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AGENDA FOR REGULAR COUNCIL MEETING
Tuesday October 13, 2026 – 6:00 p.m.



Join Zoom Meeting: <https://us02web.zoom.us/j/83945688505?pwd=hbcaS4ldA8vGUGBY9STDDEvbQZZevb.1>
Meeting ID: 839 4568 8505
Passcode: 622928

1. CALL TO ORDER

Land Acknowledgement

2. APPROVAL OF AGENDA

Recommendation: BE IT RESOLVED THAT the agenda for the Regular Council Meeting of October 13, 2026 be approved as circulated. (Alternatively, amendments to be noted; with approval as amended.)

3. DECLARATIONS OF PECUNIARY INTEREST

4. TOWN HALL SEGMENT

5. DEPUTATIONS

6. MINUTES OF PREVIOUS MEETINGS

6.1 Minutes – Open Session Regular Council Meeting – September 8, 2026

Recommendation: BE IT RESOLVED THAT the Minutes of the Open Session of the Regular Council Meeting held on September 8, 2026, be approved as circulated. (Alternatively, corrections to be noted; with approval as amended.)

7. DISBURSEMENT LIST

7.1 Payroll Report

7.2-1 Payment Register – September 22, 2026

7.2-2 Payment Register – October 13, 2026

Recommendation: BE IT RESOLVED THAT Council approve the disbursements represented by electronic bank payments and cheque numbers 8028 to 8044 totalling \$206,482.93, and 8045 to 8075 totalling \$320,462.73.

8. REPORTS FROM MUNICIPAL OFFICERS (as available)

8.1 Clerk's Report

8.2 Treasurer's Report (verbal)

8.3 Public Works Report

8.4 Fire Chief's Report

8.5 Council Member Reports (verbal)

8.6 Reports from Other Agencies: As Listed in the Clerk's Report

Recommendation: BE IT RESOLVED THAT Council receive the reports presented as listed in Section 8 of this evening's agenda. (Alternatively, directions to Administration as per Council's determination.)

9. NEW BUSINESS

9.1 Municipal Alcohol Policy Review – Bring-Your-Own-Event Permit

9.1-1 Report to Council

9.1-2 TBDHU BYO Permit Risk Mitigation 2026

9.1-3 ADAG Memo re: Bring Your Own Permit Follow up to Municipalities.

9.1-4 Municipal Alcohol Policy

Recommendation: BE IT RESOLVED THAT Council receive the report for information; (Alternatively, direction to Administration as per Council's determination.)

9.2 Winter Operations and Preparedness

9.2-1 Report to Council

Recommendation: BE IT RESOLVED THAT Council receive the report regarding Winter Operations and Preparedness; AND THAT Council provide direction regarding Fire Hall snow clearing arrangements and outdoor rink water supply for the 2026/2027 winter season.

10. BYLAWS

None for this meeting.

11. CORRESPONDENCE

List of Resolution Support Requests from other municipalities, agencies & the provincial government:

- 11.1-1 Township of Puslinch – Aggregate Resources Act – Importation, Processing and Blending of Aggregate Material
- 11.1-2 City of Port Colborne – Support for Sustainable and Predictable Operating Funding for Ontario Public Libraries

Recommendation: BE IT RESOLVED THAT Council receive the correspondence presented as listed in Section 11 of this evening's agenda. (Alternatively, directions to Administration as per Council's determination).

12. UPCOMING MEETING DATES

Regular Council Meetings: November 10th & 17th (Inaugural), December 1st & 15th, 2026.

13. CLOSED SESSION

Recommendation: BE IT RESOLVED THAT, at ____ p.m., Council move into Closed Session pursuant to Section 239 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, to consider; Item 13.1, being the Closed Session minutes of the Regular Council meeting held September 8, 2026, under the same authority as the original meeting; Item 13.2, being negotiations regarding the Rural Cupboard Food Bank lease renewal, including positions and instructions to be applied to the negotiations, pursuant to Section 239(2)(k) of the Municipal Act, 2001; Item 13.3, being Personal matters about an identifiable individuals, pursuant to Section 239(2)(b) of the Municipal Act, 2001; and Item 13.4, regarding litigation or potential litigation affecting the municipality and advice that is subject to solicitor-client privilege, pursuant to sections 239(2)(e) and 239(2)(f) of the Municipal Act, 2001.

- 13.1 Minutes – Closed Session Regular Council Meeting – September 8, 2026
- 13.2 Lease Agreement – Food Bank
- 13.3 Sovereign Road Landfill – Fire Chief's Report and Clerk's Report
- 13.4 Briggs Pit Matter – Contractual and Legal Matters

Recommendation: BE IT RESOLVED THAT, the time being ____ p.m., Council rise from Closed Session and report in Open Session.

14. BUSINESS ARISING FROM CLOSED SESSION

Recommendation: BE IT RESOLVED THAT the Minutes of the Closed Session of the Regular Council Meeting held on September 8, 2026, be approved as circulated. (Alternatively, corrections to be noted; with approval as amended.) AND THAT Administration be authorized to proceed in accordance with the direction provided in Closed Session.

15. CONFIRMING BYLAW

By-law 2026-029 – To Confirm the Proceedings of the Meeting

Recommendation: BE IT RESOLVED THAT By-law 2026-029 be passed, and FURTHER, THAT the Mayor and the Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 2026-029, being a By-law to confirm the proceedings of this evening's meeting.

16. ADJOURN

Recommendation: There being no further business to conduct, the Mayor declares the meeting to be adjourned at ____ p.m.

MINUTES - REGULAR COUNCIL MEETING

Tuesday September 8, 2026 – 6:00 pm

PRESENT Mayor Sheila Maxwell

PRESENT VIRTUALLY Councillor David Maxwell
Councillor David Halvorsen

REGRETS Councillor Chris Kresack

ALSO PRESENT Karen Paisley, Clerk
Leanne Maxwell, Treasurer

PRESENT VIRTUALLY Olabisi Akinsanya-Hutka, HR Assistant

1. CALL TO ORDER

Mayor Maxwell called the meeting to order at 6:04 p.m.
Mayor Maxwell provided a statement of land acknowledgement.
Council experienced intermittent internet and videoconferencing connectivity issues throughout the meeting. Despite several temporary disruptions affecting virtual participation, quorum was maintained and the meeting proceeded with all agenda items being considered.

2. APPROVAL OF AGENDA

No amendments requested.

Resolution 2026-168

Moved by: Councillor Halvorsen

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT the agenda for the Regular Council Meeting of September 8, 2026, be approved as circulated.

CARRIED

3. DECLARATIONS OF PECUNIARY INTEREST

None declared.

4. TOWN HALL SEGMENT

No members of the public were present.

5. DEPUTATIONS

A deputation by Andrew Dubinsky from SASI water regarding a proposed water cistern system for fire protection and rink flooding was scheduled. Andrew advised the Clerk via email that he was delayed. Council stood the matter down for Andrew to attend.

6. MINUTES OF PREVIOUS MEETING(S)

6.1 Minutes – Regular Council Meeting – August 11, 2026

Council reviewed the minutes of the August 11, 2026 Regular Council Meeting. No amendments were requested.

RESOLUTION 2026–169

Moved by: Councillor Halvorsen

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT the minutes for the open session of the regular council meeting of August 11, 2026, be approved as circulated.

CARRIED

6.1 Minutes – Special Council Meeting – August 26, 2026

Council reviewed the minutes of the August 26, 2026 Special Council Meeting. No amendments were requested.

RESOLUTION 2026–170

Moved by: Councillor Maxwell

Seconded by: Councillor Halvorsen

BE IT RESOLVED THAT the minutes for the open session of the special council meeting of August 26, 2026, be approved as circulated.

CARRIED

7. DISBURSEMENT LIST

7.1. Payroll Report

Council reviewed the payroll report as presented.

7.2. Payment Register

Council reviewed the payment register, including electronic bank payments and cheque disbursements. The Treasurer responded to Council's questions.

RESOLUTION 2026-171

Moved by: Councillor Maxwell

Seconded by: Councillor Halvorsen

BE IT RESOLVED THAT Council approve the disbursements represented by electronic bank payments and cheque numbers 7954 to 8027 totaling \$166,699.95.

CARRIED

DEPUTATION

Andrew Dubinsky of SASI Water provided Council with an overview of a proposed water cistern system to provide a year-round water source for the Volunteer Fire Department and assist with flooding the community rink. The proposal included two underground cisterns and associated infrastructure, with preliminary project costs estimated at approximately \$85,000 plus electrical work. Council received the information and thanked Mr. Dubinsky for his presentation.

8. REPORTS FROM MUNICIPAL OFFICERS

8.1. Clerk's Report

Council received a report from the Clerk regarding the 2026 Summer Recreation Program, annual road inspections, the GovDeals fire truck sale, the Enders Road Bridge project, transportation of radioactive materials through the Township, attendance at the AMCTO Zone 9 Fall Conference, and employee performance development plans. Council discussed scheduling the annual road inspection and participation in the AMCTO Zone 9 Fall Conference. Council approved temporary closure of the Municipal Office on September 17 and 18, 2026, to permit Administration to attend the conference.

8.2. Treasurer's Report

Council received a report from the Treasurer regarding final tax bill collection, grant applications submitted on behalf of the Fire Department, upcoming funding opportunities, information obtained at the AMO Conference, and progress on the Community Centre rink board replacement project. Council discussed the rink board installation and future grant opportunities.

8.3. Public Works Report

No report for this meeting.

8.4. Fire Chief's Report

Fire Chief Day was unable to attend the meeting but provided a written update to Council through the Clerk. Council was advised that the Volunteer Fire Department responded to seven calls during August, consisting of four medical responses and three fire-related incidents. The Chief further advised that the department currently has thirteen volunteer firefighters with strong participation in training and emergency responses and reiterated the need for a reliable winter water source for firefighting operations.

8.5. Council Member Reports

Mayor Maxwell provided a report regarding attendance at the 2026 AMO Conference, including delegations with the Ministry of Infrastructure, Ministry of Finance, Ministry of the Solicitor General, and health care representatives. The Mayor advised that discussions included rural infrastructure funding, emergency services, volunteer firefighter training, healthcare access in rural communities, and potential infrastructure grant opportunities. The Mayor also provided an update regarding a planned Ministry of Transportation stakeholder session concerning the local weigh scale facility. The Mayor also advised that discussions regarding meetings with the Lakehead Region Conservation Authority would be deferred until after the 2026 Municipal Election.

Councillor Halvorsen reported attending the Special Council Meeting held August 26, 2026. Councillor Halvorsen raised concerns regarding staffing and operations at the Ministry of Transportation weigh scale facility. Council discussed challenges relating to staffing levels, enforcement coverage, and the operational effectiveness of the facility.

Councillor Maxwell reported attending the AMO Conference and the Special Council Meeting held August 26, 2026. Councillor Maxwell advised that he had attended the same conference sessions and delegations as Mayor Maxwell and declined to provide additional comments, noting that the Mayor had already summarized the conference discussions. Councillor Maxwell also suggested that unused Blink security cameras be made available for use by the Volunteer Fire Department. Council directed Administration to make the cameras available to the Fire Department.

8.6. Other Agencies' Reports

Council reviewed correspondence and reports received from other agencies as listed in the Clerk's Report, which were received for information.

RESOLUTION 2026-172

Moved by: Councillor Maxwell

Seconded by: Councillor Halvorsen

BE IT RESOLVED THAT Council receive the reports presented as listed in Section 8 of this evening's agenda, AND THAT Administration is authorized to proceed in accordance with Council's direction.

CARRIED

9. NEW BUSINESS

9.1 Resident Request to Amend Open Air Burning Hours

Council received a report from the Clerk advising Council of a resident's request to amend By-law No. 2026-022 to permit brush burning beginning at 4:00 p.m. rather than two hours before

sunset. Council discussed volunteer firefighter availability, public safety considerations and comments received from the Fire Chief. Council agreed to maintain the current provisions of the by-law and took no further action.

9.2 Approval of Set Fines & Amendments to By-law No. 2026-022

Council reviewed a report from Administration regarding the approval of set fines for By-law No. 2026-022, being the Open Air Burning and Fireworks By-law. Council also received the approved Schedule of Set Fines, the Order of the Regional Justice, and the proposed amending by-law.

RESOLUTION 2026-173

Moved by: Councillor Halvorsen

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT Council receive the report from the Clerk regarding the approval of set fines for By-law No. 2026-022, being the Open Air Burning and Fireworks By-law; AND THAT Council receive the approved Schedule of Set Fines, Order of the Regional Senior Justice, and proposed amending by-law; AND THAT Council proceed with consideration of the associated amending by-law.

CARRIED

9.3 Correspondence from Residents Regarding Wolfe Road

Council received correspondence from residents regarding Wolfe Road. Administration advised that portions of the roadway pass through privately owned lands and that the Township does not currently possess ownership of the affected lands. Council discussed the history of the roadway, the Township's limited historic maintenance of the area, access concerns, and planning implications associated with any future development. Council noted that further legal and property ownership issues would need to be addressed before any consideration could be given to future road improvements or assumption of the roadway. No action was taken.

9.4 Application for a Permit to Exceed Posted Maximum Registered Gross Vehicle Weights

Council received an application for a permit to exceed posted maximum registered gross weights on Mokomon Road, Holland Road, and Pokki Road.

RESOLUTION 2026-174

Moved by: Councillor Maxwell

Seconded by: Councillor Halvorsen

BE IT RESOLVED THAT Council approve the application from Dustin Blunt, operating as 686863 Ontario Ltd. for a Permit to Exceed Posted Maximum Registered Gross Vehicle Weights pursuant to Township of Conmee By-law No. 1272 for hauling operations on Mokomon Road, Holland Road and Pokki Road; AND THAT the Township retain the \$5,000 security deposit until completion of the haul and any required inspection of the affected Township roads.

CARRIED

9.5 Proposed Water Cistern System for Fire Protection and Rink Flooding

Council received a report from Administration and a presentation from Andrew Dubinsky of SASI Water regarding a proposed water cistern system that could provide a year-round water source for firefighting purposes and support flooding of the community rink. The proposed project would include two underground cisterns with an estimated cost of approximately \$85,000 plus electrical work. Council discussed potential grant opportunities and deferred consideration of the project to the incoming Council following the 2026 Municipal Election.

10. BY-LAWS**10.1 By-law 2026-027 – By-law to Amend By-law No. 2026-022 – Open Air Burning and Fireworks Bylaw**

Council reviewed the proposed amending by-law to update By-law No. 2026-022, the Open Air Burning and Fireworks By-law, to incorporate the approved Schedule of Set Fines and housekeeping amendments identified during the submission and approval process.

RESOLUTION 2026-175

Moved by: Councillor Halvorsen

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT By-law No. 2026-027, being a by-law to amend By-law No. 2026-022, the Open Air Burning and Fireworks By-law, be passed this 8th day of September, 2026.

CARRIED

11. CORRESPONDENCE

Council reviewed correspondence from the Township of Brudenell, Lyndoch and Raglan regarding proposed provincial legislative amendments related to road authority health and safety concerns, the Town of Latchford regarding funding support for Official Plan and Zoning By-law reviews, and the Municipality of Trent Hills regarding the elimination of the Workplace Safety and Insurance Board's Second Injury and Enhancement Fund. No additional direction was provided.

RESOLUTION 2026-176

Moved by: Councillor Maxwell

Seconded by: Councillor Halvorsen

BE IT RESOLVED THAT Council receive the correspondence for information.

CARRIED

12. UPCOMING MEETING DATES

Council reviewed the list of upcoming meeting dates. No changes were proposed.

13. CLOSED SESSION**RESOLUTION 2026-177**

Moved by: Councillor Maxwell

Seconded by: Councillor Halvorsen

BE IT RESOLVED THAT, at 7:39 p.m., Council move into Closed Session pursuant to Section 239 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, to consider; Item 13.1, being the Closed Session minutes of the Regular Council meeting held August 11, 2026, under the same authority as the original meeting; Item 13.2, being human resources and employment-related matters, including personal matters about identifiable individuals, pursuant to Section 239(2)(b) of the Municipal Act, 2001; Item 13.3, being a matter involving litigation or potential litigation under Section 239(2)(e) of the Municipal Act, 2001 and advice that is subject to solicitor-client privilege under paragraph 239(2)(f) of the Municipal Act, 2001.

CARRIED

During closed session, the following procedural resolution was passed:

RESOLUTION 2026-178**Moved by: Councillor Maxwell****Seconded by: Councillor Halvorsen**

BE IT RESOLVED THAT, the time being 8:23 p.m., Council rise from closed session and report in open session.

CARRIED

Open session resumed.

14. REPORT FROM CLOSED SESSION**RESOLUTION 2026-179****Moved by: Councillor Halvorsen****Seconded by: Councillor Maxwell**

BE IT RESOLVED THAT the Closed Minutes of the Regular Council Meeting held on August 11, 2026, be approved; AND THAT Administration be authorized to proceed as directed during Closed Session.

CARRIED**15. CONFIRMING BY-LAW**By-law 2026-028**RESOLUTION 2026-180****Moved by: Councillor Maxwell****Seconded by: Councillor Halvorsen**

BE IT RESOLVED THAT By-law 2026-028 be passed; AND THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 2026-028, being a By-law to confirm the proceedings of this evening's meeting.

CARRIED**16. ADJOURNMENT**

There being no further business to conduct, the Mayor declared the meeting adjourned at 8:27 p.m.

 Mayor Sheila Maxwell

 Clerk Karen Paisley

Staff Payroll - September 11, 2026
 - September 25, 2026
 Council Payroll -September 30, 2026

	<u>Administration and Public Works</u>	<u>Other</u>	<u>Total</u>
Wages	24,219.16	7,223.48	31,442.64
EI	552.71	164.84	717.55
CPP	1,344.94	331.54	1,676.48
RRSP	724.64		724.64
mileage	465.38	59.13	524.51
total	<u>27,306.83</u>	<u>7,778.99</u>	<u>35,085.82</u>

Township of Conmee Payment Register

Report Date

Batch: 2026-00132 to 2026-00135 2026-09-15 1:17 PM

Bank Code: GEN - TD Operating Account

Payment #	Vendor	Amount	
8028	De Lage Landen Financial Serv	1,021.54	copier
8029	MicroAge	22.60	
8030	Nova-Pro Industrial Supply Ltd	889.31	road signs
8031	Rosslyn Service Ltd	260.96	
8032	Spectrum Telecom Group Ltd	531.10	
8033	Thunder Bay Co-Op	627.15	sand tarp
8034	TrueNorth Tire and Auto	8,908.76	fire dept repairs
8035	Triton Canada Inc	29.38	
8036	Bay City Contractors	40,159.02	gravel haul
8037	Chaschuk Enterprised Ltd	54,556.41	gravel haul
8038	Lakehead Board of Education	25,841.74	
8039	LH North Ltd	51,770.95	gravel haul
8040	MicroAge	1,666.75	
8041	NorthRock Engineering	4,403.61	monitoring
8042	Safetycare Inc	1,638.50	health and safety
8043	TBay Catholic Dist School Bd	1,604.59	
8044	Ultramar	6,213.70	
		200,146.07	
123	Thunder Bay Xerographix Inc	105.89	copier
123	Manulife	1,585.97	
A4H9A2	Bell Canada	95.81	
A7H2K3	Hydro One Networks	1,350.97	
A7H2K8	Hydro One Networks	301.46	
A7H2U4	TBayTel	256.94	
A7H2U6	TBayTel	133.33	
IL401	TD Visa	848.54	
IL551	TD Visa	668.30	
IO055	TD Visa	989.65	
		6,336.86	
		206,482.93	

Township of Conmee**Payment Register****Report Date**

Batch: 2026-00137 to 2026-00142 2026-10-08 12:24 PM

Bank Code: GEN - TD Operating Account

Payment #	Vendor	Amount	
8045	Bay City Contractors	6,061.38	
8046	BJ Kapush Contracting	23,433.38	briggs
8047	686863 Ontario Ltd	51,132.50	briggs
8048	Chaschuk Enterprised Ltd	13,543.05	briggs
8049	Kakabeka Esso	46.04	
8050	Lakehead Cleaners	129.72	
8051	Main Excavations	66,232.13	briggs
8052	Minister of Finance	8,179.00	policing
8053	Minister of Finance	15.00	
8054	Ontario Fire Truck Inc.	1,926.46	annual maint. and pump test
8055	PDR Contracting Thunder Bay Ltd	57,015.56	Rink (grant)
8056	Seven Oaks Creative	240.00	fire
8057	Toodaloo Pest and Wildlife	110.74	
8058	RRSP	152.44	
8059	GFL Environmental Inc	180.43	
8060	McKitricks	7,356.30	re briggs
8061	MicroAge	51.87	
8062	MPAC	3,516.32	quarterly bill
8063	NorthRock Engineering	11,115.81	
8064	Pioneer Construction Inc	23,724.35	briggs
8065	Pines Hardware Inc.	17.10	
8066	RealTax Inc	2,194.46	
8067	Thunder Bay DSSAB	8,306.00	
8068	Ultramar	4,067.47	
8069	Bay City Contractors	2,559.38	
8070	RRSP	304.88	
8071	CUPE	451.76	
8072	Kevin's Tire Service	45.20	
8073	LH North Ltd	18,921.85	briggs
8074	NorthRock Engineering	4,009.61	water monitoring
8075	Spectrum Telecom Group Ltd	531.10	
		315,571.29	
147	Manulife	1,585.97	
236	Thunder Bay Xerographix Inc	155.52	copier
A9Z7Y6	Hydro One Networks	182.60	
HO461	TD Visa	224.84	
IO072	TD Visa	2,389.95	ROMA
L6U2X4	TBayTel	352.56	
		4,891.44	
		320,462.73	

**The Corporation of the Township of Conmee
Administrative Report**

Date: October 13, 2026

To: Mayor and Council

Subject: Administrative Activity Report

File Number: 01-C10-0000 Administrative Activity Reports

Submitted by: Karen Paisley Clerk

RECOMMENDATION:

For Council's information and direction as required.

