan in the amount of \$210,000.00
CARRIED

9.8 Moving Bank Accounts

Councillor Woodbeck declared a conflict of Interest.

Resolution # 2014-201

Moved By: Bob MacMaster
Seconded By: Grant Arnold

THAT the Treasurer be authorized to move all of the Township bank accounts to the Toronto Dominion Bank (TD Bank).
CARRIED

9.9 Resolution Support re Double Hatter Firefighters

Resolution # 2014-202

Moved By: Bob MacMaster
Seconded By: Grant Arnold

WHEREAS the training and certification of professional firefighters is established as mandated by the Province of Ontario under the Fire and Protection and Prevention Act, 1997;

AND WHEREAS where it is the responsibility of the municipalities to establish fire departments and appoint fire chiefs to provide fire protection services as they determine may be necessary in accordance with the needs and circumstances;

AND WHEREAS many Ontario municipalities rely on both full time and volunteer firefighters in order to provide fire protection;

AND WHEREAS the International Association of Fire Fighters (IAFF) Constitution prohibits full time fire fighters from volunteering in another municipal jurisdiction (i.e. Double Hatting);

AND WHEREAS the ISFF's stance on Double Hatting is specifically prohibited by legislation in almost all provinces in Canada as much as the United States;

AND WHEREAS a volunteer firefighter in the Innisfil Fire and Rescue Service is challenging the IAFF ban on Double Hatting and their expulsions from that union because of his desire to continue volunteering while being employed as a full-time firefighter in another jurisdiction;

AND WHEREAS the right of individuals to use their free time in service of their community is a fundamental right in a free, open and democratic society.

NOW THEREFORE BE IT RESOLVED that the Council of the Township of Conmee requests that the Province of Ontario amend the Fire protection and Prevention Act 1997 with respect to salaried firefighters who also work as volunteer firefighters, such that if a person is denied membership in an association of firefighters, is expelled or disciplined by the association or engages in reasonable dissent within the association in connection with this kind of dual role, there association is not permitted to require the employer to refuse to employ there person as a salaried firefighter, terminate his or her employment as a salaried firefighter or refuse to assign the person to fire protection services.

AND THAT this resolution be sent to the following persons:

The Honourable Kathleen Wynne, Premier of Ontario

The Honourable Madeline Meilleur, Attorney General

The Honourable Kevin Flynn, Minister of Labour

The Honourable Yasir Naqvi, Minister of Community Safety and Correctional Services

The Honourable Ted McMeekin, Minister of Municipal Affairs and Housing

CARRIED

9.10 Cancellation of November 11th Meeting

Resolution # 2014-203

Moved By: Grant Arnold

Seconded By: Cathy Woodbeck

THAT the Council Meeting scheduled for November 11, 2014 be cancelled.
CARRIED

10. **CORRESPONDENCE**

- 10.1 TBDHU – Minutes – June 18, 2014
- 10.2 The Explorationist – Newsletter
- 10.3 LRCA – Audited Financial Statements

11. **ADJOURNMENT**

Resolution # 2014-204

Moved By: Bob MacMaster
Seconded By: Grant Arnold

THAT we do now adjourn this meeting at 10:06 pm.
CARRIED