

MINUTES – REGULAR MEETING
September 11, 2012

PRESENT: Reeve Kevin Holland
Councillor Robert MacMaster
Councillor Robert Rydholm

ALSO PRESENT: Ken Malinoski, Road Superintendent

ABSENT: Councillor Grant Arnold
Councillor Mary-Lynne Hunt

1. **CALL TO ORDER**

Reeve Holland called the meeting to order at 6:30 pm.

2. **ADOPTION OF THE AGENDA**

Resolution No. 2012- 164

Moved by Councillor Rydholm
Seconded by Councillor MacMaster

THAT the Meeting Agenda be adopted as amended.
CARRIED.

The Agenda was amended by the addition of 7.2 Disbursement List No. 09A1 and 8.7 M&M Chipping.

3. **DECLARATION OF PECUNIARY INTEREST**

Reeve Holland declared a pecuniary interest on Disbursement List No. 09A1.

4. **DEPUTATIONS AND PETITIONS**

Kamie Keefe/Wesley Jaggard – Extension Agreement – Admin. Report #2012-16

Neither Ms. Keefe nor Mr. Jaggard attended the meeting.

5. **ADOPTION OF MINUTES**

Resolution No. 2012- 165

Moved by Councillor MacMaster
Seconded by Councillor Rydholm

THAT the Minutes of the Regular Meeting of Council held on August 14, 2012 be approved as circulated.
CARRIED.

Resolution No. 2012 – 166

Moved by Councillor Rydholm
Seconded by Councillor MacMaster

THAT the Minutes of the Closed Meeting of Council held on August 14, 2012 be approved as circulated.
CARRIED.

6. REPORTS FROM MUNICIPAL OFFICERS

6.1 Road Superintendent's Report

Council discussed the purchase of a new sander/plow truck. Council directed the Road Superintendent to invite Requests for Proposals for 1 – 3 new trucks. The Shared Services group will be informed that Conmee will be purchasing a truck and invited to participate if they wish.

Council discussed the Road Superintendent's meeting with MOE regarding the old landfill. Apparently the MOE will be contacting the office for further information and at that time, the Township will request the return of the Closure Plan borrowed by Mr. Mortfield, of the local MOE office.

6.2 Fire Chief's Report

Council requested a definition of P.I.A.R. as noted in the Fire Chief's report, and requested that the Fire Chief be asked to ensure any definitions are in his future reports.

6.3 Clerk's Report

The Clerk advised that Mr. Coupland has provided 3 dates for a possible table-top exercise. Council was unable to attend on any of the suggested dates. It was noted that Council had just recently handled a real emergency during the May flood. Council will not be available for a tabletop at this time.

Council chose October 19, 2012 for Road Inspection.

The Clerk advised that the office will be closed for a short time on September 21st.

6.4 Councillor Reports

Reeve Holland outlined his activities since the last meeting, including attending the Rural Health Fair, Lakehead Rural Planning Board and the AMO conference. At the Planning Board meeting the offer from the Lakehead Region Conservation Authority to do mapping was discussed. It was noted that the LRCA is charging \$20,000 per year to provide the service.

Reeve Holland also noted his future activities include meeting with Korkala Design, meeting with Rural Food Bank representatives and a possible meeting with Bill Mauro regarding the Area 1's requests for meetings with Ministers.

Reeve Holland also requested that a date for a meeting to determine what emergency supplies are required be set at the next regular Council meeting.

Reeve Holland discussed the renovations to be done to the Community Centre including removing the tree which is rotting the roof, planting, flag pole, sidewalk repair, and replacing the toilets and sinks in the washrooms.

Councillor Rydholm provided an update on the Teddy Bear's Picnic held by the Library Board and noted it was well attended.

Bob MacMaster provided a report on his attendance at the AMO conference and it is on file with the office.

6.5 Committee Reports

- Library Minutes – June 5, 2012

Council discussed the request from the Library Board to issue donation receipts for the donation of used books. Council has requested the Clerk to provide a draft policy on donation receipts for the next meeting.

- Area 1 Minutes – August 30, 2012 - filed

7. **DISBURSEMENT LIST**

7.1 Disbursement List No 09A

Resolution No. 2012- 167

Moved by Councillor MacMaster
Seconded by Councillor Rydholm

THAT the Accounts in the Amount of \$175,410.95 as per Disbursement List No. 9A, 2012 be approved for payment.

CARRIED.

7.2 Disbursement List No. 09A1

Resolution No. 2012-168

Moved by Councillor Rydholm
Seconded by Councillor MacMaster

THAT the Accounts in the amount of \$115.26 as per Disbursement List No. 9A1 2012 be approved for payment.

CARRIED.

Reeve Holland declared a conflict with this item and left the room.

8. **UNFINISHED BUSINESS**

8.1 By-law No. 1008 – Appointment to 100th Anniversary Committee

Resolution No. 2012-169

Moved by Councillor Rydholm
Seconded by Councillor MacMaster

THAT the Reeve and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1008 being a By-law to appoint members to the 100th Anniversary Committee.