BACKGROUND:

This report provides Council with an update on recent administrative activities and projects. This report was originally prepared for the September 22, 2026 Council meeting. As the meeting did not proceed due to lack of quorum, the report has been brought forward to the October 13, 2026 meeting and updated to include subsequent administrative activities.

DISCUSSION:

Sovereign Road Landfill Expansion

Administration continues to work on planning for the future expansion of the Sovereign Road Landfill. Preliminary site investigation work has been completed. North Rock Engineering, the Township's existing water monitoring contractor, is reviewing the information collected and will recommend where additional groundwater monitoring wells should be installed. Subject to timing and contractor availability, the new wells and first round of water sampling are anticipated to be completed before freeze-up. A drone survey of the area around the landfill is also planned to assist with future planning. Administration has requested preliminary information regarding the scope of work, anticipated costs and timing associated with moving forward with the landfill expansion. Any work that may be time-sensitive and ideally completed before freeze-up is also being identified separately. Once this information is received, Administration will review the next steps, including what work falls within the Township's existing water monitoring services and what work would form part of the larger landfill expansion project. The Township's procurement requirements will also be reviewed. A further report will be brought to Council before proceeding with the larger landfill expansion project.

AMCTO Zone 9 Fall Conference

The Clerk attended the AMCTO Zone 9 Fall Conference on September 17 and 18, 2026, along with the Treasurer and the Township's new Deputy Clerk/Treasurer Intern. The conference included sessions on municipal election legal matters, AMCTO updates, Council orientation, BearWise and human-wildlife conflict management, District Social Services Administration Board operations, and a panel discussion with new Chief Administrative Officers. The conference also included an open-mic session and opportunities for municipalities to share

successes and discuss issues they are experiencing. As with previous Zone 9 conferences, the event provided a valuable opportunity to meet and network with Clerks, CAOs, Treasurers and other municipal professionals from across Northwestern Ontario, with Zone 9 representing municipalities from Kenora to Terrace Bay. The conference allowed municipal staff to share ideas and experiences, discuss common challenges and learn how other municipalities are dealing with similar issues. Attendance also provided the Township's new Deputy Clerk/Treasurer Intern with an opportunity to meet other municipal professionals and become familiar with the AMCTO network early in his employment with the Township. The sessions dealing with municipal election legal matters and Council orientation were particularly timely as Administration continues preparing for the 2026 Municipal Election and the upcoming term of Council.

Municipal Accountability Act, 2026 Consultation (8.6-1)

Administration received correspondence from the Honourable Robert J. Flack, Minister of Municipal Affairs and Housing, asking municipalities for comments on proposed regulations under the Municipal Accountability Act, 2026. The changes would introduce a standard Code of Conduct and Integrity Commissioner process for municipalities across Ontario, as well as mandatory training for Integrity Commissioners and members of Council. The Province plans to have the new requirements in place for the start of the new Council term on November 15, 2026. The consultation closes on October 2, 2026, before the next regular Council meeting. Administration is bringing the matter forward for Council's review and direction on whether the Township wishes to provide comments. If Council wishes to provide comments, Administration suggests considering the impact of the proposed requirements on small rural and northern municipalities, including staff time, costs, access to Integrity Commissioners and the additional training requirements.

Proposed McGraw Falls Dam Energy Project (8.6-2)

Administration received correspondence regarding a proposed energy project at the McGraw Falls Dam. A company owned all or in part by the Ojibway Nation of Saugeen intends to submit the approximately 2-megawatt project to the Independent Electricity System Operator's Long Lead-Time RFP by November 26, 2026. If successful, the project would be awarded a 40-year energy contract, and the existing Environmental Assessment would be updated. The project is located in Laurie Township, in the Unorganized Part of the Thunder Bay District, on Crown land at the Provincial Ministry of Natural Resources' McGraw Falls Dam. The company has advised that the project will not affect municipal lands and has invited the Township to provide any questions, comments or concerns regarding the project or proposed land use. Based on the information provided, Administration has not identified any concerns associated with the proposed land use for Council's attention at this time. One consideration is whether construction or operation of the project could result in additional project-related traffic travelling through the Township of Conmee on the Trans-Canada Highway. Council may wish to direct Administration to advise the proponent that the Township has not identified any concerns with the proposed land use at this time and to inquire whether project-related traffic through Conmee is anticipated.

UPDATE – ACTIVITIES SINCE SEPTEMBER 22, 2026

Annual Road Inspection

The annual road inspection was conducted on September 20, 2026, with Mayor Maxwell, Councillor Maxwell, Councillor Halvorsen, Public Works Manager Arps, Senior Machine Operator Foekens and Clerk Paisley in attendance. Public Works provided an update on recent

gravelling work on a number of municipal roads, including Holland Road East, Hume Road East, Maxwell Road, Olson Road, Fleming Road and Mokomon Road. Planned brushing work and other seasonal maintenance activities were also discussed. As a result of the inspection, Administration followed up on repairs previously identified for the Pokki Road Bridge. JML Engineering was retained to prepare the scope of work and obtain contractor pricing for the specialized bridge repairs. Following a field review, the proposed work includes replacement of the bridge wearing surface, guide rail repairs, replacement of a damaged curb section, additional rock fill within the bridge cribs, and associated work. Public Works will undertake gravel removal, tree removal and regrading of the approaches using municipal forces. Contractor pricing is being obtained, and a recommended award will be brought forward to Council once the quotation process is complete.

Briggs Pit

Administration continues to work with North Rock Engineering regarding Briggs Pit. Following the removal of excess soil from the site, additional soil sampling and assessment have been undertaken. Preliminary results have been received, and further sampling is now being completed to better assess site conditions and determine whether any additional action is required. Administration will continue to monitor the matter and report back to Council as additional information becomes available.

Broadband Project Update

Following receipt of updated broadband information from the Ministry of Energy and Mines, including Version 5.0 of the Building Broadband Faster in Ontario Guideline, Administration followed up with Bell regarding the status of its fibre-to-the-home deployment in Conmee Township. Bell has advised that the project remains dependent on Hydro One make-ready work and that the current estimated completion date for the Conmee deployment is the end of 2027. Bell did not identify any action presently required from the Township.

Council Chambers Computer

The computer used in Council Chambers is being replaced due to issues with the existing equipment. MicroAge attended the Municipal Office on October 8 to install and configure the replacement equipment. The cost of the replacement computer and display is \$1,944.73 including HST.

Municipal Complex Electrical Upgrades

Following a recent electrical issue in the Community Hall, Administration engaged an electrical contractor to investigate. The contractor determined that the large coffee maker was connected to a shared circuit serving a number of receptacles in the hall, which could result in the circuit becoming overloaded and interrupting power to the outlets during use. To address the issue, a dedicated 20-amp receptacle and circuit will be installed near the kitchen serving area. Administration approved the work at a cost of \$1,845 plus HST, to be funded from the Community Hall repair budget. The upgrade is expected to improve reliability and reduce the likelihood of electrical interruptions during hall rentals, community events and Township functions.

Summer Student Funding

The annual funding application period for summer student employment is now open. Administration is seeking Council's direction regarding whether an application should be submitted for the 2027 summer season.

Emergency Management Training and Sector Meeting

The Clerk attended EMS300 emergency management training on October 6 and 7, 2026, and the Amethyst Sector meeting on October 8, 2026. The training and sector meeting support the Township's ongoing emergency management preparedness and provide an opportunity to remain current on emergency management practices and regional matters.

Other Agency Reports – 8.6

1. Minister Flack - Consultation on Proposed Content of Regulations under MAA 2026
2. Proposed Land Use IESO – McGraw Falls Dam
3. FONOM & NOMA Media Release – Federal-Provincial Partnership – 4-lane Highways 11 & 17
4. Board of Health Meeting Minutes – June 17, 2026
5. TBDSSAB Board Meeting Minutes – June 18, 2026
6. Superior North EMS Municipal Report – Conmee
7. NOMA – Board of Directors Meeting Minutes – June 17 2026
8. LRCA Board Meeting Minutes – August 26 2026
9. NOMA – 11/17 Expansion and 24/7 Shuniah Inspection Station
10. NOMA Email – Northern Highway Safety – October 1 2026
11. NOMA Email Rural Ontario Inspiration Awards – October 2 2026

Public Works Managers Report Sept 22-26

Roads

- Grading
- Haul and spread gravel
- Work at landfill - 916 + 190
- Put up new signs - Landfill and Roads
- Clean out culvert - Pokki Rd
- Take Com. Centre garbage to landfill

Equipment

- 9000 in for safety

AUG 4 LIST

17

Public Works Report - Township of Conmee

Reporting Period: AUG 4/26Prepared by: KHCDate Submitted: AUG 22/26

1. Work Completed (Summary)

Road Name	Work Done (Full / Spot)	Date	Notes
Holland East	Gravel	AUG 4/26	4 Loads
Hunt	Gravel	AUG 5/26	Hwy to enders
Maxwell	SPOT GRADE	AUG 5/26	Washouts
Enders	SPOT GRADE	AUG 6/26	Washouts
Maxwell West	SPOT GRADE	AUG 6/26	Washouts
Holland West	Gravel	AUG 10/26	From Maxwell to enders
POKIKIT	Gravel	AUG 10/26	Gravel
Enders	SPOT GRADE	AUG 10/26	Washouts / Shouldering
ILKKA / Pigeon	Gravel	AUG 11/26	Gravel
Sovereign Hill	SPOT GRADE	AUG 11/26	SPOT GRADE washouts
Hunt East	Gravel	AUG 12/26	Gravel
Sovereign	Gravel	AUG 12/26	From Holland to Dump
Holland West	Gravel	AUG 13/26	From Hunt to Maxwell
Maxwell	Gravel	AUG 13/26	From Holland to Hunt
Hunt	Gravel	AUG 17/26	From enders to Sovereign
Sovereign	Gravel	AUG 17/26	From Fleming to O'Sum
Fleming	Gravel	AUG 18/26	Hole Rd
Maxwell N	Gravel	AUG 20/26	From Lundstram to Dendend
Maxwell N	Gravel X 6	AUG 20/26	6 Loads
Holland West	Gravel	AUG 21/26	From Hunt to Sovereign
Sovereign	Gravel	AUG 23/26	From Holland to Dump
Maxwell W / Lundstram	Gravel 27	AUG 24/26	27 Loads

(roads are being worked through in multiple passes)

Approx. km graded: 135 hrs

4. Other Work Done

(ditch work, brushing, signage, calcium, landfill, etc.)

Shouldering Hills to prevent washouts

5. Issues / Delays

(weather, breakdowns, anything slowing work)

6. Planned Work

change culverts

Chiefs Report to Council

September 2026

Submitted Oct 3 2026

This month Conmee Emergency Services received one call for medical assistance.

While the call volume for this month has been a welcome relief there has still been much work happening behind the scenes. Weekly training has continued and members are very eager and engaged in developing as firefighters.

Fire-Con took place this month from the 15th-19th where members were able to tour the trade show and see much of the new firefighting gear and apparatus, as well as observe multiple training props. I attended the full conference and completed the NFPA 1021 Fire Officer 2 certification. This course builds on fire officer 1 and shifts the focus from simple supervision to management of multiple resources, writing divisional budgets, drafting departmental policies, analyzing department data, evaluating member performance, and fostering professional development. I also had multiple meetings with fire department members from northwest Ontario regarding changes being made in the fire service, certification, and best practices.

I also attended the Thunder Bay Zone meeting where the MNRF shared an interesting perspective on the seriousness of the wildfires this summer in proximity to Thunder Bay. The situation had the potential of becoming much worse, and projections for next summer are concerning depending on conditions this winter. It is imperative that our municipality is prepared for the increasing threat of wildfires. Our department has been tasked with providing the zone an updated list of available equipment should an interagency response be required. The Zone coordinator will also be using this list to update the district mutual aid plan.

It is highly recommended that provisions be made for a fire department water tanker. With both P-76 and P-75 our department is still far under the needed water capacity for initial response to a fire. It is also imperative that an adequate water source be provided and maintained in a way that enables a tanker shuttle to refill and respond to emergencies quickly. Our lack of an adequate water supply and shuttle not only impedes emergency response, If the decision is made to not acquire these resources, we may also find our municipality removed from the zones mutual aid agreement.

At the Zone meeting, a petition was also shared which is being signed by all zone fire departments regarding the over-reliance on volunteers to provide an essential service, especially on MTO highways where much of northwest Ontario is left unprotected.

This month a new member has joined us, bringing the total of department members to 13. Christmas celebrations/ awards are currently in the planning stages for this year and member training and development plans, equipment procurement, as well as administrative improvements are primary goals the department will be focusing on for the new year.

Fire Chief: Robb Day



September 10, 2026

Dear Head of Council,

I am writing to advise that the content of proposed regulations under the [Municipal Accountability Act, 2026](#), which received Royal Assent on June 2, 2026, is now posted on Ontario's regulatory registry for public comment.

The Act represents a significant step toward strengthening accountability and public confidence in local government. If the changes made by this Act are brought into force, the Ministry of Municipal Affairs and Housing is proposing regulations that would:

1. Establish a standardized municipal code of conduct for members of council and certain local boards;
2. Establish standardized municipal integrity commissioner inquiry processes; and
3. Establish education and training requirements for municipal integrity commissioners and for members of councils and certain local boards.

I value your perspective as Head of Council and encourage you to provide comments through the Regulatory Registry on behalf of your municipality, including any views or feedback from members of council: [Proposal for Regulations to Establish a Standardized Municipal Code of Conduct; Municipal Integrity Commissioner Processes and Education and Training Requirements | regulatoryregistry.gov.on.ca](#)

The proposal is open for public comment until October 2, 2026. Feedback will help inform the development of these regulations and support their effective implementation for the start of the new municipal council term on November 15, 2026.

If you have any questions regarding the proposal, please contact Robert Dodd, Chief of Staff, Minister's Office, Ministry of Municipal Affairs and Housing
Robert.Dodd@ontario.ca.

I look forward to receiving your input.

Sincerely,

A handwritten signature in blue ink that reads "Robert J. Flack".

Hon. Robert J. Flack
Minister of Municipal Affairs and Housing

cc : Robert Dodd, Chief of Staff, Minister's Office, Ministry of Municipal Affairs and Housing
Martha Greenberg, Deputy Minister of Municipal Affairs and Housing
Laurie Miller, Assistant Deputy Minister, Local Government Division
Sean Fraser, Assistant Deputy Minister, Municipal and Housing Operations Division
Municipal Chief Administrative Officer
Municipal Clerk

Consultation on Proposed Contents of Regulations under the Municipal Accountability Act, 2026

Summary of Proposal

The Municipal Accountability Act, 2026 received Royal Assent on June 2, 2026. If brought into effect, the Act would strengthen the municipal code of conduct framework and enable Minister's and Lieutenant Governor in Council (LGIC) regulations to:

- I. Establish a single, standardized municipal code of conduct that would apply to all members of council and of certain local boards.
- II. Create standardized processes to be followed by municipal integrity commissioners.
- III. Establish roles and requirements related to education and training for the Integrity Commissioner of Ontario (ICO), municipal integrity commissioners, and members of councils and certain local boards.

It is proposed that regulations would be in effect on November 15, 2026 – the start of the new municipal council term.

The government is seeking public input on the contents to include in these regulations.

Note: the reference to local boards throughout the document is as defined in s. 223.1 of the Municipal Act, 2001 and s. 156 of the City of Toronto Act, 2006

I. Proposal for a Regulation to Establish a Standardized Municipal Code of Conduct

If brought into effect, the *Municipal Accountability Act, 2026* would strengthen the municipal code of conduct framework and enable, among other matters, regulations by the Lieutenant Governor in Council (LGIC) to establish a single, standardized municipal code of conduct that would apply to all members of council and of certain local boards (as defined in s. 223.1 of the *Municipal Act, 2001* and s. 156 of the *City of Toronto Act, 2006*) in all municipalities across Ontario.

The government is seeking input on the content of the standardized municipal code of conduct. The proposed contents of this regulation are as follows:

1. Core Principles
 2. Definitions
 3. Application
 4. Gifts, Benefits and Hospitality
 5. Use of Influence
 6. Use of Municipal Property and Resources
 7. Confidential Information
 8. Respectful Conduct
 9. Harassment, Discrimination and Violence
 10. Respect for the Code of Conduct
1. Core principles to guide members' conduct and interpretation of the code. Proposed principles include requiring that every member, while performing their duties and in representing the municipality in matters that materially affect municipal business, is expected to:
- Serve and be seen to serve their functions in a conscientious and diligent manner
 - Act with integrity, accountability, and transparency

- Avoid misuse of their influence as a public office holder and conflicts of interest, both apparent and real
- Promote respect for the municipality, other members, municipal staff, and municipal policies
- Promote a safe, effective and respectful workplace free of harassment, discrimination, and violence

2. Definitions of key terms including:

- Gifts or Benefits
 - Meaning anything of value including but not limited to things like cash, objects of value, services, meals, accommodations or entertainment.
- Municipal Property
 - Includes land, facilities, equipment, supplies, services, staffing resources or other resources including materials, websites and transportation services of the municipality.
- Confidential Information
 - Information in the possession of the municipality that this municipality is prohibited from disclosing, required to refuse to disclose, or has exercised its discretion to refuse to disclose under law.
 - Information concerning matters that are considered in a meeting closed to the public under section 239 (2 and 3) of the Municipal Act, 2001 or Section 190 (2 and 3) of the City of Toronto Act, 2006.
- Employee

- Includes all employees, dependent contractors and volunteers of the municipality and employees, dependent contractors and volunteers engaged to support members' offices.
- Parent
 - Means a person who has demonstrated a settled intention to treat a child as a member of his or her family
- Spouse
 - Means a person to whom the person is married or with whom the person is living in a conjugal relationship outside marriage
- Child
 - Means a child born within or outside marriage and includes an adopted child and a person whom a parent has demonstrated a settled intention to treat as a child of his or her family.

3. Application

The code of conduct would apply to all members of council and of certain local boards (as defined in section 223.1 of the Municipal Act, 2001 and section 156 of the City of Toronto Act, 2006).

The code would not replace the Municipal Conflict of Interest Act, and members of council must continue to comply with other legislation, policies and by-laws governing conduct including the Municipal Conflict of Interest Act.

4. Rules pertaining to gifts, benefits, and hospitality prohibiting their acceptance by members of council or their parent, spouse, or child except under the following circumstances:

- Political contributions otherwise reported by law
- Authorized compensation

- Services provided without compensation by persons volunteering their time
- A gift that is received as part of protocol, custom or social obligation
- A memento of a function honouring the member
- Admission to a widely attended event (i.e. a convention, conference, etc.) if invited by the organizing entity and attending in official capacity to participate as a speaker, perform a ceremonial function or if attendance is appropriate in their official capacity and is unsolicited by the member
- Admission to an event hosted by a charity or a non-profit community organization, unsolicited by the member, provided that the invitation and admission are extended directly by the host entity and are not provided by a third-party
- Admission to training or educational programming related to the members duties and in the interest of the municipality
- Food, lodging, transportation and entertainment provided by a federal, provincial, municipal or foreign government where the member is attending in an official capacity
- Food and beverages consumed at an event where the member's attendance serves a municipal purpose, the person extending the invite or their representative is in attendance, the value is reasonable and the invitation is infrequent
- Communications to the member such as subscriptions to newspapers

In municipalities with a by-law providing for a system of registration of persons who lobby public office holders, a member shall not accept a gift or benefit from a person who lobbies public office holders, except a political contribution authorized by law.

If gifts are accepted under one of these exceptions, and the value of the gift or of multiple gifts from one source exceeds \$200 in a calendar year the member must report these gifts to the Clerk of the municipality within 30 days, by filing a disclosure statement.

A disclosure statement should include the nature of the gift, its source, the date it was received, the circumstance in which the gift was given or received, the estimated value, and what the member intends to do with the gift.

All statements of disclosure that are filed should be made available to the public.

5. Rules regarding improper use of influence are proposed to prohibit member from:

- Using their office or influence for any purpose other than their official duties.
- Using their office or influence for preferential treatment beyond activities in which members normally engage, including on behalf of their constituents, as part of their official duties.

6. Rules prohibiting use of municipal property for purposes outside of members' duties of office unless:

- The property is made available to the member in the capacity of their office and is used in duties associated with their office.
- The property is available generally to the public and the member is not receiving preferential use.

