

Policy No.: 20	Procedure:
Date Approved: January 10, 2006 Approving Resolution: 2006-08 Amended: January 25, 2011	Councillor Attendance at Conferences

Preamble

As it is incumbent on Council to implement cost saving measures wherever possible, this policy is to establish a guideline for attendance at out of town seminars. Conferences can cost approximately \$2,000.00 per person to attend when they are held in southern Ontario. Most of the information obtained at these conferences can be researched on the internet. The staff or Councillors designated to attend these conferences will bring a report to Council on items that would benefit our Township.

Scope

This policy applies to all Council and staff.

Policy

As of January 1, 2011 the attendance at out of town conferences should be limited to:

OGRA/ROMA – 3 people – Reeve and Township CAO/Clerk shall be given preference plus Road Superintendent and one other Council member. The Council member attending will rotate yearly. This will allow each member of Council to attend at least once during a term of Council.

AMO – 3 people – Reeve and Township CAO/Clerk shall be given preference plus one Council member. Council member attending will rotate yearly. This will allow each member of Council to attend at least once during a term of Council.

NOMA – outside of Thunder Bay – 3 people, in Thunder Bay – Clerk and Councillors, or as deemed by Council

TBDML – outside of Thunder Bay – 3 people, in Thunder Bay – Clerk and Councillors, or as deemed by Council.

Amended December 12, 2006 by:

As the Reeve is the Representative for the Township of Conmee, and as invitations to attend various functions often require confirmation before the matter

can be brought to the attention of the whole of Council, therefore the Reeve shall have permission to confirm and/or attend events that he or the Clerk feel are important to attend before receiving approval from all of Council.