CARRIED.

8.2 Policy No. 40 – Level of Service – Conmee Emergency Services

Council requested that this item be deferred to the next meeting in order to correct some items in the Policy.

8.3 By-law No. 1002 – Establishing and Regulating Fire Department – Admin. Report # 2012 – 13 – deferred

8.4 Conmee Emergency Services – Master Plan – Admin. Report #2012 – 15

Resolution No. 2012 – 170

Moved by Councillor MacMaster
Seconded by Councillor Rydholm

THAT the Council for the Township of Conmee accepts the Emergency Services Master Plan as presented.

CARRIED.

Council did note that on page 21, it should read Rescue 74, and that the Jehovah Church should be removed as an assembly building as it is now being used as a residence.

8.5 True Grit – Bridge Reports

Council reviewed the bridge inspection reports and directed the Clerk to advise True Grit to act as General Manager to have the required repairs completed.

8.6 Water Treatment System

Council reviewed the quote from Brad's Water Service to install a water treatment system. Council directed the Clerk to proceed with this installation.

8.7 M&M Chipping

The Clerk presented a letter from M&M Chipping advising that due to market conditions they will not be hauling any further loads at this time and are requesting their bond back. Council agreed to return the bond under the agreement that any further hauling if market conditions improve will require another bond.

9. NEW BUSINESS

9.1 Request to Attend AMCTO Fall Meeting

Resolution No. 2012-172

Moved by Councillor MacMaster
Seconded by Councillor Rydholm

THAT the clerk be approved to attend the AMCTO Fall Meeting to be held in Thunder Bay on September 25 and 26.

CARRIED.

9.2 Enabling Accessibility Fund

Council reviewed the above grant and determined that if we do not receive the grant from the Municipal Infrastructure Investment fund for the library chair-lift, Council will submit an application.

9.3 EMO Quarterly Newsletter – filed

9.4 Email from N. Gale re Ornge – filed

9.5 Request to Attend Municipal Asset Management Plan Training

Resolution No. 2012 – 173

Moved by Councillor Rydholm
Seconded by Councillor MacMaster

THAT the Clerk and Treasurer be approved to attend the Municipal Asset Management Plan training to be held in Thunder Bay on October 10, 2012.

CARRIED.

9.6 Grand Opening EMS Station

Reeve Holland will attend this event.

9.7 Email from N. Gale re Station Closures – filed

9.8 Request to Set Up Seniors Clinics

Council discussed a request from Service Canada to set up clinics in the municipal office to help seniors apply for pensions and youth to apply for social insurance numbers. Council did not feel that there would be a sufficient number of people to warrant this action.

9.9 Letter of Resignation from Chief Building Official

Council reviewed the letter of resignation from the Chief Building Official and directed the Clerk to seek a replacement.

9.10 DSSAB Caseworker Visits to Area 1 Offices – filed

9.11 Request to Attend Human Resources Law Session

Resolution No. 2012 – 174

Moved by Councillor Rydholm
Seconded by Councillor MacMaster

THAT the Clerk be approved to attend the Human Resources Law 2013 Workshop to be held in Thunder Bay on October 15, 2012.

CARRIED.

9.12 MOE Visit to Old Landfill – deferred for further information

9.13 Request to Attend Energy Management Plans Workshop

Resolution No. 2012 – 175

Moved by Councillor MacMaster
Seconded by Councillor Rydholm

THAT the Clerk be approved to attend the Energy Management Workshop to be held in Thunder Bay October 30, 2012.

CARRIED.

Resolution No. 2012 – 176

Moved by Councillor Rydholm
Seconded by Councillor MacMaster

THAT we extend this meeting time past 9:30 pm.

CARRIED.

Resolution No. 2012 – 177

Moved by Councillor Rydholm
Seconded by Councillor MacMaster

THAT we do now adjourn to a Closed Session to discuss candidates for the position of Deputy Fire Chief at 9:30 pm.

CARRIED.

The Clerk advised Council that interviews were held for the position of Deputy Fire Chief as the current Deputy will retire as of January 1, 2013. The Fire Chief has made a recommendation and a By-law to appoint the new Deputy Fire Chief will be brought to the next Council meeting.

Resolution No. 2012 – 178

Moved by Councillor MacMaster
Seconded by Councillor Rydholm

THAT we do now adjourn the Closed Session and return to the Open Meeting at 10:54 pm.

CARRIED.

10. CORRESPONDENCE

- 10.1 AMO Watch File
- 10.2 Minutes – LRCA – June 20, 2012
- 10.3 Ontario 1Call – Information
- 10.4 Inquest Results – Death of J. Hearst
- 10.5 AMO Watch File
- 10.6 MPAC Update

11. ADJOURNMENT

Resolution No. 2012-179

Moved by Councillor Rydholm
Seconded by Councillor MacMaster

THAT we do now adjourn this meeting at 10:56 pm.

CARRIED.

Reeve

Clerk