7. Rules prohibiting the disclosure or misuse of confidential information including that a member:

- Shall not disclose or release confidential information to any unauthorized person, including a member of the public, acquired by virtue of their role except as authorized by the council of the municipality or where required by law
- Shall not use or disclose confidential information for any reason other than fulfilling their duties

- Shall not disclose or release confidential information to any member of the public discussed or deliberated at a closed council meeting unless authorized by council of the municipality or by law
 - Shall not access or attempt to access confidential information unless necessary for performing their duties and not prohibited by-law or policy of the municipality
8. Rules for respectful conduct that set standards for member behaviour in the exercise of their public office or where their conduct materially affects the municipal business, including at meetings, in interactions with municipal staff and lobbyists, and in official public communications, including on social media, but not personal or political activities unrelated to municipal responsibilities. Requirements may include that members:
- Conduct themselves with decorum at all times, including at council and committee meetings in accordance with procedure by-laws
 - Respect the role of municipal employees and officers and show respect for their professional capacities, including their role to provide advice based on political neutrality and without undue influence from any member
 - A member must not:
 - Maliciously or falsely damage the reputation of municipal employees or officers
 - Compel municipal employees or officers to engage in partisan activity or subject them to threats or discrimination for refusing to participate in partisan activity
 - Use or attempt to use their authority or influence to intimidate, threaten, coerce, command or influence municipal employees or officers with the intent to interfere with their duties, including the duty to disclose improper activity

9. Rules prohibiting actions that constitute workplace harassment, discrimination, and violence. Requirements may include that the member shall, both in person, on social media or any other means:

- Not engage with members of the public, municipal employees or other member in an abusive bullying, intimidating or derogatory manner
- Help ensure that their work environment is safe and free from discrimination, harassment and violence

10. Rules for respect of the code of conduct such that:

- Members shall not obstruct an integrity commissioner (i.e., municipal integrity commissioner or the Integrity Commissioner of Ontario) in carrying out their responsibilities
- A member must not take reprisal or threaten reprisal against anyone who has complained to the integrity commissioner or who has provided relevant information to the integrity commissioner
- A member shall not destroy any document and relevant evidence or erase electronic communications or refuse to respond to the integrity commissioner where a complaint has been initiated in respect of the code of conduct.

II. Proposal for a Regulation to Establish Municipal Integrity Commissioner Processes

If brought into effect, the *Municipal Accountability Act, 2026* would strengthen the municipal code of conduct framework and enable Minister's regulations to create standardized processes to be followed by municipal integrity commissioners. The government is seeking public input on the contents to include in these regulations.

The Ministry aims to propose a Minister's regulation establishing standardized processes to be followed by municipal integrity commissioners (Commissioners).

1. A standard complaint process and form to be used for all complaints to the municipal integrity commissioner. This complaint process would include:
 - A request for an inquiry referred to in section 223.4 of the Act about whether a member of council or of a local board has contravened the code of conduct applicable to the member shall be made in writing on a form including:
 - The full name, address, telephone number and email address (if any) of the person making the request;
 - The name of the member of council or of a local board who is the subject of the request;
 - A description of the actions or conduct claimed to be in contravention of the code of conduct, with reasonable certainty and detail, including the date, place and nature of the occurrences on which the request is based;
 - The provisions of the code of conduct that may have been contravened, if known;
 - Copies of any documents that support the request;
 - The names, addresses, telephone numbers and email addresses of any persons who might reasonably be expected to have knowledge of the matters that are the basis of the request, if available; and
 - If the request is being made more than six weeks after the actions or conduct described, a statement of when and how the requestor became aware of the actions or conduct.

- A request shall be delivered to the Commissioner or the Clerk, who shall promptly deliver it to the Commissioner.
 - A request may only be made within six weeks after the requestor became aware of the alleged contravention.
 - A request may be made more than six weeks after the requestor became aware of the alleged contravention if the alleged contravention is of a serious nature involving harassment, bullying, discrimination or violence.
 - A request may be made more than six weeks after the requestor became aware of the alleged contravention if both of the following are satisfied:
 - The requestor became aware of the alleged contravention within the period of time starting six weeks before nomination day for a regular election, as set out in section 31 of the Municipal Elections Act, 1996, and ending on voting day in a regular election, as set out in section 5 of that Act.
 - The requestor makes a request to the Commissioner under subsection 2 within six weeks after the day after voting day in a regular election, as set out in section 5 of the Municipal Elections Act, 1996.
 - A request may only be made within 4 years of the last date of the actions or conduct claimed to be in contravention of the code of conduct.
2. Standardized protocols for the municipal integrity commissioner to follow upon receipt of a complaint. These include screening for frivolous/vexatious complaints or complaints beyond jurisdictional scope of the integrity commissioner (including the complaint not being related to the exercise of member's duties of public office), as follows:

- Within 10 days after receiving a request, the Commissioner shall review the request to determine whether the circumstances under which the Commissioner may conduct or continue an inquiry described below apply to the request and notify the requestor of their determination.
 - If the request does not contain the information required or the request is otherwise insufficient to make the determination required, the Commissioner may provide an opportunity to the requestor to remedy any deficiencies before making the determination required by and the time period set out does not apply.
- The Commissioner shall not conduct or continue an inquiry if the Commissioner is of the opinion that:
 - The request was not made within the time period allowed;
 - The request for an inquiry is frivolous, vexatious or not made in good faith;
 - That there are no grounds or insufficient grounds for an inquiry;
 - There is no reasonable prospect of a finding that the conduct described in the request contravenes the code of conduct applicable to the member; or
 - The request is outside the jurisdiction of the Integrity Commissioner
- The Commissioner shall refuse a request made during the period of time starting on nomination day for a regular election, as set out in section 31 of the Municipal Elections Act, 1996, and ending on voting day in a regular election.
- Within 5 days of commencing an inquiry, the Commissioner shall notify the member who is the subject of the inquiry.

- If the Commissioner suspends an inquiry under section 223.8 of the Act, the Commissioner shall promptly:
 - Notify the municipality or local board, and the member who is the subject of the inquiry of the suspension; and,
 - Notify the requestor of the suspension and advise the requestor of the circumstances under which the inquiry will be resumed by the Commissioner and whether the requestor is required to take any steps before the Commissioner will resume the inquiry.
- Regardless of whether any steps required of the requestor have been fulfilled, the Commissioner may exercise their discretion to resume an inquiry that was suspended under section 223.8.
 - If the Commissioner resumes an inquiry that was suspended under section 223.8 of the Act, the Commissioner shall promptly notify the requestor, the municipality or local board, and the member who is the subject of the inquiry.
 - If Commissioner decides not to resume an inquiry that was suspended under section 223.8 of the Act, the Commissioner shall notify the municipality or local board, the requestor, and the member who is the subject of the inquiry.
- If Commissioner terminates an inquiry under subsection 223.4(7) of the Act, the Commissioner shall promptly,
 - notify the member who is the subject of the inquiry of the termination; and,
 - notify the requestor of the termination and advise the requestor of the requirement set out in subsection 223.4(8) of the Act.
- The Commissioner may combine an inquiry pursuant to section 223.4 of the Act with an inquiry pursuant to section 223.4.1 of the Act as long as any procedural requirements specific to each type of inquiry are met.

- The Commissioner may attempt to settle any matter at any time.
3. Standardized inquiry timelines requiring that inquiries be completed within a specific timeframe after a complaint is received. Including:
- The Commissioner shall complete the inquiry within 120 days after receiving a complete request.
 - The time needed to complete an inquiry may be extended by up to 60 days if both of the following conditions are met:
 - If the alleged contravention is of a serious nature or involving harassment, bullying, discrimination or violence, and
 - The Commissioner provides notice and reason for the extension to the requestor, subject of the inquiry and municipality or local board.
 - The period of time for completion of an inquiry does not run during the period of time an inquiry is suspended under section 223.8 of the Act.
 - After terminating an inquiry under subsection 223.4(7) of the Act, the period of time for completion of an inquiry established starts again if another inquiry is commenced under subsection 223.4(8) of the Act.
4. Standardized reporting and recommendations process for outcomes of investigations, including:
- Within the 120 days to complete the inquiry and possible 60 days extension, before issuing a report finding a contravention of the code of conduct, the Commissioner must provide notice to the member who is the subject of the inquiry the basis for the proposed finding and any recommended penalty or remedial action, and an opportunity to comment on the proposed findings and any recommended sanction or remedial action.

- Upon completion of the inquiry, if the Commissioner is of the opinion that the member has not contravened the code of conduct, the Commissioner shall notify the requestor and the member who is the subject of the inquiry about the outcome of the inquiry, and may provide written reasons for their determination to the requestor and the member who is the subject of the inquiry, and may provide a report to the municipality or local board.
- Upon completion of the inquiry, if the Commissioner is of the opinion that the member has contravened the code of conduct, the Commissioner shall report to the municipality or local board within 30 days unless the Commissioner intends to make a recommendation to the Integrity Commissioner of Ontario pursuant to section 223.4.0.1 of the Act.
- Upon completion of the inquiry, if the Commissioner is of the opinion that all of the criteria listed in subsection 223.4.0.1(1) of the Act are met, and the Commissioner recommends that the seat of the member be declared vacant, the Commissioner shall so notify the municipality or local board, the requestor, and the member who is the subject of the inquiry.
- If a matter is referred back to the Commissioner under paragraph 1 of subsection 223.4.0.2 (4) of the Act, the Commissioner shall report to the municipality or local board within 30 days.
- A report to the municipality or local board by the Commissioner shall address whether the Commissioner is of the opinion that the member has contravened the code of conduct, and if so, whether either of the penalties described in subsection 223.4 (5) should be imposed on the member.
- The Commissioner shall provide a copy of any report made to the municipality or local board to the requestor and the member who is the subject of the inquiry.

III. Proposal for Regulations to Establish Education and Training Requirements for Municipal Integrity Commissioners and for Members of Councils and Certain Local Boards

If brought into effect, the *Municipal Accountability Act, 2026* would strengthen the municipal code of conduct framework and enable Minister's and Lieutenant Governor in Council (LGIC) regulations to establish roles and requirements related to education and training for:

- The Integrity Commissioner of Ontario (ICO),
- Municipal integrity commissioners, and
- Members of councils and certain local boards as defined in s. 223.1 of the *Municipal Act, 2001* and s. 156 of the *City of Toronto Act, 2006*.

The government is seeking public input on the content of these regulations under the *Municipal Act, 2001* and *City of Toronto Act, 2006* as follows:

1. Requirements with respect to the ICO and municipal integrity commissioners:

Education and training the ICO would be required to provide municipal integrity commissioners that would include, but not be limited to, the following subject matters:

- The application of the code of conduct and the obligations of a member under the code of conduct; and,
- The application of any procedures, rules and processes for:
 - Making a complaint under the code of conduct;
 - Conducting an inquiry with respect to the code of conduct; and
 - Reporting the result of an inquiry with respect to the code of conduct.

Municipal integrity commissioners would be required to complete training provided by the ICO within three months of the regulation coming into force, or within three months of becoming a municipal integrity commissioner, whichever occurs later.

The information that municipal integrity commissioners have taken the training would be made available to the public.

2. Requirements with respect to Municipal Integrity Commissioners and members of council and certain local boards:

Education and training that municipal integrity commissioners would be required to provide to members of council and of certain local boards that would include, but not be limited to, the following subject matters:

- The application of the code of conduct, and
- A member's obligations under the code of conduct;
- The application of any procedures, rules and processes for:
 - making a complaint under the code of conduct;
 - municipal integrity commissioner conducting an inquiry with respect to the code of conduct and interaction with council;
 - receiving an integrity commissioner's report with the result of an inquiry with respect to the code of conduct.

Members would be required to take the education and training within five months of beginning their term of office and every year after that during their term of office. Information on the status of training taken by each member of council and certain local board would be made available to the public by the municipality.

From: [Patrick Gillette](#)
To: [Conmee Clerk](#)
Cc: [Ton Knijnenburg](#); [Lands Office](#); [Economic Development Officer](#)
Subject: Proposed land use IESO Long Lead Time Energy procurement McGraw Falls Dam
Date: September 11, 2026 4:25:47 PM
Attachments: [image.png](#)
[McGraw Map.pdf](#)

Dear Clerk Karen Paisley,

A company owned (all or in part) by Ojibway Nation of Saugeen (ONS) will be submitting McGraw Falls Dam to the Independent Electricity System Operator's (IESO) Long Lead Time Energy procurement ([Long Lead-Time RFP](#)) by November 26, 2026. If the submission is successful, this ~2 megawatt (MW) project will be awarded a 40-year energy contract, and the current Environmental Assessment (attached) [McGraw Final ESR 8.pdf](#) will be updated.

IESO and the Ontario Ministry of Natural Resources have instructed that notification be issued regarding the powering of McGraw Falls Dam to:

- Fort William First Nation
- Lac des Mille Lacs First Nation
- Kiashke Zaaging Anishinaabek
- Métis Nation of Ontario, Region 2
- Red Sky Métis Independent Nation

We are also contacting Conmee Township to solicit questions, comments, or concerns about the project and the proposed land use.

The project is located in the Unorganized Part of Thunder Bay Region in Laurie Township on Crown General Use Lands at the Provincial Ministry of Natural Resources' McGraw Falls Dam. **The proposed project will not impact any municipal lands.** Please see the enclosed map and attached environmental assessment.

Please contact Dakota Derosier or Patrick Gillette with any questions, comments, or concerns about the project or the proposed land use.

Thank you for your kind consideration of this matter.

Yours truly,

Patrick

Patrick

Patrick Gillette BA, MES, MPA

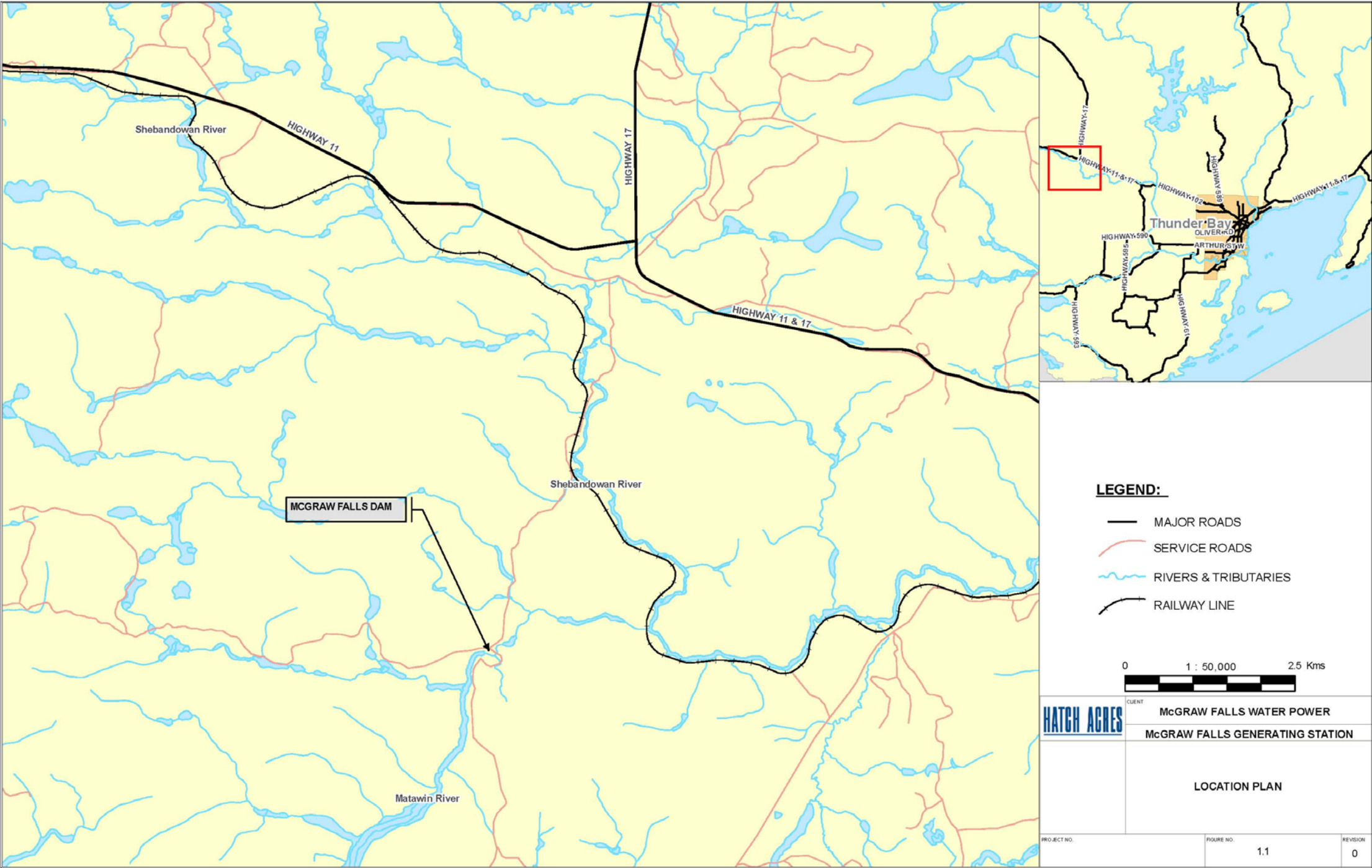
Principal Consultant

CRD Energy Consultants

Tel: 416-697-4004



Figure 1-1: Site Map



FOR IMMEDIATE RELEASE

FONOM and NOMA Call for Federal-Provincial Partnership to Four-Lane Highways 11 and 17

September 14, 2026 - Northern Ontario - The Federation of Northern Ontario Municipalities (FONOM) and the Northwestern Ontario Municipal Association (NOMA) are calling on the Ontario and federal governments to establish a jointly funded, phased plan to upgrade Highways 11 and 17 to four lanes.

In a joint letter to Premier Doug Ford, the organizations noted that both the Premier and Prime Minister Mark Carney have recognized the importance of these critical east-west corridors. NOMA and FONOM are asking the Province to begin formal discussions with the federal government and develop a plan with clear priorities, timelines and measurable progress.

“Northern communities have waited too long for a comprehensive solution to the safety, reliability and capacity challenges along these highways,” **said FONOM President Dave Plourde**. “With both governments recognizing their importance, now is the time to move from discussion to action and establish four-laning as the long-term objective.”

Highways 11 and 17 connect communities and industries across Northern Ontario while supporting mining, forestry, manufacturing, tourism and the movement of essential goods. The corridors are also important to Canada’s economic and national security, including the movement of military personnel, equipment and supplies.

“These are not simply Northern Ontario highways. They are vital parts of Canada’s national transportation and supply chain network,” **said NOMA President Rick Dumas**. “A federal-provincial partnership would improve safety for Northern residents while strengthening trade, resource development and the movement of goods across the country.”

NOMA and FONOM, representing 154 municipalities, are also requesting that Northern municipalities be included in developing the phased plan. The organizations have offered to meet jointly with Premier Ford and Prime Minister Carney to discuss the next steps.

-30-

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THUNDER BAY DISTRICT HEALTH UNIT
BOARD OF HEALTH MEETING
MINUTES

MINUTES OF THE MEETING:	June 17, 2026
TIME OF MEETING:	1:00 PM
PLACE OF MEETING:	First Floor Boardroom / MS Teams
CHAIR:	Mr. James McPherson
BOARD MEMBERS PRESENT:	ADMINISTRATION PRESENT:
Mr. Grant Arnold	Dr. Greg Holzman, Medical Officer of Health (acting) and Chief Executive Officer
Ms. Lucy Belanger	Ms. Diana Gowanlock, Director – Health Protection
Ms. Cindy Brand	Mr. Dan Hrychuk, Director – Corporate Services
Ms. Kasey Etreni	Ms. Shannon Robinson, Director – Health Promotion
Mr. Paul Malashewski	Ms. Dana Wilson, Associate Director – Communications and Strategic Initiatives
Mr. James McPherson	Ms. Tammy Lee Royer, Administrative Assistant – Health Protection
Mr. Jim Moffat	
Ms. Cynthia Olsen	
Ms. Donna Peacock	
Mr. Don Smith	
Ms. Kristine Thompson	
Mr. Todd Wheeler	
ABSENT:	
Dr. Mark Thibert	
RECORDER:	
Ms. Lila McNeice, Executive Assistant, Secretary to the Board of Health	

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

The Chair called the meeting to order at 1:02 p.m.

2. ATTENDANCE AND ANNOUNCEMENTS

The Chair acknowledged the passing of Maria Harding, a former TBDHU Board of Health member and Chair, and extended condolences to her family, friends, and all who had the privilege of working with her.

3. DECLARATIONS OF CONFLICT OF INTEREST

Board Member Cynthia Olsen declared a conflict of interest with respect to Agenda Item 9.3 (Thunder Bay Drug Strategy Community Partnership Funding) due work for the City of Thunder Bay where the Drug Strategy was within her portfolio. Ms. Olsen did not participate in the discussion or vote on item 9.3, and left the meeting during its consideration.

4. AGENDA APPROVAL

The agenda of the June 17, 2026 meeting was presented for approval.

Resolution No. 59-2026

Moved By: J. Moffat

Seconded By: P. Malashewski

THAT the agenda for the Regular Board of Health meeting to be held on June 17, 2026, be approved.

CARRIED

5. INFORMATION SESSION

5.1 Healthy Babies Healthy Children (HBHC) Program

S. Robinson, Director of Health Promotion, introduced Rosemary Scofich, Manager of HBHC and Lactation Services, who presented on the HBHC program and responded to questions and comments from the Board.

6. MINUTES OF THE PREVIOUS MEETINGS

6.1 Thunder Bay District Board of Health

The minutes of the May 20, 2026 Board of Health Regular and Closed sessions were presented for approval.

Resolution No. 60-2026

Moved By: P. Malashewski

Seconded By: J. Moffat

THAT the minutes of the Thunder Bay District Board of Health (Regular and Closed Session) meetings held on May 20, 2026, be approved.

CARRIED

7. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the previous meeting minutes.

8. BOARD OF HEALTH (CLOSED SESSION) MEETING

Resolution No. 67a-2026

Moved By: C. Brand

Seconded By: P. Malashewski

THAT the Board of Health move into closed session to receive information relative to labour relations or employee negotiations.

CARRIED

At 1:20 p.m., the Board of Health moved into Closed Session, and the following individuals left the meeting:

- Ms. Diana Gowanlock, Director – Health Protection
- Mr. Dan Hrychuk, Director – Corporate Services
- Ms. Shannon Robinson, Director – Health Promotion
- Ms. Dana Wilson, Associate Director – Communications and Strategic Initiatives
- Ms. Tammy Lee Royer, Administrative Assistant – Health Protection
- Ms. Lila McNeice, Executive Assistant, Secretary to the Board of Health

At 1:23 p.m., the above noted individuals returned to the meeting.

