

THE CORPORATION OF THE TOWNSHIP OF CONMEE

BY-LAW #2025-013

Being a By-law to approve the 2025 Budget.

Recitals:

- (a) Section 290 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that Municipalities shall annually adopt a budget.
- (b) Council reviewed and approved the 2025 budget at its meeting held on April 22, 2025, and considers it expedient to adopt the budget by By-law.

ACCORDINGLY, THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF CONMEE ENACTS AS FOLLOWS:

- 1. Schedule "A" to this By-law, being the summary of the operating and capital budgets for 2025, is hereby adopted.

Passed this 13th day of May 2025

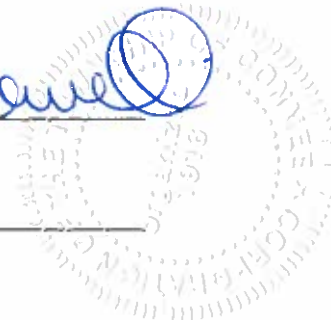
THE CORPORATION OF THE
TOWNSHIP OF CONMEE



Sheila Maxwell, Mayor



Karen Paisley, Clerk



Dept	Government	Administration	Building (CBO)	Cemetery	Complex	Council	Emergency	Landfill	Public Works
Revenues	\$ 236,125	\$ 162,850	\$ 3,000	\$ 4,300	\$ 30,100		\$ 9,375	\$ 17,000	\$ 415,178
Property Tax Levy	\$ 300,050	\$ 195,304	\$ 1,925	\$ 2,000	\$ 92,690	\$ 83,900	\$ 216,725	\$ 61,307	\$ 133,822
Total	\$ 536,175	\$ 358,154	\$ 4,925	\$ 6,300	\$ 122,790	\$ 83,900	\$ 226,100	\$ 78,307	\$ 549,000
Expenses	\$ 526,175	\$ 340,305	\$ 4,925	\$ 2,500	\$ 117,790	\$ 83,900	\$ 156,100	\$ 62,250	\$ 479,000
Reserve Transfers	\$ 10,000	\$ 17,849		\$ 3,800	\$ 5,000		\$ 70,000	\$ 16,057	\$ 70,000
Total	\$ 536,175	\$ 358,154	\$ 4,925	\$ 6,300	\$ 122,790	\$ 83,900	\$ 226,100	\$ 78,307	\$ 549,000
Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

last year 1,056,144

2024 rate 0.01443755

0.0299 0.00041915 \$ 31,579

2025 rate 0.01486923 \$ 1,087,723

other percentage increases:

	Levy \$	% of total levy	Percentage	Dollar Value
Government	300,050	27.59%	2.50%	26404
Administration	197,304	18.14%	2.99%	31,579
Building	1,925	0.18%	3.25%	34,325
Cemetery	2,000	0.18%	3.50%	36,965
Complex	92,690	8.52%	3.75%	39,605
Council	81,900	7.53%	4.00%	42,246
Emergency	216,725	19.92%		
Landfill	61,307	5.64%		
Public Works	133,822	12.30%		
	1,087,723	100.00%		

Department	Revenue	Expenses	Amount to be Raised
Government	236,125	526,175	-290,050
Administration	162,850	340,305	-177,455
Building (CBO)	3,000	4,925	-1,925
Cemetery	4,300	2,500	1,800
Complex	30,100	117,790	-87,690
Council	0	83,900	-83,900
Emergency	9,375	156,100	-146,725
Landfill	17,000	62,250	-45,250
Public Works	415,178	479,000	-63,822
Total	877,928	1,772,945	-895,017

Ideally to be

bridges/culverts
roads
buildings
machinery/e
land
vehicles

Proposed

Estimated Property Tax Revenue

based on 2024 rate

Class	Property Value	Current Rate	Total
Residential	71,512,000	0.01443755	1,032,458
Commercial	1,097,800	0.01660318	18,227
Industrial	18,700	0.0252656	472
Farm	1,142,600	0.00360939	4,124
Forests	239,000	0.00360939	863
	<u>74,010,100</u>		<u>1,056,144</u>