9. DECISIONS OF THE BOARD

9.1 Policy & Procedure Reviews

Dr. G. Holzman, Medical Officer of Health (acting) and CEO, presented a memorandum containing a resolution relative to the approval of Board of Health policies and procedures.

Resolution No. 61-2026

Moved By: P. Malashewski

Seconded By: C. Brand

THAT amendments to the following Board of Health policy be approved:

- BH-02-17 Risk Management Policy

AND THAT Administration be authorized to finalize and publish the updated Board of Health policy.

CARRIED

9.2 Medical Officer of Health Coverage

Dr. G. Holzman, Medical Officer of Health (acting) and CEO, presented a memorandum containing a resolution relative to the approval of coverage for the Medical Officer of Health.

Resolution No. 62-2026

Moved By: C. Brand

Seconded By: J. Moffat

THAT we approve the appointment of Dr. David Williams and Dr. Janet DeMille, to provide Medical Officer of Health coverage for Dr. Greg Holzman on an as-needed basis for the period of June 17, 2026 to June 30, 2027.

CARRIED

9.3 Thunder Bay Drug Strategy Community Partnership Funding

D. Hrychuk, Director of Corporate Services, presented Report Number 25-2026 relative to recommending approval of funding to support the Thunder Bay Drug Strategy Community Partnership for the years 2026-2028.

C. Olsen exited the meeting for the duration of this agenda item due to a declared conflict of interest.

Resolution No. 63-2026

Moved By: J. Moffat

Seconded By: C. Brand

THAT with respect to Report No. 25-2026 (Finance), we recommend that funding of \$10,000, \$13,750 and \$17,500 for three years from 2026 through 2028 respectively to support the Thunder Bay Drug Strategy Community Partnership be provided from the Program Contingency Reserve Fund.

CARRIED

9.4 Healthy Babies Healthy Children (HBHC) Program Funding

Report No. 26-2026 (HBHC) presented by S. Robinson, Director of Health Promotion, relative to approval of the program budget for April 1, 2026 to March 31, 2027 for the Healthy Babies Healthy Children program.

Resolution No. 64-2026

Moved By: C. Brand

Seconded By: J. Moffat

THAT with respect to Report No. 26-2026 (Healthy Babies Healthy Children), we recommend that the Healthy Babies Healthy Children (HBHC) program budget for April 1, 2026 to March 31, 2027 be approved at \$1,412,336 for submission to the Ministry of Children, Community and Social Services;

AND THAT the base program staffing be set at 12.30 full-time equivalents for the HBHC program;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the budget submission process, as required.

CARRIED

In addition to the above, the following oral motion was presented and carried unanimously:

Moved By: K. Thompson

Seconded By: K. Etreni

THAT Administration consult with other health units to gather information, and prepare a letter to the province advocating for the Healthy Babies Healthy Children program.

CARRIED

9.5 Improving Highway Safety and Equity in Northern Ontario

Report No. 27-2026 (Healthy Living) presented by S. Robinson, Director or Health Promotion, with a request to endorse the resolution from Northeastern Public Health on Improving Highway Safety and Equity in Northern Ontario.

Resolution No. 65-2026

Moved By: C. Brand

Seconded By: P. Malashewski

THAT with respect to Report No. 27-2026 (Healthy Living) we recommend that the Board consider the significant danger to public health posed by Northern Ontario highway infrastructure and conditions;

AND THAT the Board endorse the resolution from the Northeastern Public Health Board of Health, which calls upon Federal and Provincial governments to improve highway safety in Northern Ontario with investments in infrastructure, considerations for equity, and proactive safety measures;

AND THAT the Board commend Ontario's commitment to improve safety measures along the Highway 11/17 corridor;

AND THAT the Board send a letter to the Premier of Ontario, Members of Provincial Parliament, and Members of Parliament to indicate this support and encourage swift action on infrastructure enhancements to improve highway safety in Northern Ontario.

CARRIED

Beyond support for the motion to endorse Northeastern Public Health's resolution, the Board directed Administration to prepare an advocacy letter

focused specifically on highway safety concerns within the TBDHU catchment area. The Board further directed that the letter be fact-based, avoid political commentary, consider the impacts on emergency services personnel, and be circulated to the Premier of Ontario, Members of Provincial Parliament, Members of Parliament, and Northern Ontario Boards of Health.

10. COMMUNICATIONS FOR INFORMATION

10.1 2026 alPHa Conference Report

The Chair presented a report on the Association of Local Public Health Agencies Annual General Meeting and Conference held from June 8-10, 2026, from the Board members that attended.

The Chair highlighted alPHa's Board of Health Governance Course as a potential team-building and development opportunity for the incoming 2027 Board of Health, and sought the Board's input. The Board expressed their support and directed Administration to request the course outline from alPHa and to schedule an orientation session for the new Board in February 2027.

The Board further noted that the alPHa materials should be reviewed alongside the Board's existing orientation resources to ensure relevance and identify opportunities to enhance governance content.

10.2 Inquest Recommendation Follow-up

Dr. G. Holzman, Medical Officer of Health (acting) and Chief Executive Officer presented Report No. 29-2026, relative to follow-up on jury recommendations pertaining to the 2021 blastomycosis outbreak in Constance Lake First Nation.

The Board noted that more awareness would be beneficial, such as an information bulletin to the building departments of district municipalities.

10.3 Future Use of eScribe Platform

D. Hrychuk, Director of Corporate Services, presented a memorandum seeking the Board's direction on renewal of eScribe, including continued use of the platform for meeting materials, plus livestreaming and posting of Board of Health meeting videos.

The Board had no objection to discontinuing the use of eScribe for meeting material purposes and directed Administration to explore

alternatives for livestreaming and archiving Board of Health meeting videos, and to report back to the Board at its September meeting.

10.4 2027 Budget Parameters

D. Hrychuk, Director of Corporate Services, provided a presentation on the 2027 budget parameters, for information.

11. NEXT MEETING

The next regularly scheduled meeting will be held on Wednesday, September 16, 2026 at 1:00 PM.

12. ADJOURNMENT

Resolution No. 67-2026

Moved By: J. Moffat

Seconded By: P. Malashewski

THAT the Board of Health meeting held on June 17, 2026, be adjourned at 2:49 p.m.

CARRIED



**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 11/2026
OF**

THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD

DATE OF MEETING: June 18, 2026

TIME OF MEETING: 10:07 am

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Jim Vezina

PRESENT:

Albert Aiello
Anne-Marie Bourgeault
Gordon Cuthbertson
Chris Eby
Kasey Etreni
Brian Hamilton
Kathleen Lynch
Elaine Mannisto
Jim Moffat
Dominic Pasqualino
Don Smith
Jim Vezina

OFFICIALS:

Ken Ranta, Chief Executive Officer
Crystal Simeoni, Director, Integrated Social Services Division
Richard Jagielowicz, Director, Corporate Services Division
Shari MacKenzie, Manager, Human Resources
Aaron Park, Manager, Housing & Homelessness Programs
Michael Shafirka, Manager, Information Services
Carole Lem, Communications & Engagement Officer
Bindiya Patel, Communications Assistant
Glenda Flank, Recording Secretary

REGRETS:

Greg Johnson

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CEO refer jointly to the Chief Executive Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD (REGULAR SESSION) MEETING

DISCLOSURES OF INTEREST

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 26/36

Moved by: Gordon Cuthbertson
Seconded by: Albert Aiello

THAT with respect to the agendas for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for June 18, 2026, we approve the agendas as presented;

AND THAT we approve any additional information and new business.

CARRIED

DEPUTATIONS / PRESENTATIONS

Shari Mackenzie, Manager, Human Resources provided a presentation relative to the new initiatives under the Human Resources department and responded to questions.

CLOSED SESSION MEETING

Administration recommended that the Board adjourn to a closed meeting relative to receipt of information with respect to security of the property of the Corporation, and with respect of which a council, board, committee or other body may hold a closed meeting under another statute.

Resolution No. 26/37

Moved by: Kathleen Lynch
Seconded by: Kasey Etreni

THAT the Board adjourns to Closed Session relative to receipt of information with respect to security of the property of the Corporation, and with respect of which a council, board, committee or other body may hold a closed meeting under another statute.

CARRIED

At 10:50 am the meeting reconvened in Regular Session and Aaron Park, Manager, Housing & Homelessness Programs and Michael Shafirka, Manager, Information Services joined the meeting.

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of TBDSSAB Meeting No. 09/2026 (Regular Session) presented in Regular Session and Meeting No. 10/2026 (Closed Session) presented in Closed Session, held on May 21, 2026 were provided for confirmation.

Resolution No. 26/38

Moved by: Albert Aiello
Seconded by: Jim Moffat

THAT the Minutes of Meeting No. 09/2026 (Regular Session) and Meeting No. 10/2026 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on May 21, 2026, respectively, be confirmed.

CARRIED

REPORTS OF ADMINISTRATION

COCHI-OPHI 2026-27 Investment Plan

Report No. 2026-20 (Integrated Social Services Division) was presented to the Board providing information related to the continuation of the Canada-Ontario Community Housing Initiative (COCHI) and the Ontario Priorities Housing Initiative (OPHI) and Administrations recommended Investment Plan for the 2026-27 funding year.

Crystal Simeoni, Director, Integrated Social Services Division provided a brief introduction to the Report and responded to questions.

Aaron Park, Manager, Housing & Homelessness Programs provided further information and responded to questions.

At 10:56 am Don Smith, Board Member joined the meeting.

Aaron Park, Manager, Housing & Homelessness Programs provided information regarding the Canada-Ontario Housing Benefit program in response to a question.

Resolution No. 26/39

Moved by: Brian Hamilton
Seconded by: Kasey Etreni

THAT with respect to Report No. 2026-20 (Integrated Social Services Division) we, The District of Thunder Bay Social Services Administration

Board, approve the 2026-27 Investment Plan for the Canada-Ontario Community Housing Initiative and the Ontario Priorities Housing Initiative programs and authorize the Chief Executive Officer to execute the plan and submit to the Ministry of Municipal Affairs and Housing;

AND the Board authorizes the Chief Executive Officer to execute any required agreements for the delivery of the Canada-Ontario Community Housing Initiative and the Ontario Priorities Housing Initiative programs;

AND THAT any necessary By-law be presented to the Board for consideration.

CARRIED

Homelessness Prevention Program
2026-27 Investment Plan

Report No. 2026-21 (Integrated Social Services Division) was presented to the Board providing information regarding the Ministry of Municipal Affairs and Housing Homelessness Prevention Program and to present Administrations recommended 2026-27 Investment Plan.

Ken Ranta, CEO provided a brief introduction to the Report and responded to questions.

Crystal Simeoni, Director, Integrated Social Services Division provided a brief overview of the Report and responded to questions.

At 11:11 am Dominic Pasqualino, Board Member left the meeting.

Aaron Park, Manager, Housing & Homelessness Programs provided highlights from the report and responded to questions.

Resolution No. 26/40

Moved by: Kasey Etreni
Seconded by: Elaine Mannisto

THAT with respect to Report No. 2026-21 (Integrated Social Services Division) we, The District of Thunder Bay Social Services Administration Board, approve the Homelessness Prevention Program Investment Plan as presented and authorize the Chief Executive Officer to submit the plan to the Ministry of Municipal Affairs and Housing:

AND THAT the Board authorizes the Chief Executive Officer to execute any Agreements and other documents related thereto:

AND THAT any necessary By-law be presented to the Board for consideration.

CARRIED

At 11:13 am Aaron Park, Manager, Housing & Homelessness Programs left the meeting.

Records Retention Schedule Updates

Report No. 2026-22 (Corporate Services Division) was presented to the Board providing Administrations recommended amendments to the Records Retention Schedule.

Richard Jagielowicz, Director, Corporate Services Director, provided a brief overview of the amendments to the Records Retention Schedule being recommended by Administration.

At 11:16 am Dominic Pasqualino, Board Member joined the meeting.

Resolution No. 26/41

Moved by: Kathleen Lynch
Seconded by: Gordon Cuthbertson

THAT with respect to Report No. 2026-22 (Corporate Services Division), we The District of Thunder Bay Social Services Administration Board (the Board) approve the updated Records Retention Schedules as presented;

AND THAT any necessary by-law be presented to the Board for consideration.

CARRIED

At 11:17 am Michael Shafirka, Manager, Information Services left the meeting.

2027 Proposed Budget Schedule

Report No. 2026-23 (Corporate Services Division) was presented to the Board providing the proposed 2027 Budget Schedule.

Ken Ranta, CEO provided an introduction to the Report and advised the Board that the regular budget schedule has been modified for 2027 due to the election year and new Board term.

Richard Jagielowicz, Director, Corporate Services Director, provided an overview of the Report.

Resolution No. 26/42

Moved by: Jim Moffat
Seconded by: Albert Aiello

THAT with respect to Report No. 2026-23 (Corporate Services Division), we, The District of Thunder Bay Social Services Administration Board, approve the 2027 Budget Schedule as presented.

CARRIED

2026 First Quarter Financial Report

Report No. 2026-24 (Corporate Services Division) was presented to the Board providing the 2026 First Quarter Financial Report, and projection to year-end.

Richard Jagielowicz, Director, Corporate Services Director, provided an overview of the Report, provided highlights and responded to questions.

Cancellation of July Board Meeting

Memorandum from Ken Ranta, CEO dated May 21, 2026 was presented to the Board providing Administration's recommendation to cancel the TBDSSAB July Board meeting.

Ken provided a brief overview of the reasons for Administrations recommendation to cancel the July Board meeting.

Resolution No. 26/43

Moved by: Dominic Pasqualino
Seconded by: Jim Moffat

THAT with respect to the Memorandum dated May 21, 2026 from Ken Ranta, Chief Executive Officer, we approve the cancellation of the July Board Meeting scheduled for Thursday July 16, 2026;

AND THAT notice of the cancellation be posted on The District of Thunder Bay Social Services Administration Board website.

CARRIED

Signing Authority for Summer Months

Memorandum from Ken Ranta, CEO dated June 8, 2026 was presented to the Board providing Administrations request for approval for signing authority during for the summer months.

Ken Ranta, CEO provided the Board with the reason Administration requires signing authority for the summer months.

Resolution No. 26/44

Moved by: Brian Hamilton
Seconded by: Albert Aiello

THAT with respect to the recommendation of Administration relative to any urgent items that require Board approval for the months of July, August and the beginning of September 2026, we authorize the Chief Executive Officer and the Chair, or Vice Chair in the absence of the Chair, to sign any required documents with respect to items included in the approved 2026 Budget that exceed \$450,000;

AND THAT we authorize the Board Chair and Vice-Chair to review and approve for signing, any urgent items outside of the approved 2026 Budget that are time sensitive;

AND THAT a Report be presented to the Board at the September Board meeting outlining any such items for the Board's information.

CARRIED

CORRESPONDENCE

None

BY-LAWS

First and Final Reading

Resolution No. 26/45

Moved by: Don Smith
Seconded by: Kathleen Lynch

THAT the following By-law be introduced and now be given First and Final Reading, engrossed, signed by the Chair and Chief Executive Officer, sealed and numbered:

A By-law to repeal By-law Number 01-2024 and to adopt amended Records Retention Schedule for The District of Thunder Bay Social Services Administration Board.

Explanation: A By-law to repeal By-law Number 01-2024 and replace with By-law number 02-2026.

Authorization: Board Meeting 2026Jun18

BY-LAW NUMBER 02-2026

CARRIED

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board was confirmed to be held on Thursday, September 17, 2026 at 10:00 a.m., in the 3rd Floor Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario and via Microsoft Teams.

NEW BUSINESS

Northern Ontario Service Deliverers'
Association 2026 Annual General Meeting

A request was made for a verbal update to be provided regarding the Northern Ontario Service Deliverers' Association's Annual General Meeting attended by Jim Vezina, Chair, Kathleen Lynch, Vice Chair and Crystal Simeoni, Director, Integrated Social Services Division.

Crystal provided a brief update on the NOSDA meeting and noted that there were many good presentations, would have liked to have more Child Care information and would like to see more interaction between the Board Members of the DSSAB's.

Kathleen Lynch, Vice-Chair noted that more interactive breakout sessions and more high-level strategic presentations would be beneficial.

Jim Vezina, Chair noted that more solutions to the issues that DSSAB's are presenting on would be beneficial.

Ken Ranta, CEO agreed to provide this feedback to the leaders table for next year's NOSDA AGM.

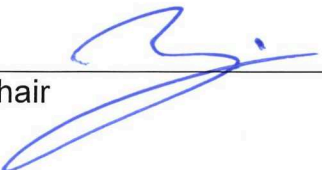
ADJOURNMENT

Resolution No. 26/46

Moved by: Elaine Mannisto
Seconded by: Dominic Pasqualino

THAT Board (Regular Session) Meeting No. 11/2026 of The District of Thunder Bay Social Services Administration Board, held on June 18, 2026, be adjourned at 11:40 am.

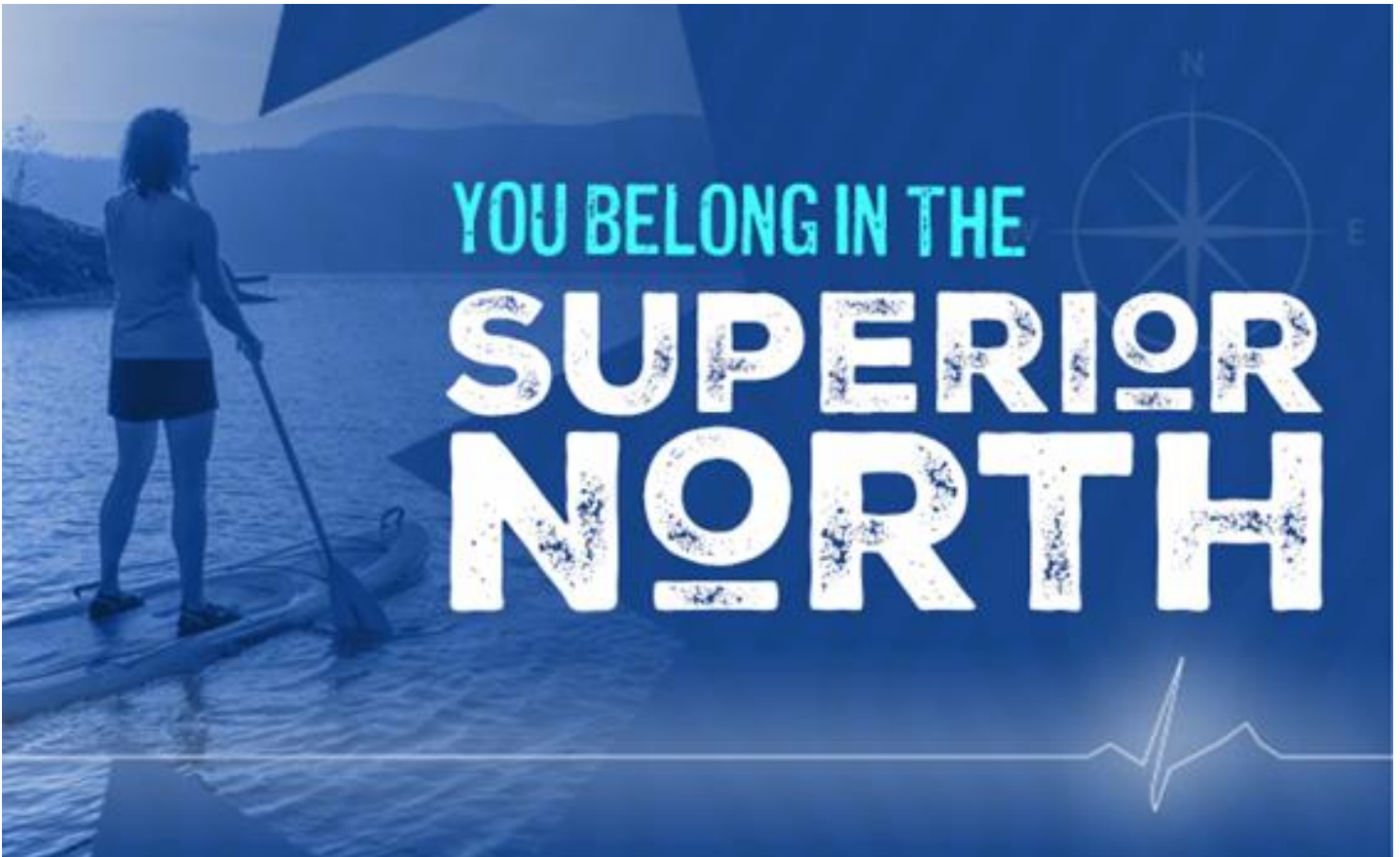
CARRIED



Chair



Chief Executive Officer



Municipal Report

2026-Q2



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EXECUTIVE SUMMARY

Superior North EMS remains committed to delivering safe, reliable, and responsive paramedic services across northwestern Ontario within the Thunder Bay region. The geographic scale and rural nature of our service area present unique operational challenges, requiring flexibility, strong coordination, and careful stewardship of shared resources.

Accountability continues to guide our approach as we work to maintain high standards of service, transparent oversight, and responsible use of public funds. At the same time, we are committed to continuous improvement. EMS operates in an environment that is constantly evolving, with changing patient needs, clinical expectations, system pressures, and opportunities for innovation. We continue to review our performance, strengthen training and quality assurance, refine deployment and response strategies, and identify ways to improve patient outcomes and service efficiency across the region.

Our success is built on teamwork. High-quality emergency medical response depends on strong collaboration among paramedics, leadership, dispatch partners, hospitals, municipalities, first responders, and community stakeholders. We are proud of the professionalism and dedication shown across the system and recognize that effective service delivery is the result of shared effort, trust, and a collective commitment to community well-being.

We also remain committed to provincial advocacy on behalf of the region. Rural and northern municipalities face distinct service pressures that are not always reflected in provincial policy or funding models. SNEMS will continue to advocate for supports, resources, and system changes that recognize the realities of delivering land ambulance services across a large, rural service area and that help ensure equitable, sustainable service for our communities.



Shane Muir

Chief of EMS





MISSION

Our mission is to provide compassionate, professional, and timely emergency care to every member of our community. We are dedicated to supporting people in their most vulnerable moments through skilled care, empathy, and respect. By working together with our partners, we strive to promote health, safety, and community strength in every response.

VALUES

Accountability

- Public Good
- Financial Responsibility
- Objectives and results

Continuous Improvement

- Do things better
- Life-long learning
- Innovate and adapt
- Best use of technology

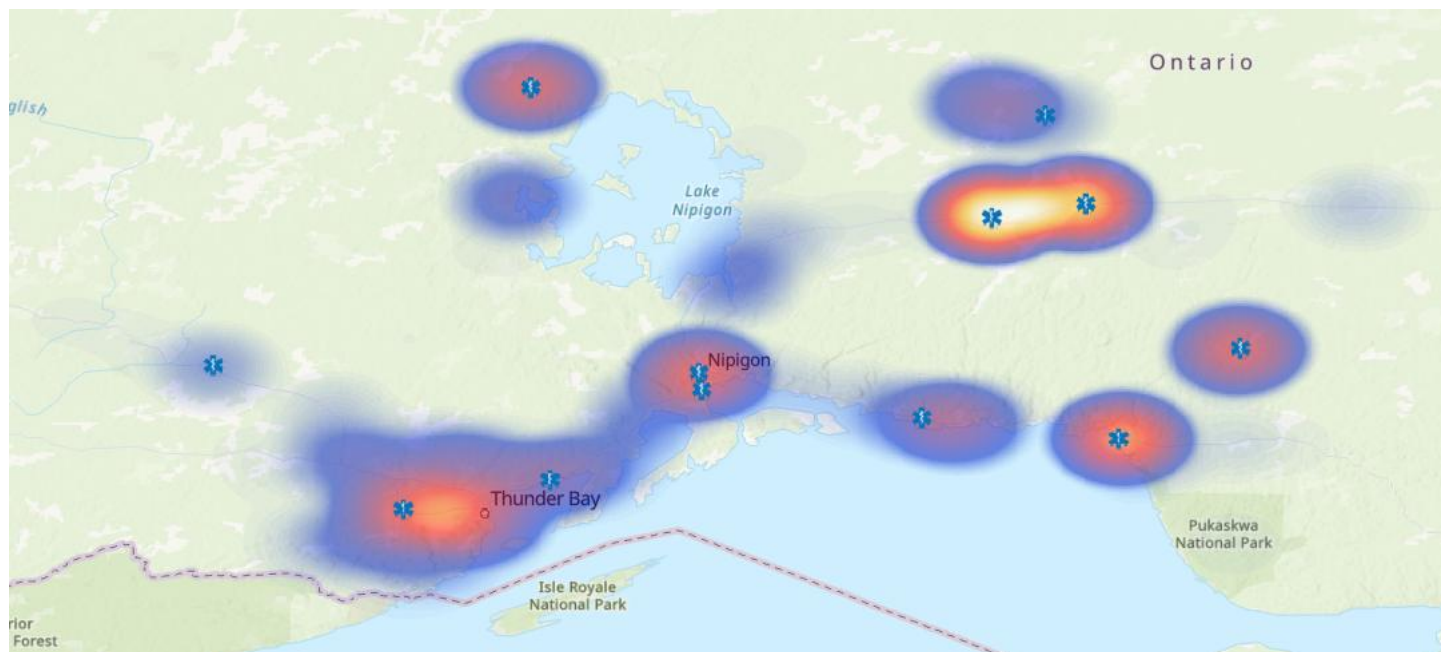
Teamwork

- High value on people
- Communicate effectively
- Teamwork, cooperate and be responsive





CURRENT DEPLOYMENT



Currently SNEMS deploys resources from 17 stations. Four stations are located within the City of Thunder Bay and 13 are located throughout municipalities in the district. Regional SNEMS operations are based out of stations in Armstrong, Kakabeka, Geraldton, Longlac, Manitouwadge, Marathon, Nakina, Nipigon, Red Rock, Schreiber, Shuniah, Terrace Bay and Upsala.

RESPONSE TIME STANDARDS

Response time standard measures the time of when the paramedic is first notified by the Central Ambulance Communication Centre to arrival at the patient and level of Canadian Triage Acuity Scale (CTAS) upon initial assessment.

Category	Target Time (Established by Ministry)	Percent Rank Target	SNEMS Performance				
			2025	2026 - Q1	2026 - Q2	2026 - Q3	2026 - Q4
CTAS SCA	< 6 Minutes	60%	61.75 %	35.71%	29.23%		
CTAS 1	< 8 minutes	70%	75.19 %	63.95%	63.55%		
CTAS 2	< 17 minutes	90%	90.24 %	87.85%	88.23%		
CTAS 3	< 18 minutes	90%	91.67 %	87.41%	87.54%		
CTAS 4	< 18 minutes	90%	96.02 %	86.24%	86.76%		
CTAS 5	< 21 minutes	90%	98.34 %	89.24%	92.03%		



CTAS SCA: *Sudden Cardiac Arrest and time is based on the arrival at the patient side with any defibrillator including public access defibrillators (PAD), police, fire, first response teams, etc.*

CTAS 1 (Resuscitation): Conditions that are considered threats to life or limb or have an imminent risk of deterioration requiring immediate aggressive interventions. These are patients that have arrested, or require active and aggressive resuscitation, or are pre arrest or post arrest.

Their treatment is often started in the prehospital setting, and further aggressive or resuscitative efforts are required immediately upon arrival at the ED. It includes all arrests, any patient requiring airway support and ventilation or circulatory support. Essentially, these patients have a problem with their ABCs requiring immediate intervention or continuing treatment.

CTAS 2 (Emergent): Conditions that are a potential threat to life, limb or function requiring rapid medical interventions and the use of condition specific controlled medical acts. These patients have serious illness or injury and have the potential for further deterioration that may then require resuscitation. They need prompt treatment to stabilize developing problems and treat acute conditions. These patients often have had controlled acts applied in the field (i.e. ALS PCS *Medical Directives*) but require further rapid intervention and treatment.

CTAS 3 (Urgent): Conditions that could potentially progress to a serious problem requiring emergency interventions. May be associated with significant discomfort or affect ability to function at work or activities of daily living. These patients have normal vital signs, but their presenting problem suggests a more serious acute process. They often have moderate acute pain (pain scale 4-7/10) and it is this category of patients where the pain scales are used more often in the assignment of acuity.

CTAS 4 (Less Urgent): Conditions that relate to patient age, distress, potential for deterioration or complications that would benefit from intervention or reassurance. These patients will typically have stable vital signs and lower pain scales. The potential seriousness of their problem based on the chief complaint is not as acute. The need for acute intervention is not as great, and patients may not require the use of medical directives. Many patients with chronic illness without significant acute exacerbation of their illness may fall into this category.

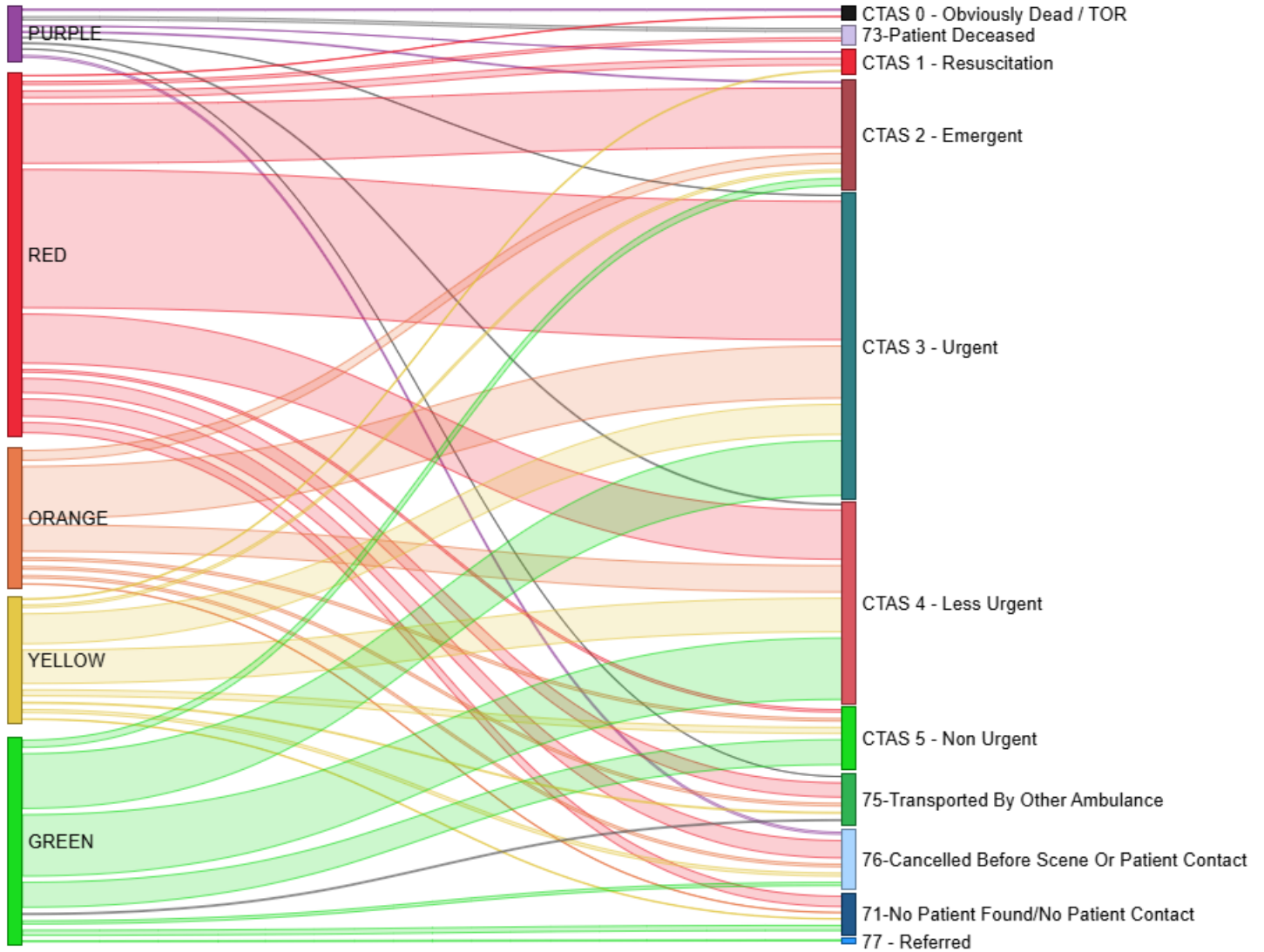
CTAS 5 (Non Urgent): Conditions that may be acute but non-urgent as well as conditions which may be part of a chronic problem with or without evidence of deterioration. The investigation or interventions for some of these illnesses or injuries could be delayed and the potential use of medical directives is limited. These are truly minor complaints that do not pose any immediate risk to the patient. The degree of pain is limited in these patients.





DISPATCH PRIORITY TO RETURN PRIORITY

Q2 2026 Priority Change for Regional Municipal Data





CALL VOLUME

In 2025, the SNEMS responded to 7,491 for service outside of the City of Thunder Bay.

Serviced Municipalities

Municipality	2026 Call Count to date	2025 Call Count	Population	2026 Average Resident Age	Land Area (km ²)
Conmee	26	60	798	69.07	167.65
City of Thunder Bay	16,874	34,602	108,843		327.77
Dorion	10	17	375	72.43	211.25
Gillies	11	50	441	73.33	92.68
Greenstone	727	1368	4,309	53.79	2,727.04
Manitouwadge	215	309	1,974	64.50	352.17
Marathon	324	684	3,138	60.53	167.03
Neebing	59	120	2,241	64.22	873.78
Nipigon	191	480	1,473	57.53	107.94
O'Connor	11	44	689	69.60	108.56
Oliver Paipoonge	265	552	6,035	64.15	350.51
Red Rock	27	106	895	66.30	62.1
Schreiber	37	96	1,039	60.36	35.81
Shuniah	129	340	3,247	60.92	571.34
Terrace Bay	130	274	1,528	64.78	151.5
			143,246	64.39	102,563.05





Calls by Stations

Municipality	Q2 2026	Q1 2026	Q4 2025	Q3 2025	Q2 2025	Q1 2025
Armstrong	124	103	114	161	185	119
Kakabeka Falls	256	213	235	237	196	209
Geraldton	242	266	233	297	257	256
Longlac	236	266	272	290	236	251
Manitouwadge	114	110	75	61	77	102
Marathon	161	198	207	234	188	154
Nakina	56	57	86	86	57	45
Nipigon	123	130	145	151	145	117
Red Rock	77	56	105	120	61	74
Schreiber	48	43	70	54	45	54
Shuniah	115	101	142	144	120	105
Terrace Bay	46	51	49	71	66	60
Upsala	24	24	30	31	27	11
Thunder Bay (combined)	8,304	8,120	8,653	9,082	8,833	8,495
Total		9,738	10,416	11,019	10,493	10,052





MUNICIPALITY OF CONMEE

Population: 798

Area: 167.65 km²

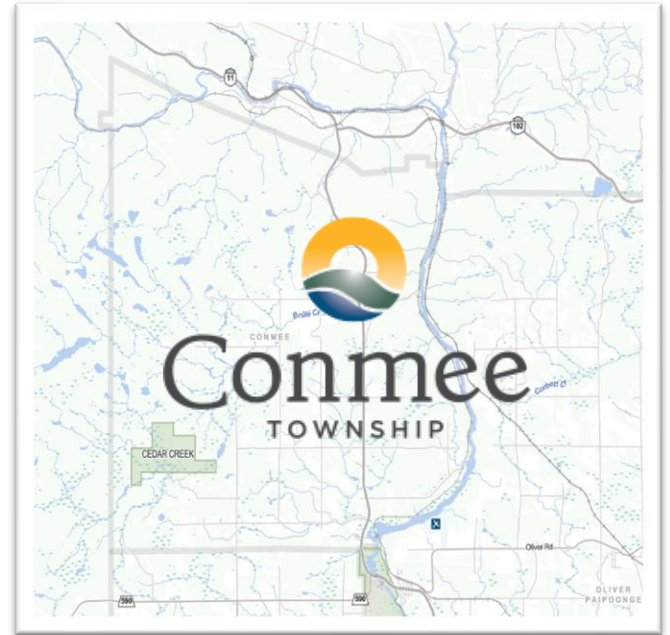
2025 Call Count: 60

2025 Cost per Call: \$ 1,198.78

2025 SNEMS Levy: \$ 71,927.00

Nearest Infrastructure:

- Kakabeka SNEMS station



Average Patient

Age: 61.70

Gender: Female

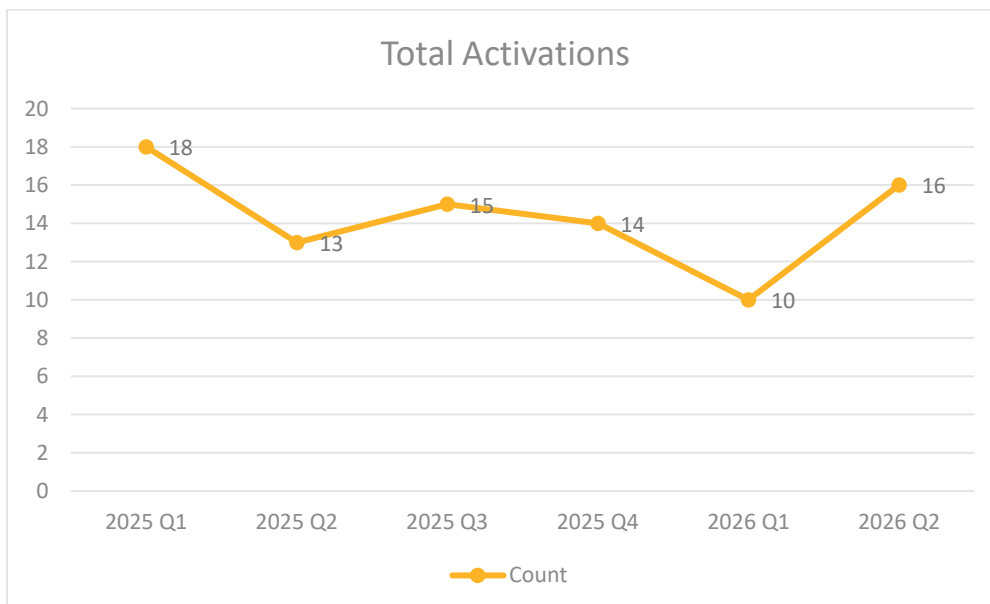
Return Priority

CTAS 3 - Urgent



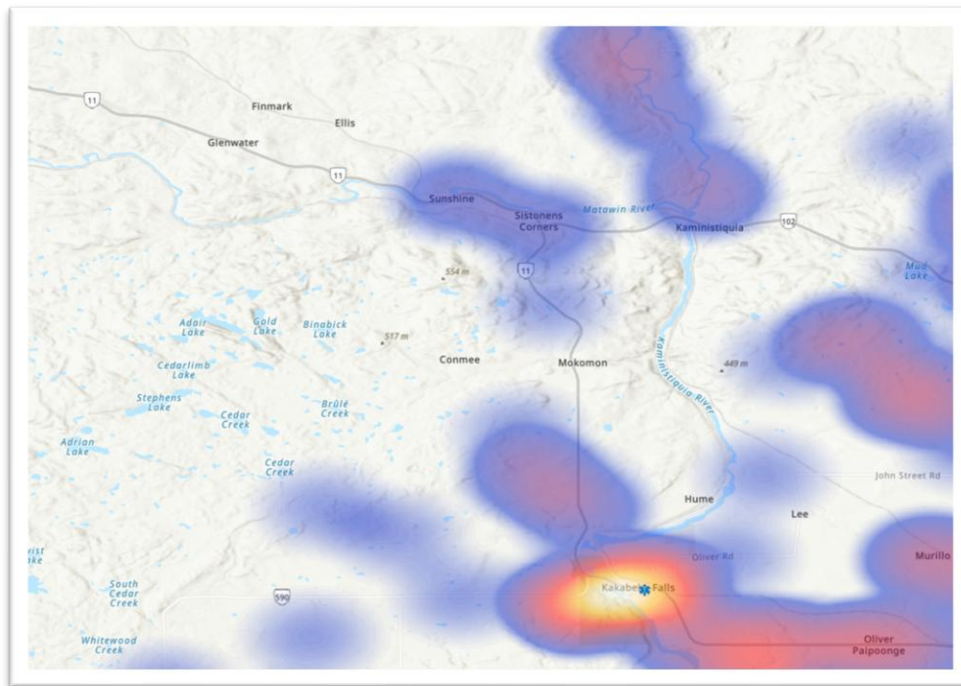
Call Data

Activations: Initiated response from the Emergency Medical Services system, typically by calling 9-1-1 to request professional medical assistance for an injury or illness.



2026 Calls to Date

26

**2026 Data**

Heat map showing concentration of activity across geographic region



SNEMS Station

Top 5 Primary Problems

**Weakness/
Dizziness/ Unwell**

General malaise, dizziness, or weakness where the patient is conscious and not exhibiting immediately life-threatening symptoms

**Abdominal/
Pelvic/ Perineal/
Rectal Pain**

Acute or chronic discomfort localized to the region between the chest and the anus

**Ischemic**

Symptoms of reduced blood flow to the heart or coronary artery disease. Including unrelenting chest pain.

**Burn Trauma**

A soft-tissue injury caused by thermal heat, electricity, chemicals, or radiation

**Behaviour/
Psychiatric**

An acute disruption in a person's mental state, thoughts, or actions that causes significant distress, impairs functioning, or presents an immediate danger to themselves or others.