**Government & Agencies - Department - 00
2025 Budget**

		2024 Budget	2024 Actual	Proposed 2025
Revenue				
4020	Interest Earned - Tax Related		28072	30000
4025	Province of Ontario PIL	500	0	500
4104	Food Bank Lease	21600	22548	21600
4150	OMPF	205800	205800	222400
4460	Provincial Offences	7000	5763	5000
4146	Library	1225	1225	1225
	Subtotal	236,125	235336	236125
	Levy \$			300050
	Total Revenues			536175

actual

Expenses				
5260	Taxes Written Off	2500	5008	5200
5345	Election Expense	0	0	0
5400	Insurance Expense	63502	65717	75267
5600	Audit Expense	27500	13862	15000
5605	Legal Expense	5000	580	5000
5610	Other Professional Fees Expense	1500	1973	23000
5615	Property Assessment Expense	13291	13155	13665
5660	Policing and 911 Expense	88516	122451	88423
5665	Emergency Ambulance Service Expens	65000	67158	70500
5700	Lk Region Conservation Authority Expt	4927	4927	5147
5705	Lakehead Rural Planning Board Expen	250	250	250
5715	Thunder Bay Public Health Unit Expen	19827	19827	20818
5720	DSSAB Expense	92277	88012	96327
5721	Library Expense	1225	1225	1225
	Subtotal	385,315	404145	419822

\$20,000 proposed asset management plan

actual

actual

actual

+4.4%

LONG TERM DEBT				
2071	Food Bank Loan	13943	13943	13943
2073	Grader Loan	42185	42185	42185
2074	Excavator Loan	50000	50225	50225
	Subtotal	106,128	106352	106353
	Total Expenses			526175

Amount to be Raised

RESERVE	
transfer from 2024 budget	9694
Proposed transfer from 2025 budget	10000
Total	19694



Administration - Department 10
2025 Budget

		2024 Budget	2024 Actual	Proposed 2025
Revenue				
4100	Other	10000	-	
4020	Interest Earned - Tax Related	25000	28,072	25000
4120	Bank Interest	2000	3,880	2000
4140	Provincial Grants - NOHFC		28,673	35000
	- Covid			100000
4430	Newsletter	400	309	350
4435	Tax Certificates	0	390	500
	Subtotal	37,400	61,324	162850
	Levy 5			197304
	Total Revenues			360154

Expenses				
5005	Wages - Full Time	161354	171,522	175200
5010	Wages - Part Time	1000	278	21840
5015	Employment Insurance	3800	3,889	4500
5020	Canada Pension Plan	9000	8,414	10000
5025	WSIB Expense	6100	5,178	7000
5030	EHT Expense		3,266	3300
5035	RRSP Expense	5577	4,873	5500
5050	Mileage Expense	2500	2,479	3000
5040	Medical Insurance Expense	8760	8,807	9000
5060	Vacation Expense		2,400	3500
5105	Office Supplies Expense	15000	6,913	15000
5106	Software/Hardware Expense	17000	30,846	25000
5611	By-Law Enforcement Officer Fees Expense	500	394	500
5250	Bank Charges Expense	10100	3,378	5000
5305	Memberships Expense	4000	3,177	4000
5310	Conference Expense	3000	3,843	5000
5315	Travel Expense	2000	4,388	5000
5320	Meals Expense	200	100	200
5325	Training Expense	4500	4,926	6000
5326	Health & Safety Training Expense	1500	2,345	3000
5329	Emergency Management Expense	600	504	600
5340	Postage/Newsletter Expense	1200	1,640	2000
5415	Telephone Expense	5500	3,071	5500
5420	Promotional Materials Expense			1500
5610	Other Professional Fees Expense	3000	2,074	3000
5615	Property Assessment Expense	0	13,291	13665
5650	Other Expenses	5000	1,050	2500
	Total Expenses	271191	293,046	340305

admin assist - 20hrs week @ \$21

cabinets - 3500
munisoft - 3800

Amount to be raised 0

RESERVE

transfer from 2024 budget	19,514
proposed transfer from 2025 budget	19,849
Total	39,363

**Building (CBO) - Department 20
2025 Budget**



		2024 Budget	2024 Actual	Proposed 2025
Revenue				
4440	<i>Building Permit</i>	2,000	6517	3000
	<i>Subtotal</i>	2,000	6517	3000
	<i>Levy \$</i>			1925
	Total Revenues	2,000	6517	4,925
Expenses				
5010	<i>Wages</i>	3,600	0	3600
5015	<i>Employment Insurance</i>	125	0	125
5020	<i>Canada Pension Plan</i>	-	0	0
5025	<i>WSIB</i>	-	0	0
5050	<i>Mileage</i>	1,200	0	1200
	Total Expenses	4,925	0	4925

Amount to be raised

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**Cemetery - Department 30
2025 Budget**



		2024 Budget	2024 Actual	Proposed 2025
Revenue				
4200	Cemetery Plots	1500	3776	1500
4210	Internment	1500	625	1500
3230	Interest Earned on trust funds	1200	1191	1300
	Subtotal	4,200	5592	4300
	Levy \$			2000
	Total Revenues			6300
Expenses				
5545	Cemetery Open/Close	500	0	500
5546	Cemetery Expenses	2000	1840	2000
	Total Expenses	2,500	1840	2500
Amount to be raised				0.00