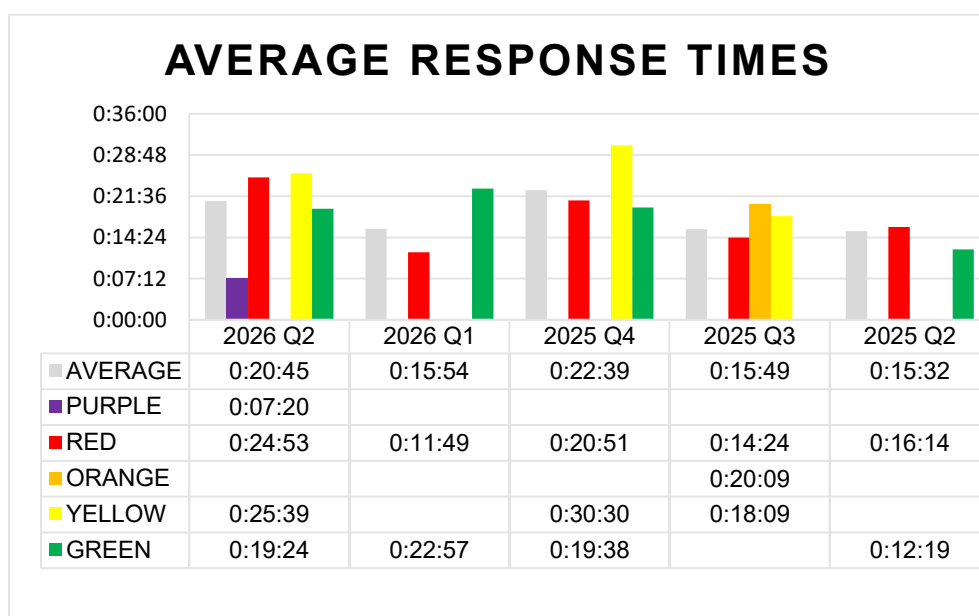
Transfer Data

Station	Transfer Count	Average Time per Transfer (90%)	Total Time Transferring	Percentage of Quarter
Armstrong	1	0:40:07	0:40:07	0.03%
Kakabeka Falls*				
Geraldton	96	0:47:05	3:19:41	3.45%
Longlac	25	0:54:02	22:30:43	1.03%
Manitouwadge	64	0:39:11	21:04:53	2.06%
Marathon	83	0:44:08	16:03:05	2.93%
Nakina	2	0:23:44	0:47:27	0.04%
Nipigon	34	1:28:39	57:14:46	2.62%
Red Rock	34	1:35:43	17:18:11	2.99%
Schreiber	12	1:25:22	6:00:50	1.37%
Shuniah	11	0:29:28	14:21:54	0.66%
Terrace Bay	20	1:02:15	44:49:18	2.05%
Upsala				
Average	34.73	0:55:26	14:11:54	1.75%

* SNEMS Station most likely to service Municipality

Service Level

Response time: The time elapsed between the moment a 9-1-1 call is received by dispatch and the arrival of the first emergency vehicle at the scene.



2026 Q2 Regional Municipal Averages

Average	0:18:21
RED	0:16:18
ORANGE	0:19:29
YELLOW	0:22:55
GREEN	0:19:21
PURPLE	0:12:29

Activated
Time in Q2

30h 40m 10s
1.40%



Northwestern Ontario Municipal Association

Board of Directors Meeting Minutes

Date: Wednesday, June 17, 2026

Time: 9:00 a.m. – 12:50 p.m.

Location: Hybrid

Absent: Fred Mota, Doug Hartnell, Gord Griffiths, Kevin Kahoot

1.0 Call to Order

Meeting called to order at **9:00 a.m.** by **President Rick Dumas.**

2.0 Approval of Agenda

Moved by: Eric Pietsch

Seconded by: Andrew Poirier

Decision: **Approved**

3.0 Approval of Minutes – Previous Meeting, January 27, 2026

Moved by: Kevin Kahoot

Seconded by: Fred Mota

Decision: **Approved**

4.0 In Camera Session

Resolved into Closed Session at 9:05am

Motion: *THAT the board resolves into closed session in order to discuss personnel and/or confidential matter*

Moved by: Eric Pietsch

Seconded by: Wendy Landry

Decision: **Approved**

Resolved into Open Session at 9:47 am

5.0 Financial Report

- Executive Coordinator (EC) Jason Veltri presented the financial report.

Motion: *THAT the Financial Report be received and approved as presented.*

Moved by: Jason Young

Seconded by: Wendy Landry

Decision: **Approved**



Northwestern Ontario Municipal Association

6.0 Executive Coordinator's Report (Pages 6-12)

Motion: *THAT the Executive Coordinator Report be received and approved as presented.*

Moved by: Jon Hall

Seconded by: Wendy Brunetta

Decision: Approved

7.0 President's Report – Rick Dumas – (Pages 13-18)

Motion: *THAT the President's Report be received and approved as presented.*

Moved by: Eric Pietsch

Seconded by: Jason Young

Decision: Approved

8.0 New Business

8.1 A Presentation from Andy Armitage – Thunder Bay Hydro Corp.

8.2 Review of NOMA Organizational policies: A004 and A005 and B004

Policy A004 - POLICY REGARDING TRAVELLING AND THE PAYMENT OF EXPENSES

Motion: *THAT NOMA Policy A004 be amended and approved as presented*

Moved by: Wendy Brunetta

Seconded by: Kristen Oliver

Decision: Approved

Policy A005 - POLICY REGARDING CONFERENCE OR MEETING ATTENDANCE

Motion: *THAT NOMA Policy A005 be amended and approved as presented*

Moved by: Wendy Landry

Seconded by: Eric Pietsch

Decision: Approved

Policy B004 - BOARD REMUNERATION AND HONORARIUM POLICY

Motion: *THAT NOMA Policy B004 be amended and approved as presented*

Moved by: Kristen Oliver

Seconded by: Roger Nesbitt

Decision: Approved



Northwestern Ontario Municipal Association

- 8.3 A discussion was held relative to sponsoring of the Northern Hospitality Suite during the AMO 2026 conference in Ottawa. A sponsorship of \$3000 was agreed to by the board of directors.

Motion: THAT a sponsorship from NOMA in the amount of \$3000 be provided to FONOM for the Northern Hospitality Suite during the 2026 AMO Conference in Ottawa, ON.

Moved by: Andrew Poirier

Seconded by: Jason Young

Decision: **Approved**

- 8.4 A discussion was held regarding the September and November NOMA Board meetings. As this is an election cycle the September board meeting will proceed as hybrid for those wishing to attend and the November board meeting will be moved to accommodate following the Municipal Election and close out this term of the NOMA Board and allow any further board appointments to take place until the 2027 AGM. EC Veltri will canvass the board to find an appropriate date for the Early November board meeting which will be held virtually only.
- 8.5 Discussions were held on the 2026 AMO Conference Delegation requests. NOMA has requested delegations with the following:
- **Attorney General** – Ontario Land Tribunal appointments and modernization
 - **MMAH** – Non-Resident Speculation Tax – Housing
 - **Transportation** – Northern Highways 11 & 17
 - **Labour/Immigration** – Workforce Development, TFW, Immigration Programs
 - **Ontario Liberals**
 - **Ontario NDP**
 - **Ontario Greens**
- 8.6 A discussion was held regarding community sponsorship requests. It was determined that NOMA will not offer sponsor any non-municipal related events, golf tournaments or specialty events at this time.
- 8.7 A discussion was held relative to NOMA Conference fees for Board Members and that the Executive Coordinator was instructed that in 2027 and beyond board members will receive complimentary conference registration as part of their board honorariums package. This does not include hotels or food costs and this is covered by the NOMA Travel policies.



Northwestern Ontario Municipal Association

Motion:

THAT the NOMA Board of Directors approve complimentary registration to the NOMA Annual Conference and AGM for all NOMA Board members as part of their roles and responsibilities;

AND THAT complimentary conference registration be incorporated into the NOMA Board honorarium package beginning in 2027 and continuing annually thereafter.

Moved by: Andrew Poirier

Seconded by: Eric Pietsch

Decision: Approved

8.8 A request from EC Veltri to the board for approval to submit his name to the Thunder Bay Chamber of Commerce board elections was discussed and the Board had no concerns about this request and thanked EC Veltri for stepping forward for the Chamber Board of Directors.

8.9 A discussion was held about a possible provincial cabinet shuffle before fall and that the NOMA board and EC Veltri would monitor this and provide updates to the board as needed and as developments we known.

9.0 District Updates

- Updates were received from all three district municipal associations.

10.0 Issue Tracker & Advocacy Updates (If any)

Forestry & Softwood Lumber Tariffs – Rick Dumas & Wendy Landry	Police Costs – Andrew Poirier & Roger Nesbitt
Highways 11/17 – 2+1 Highway – Rick Dumas & Eric Pietsch & Andrew Poirier	Rural Building Faster Fund – Fred Mota & Rick Dumas & Roger Nesbitt
OMPF – Rick Dumas	Housing – Kristen Oliver
Immigration – Rick Dumas & Fred Mota	Healthcare – Wendy Brunetta
Mining – Rick Dumas and Fred Mota	Nuclear Waste MGMT Org – Kevin Kahoot & Jason Young & Roger Nesbitt
Land Use Planning & Energy – Jim Vezina	

11.0 Next Meeting

Date: August 16, 2026

Time: 2PM to 3PM



Northwestern Ontario Municipal Association

Location: Westin Hotel Ottawa, ON

11. Adjournment

- Meeting adjourned at **12:50 p.m.**
 - **Motion to adjourn:** Wendy Landry
-

Minutes prepared by:

Jason Veltri, Executive Coordinator

Date approved by NOMA Board: September 23, 2026



August LRCA Board Meeting
 Lakehead Region Conservation Authority
 August 26, 2026, at 4:30 PM
 130 Conservation Road/Microsoft Teams

Members Present:

Robert Beatty, Donna Blunt, Dan Calvert, Sheelagh Hendrick, Greg Johnsen, Brian Kurikka, Jim Vezina

Members Not Present:

Albert Aiello, Grant Arnold, Rudy Buitenhuis, Trevor Giertuga

Also Present:

Tammy Cook, Chief Administrative Officer
 Mark Ambrose, Finance Manager
 Ryne Gilliam, Lands Manager
 Melissa Hughson, Watershed Manager
 Ryan Mackett, Communications Manager
 Melanie O'Riley, Administrative Clerk/Receptionist, recorder of Minutes

1. CALL TO ORDER

The Chair called the meeting to order at 4:30 p.m.

2. ADOPTION OF AGENDA

***THAT:** the Agenda be adopted as published.*

Motion: #84/26

Motion moved by Sheelagh Hendrick and motion seconded by Greg Johnsen. **CARRIED.**

3. DISCLOSURE OF INTEREST

None.

4. MINUTES OF PREVIOUS MEETING

THAT: *the Minutes of the Lakehead Region Conservation Authority Sixth Regular Meeting held on Thursday, June 25, 2026 be adopted as published.*

Motion: #85/26

Motion moved by Greg Johnsen and motion seconded by Sheelagh Hendrick. **CARRIED.**

5. IN-CAMERA AGENDA

No In-Camera meeting was held.

6. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

7. CORRESPONDENCE

None.

8. STAFF REPORTS

8.1. Hazelwood Lake Conservation Area Deputation Considerations

Members reviewed and discussed Staff Report CONAREA-02-2026 related to the Hazelwood Lake Conservation Area Deputation provided by Gary Ramsdale at the June 25, 2026 Board Meeting.

THAT: *Staff Report CONAREA-02-2026 entitled Hazelwood Lake Conservation Area Deputation Considerations AND FURTHER THAT the staff recommendations in the report are approved.*

Motion: #86/26

Motion moved by Sheelagh Hendrick and motion seconded by Greg Johnsen. **CARRIED.**

8.2. Traffic Counter Report – 2025

Members reviewed and discussed Staff Report CONAREA-03-2026 related to the 2025 Traffic Counter Report. It was noted that approximately 39% of visitors pay the parking fee/day use fee via pay and display, coin box, online or Explore Card. It was also noted that revenue had decreased by 7% compared to 2024.

***THAT:** the Staff Report CONAREA-03-2026 entitled Traffic Counter Report-2025 be received for information.*

Motion: #87/26

Motion moved by Greg Johnsen and motion seconded by Sheelagh Hendrick. **CARRIED.**

8.3. Neebing McIntyre Floodway Vegetation Clearing and Site Grading - Consultant Services Award

Members reviewed and discussed Staff Report NMFC-03-2026 related to the Neebing/McIntyre Floodway Vegetation Clearing and Site Grading Project. As per Resolution #79/26, the Chief Administrative Officer had awarded the Contract for the Design, Tender and Contract Administration of the 2026 Neebing-McIntyre Floodway Diversion Channel Vegetation Removal project to North Rock Engineering.

***THAT:** for information and as per Resolution #79/26, the Chief Administrative Officer has awarded the Contract for the Design, Tender and Contract Administration of the 2026 Neebing-McIntyre Floodway Diversion Channel Vegetation Removal project to North Rock Engineering.*

Motion: #88/26

Motion moved by Sheelagh Hendrick and motion seconded by Greg Johnsen. **CARRIED.**

8.4. Current River Floodplain Mapping - Proposal to Combine Phase I and Phase II in 2026

Members reviewed and discussed Staff Report FPMAP-02-2026 related to the Current River Floodplain Mapping, with Phase I and Phase II being completed together. It was noted that completing Phase I and Phase II combined would result in approximately a \$25,000.00 (not including HST) cost saving.

***THAT:** Phase I and Phase II of the Current River Floodplain Mapping study be completed in conjunction for a total cost of \$232,048.00, not including HST.*

Motion: #89/26

Motion moved by Greg Johnsen and motion seconded by Sheelagh Hendrick. **CARRIED.**

9. CHIEF ADMINISTRATIVE OFFICER'S REPORT

9.1. Monthly Treasurer's Report

Members were provided with the Monthly Treasurer's Report for June's Administration and Capital.

9.2. Regional Consolidation of Conservation Authorities - August Update

Members reviewed and discussed Staff Report CORP-07-2026 related to the Consolidation of Conservation Authorities August Update. It was noted that OPCA has hired 8 Project Executives to lead the consolidation of the 8 other regional Conservation Authorities. It was noted that Tammy Cook, CAO, will fill the role of both Project Executive and local CAO for the LRCA during the transition to NWORCA.

Members reviewed and discussed the LRCA's comments on the Environmental Registry of Ontario (ERO) Posting #026-0740 which was included in the Staff Report CORP-07-2026. Comments will be submitted supporting the proposed NWORCA Board Structure.

THAT: Report CORP-07-2026 entitled *Consolidation of Conservation Authorities August Update*, be received for information.

Motion: #90/26

Motion moved by Brian Kurikka and motion seconded by Jim Vezina. **CARRIED.**

THAT: proposed LRCA comments on Environmental Registry of Ontario (ERO) Posting #026-0740 included in report CORP-07-2026 are approved **AND FURTHER THAT** the comments will be posted on the ERO.

Motion: #91/26

Motion moved by Jim Vezina and motion seconded by Brian Kurikka. **CARRIED.**

9.3. 2027 Draft Budget

Members reviewed and discussed Staff Report FIN-10-2026 related to LRCA's 2027 draft budget, for consultation purposes. The 2027 Draft Budget proposed a 4.07% increase to levy-all compared to 2026, with the City's projected increase including their sole-benefitting levy at 11.17%. It was noted that the increase to the City of Thunder Bay is primarily due to recovering floodplain mapping fees paid by the LRCA to complete City of Thunder Bay requested updates to the Current River Floodplain Mapping. The final budget will be considered at the November Meeting. The Draft Budget will be distributed to all Member Municipalities.

THAT: the Lakehead Region Conservation Authority approves the 2027 Draft Budget, Version 1.0, dated August 26, 2026, for consultation purposes.

Motion: #92/26

Motion moved by Robert Beatty and motion seconded by Jim Vezina. **CARRIED.**

10. PASSING OF ACCOUNTS

THAT: having examined the accounts for the period June 1, 2026 to June 30, 2026 cheque #3880 to #3902 for \$143,403.19 and preauthorized payments of \$174,642 for a total of \$318,045.19, we approve their payment.

Motion: #93/26

Motion moved by Jim Vezina and motion seconded by Robert Beatty. **CARRIED.**

THAT: having examined the accounts for the period July 1, 2026 to July 31, 2026 cheque #3903 to #3933 for \$174,946.14 and preauthorized payments of \$185,528.41 for a total of \$360,474.55, we approve their payment.

Motion: #94/26

Motion moved by Brian Kurikka and motion seconded by Robert Beatty. **CARRIED.**

11. REGULATORY ROLE

Members were provided with the Plan Review program comments and Section 28 permits issued since last meeting.

12. PROJECTS UPDATE

12.1. Communications Manager Projects Update

It was noted that the Mills Block Conservation Area Grand Re-Opening was well attended and a huge success with the LRCA Chair and CAO, MPP Kevin Holland, Mayor Ken Boscoff, Paul Pepe all participating in the ceremonial ribbon cutting.

It was noted that all 10 Conservation Areas have new merchandise available for sale online or in person at the LRCA's Administrative Office.

It was noted that Silver Harbour Day was cancelled due to lack of participating organizations and staff capacity.

It was noted that the 2026 Little Trout Bay Fish Derby was a huge success with 27 teams registered. It was also noted that the number of spectators coming out for the weight-in has been steadily increasing over the last 3 years.

It was noted that the Communications Manager and Lands Manager will attend the Lakehead University student orientation on September 3, 2026.

It was noted that the LRCA will host a Tequila Tasting Fundraising Event at Whitewater Golf Course on October 9, 2026.

12.2. Lands Manager Projects Update

Members were provided with an update on the completed Mills Block Conservation Area Re-Development project.

It was noted that trail brushing was completed Wishart Conservation Area and Hazelwood Lake Conservation Area.

12.3. Watershed Manager Projects Update

It was noted that the Neebing-McIntyre Floodway annual inspection was conducted on July 24, 2026, with the City of Thunder Bay.

It was noted that the LRCA hosted a regional Water Day in conjunction with the Ontario Hydrometric Program Coordinating Committee.

It was noted that a Level I Low Water Condition was declared on August 17, 2026.

12.4. Stewardship Manager/Biologist Projects Update

None.

13. NEW BUSINESS

Members were advised that the LRCA will be changing their benefit provider on October 1, 2026.

14. NEXT MEETING

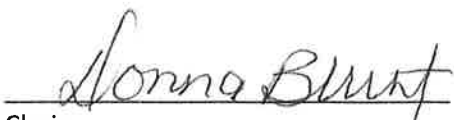
Wednesday, September 23, 2026 at 4:30 p.m.

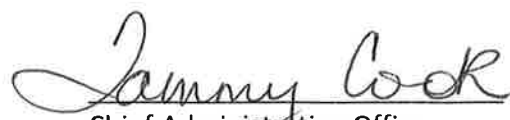
15. ADJOURNMENT

THAT: the time being 5:34 p.m. **AND FURTHER THAT** there being no further business we adjourn.

Motion: #95/26

Motion moved by Robert Beatty and motion seconded by Brian Kurikka. **CARRIED.**


Chair


Chief Administrative Officer



FOR IMMEDIATE RELEASE

NOMA Welcomes Highway 11/17 Expansion and 24/7 Shuniah Inspection Station

SHUNIAH, ON — September 28, 2026 — The Northwestern Ontario Municipal Association (NOMA) welcomes the start of construction to widen another five kilometres of Highway 11/17 between McGuire Road and Coughlin Road near Nipigon, another important step toward completing the four-laning of the Trans-Canada Highway between Thunder Bay and Nipigon.

The project will widen the existing two-lane corridor to four lanes, separated by a grass median, and construct two new bridges across the Black Sturgeon River.

“This investment is another important step forward for Highway 11/17. We thank Minister Prabmeet Sarkaria, Associate Minister Kevin Holland and Minister George Pirie for listening to Northwestern Ontario and continuing to invest in the safety and reliability of this critical corridor,” said Rick Dumas, President of NOMA. “Highway 11/17 is essential to our residents, communities and economy, and we need to keep this progress moving forward.”

NOMA also welcomes confirmation that the Shuniah Ministry of Transportation Inspection Station will now operate 24 hours a day, seven days a week, a long-standing request from NOMA and FONOM as part of its advocacy for stronger commercial vehicle enforcement and improved highway safety.

“Keeping the Shuniah inspection station open 24/7 is an important and practical step toward safer highways,” added Dumas. “We thank Minister Sarkaria and the MTO recruitment and training teams for working hard to recruit, train and mobilize new transportation enforcement officers to make this possible as we head into the fall and winter driving seasons.”

Highways 11 and 17 are Northwestern Ontario’s primary east-west transportation corridor and are increasingly important as the region experiences growth in mining, critical minerals, forestry, energy, manufacturing and infrastructure development. NOMA will continue advocating for investments that improve the safety, capacity and reliability of this critical corridor.

NOMA encourages anyone interested in a career in transportation enforcement with the Ministry of Transportation to visit the MTO website and explore current employment opportunities.

-30-

Northwestern Ontario Municipal Association

**Media Contact:**

Rick Dumas, President, NOMA

(807) 229-6842 | admin@noma.on.ca

From: [Jason Veltri](#)
Subject: FW: Ontario Protecting Drivers by Improving Northern Highway Safety
Date: October 1, 2026 10:54:02 AM

Hi all,

Some more progress being made on NOMA and FONOM asks on Highway 11 and 17.
 Small steps, we will keep pushing on everything else.

Thanks,
 Jason

Jason Veltri
 Executive Coordinator
 Northwestern Ontario Municipal Association (NOMA)
admin@noma.on.ca
 807.683.6662

From: Ontario News <do.not.reply@ontario.ca>
Sent: October 1, 2026 6:33 AM
To: Jason Veltri <admin@noma.on.ca>
Subject: Ontario Protecting Drivers by Improving Northern Highway Safety



NEWS RELEASE

Ontario Protecting Drivers by Improving Northern Highway Safety

Province building new truck inspection station in Hearst and adding new passing lanes on Highway 11

October 01, 2026
[Ministry of Transportation](#)

HEARST — The Ontario government is replacing the Hearst truck inspection station and

adding 14 kilometres of new passing lanes on Highway 11, protecting drivers and improving commercial vehicle safety in northern Ontario while keeping goods moving efficiently and safely along a vital transportation corridor.

“Keeping northern highways safe and reliable is a priority for our government,” said Prabmeet Sarkaria, Minister of Transportation. “That is why we’re building the infrastructure needed to protect drivers and support economic growth. The new inspection station will be a game changer for strengthening commercial vehicle enforcement, while new passing lanes will improve traffic flow, and support the safe and efficient movement of people and goods across northern Ontario.”

The scope of work for the new inspection station includes demolition of the existing structure, which is currently underway, scale replacement and the addition of a new pre-engineered building. The project is expected to be completed in December 2026. New passing lanes on Highway 11 will be located near Benoit Township, Calder Township, Gill Township, Grenfell Township and Kendrey Township, allowing faster traffic to safely pass slower moving vehicles, reducing the likelihood of collisions.