RESERVE TRANSFERS

Care & Maintenance Reserve	28875
transfer from 2024 budget	2000
proposed transfer from 2025 budget	3800
Total reserve	34675



**Municipal Complex - Department 40
2025 Budget**

		2024 Budget	2024 Actual	Proposed 2025
Revenue				
4104	Foodbank Revenue	21600	21600	21600
4165	Event Revenue		5130	4000
4400	Hall Rental	800	3585	3500
4405	Social Committee Revenue	5,000	513	1000
4490	Project/Capital		0	0
	Subtotal	5,800	30828	30100
	Levy \$			92690
	Total Revenues			122790

		2024 Budget	2024 Actual	Proposed 2025
Expenses				
5010	Wages	15,000	8477	15000
5015	Employment Insurance	250	205	300
5020	Canada Pension Plan	1,000	347	1000
5025	WSIB Expense	500	536	700
5030	EHT Expense		192	300
5050	Mileage Expense	100		100
5106	Software/Hardware Expense	2,000	1455	2000
5110	Janitorial Supplies Expense	3,000	2439	3000
5115	Hall Rental Expense	100	484	1000
5160	Social Committee Expense	5,000	819	1000
5210	Building Expense	2,000	1738	2000
5405	Utilities-Propane	12,000	6229	7000
5410	Utilities-Hydro	19,000	15545	19000
5415	Utilities-Telephone	7,000	3611	5000
5505	Building Repairs and Maintenance Expense	19,000	25244	22000
5506	Municipal Complex Supplies	700	8081	1000
5531	Project Expense (outdoor pavillion)			36390
5650	Other	1,000	861	1000
	Total Expenses	87,650	76263	117,790

check electrical lines

our portion if we receive grant

Amount to be raised _____

RESERVE

transfer from 2024 budget	5324
proposed transfer from 2025 budget	5000
Total	5324



**Council - Department 50
2025 Budget**

	2024 Budget	2024 Actual	Proposed 2025
Revenue			
		0	0
		0	0
Subtotal		0	0
			83900
Levy			83900
			83900
Total			83900

Expenditures				
5010	<i>Council Meetings/Wages</i>	62000	55577	62000
5015	<i>El Expense</i>		1287	1300
5020	<i>Canada Pension Plan</i>	2300	2037	2300
5025	<i>WSIB Expense</i>	2100	1105	1300
5030	<i>EHT Expense</i>		1194	1200
5050	<i>Mileage Expense</i>	1400	1053	1400
5305	<i>Membership Expense</i>	1000	1065	1200
5310	<i>Conference Expense</i>	4500	2842	4500
5315	<i>Travel Expense</i>	2000	1670	2200
5320	<i>Meal Expense</i>	1000	366	1000
5415	<i>Telephone Expense</i>	1000	1970	2500
5650	<i>Other Expenses</i>	1000	489	3000
	Total Expenses	78,300	70655	83900

computer for chambers

Amount to be raised

0



**Emergency Services - Department 60
2025 Budget**

		2024	2024	Budget
		Budget	Actual	2025
Revenue				
4100	Other	0	-	9375
	Subtotal	-	-	9375
	Levy \$			216725
	Total			226100

grant for extractor

Expenditures				
5010	Wages	19000	17,800	21000
5015	Employment Insurance	500	469	500
5020	Canada Pension Plan	700	879	900
5025	WSIB Expense	650	99	500
5030	EHT Expense			500
5050	Mileage Expense	200	87	200
5055	Honourarium Expense	7500	7,500	17000
5100	Equipment Repairs Expense	1000	70	1000
5105	Office Supplies Expense	1000	748	2500
5160	Hardware/Software		940	1000
5115	Shop Supply/Equipment/Small Tools Expense	6000	20,347	15000
5145	Communications/Radios Expense	3500	11,863	6000
5210	Building Expense	1000	-	1000
5305	Membership Expense	1700	1,298	2000
5320	Meal Expense			2000
5325	Training Expense	9000	4,631	10000
5326	Health & Safety/PPE Expense	3000	6,108	20000
5330	Public Education Expense	6000	1,682	6000
5400	Insurance Expense		6,488	7000
5405	Utilities-Propane	11000	6,915	9000
5410	Utilities-Hydro	3500	1,606	3500
5415	Utilities-Telephone	2500	2,472	3000
5450	Vehicle Repairs and Maintenance Expense	10000	1,865	10000
5455	Vehicle - Gas	1000	100	1000
5460	Diesel - Clear	1500	622	1500
5505	Building Maintenance Expense	12000	2,812	10000
5650	Other Expenses	3000	1,018	3000
5661	First Responders Expense	1000	-	1000
	Total Expenses	106,250	98,419	156,100

chief \$1300, deputy \$300, EFR co ordinator (\$15/hr)

computer \$1500

\$6695 washing extractor (grant)

full training days, Xmas

\$2000 PPE (grant)

Amount to be raised **0**

RESERVE

Opening	19,013
transfer from 2024 budget	70,000
proposed transfer from 2025 budget	70,000
Total	159,013



**Landfill - Department 70
2025 Budget**

		2024 Budget	2024 Actual	Proposed 2025
Revenue				
4420	Landfill Revenue	1000	3308	12000
4425	Recycling Revenue	14000	4510	5000
	Subtotal	15000	7818	17000
	Levy \$			61307
	Total			78307

GFL lease
stewardship ont

Expenditures				
5010	Wages	22000	13176	15000
5015	Employment Insurance	400	316	400
5020	Canada Pension Plan	1000	0	500
5025	WSIB Expense	750	370	750
5030	EHT Expense			300
5100	Equipment Repairs Expense	2000	0	1000
5115	Shop Supplies/Equipment/Small Tools		14	100
5326	Health & Safety/PPE Expense	0	127	200
5405	Propane Expense	1000	382	1000
5500	Recycling Expense	25000	13407	15000
5505	Building Repairs/Maintenance	2500	33	3000
5550	Groundwater Monitoring	19000	20655	22000
5650	Other Expenses	6000	2444	3000
	Total Expenses	79650	50924	62250

repair shack

amount to be raised			0
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RESERVE

transfer from 2024 budget	6000
proposed transfer from 2025 budget	16057
Total	22057



**Public Works - Department 90
2025 Budget**

		2024 Budget	2024 Actual	Proposed 2025
Revenue				
4450	Roads Revenue	25000	1,686	5000
4130	Gas Tax (CCBF)	50178	170,505	52269
4140	OCIF Grant	100000	100,000	100000
	NORDS			62000
4490	Other	240000		
	Subtotal	415,178	272,191	415178

RESERVE TRANSFERS

<i>Loan Proceeds</i>				
<i>Transfer from Reserve</i>				
	Subtotal			0
	Levy \$			133822
	Total	415,178	272,191	549000

Expenditures				
5005	Wages-Full Time	150000	105,378	150000
5010	Wages-Part Time	5000	3,585	5000
5015	Employment Insurance	3600	2,589	3600
5020	Canada Pension Plan	8500	6,162	8500
5025	WSIB Expense	5200	2,991	5300
5030	EHT Expense		3,041	3000
5035	RRSP Expense	3600	4,053	5000
5040	Medical Insurance Expense	10576	8,651	12000
5045	Benefits-Boots/Eyeglasses	1000	515	1000
5050	Mileage Expense	500	-	500
5060	Vacation Expense		6,693	8000
5100	Equipment Repairs Expense	25000	21,362	25000
5101	Equipment Purchase Expense	2000	-	2000
5105	Office Supplies Expense		120	200
5115	Shop Supplies/Small Tools Expense	10000	7,245	10000
5120	Road Material-Gravel	8000	19,750	20000
5125	Road Material-Calcium	33390	32,645	35000
5130	Road Material-Sand	5000	529	5000
5135	Road Material-Salt	2000	-	2000
5140	Road Maintenance Expense		4,348	5000
5145	Radio Expense	8000	5,873	6000
5325	Training Expense		600	1000
5326	Health & Safety PPE Expense	1000	264	1000
5405	Utilities-Propane	22000	13,272	18000
5410	Utilities-Hydro	4000	2,073	4000
5415	Utilities-Telephone	800	656	1400
5450	Vehicle Repairs & Maintenance Expense	10000	5,375	6000
5451	Licensing Vehicles Expense	9000	51	5000
5460	Equipment Fuel-Clear Diesel	26000	15,729	21000

5465	Equipment Fuel-Marked Diesel	35000	20,566	26000	
5505	Building Repairs/Maintenance Expense	5000	1,420	13000	new heater
5510	Bridges/Signs Expense	1500	5,794	2500	
5525	Culverts Expense	8000	7,132	8000	
5530	Machine Brushing/Road Side Grass Cutting Expense	5000	7,294	7500	
5531	Project Expense	2000	81,839	50000	
5535	Dam Expense	2000	908	2000	
5610	Professional Fees	0	-		
5650	Other Expenses	0	445	500	
Total Expenses		412,666	398,948	479000	

amount to be raised

RESERVE

opening OCIF		64,560	
opening CCBF		144,607	
transfer from 2024 budget		70,000	
proposed transfer from 2025 budget		70,000	
Total		349,167	0