“Highway safety in northern Ontario is a top priority for our government. That is why we are making investments that will help keep drivers safe today and well into the future,” said George Pirie, Minister of Northern Economic Development and Growth. “By adding new passing lanes and replacing the inspection station in Hearst, our government is improving safety for passenger and commercial vehicles along Highway 11. This vital corridor supports the movement of people and goods across northern Ontario and connects communities throughout the province and the country.”

Ontario operates 35 truck inspection stations across the province, including multiple locations that operate 24 hours a day. The province is currently running a commercial vehicle enforcement initiative and vehicle safety blitz across northern Ontario to ensure commercial vehicle operators and drivers adhere to the stringent safety standards and requirements.

Quick Facts

- Villeneuve Construction has been awarded the contract to replace the Hearst Truck Inspection Station on Highway 11.
- In 2024, the province opened a state-of-the-art, \$30 million [commercial vehicle inspection facility on Highway 11/17](#) in Thunder Bay.
- Every day, truck drivers transport an estimated \$3-billion worth of goods on provincial highways.

Quotes

"The new passing lanes and replacement of the Hearst truck inspection station are welcome investments that will help improve safety and traffic flow along Highway 11. NOMA appreciates the province's continued focus on commercial vehicle enforcement and safer travel across Northern Ontario. As these improvements move forward, we will continue working with the province toward the long-term goal of expanding and twinning Highways 11 and 17 wherever possible."

- Rick Dumas**President, Northwestern Ontario Municipal Association**

"The new truck inspection station in Hearst and additional passing lanes are welcome investments for the people and businesses that rely on Highway 11 every day. Stronger enforcement and safer opportunities to pass will benefit northern communities and help keep goods moving. Investments like these also support the broader work ahead: four-laning Highways 11 and 17 to give Northern Ontario the safe, reliable transportation network it needs for the future."

- Dave Plourde**President, Federation of Northern Ontario Municipalities**

"The Province of Ontario continues its commitment to making our highways safer for all road users by addressing truck safety concerns in Northern Ontario by building a new inspection station at Hearst and adding passing lanes on Highway 11. Combined with the recent announcement of 24/7 operations coming to the Thunder Bay scale and dedicated MTO staffing across the north, OTA applauds Minister Sarkaria for implementing a road truck safety plan that will make it safer for all road users to travel Northern Ontario roads. We look forward to working with the Minister to use these critical northern investments as a blueprint for strengthening commercial vehicle enforcement and infrastructure in every corner of the province."

- Stephen Laskowski**President & CEO, Ontario Trucking Association**

"CTOA welcomes this important investment in Northern Ontario highway safety. In the North, Highway 11 is more than a transportation route, it is an economic lifeline for communities, families, workers, truck drivers, local businesses, and Canada's supply chain. A modern truck inspection station in Hearst, combined with new passing lanes, will help improve safety, support fair and consistent enforcement, reduce pressure on professional drivers, and keep essential goods moving across the region. As a national organization representing small and mid-sized trucking operators, owner-operators, and drivers, CTOA supports practical infrastructure investments that protect the public while recognizing the people who keep northern and rural communities connected every day."

- Tejpreet Dulat**Director of Government & Public Affairs, Canada Truck Operators Association**

"Improving commercial vehicle safety in northern Ontario is essential for protecting both the motoring public in the communities we serve and the professional drivers who transit across the Trans Canada Highway. Replacing the Hearst inspection station and expanding passing lanes in 5 townships on Highway 11 strengthens the infrastructure our industry relies on every day. These investments support safer roads, stronger enforcement and a more efficient transportation network for everyone."

- Shelley Walker**CEO, Women's Trucking Federation of Canada**

Additional Resources

- [Connecting the North: A Draft Transportation Plan for Northern Ontario](#)

Media Contacts

Dakota Brasier

Minister Sarkaria's Office

Dakota.Brasier@ontario.ca

Julia Caslin

Communications Branch

MTO.media@ontario.ca

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From: [Jason Veltri](#)
Subject: FW: Rural Ontario Inspiration Awards – Newsletter Opportunity
Date: October 2, 2026 12:28:20 PM
Attachments: [image001.png](#)

Hi all,

Sharing this information from the Ministry of Rural Affairs.

Jason

Jason Veltri

Executive Coordinator

Northwestern Ontario Municipal Association (NOMA)

admin@noma.on.ca

807.683.6662

From: Weiler, Makayla (MRA) <Makayla.Weiler@ontario.ca>
Sent: September 23, 2026 2:00 PM
To: admin@noma.on.ca
Cc: Treadgold, Rachael (MRA) <Rachael.Treadgold@ontario.ca>
Subject: Rural Ontario Inspiration Awards – Newsletter Opportunity

Good afternoon Jason,

I am reaching out on behalf of the Ontario Ministry of Rural Affairs to let you know that we officially launched the **Rural Ontario Inspiration Awards** today.

The awards celebrate individuals, businesses, municipalities, and organizations that are making a positive impact in rural Ontario. Nominations are open until **October 23, 2026**, and we are hoping to raise awareness of the program through newsletters and communications channels.

If you are able to feature the Rural Ontario Inspiration Awards in an upcoming newsletter before nominations close, please let me know. I would be happy to provide suggested wording, images, and any additional information that may be helpful.

Thank you for your consideration. We appreciate your support in helping us share this opportunity with rural communities across Ontario.

Kind regards,
Makayla Weiler

Makayla Weiler

Marketing & Communications Advisor | Rural Policy and Economic Development
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**The Corporation of the Township of Conmee
Administrative Report**

Date: September 22, 2026

To: Mayor and Council

Subject: Bring-Your-Own Event Permits and Review of the Municipal Alcohol Policy

File Number: 06-C10-0007 – Administrative Report

Submitted by: Karen Paisley, Clerk

RECOMMENDATION:

THAT Council receive the report from the Clerk regarding Bring-Your-Own Event Permits under the Liquor Licence and Control Act, 2019;

AND THAT Council provide direction to the Clerk regarding one of the following options:

1. Maintain the Municipal Alcohol Policy in its current form and not establish a Bring-Your-Own Event designation process;
2. Direct Administration to prepare a resolution confirming that the Township of Conmee will not designate events for Bring-Your-Own Event Permits; or
3. Direct Administration to prepare amendments to the Municipal Alcohol Policy establishing criteria and procedures for the designation and management of Bring-Your-Own Events.

BACKGROUND:

On March 17, 2026, the Province of Ontario introduced a new Bring-Your-Own (BYO) Event Permit under the Liquor Licence and Control Act, 2019. The permit allows individuals aged 19 years and older to bring and consume their own alcohol within a designated area of a community or cultural event approved by a municipality.

The Alcohol and Gaming Commission of Ontario (AGCO) is responsible for issuing BYO Event Permits. Before a permit can be issued, the event organizer must obtain municipal designation confirming that the event qualifies as a community or cultural event.

Municipalities are not required to participate in the BYO permit program. They may choose to consider requests on a case-by-case basis, delegate authority to a municipal official, or choose not to designate any events.

The Thunder Bay District Health Unit has distributed guidance outlining public health, safety, liability and risk management considerations associated with BYO events. Administration has reviewed the Township's Municipal Alcohol Policy in light of the recent legislative changes.

DISCUSSION:

The Township's Municipal Alcohol Policy was last reviewed November 2024, prior to the introduction of Bring-Your-Own (BYO) Event Permits. As a result, the policy does not currently contain provisions related to the designation or management of BYO events.

The Municipal Alcohol Policy was reviewed and compared with the guidance provided by the Thunder Bay District Health Unit. The review found that the Township's existing policy already addresses many of the concerns identified by the Health Unit, including insurance requirements, designated drinking areas, food and non-alcoholic beverage availability, safe transportation, Smart Serve requirements, and incident reporting.

The main decision before Council is whether Conmee Township wishes to participate in the new BYO permit system. Under the provincial framework, municipalities are not required to designate any events for BYO permits. Municipalities may choose to consider requests on a case-by-case basis, delegate authority to a municipal official, or choose not to participate in the program.

At this time, the Clerk is not aware of any current Township events that would require a BYO Event Permit. Existing events involving alcohol continue to operate through the Special Occasion Permit process and the requirements already contained in the Township's Municipal Alcohol Policy.

If Council chooses not to participate in the BYO permit framework, no changes to the Municipal Alcohol Policy would be required. Council may also choose to adopt a resolution confirming that the Township will not designate community or cultural events for BYO permits. The Province has identified a Council resolution as a means for municipalities to express this position.

If Council wishes to participate in the program, the Clerk recommends updating the Municipal Alcohol Policy before considering any applications. Potential amendments could establish which types of events would be eligible, where BYO events could be held, insurance requirements, safety planning requirements, restrictions on glass containers, and reporting requirements for event organizers. These measures are consistent with the risk mitigation strategies identified by the Thunder Bay District Health Unit.

At this time, the Clerk is seeking Council's direction on whether the Township should participate in the BYO permit framework, formally opt out of the program, or maintain its existing policy without amendment.

Attachments:

1. Thunder Bay District Health Unit – BYO Permit Risk Mitigation
2. Municipal Alcohol Policy



“Bring-Your-Own” Alcohol at Outdoor Public Events Health, Safety, and Risk Mitigation Considerations

On March 17, 2026, the Ontario Government [announced](#) municipalities may permit “Bring-Your-Own” (BYO) alcoholic beverages at qualifying outdoor public events, subject to the passage of a municipal bylaw for municipally designated cultural or community events. (1) Thunder Bay District Health Unit is providing a public health perspective to support municipal decision makers by outlining key health, equity, economic, and liability considerations, along with evidence-informed strategies to decrease alcohol harms to communities. Evidence consistently demonstrates that increased availability and access to alcohol normalizes use among young people and contributes to elevated levels of drinking and related harm, ultimately impacting community safety and wellbeing. (2,3,4,5)

This document outlines health and safety considerations:

- Before allowing the BYO permit process in your municipality.
- When developing criteria for BYO permits.
- When administering and implementing BYO permits.

Please note that the guidance provided in this document is not intended to be a substitute for professional legal or liability advice.

Considerations Before Allowing the BYO Permit Process in Your Municipality

Allowing BYO alcohol at public events may increase municipal liability unless strong governance, safety controls, enforcement and insurance requirements are in place. (6)

Considerations:

- Obtain legal and insurance advice. (4,6)
- Carefully assess local readiness, including consulting with local alcohol/drug strategies, emergency services, enforcement and community safety and well-being partnerships. (6)
- Review and align existing internal processes, event permit frameworks, and Municipal Alcohol Policies (MAPs). (6)
- Assess whether existing staffing, enforcement capacity and cost recovery mechanisms are adequate to support BYO events (e.g., paid duty or dedicated security requirements). (6)
- Develop a monitoring and evaluation plan using multiple data sources, and ongoing public input. (4)
- Clarify the requirements and responsibilities of permit holders within new/revised bylaws (e.g., Smart Serve trained persons onsite at all times). (6,7)
- Review the [AGCO Guidelines](#). (7)

Considerations for Developing Criteria for BYO Permits

Define community and cultural events for BYO permits intentionally.	Municipal definitions should: • Ensure definitions align with community safety and well-being goals. • Exclude family-focused events where children and youth may be present, and at locations primarily frequented by children (e.g. playgrounds, sports fields, splash pads, libraries, and schools). (4,6,8) • Include only locations with demonstrated safety and suitability for alcohol consumption (see below).
Set criteria for BYO permits that meet municipal requirements to support health, safety, and wellbeing.	BYO permits should be evaluated on a case-by-case basis, rather than through blanket approvals and should avoid creating cultural or safety barriers for non-drinkers. (6) Criteria: • Restrict locations such as: ○ Child-related environments: playgrounds, wading pools, splash pads, or skateboard and BMX parks, etc. (4,6,8) ○ Inherently unsafe environments: outdoor pools, natural or outdoor ice rinks, other bodies of water, etc. (4,8) ○ In conjunction with higher risk activities. (4) • Exclude events where alcohol use would reasonably increase nuisance, risk, or inequity. (4,6,9) • Restrict hours for when the event can take place. (3,4,9) • Require locations to have access to drinking water, washrooms, garbage, recycling, and public transportation, if available. (4,8)

Considerations for Administering and Implementing BYO Permits

Apply a risk reduction approach.	Consider incorporating the following risk reduction strategies: • Restrict where alcohol can be consumed within the permit. Designate separate areas where alcohol can be consumed and maintain substantial alcohol-free areas with a physical barrier and signage. Ensure equal enjoyment of the event by all members, drinking and non-drinking. (6,7) • Only allow 19+ years in designated drinking areas. (7) • Prohibit glass alcohol bottles to prevent injury from broken containers. (4,7) • Require food and non-alcoholic beverages to be available for purchase. (2,10,11) • Require personal consumption limits consistent with Ontario regulations intended to prevent intoxication and over-service at events. (2,6,10,11,12,13) • Enforce a zero-tolerance standard for disorderly conduct, public intoxication, and underage drinking. (6,11) • Establish an emergency response plan, including procedures for intoxication, injury, and crowd management.
Conduct comprehensive monitoring and evaluation.	Monitor and evaluate community harms and costs (e.g., public safety/security, liability, trash collection, signage, and/or employee time). (4) Consider post-event reports and compliance reviews to: • Address complaints and incidents. (6) • Assess enforcement effectiveness. (6) • Inform future event approvals and policy adjustments. (6)

Signage and public education.	At a minimum, a Sandy's Law poster should be posted at the event. (14) Consider the following as well: • Public education measures that inform the public when permits are required for events involving BYO alcohol. • Signage on not driving impaired with local taxi or public transit information. • Canadian Centre for Substance use and Addiction's Poster.
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MEMORANDUM TO: Heads of Council - Ontario Municipalities

DATE: May 22, 2026

FROM: Tom McKinlay,
Assistant Deputy Attorney General

RE: **Follow-up to Updates to “Tailgate Event” Permits** under
the *Liquor Licence and Control Act, 2019*

Further to my earlier letter dated January 13, 2026, I am writing to provide clarification regarding bring-your-own event permits.

What is the change?

Recent amendments to Ontario Regulation 747/21 (Permits) under the *Liquor Licence and Control Act, 2019* (LLCA) introduce a new bring-your-own event permit. This change expands what was previously called the tailgating permit.

This permit allows individuals aged 19 and older to bring and consume their own liquor within a designated area of a cultural or community event that has been approved by a municipality **or** held in connection with, and in proximity to, a professional, semi-professional or post-secondary sporting event.

What action should municipalities take?

Municipalities have the option to designate community or cultural events as eligible for the new bring-your-own event permit. **Importantly, municipalities are not required to designate any events as eligible.**

Event organizers who are interested in the bring-your-own permit will need to approach the municipality where they would like to hold the event and seek designation as a community or cultural event. The government recognizes that municipalities are best positioned to understand local needs and contexts, and therefore to determine whether and how to designate eligible events.

Municipalities may establish their own local processes to determine which events qualify and the form of the municipal designation.

There would be two routes a municipality could take:

- Review each request on a case-by-case basis before their council or;
- Delegate the authority to designate events to a municipal official, such as the clerk

Municipalities that do not wish to allow bring-your-own events may choose to express their position by way of a resolution.

These amendments do not affect existing municipal approval requirements for events held on municipal property (e.g., parks).

What about events tied to sporting events?

Unlike the cultural or community permitting process, bring-your-own events that are held in proximity to a professional, semi-professional or post-secondary sporting event are unchanged and do not require a designation by the responsible municipality.

What action do organizers take once a municipality designates their event as community or cultural?

It is up to event organizers to confirm with the responsible municipality that their event qualifies as a designated cultural or community event.

Once confirmed, organizers may apply for a bring-your-own event permit through the [iAGCO portal](#). **The AGCO will issue a permit only where the applicant provides proof of municipal designation.**

Why did the Government make this change?

This change is intended to provide greater flexibility for some event organizers, potentially reducing costs and increasing attendance. For example, a movie screening in a municipal park may invite more of a “picnic atmosphere” and thus, organizers may prefer the bring-your-own permit.

The province recognizes that this permit may not be relevant to all. Events that rely on alcohol sales and do not use a bring-your-own model may continue to operate as usual.

What considerations were made for safety?

All permitted events will continue to be subject to the existing health and safety requirements under the LLCA. Permit-holders are responsible for ensuring these standards and requirements.

What if I still have questions?

If you have any questions about these regulatory changes, please contact Armina Samadi, Director, Agency and Tribunal Relations Branch at Armina.Samadi@ontario.ca.

If you have any questions about AGCO permits and the application process, please contact Ruxandra Ilicea, Senior Eligibility Officer at Ruxandra.Ilicea@agco.ca.

Yours truly,



Tom McKinlay
Assistant Deputy Attorney General

c: Armina Samadi
Director, Agency and Tribunal Relations Branch, Ministry of the Attorney General

Leslie Fenton
Director, Corporate Affairs, Governance and Agency Oversight, AGCO

CORPORATION OF THE TOWNSHIP OF CONMEE

MUNICIPAL ALCOHOL POLICY

Created: September 11, 2012
Reviewed: October 25, 2016
November 12th, 2024

Previously known as "Serving of Alcohol during Community Centre Rentals" Policy

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1.0 POLICY STATEMENT

It is the policy of the Corporation of the Township of Conmee to promote responsible management practices related to alcohol use on Township lands, at Township facilities, and for community events in order to reduce and/or avoid significant legal liability.

2.0 PURPOSE

The Township of Conmee is required to ensure the safety of all persons while on Township properties and may have further liabilities and a greater duty of care for persons who also use alcohol while on Township properties. This generally occurs during rentals of the Community Centre, but this policy is intended to apply to all properties owned by the Township of Conmee.

This document is not intended to supersede any Federal or Provincial legislation regarding the use, sale or serving of liquor.

3.0 SCOPE

This Policy applies to both No Sale permit events and Sale or Licensed events (whether private or public events) which are held on municipal properties.

Under the Act, the Township is authorized to:

1. recommend to the AGCO permission for applicants to have alcohol in Township facilities, closed streets and open spaces;
2. recommend to the AGCO permission for applicants to have alcohol at sporting events;
3. designate an event as a “public event” in order for applicants to apply to the AGCO for a liquor permit; and
4. recommend temporary extensions of liquor permits or licences for public events.

EX. an event holder obtains a liquor permit for the hall but then decides that a outdoor ‘beer garden’ would be nice for the smokers.

4.0 RESPONSIBILITY

4.1. Members of Council

Any additions or changes to the MAP must be approved by Council.

Authority for all requests for the use of alcohol during an event or rental occurring at any municipal property including the Conmee Community Centre.

Authority for all requests for designating an event as a ‘public event’ (including designation as an event of municipal, provincial, national or international significance), and recommendations for temporary extensions of existing liquor licences are designated to the Council.

4.2. Facilities Manager

Authority for all requests for the use of alcohol during an event or rental occurring at Conmee Community Centre.

The Facilities Manager shall provide a copy of the Municipal Alcohol Policy to the Permit Holder.

4.3. Permit Holder, Event Organizers and Designates

The Permit Holder and designates must be 19 years of age or older. Event Organizers and designates must be 18 years of age or older. All are responsible and liable for the conduct and management of the event, including, but not limited to:

- compliance with the MAP. and attached list of controls, facility rental agreement, the Act and its regulations
- organization, planning, set up and clean-up of the event
- arranging event workers
- hiring server training program certified ticket sellers, bartenders, floor monitors, door monitors and security
- training of event workers and designates for permit holder and/or Event Organizer, if applicable
- posting the SOP visibly on the premises to which the permit applies or readily available for inspection along with receipts for stock purchased on the permit
- alcohol sales and service
- ensuring no one consumes alcohol in unauthorized locations
- the safety and sobriety of people attending the event including those persons turned away to control the event
- organizing safe transportation options (eg. taxis, designated drivers)
- responding to emergencies
- Smart Serve certification for all servers/bartenders on display

The Permit Holder and Event Organizer or designates must attend the event for the entire duration and be responsible for decisions regarding the operation of the event.

5.0 DEFINITIONS

“the Act” refers to the Liquor Licence Act, R.S.O. 1990, Chapter 19 and Regulations and any subsequent legislation enacted to replace it.

“AGCO” refers to the Alcohol and Gaming Commission of Ontario which is the provincial regulatory agency for alcohol.

“Alcohol” means all spirits, wine, liquor, or beer or any combination thereof.

“Alcohol use” means alcohol that is served, sold, or consumed.

“Doorkeeper” - A paid/volunteer person(s) appointed by the event organizer, who is over the age of 19 and who has satisfactorily proven to the event organizer that she/he will act in accordance with the MAP. A door monitor checks identification and for signs of intoxication, and keeps out intoxicated and troublesome persons. When necessary, the doorkeeper shall keep count of the number of attendees at the event. ~~arranges for coat checking, monitors for those showing signs of intoxication when leaving the event, arranges safe transportation.~~

“Event worker” is a paid/volunteer person(s) appointed by the Permit holder, who is over the age of 18 and shall not consume or be under the influence of alcohol or recreational drugs of any kind for the entire duration of the event. This may include floor monitors, door monitors, servers/bartenders, tickets sellers and other workers.

“Event Designate” may replace the permit holder to assume responsibility and liability for the operation of the event. They must also sign the Special Occasion Permit.

“Liquor Permit” means a permit issued by any Provincial Government Ministry, or their appointed agents, who have jurisdiction over the issuance of permits to sell, serve or otherwise provide liquor in a public place, for a specific date and event.

“No Sale” event refers to an event that is serving alcohol without charge, where no money is collected directly or indirectly for alcohol from guests, and the permit holder absorbs all alcohol costs.

“Permit Holder” means the person who is named on any permit or licence to serve liquor. The Permit Holder shall assume responsibility and liability for the entire operation of the event and shall not consume or be under the influence of alcohol for the duration of the event.

“Private Event” is defined by the AGCO as an event which is for invited guests only and cannot be advertised (eg. wedding). There can also be no intent to gain or profit from the sale of alcohol at private events.

“Public Event” is defined by the AGCO as an event which is open to the public and is conducted by a charity or non-profit entity. An individual or business may host a public event if the event is a) being held in a licensed facility, or b) has been deemed of municipal, provincial, national or international significance.

“Security guard” shall mean a person hired to ensure that the rules and regulations contained in this Policy and in the Liquor Licence Permit as issued by the Province of Ontario are adhered to. A Security Guard must be licensed under the Private Security and Investigative Services Act, to ensure the safety and security of the establishment, its employees and patrons.

“Serve” means to give, handle, mix, pass, pour, provide or serve liquor to any person in any manner.

“Smart Serve” means an accreditation from the Provincial Government or its appointed agents, that the certificate holder has completed an approved course on serving liquor to the public.

“SOP” means Special Occasion Permit. A SOP is required any time liquor is sold or served anywhere other than in a licenced establishment or a private place (for example, a corporate boardroom). Note: liquor cannot be sold at a residence. SOPs are for occasional, special events only, and not for personal profit or running an ongoing business. A permit may be revoked if the Register has reason to believe the event is being used for personal gain.

“Standard Drink” means:

12 oz (341 mL) bottle of 5% beer, cider, or cooler.

5 oz (142 mL) glass of 12% wine.

1 oz (29 mL) serving of 40% distilled alcohol (rye, gin, rum, etc.)

6.0 PROCEDURE

It is the intent of Council that the following procedures shall be used for all functions or events that will be serving liquor on Township premises:

6.1. Designation of Events

6.1.1 Public Events

Applicants must have their event designated by the municipality as a “public event” prior to applying to the AGCO for a liquor permit or a temporary extension of a licence. According to The Act, Public Events are events that are open to the public that are conducted by a registered charity or not for profit entity or an event of municipal, provincial, national, or international significance. In order to be eligible for an SOP, Public Events which are not conducted by a registered charity or not for profit entity must be designated as an event of municipal significance by the municipality.

As per The Act, an applicant for a Public Event SOP must provide at least 30 days’ notice to the AGCO and the Township for events. The notice period is increased to 60 days if 5,000 or more people are expected to attend.

The permit area must be clearly defined and separated from the area(s) where the SOP does not apply by a minimum 36" (0.9 metres) high partition (ex. beer garden).

Under the Municipal Alcohol Policy, a public event may deemed to be ‘a public event of municipal significance’ in order for applicants to apply to the AGCO for a liquor licence or permit. Preferably, the event would provide one or more of the following benefits to the Township:

- the event promotes social or cultural significance; economic development; or local, regional, national or international historical significance
- Event open to the general public (i.e. advertised broadly and not just to a certain group or club)
- Tourism promotion
- Benefit the community at large
- Benefit a local charity or non-profit organization (ex. Comedy Night – fundraiser for Food Bank)

Designation as a public event is determined by Council during a regular council meeting. Please provide sufficient time when submitting a request to the Municipal Office for inclusion in the regular council meeting agenda.

6.1.2 Private Events

Private events are not open to the public and only invited guests attend. The event cannot be advertised and there can be no intent to gain or profit from the sale of alcohol at the event.

It should be noted that an event can be private (i.e. only certain people are invited or eligible to purchase tickets) but if there is an intent to profit from liquors sales (ex. fundraise), then a Public SOP must be obtained.

6.1.3 Youth-Focused Events

Facilities or events that are primarily youth-focused (eg. youth centres, minor sports tournaments) will not be permitted to serve or sell alcohol, unless the event has been designated as an event of provincial, national or international significance (eg. Championships for youth sports that draws a crowd of all ages).

6.1.4 High Risk Events

Events may be deemed high risk at the discretion of the Municipality, AGCO, Fire Chief, and/or Police. These events will require additional staffing/security and may require an operational plan be developed in consultation with the AGCO, Fire Chief, and Police.

6.2. **Prescribed Zones Approved for Alcohol**

For outdoor events, a “Beer Garden” must be constructed. Alcohol may not leave the prescribed zones (beer gardens or indoor concession area) Please be advised that alcohol is prohibited in the playground and the public parking lot. No alcohol advertising will be allowed (posters, etc) where youth may frequent.

Under the Liquor Licence Act and Regulations, the municipality has the authority to recommend to the AGCO permission for applicants to have alcohol in Township-owned, leased, or managed facilities and open spaces.

To manage the use of alcohol in Township facilities and open spaces, the MAP designates those Township facilities and open spaces that will permit alcohol use as follows:

1. Conmee Community Centre – building, pavilion (summertime), open area, nearby parking area
2. Vacant land owned by the Township, with prior approval from Council

Areas not eligible for consideration:

1. Conmee Community Centre – playground; skate shack; pavilion (winter when there's ice)
2. Conmee Public Works Garage
3. Conmee Fire Hall
4. Any landfill, active or closed
5. Any quarry or pit owned by the Township

6.3. Liquor Permit

Applicants holding an event at any of the designated municipal properties must:

- Be in good standing with the Township of Conmee
- Comply with the requirements indicated in the MAP.
- Comply with the regulations of the Liquor Licence Act
- Comply with all rules, regulations, standards, policies and procedures of the Township of Conmee including all its By-laws

With the Alcohol and Gaming Commission of Ontario (AGCO), every person who enters into a rental agreement with the Township of Conmee, who intends to serve liquor at a function or event, shall provide a valid liquor permit, issued by the Province of Ontario.

This permit shall be posted where the liquor is being dispensed, before any liquor is served.

The person named on the permit (the Permit Holder) shall also be held accountable for any restrictions or conditions outlined by the issuer of the liquor permit, over and above any restrictions or conditions imposed by this Policy.

6.4. Liquor Service

It shall be the Policy of the Council for the Township of Conmee that the renter is responsible for obtaining bartenders which must be trained in Smart Serve. The renter will provide a list of the names and qualifications.

The Township of Conmee reserves the right to prohibit any person from serving liquor at any function or event held on Township property. Anyone who contravenes the liquor licensing laws and/or any part of this Policy shall be removed from the bar area and banned from serving at future events. Contraventions include, but are not limited to:

- Serving liquor to underage customers
- Serving intoxicated customers
- Drinks containing more than one standard drink size being sold or served. (double shots or pitchers)
- Serving liquor without a valid Smart Serve certificate

- Serving liquor before the start time listed on the liquor permit or serving liquor after the end time listed on the liquor permit
- “last call” being announced prior to the closure of the bar
- Serving liquor in any manner not consistent with the requirements under the liquor permit
- Serving liquor in any manner not consistent with the requirements of this Policy
- Event workers and volunteers consuming alcohol before or during the event
- Allowing liquor to be consumed in an area not designated for the consumption of liquor.

The liquor permit holder shall sign a copy of this Policy, acknowledging that they have read it and understood their obligations under it, and must file a signed original with the Administration one week before the licensed event is to be held.

6.5. Doorkeeper or Security Guard

Each person who rents the Conmee Community Centre, and who will be holding an event where liquor is served, shall hire Doorkeepers or Security Guards, whose duties are to ensure that all persons in the hall for the duration of the hall rental adhere to the liquor licence permit laws and the Policies of the Township of Conmee for liquor events. The Doorkeeper(s) or Security Guard(s) shall also be responsible for ensuring that the number of persons in the Community Centre at any given time does not exceed the permitted hall capacity for the function.

If a person is removed from the premises for intoxication, the holder of the liquor permit shall ensure that the person(s) has a safe means to return to their residence.

The Doorkeeper(s) or Security Guard(s) shall also be responsible for ensuring that no person who has obviously consumed alcohol prior to coming to an event at the Conmee Community Centre is allowed entrance into the event.

The number of Doorkeeper or Security Guards required for the event is at the sole discretion of the Township but shall never be less than one (1) person, whether it is a Doorkeeper or a Security Guard.

Doorkeepers are only for small private events; Security Guards are only for large events or public events as they have additional legal rights and powers such as detaining and arresting people.

All Security Guards must be licensed as per provincial legislation (the Private Security and Investigative Services Act, 2005, S.O. 2005, c. 34). Therefore, proof of the Security Guard’s legal authority must be provided such a copy of the security guard license or a copy of the contract with an accredited security company.

6.6. Suggested Ratio of Event Workers

Sufficient staff must be present to effectively monitor all entrances, exits, alcohol consumption and behaviour of guests.

The following table outlines the minimum required number of event workers, and numbers may need to be increased depending on the nature of the event or the facility.

Reduction of the number of event workers may only be approved by Council.

Number of Participants	Bartenders	Doorkeepers or Security Guards
Up to 50	1	1
51-100	1	2
101-150	1	2
151-200	2	2
201-250	2	3
251-300	2	4

Event organizers must have sufficient staff to ensure control during the event. Events may be subject to additional workers, including security licensed by the Ministry of Community Safety & Correctional Services based on the size and nature of the event, as required by the Township and/or Police.

6.7. Insurance

The holder of the liquor permit shall ensure that there is an insurance policy in place that specifically indemnifies and names the Township of Conmee in the amount of \$2,000,000.00 (Two Million Dollars). This coverage is over and above any coverage that the liquor permit holder personally has for this event. Any insurance policy must specifically remain in force until a minimum of 12 hours after the liquor licence permit expires. (ie if the liquor permit expires at 2 am, the insurance must remain in force until 2 pm of that same day.

The renter must provide proof of insurance before the event. Alternatively, the renter may purchase "Facility User Insurance" from the Township at the rate set.

6.8. Food and Non-Alcoholic Beverage Options

All liquor permit holders shall ensure that food is available for any person attending their event. Food does not include chips, peanuts, popcorn etc. although they may be additionally served.

Non-alcoholic beverages must be made available (ex: water, juice, tea, coffee, soda) No caffeinated energy drinks are to be served.

6.9. Liquor Types and Games

No "shooters" or "shots", jello type or otherwise, may be served as the liquor content cannot be determined. Liquor permit holders shall also ensure that no "drinking games" are allowed.

6.10. Safe Transportation

There must be access to safe transportation. It is the event holder's responsibility to ensure availability of safe transportation and putting up signs as required.

6.11. Notice of Deficiency

One week before the function or event at which liquor will be served or provided under a liquor permit, the Township will review the rental agreement for compliance with this Policy. If any item has not been completed as per this Policy, the person named on the rental agreement as the liquor permit holder shall be notified by phone and letter of the deficiency. The deficiency shall be corrected not later than 72 hours before the rental date, or the serving of liquor at the event will not be allowed.

If the Administration is unable to contact the Liquor License Holder, or the Liquor License Holder does not respond to the call and letter and the deficiencies remain outstanding, the serving of liquor at the event will not be allowed. Liquor License Holders shall NOT be allowed to file the Liquor License after 72 hours before the rental unless approved by Administration.

6.12. Public Notification

In order for Council and Administration to ensure that all liquor permit holders are advised of this Policy, a copy of this policy shall be attached to all rental agreements. The liquor permit holder shall sign a copy of this Policy and return it to the Municipal Office not later than one week before the rental date.

The Fire Chief, the OPP and other relevant authorities shall be notified if the Township deems the notification to be appropriate.

6.13. Policy Violations

A violation occurs when a section of the Liquor Licence Act of Ontario or the Municipal Alcohol Policy is contravened by anyone. Permit holders or event designates must report the violation to both the Township and AGCO within 24 hours.

It is also the responsibility of the permit holder or event designate to document complaints and incidents and send them to the Township within seven days. A detailed incident report should be kept for future reference.

The Township reserves the right to cancel the event if there is a failure to comply with this policy at any point prior to or during the event.

Policy violations and/or failure to report a violation may impact the approval of future requests by a Permit Holder or Event Organizer to host events with alcohol on municipal property.

7.0 REVIEW

Review: once per Council Term

8.0 REFERENCES

Legislation

Liquor Licence and Control Act, 2019, S.O. 2019, c. 15, Sched. 22
<https://www.ontario.ca/laws/statute/19l15b>

AGCO – Special Occasion Permits
<https://www.agco.ca/en/beer/special-occasion-permits>

Private Security and Investigative Services Act, 2005, S.O. 2005, c. 34
<https://www.ontario.ca/laws/statute/05p34>

Examples

City of Thunder Bay MAP:
<https://www.thunderbay.ca/en/recreation/resources/Events/Municipal-Alcohol-Policy-Revised-2021-accessible.pdf>

Township of Wilmot
<https://www.wilmot.ca/en/things-to-do/resources/Municipal-Alcohol-Policy.pdf>

Sources

Thunder Bay District Health Unit (TBDHU): Municipal Alcohol Policy (MAP):
<https://www.tbdhu.com/municipal-alcohol-policy-map>

Centre for Addiction and Mental Health: The Municipal Alcohol Policy Guide:
https://www.camh.ca/-/media/files/map_policyguide-pdf.pdf

Public Health Ontario: The Eight Steps for Developing a Municipal Alcohol Policy:
https://www.publichealthontario.ca/-/media/Documents/A/2014/at-a-glance-8step-alcohol-policy.pdf?rev=11ba209f42374a3e905a37b994d82ecd&sc_lang=en

SCHEDULE "A"

I hereby acknowledge that they have read the Municipal Alcohol Policy and understood my obligations under it, and that I must file a signed original with the Administration one week before the licensed event is to be held.

Signature of Liquor Licence Holder

Date

Print Name

Contact Phone Number

Event: _____

Event Date: _____

**The Corporation of the Township of Conmee
Administrative Report**

Date: October 13, 2026

To: Mayor and Council

Subject: Winter Operations and Preparedness

File Number: 06-C10-0001 – Administration Report to Council

Submitted by: Karen Paisley, Clerk

RECOMMENDATION:

THAT Council receive the report regarding Winter Operations and Preparedness; AND THAT Council provide direction regarding arrangements for detailed snow clearing at the Fire Hall for the 2026/2027 winter season; AND THAT Council provide direction regarding the preferred approach to securing a reliable water source for the outdoor rink; AND FURTHER THAT Administration be authorized to implement such interim measures as may be necessary to establish and maintain the outdoor rink during the 2026/2027 season, including arranging for hauled water should an alternative water source not be available.

BACKGROUND:

As part of preparations for the 2026/2027 winter season, Administration has reviewed a number of operational matters that presented challenges during the previous winter. Two matters have been identified that would benefit from Council direction prior to the onset of winter conditions.

The first relates to snow clearing responsibilities at the Fire Hall. While Public Works has historically provided snow clearing services at the Fire Hall, responsibility for detailed snow clearing immediately adjacent to the building has evolved over time and requires clarification moving forward.

The second relates to the availability of a reliable source of water for flooding and maintaining the Township's covered outdoor rink. Ongoing issues with the Municipal Office water system and operational challenges experienced during the previous winter have highlighted the need to establish both short-term and long-term solutions. Administration is bringing these matters forward to ensure expectations, responsibilities and contingency plans are established before winter operations commence.

DISCUSSION:

Fire Hall Snow Clearing

Public Works has historically provided snow clearing at the Fire Hall, including maintaining the entrance and exit access points, clearing the driving lanes within the parking area, and clearing the majority of the parking lot using municipal equipment. Detailed snow clearing immediately adjacent to the building, including the pedestrian entrance and apparatus bay doors, has historically been completed separately from the primary snow clearing operations.

During the 2025/2026 winter season, the historical arrangement was modified, resulting in the need to identify an alternative approach for the detailed clearing around the Fire Hall. Ultimately, a local resident was engaged to complete the detailed snow clearing and cleanup required around the building.

Administration also explored the possibility of assigning the work to employees who provide facilities-related maintenance services for municipal properties. Due to the casual nature of the positions and the need for snow clearing to be completed in a timely and consistent manner following snowfall events, Administration was unable to establish a reliable service arrangement.

With the upcoming winter season approaching, Administration is seeking Council direction regarding responsibility for detailed snow clearing immediately adjacent to the Fire Hall. Given the experience of the previous winter, Administration's preference is to establish a reliable third-party arrangement for these services.

Outdoor Rink Water Supply

The Township's covered outdoor rink requires a reliable source of water for both the initial establishment of the ice surface and ongoing flooding throughout the winter season. Historically, water for rink flooding has been obtained from the system servicing the Municipal Facility. The Municipal Facility also serves as the Township's Emergency Operations Centre.

Over the past several years, issues associated with the Municipal Facility water system and filtration equipment have resulted in the operating pressure being reduced on the recommendation of the Township's water services contractor. While this adjustment has assisted in addressing water system concerns, the resulting flow rate is not practical for rink flooding operations. As a result, alternative arrangements were required during the 2025/2026 winter season. An alternative arrangement was established utilizing the non-potable water system located at the Public Works Garage. This required running hoses from the garage to the rink in order to flood the ice surface. While the arrangement was functional, the process proved cumbersome due to the distance involved and the handling of hoses during winter conditions. Volunteers have subsequently advised that they do not wish to continue utilizing this approach. The Township also arranged for water deliveries to assist with the initial establishment of the rink. Four loads of water were delivered, with the Township incurring costs of approximately \$1,020, while one delivery was provided at no cost to the Township.

Administration has worked throughout 2026 to identify a long-term solution to the rink water supply issue, including discussions with the Township's water services contractor and the investigation of alternative servicing options. Council previously considered the proposal contained in Proposed Water Cistern System for Fire Protection and Rink Flooding, which included the installation of water cisterns and a dedicated water line to the rink. The proposal was intended to address both fire protection water supply requirements and operational challenges associated with rink flooding. The estimated project cost was approximately \$80,000 to \$85,000, excluding electrical work estimated at approximately \$10,000. While the proposed cistern system remains a potential long-term option, there is insufficient time to implement the project prior to the upcoming winter season. Administration is also investigating other alternatives, including the feasibility of establishing a dedicated well to service the rink.

Regardless of the long-term solution selected, an interim arrangement may be required for the 2026/2027 season. If a suitable water source cannot be established in time, water deliveries may be required not only to establish the rink but also to support ongoing flooding and maintenance throughout the winter season.

While hauled water is not considered a preferred long-term solution, it would provide a practical contingency to ensure that the rink remains available for community use while longer-term options continue to be evaluated.

Administration is therefore seeking Council direction regarding the preferred long-term approach, and any interim measures Council wishes Administration to implement for the upcoming winter season.



Hon. Mike Harris Jr.
Ministry of Natural
Resources
438 University Avenue,
Suite 1802, Toronto, ON
M7A 1Y6
VIA EMAIL:
mike.harrisco@pc.ola.org
Joseph Racinsky
Constituency office
2nd Floor
181 St. Andrew St. E
Fergus, ON N1M 1P9
VIA EMAIL:
joseph.racinsky@pc.ola.org

Hon. Rob Flack
Ministry of Municipal Affairs
and Housing
17th Floor
777 Bay St.
VIA EMAIL:
rob.flack@pc.ola.org

Township of Puslinch
7404 Wellington Road 34
Puslinch, ON N0B 2J0
www.puslinch.ca

September 10, 2026

RE: 6.17 TAPMO Newsletter July 2026

Please be advised that Township of Puslinch Council, at its meeting held on August 26, 2026 considered the aforementioned topic and subsequent to discussion, the following was resolved:

Resolution No. 2026-255:

**Moved by Councillor Sepulis and
Seconded by Councillor Bailey**

That the Consent Agenda item 6.17 be received for information; and

Whereas the Aggregate Resources Act, R.S.O. (ARA) governs the licensing and regulation of aggregate pits and quarries in Ontario;

And Whereas the Planning Act and the Provincial Planning Statement establish the policy framework for land use planning in Ontario and recognize aggregate extraction as an interim land use, with defined expectations for progressive rehabilitation and ultimate transition to an appropriate end use;

And Whereas the Ministry of Natural Resources (MNR) has provided written clarification confirming that where a licensed site's site plan expressly permits the importation of aggregate material from other licensed sites in Ontario:

- such imported material may be brought to the site;
- such imported material does not count toward the site's annual licensed tonnage limit; and
- where processing and blending are permitted in the site plan, imported material may be processed or blended for the duration of the licence;

And Whereas under the Ministry's current interpretation, imported aggregate material that is processed or blended is not currently subject to annual licensed tonnage limits or associated TOARC levy payments;

And Whereas this interpretation may enable a licensed site to function as an ongoing industrial processing and blending facility, including in circumstances where on-site extraction has ceased or is winding down;

And Whereas municipalities may experience increased truck traffic, road deterioration, noise, and dust impacts where processing and blending continue independent of extraction;

And Whereas such an outcome may not align with the planning principle that aggregate operations are intended to be interim land uses and may have implications for municipal land use planning, infrastructure management, environmental oversight, and long-term rehabilitation objectives;

And Whereas clarity and consistency between the implementation of the ARA and the provincial land use planning framework are essential to maintaining policy coherence and municipal planning certainty;

Now Therefore Be It Resolved That the Council of Township of Puslinch respectfully requests that the MNR reconsider its current interpretation respecting the importation, processing, and blending of aggregate material under the ARA, particularly where such interpretation:

- permits unlimited importation of aggregate material from other licensed sites;



- excludes imported and processed materials from annual licensed tonnage limits; and
- allows processing and blending activities to continue for the duration of the licence without regard to the interim nature of aggregate extraction contemplated under provincial planning policy; and,

That the Province clarify how the interpretation and administration of the ARA will be aligned with the *Planning Act* and Provincial Planning Statement, including the recognition of aggregate extraction as an interim land use with defined rehabilitation and transition objectives;

That the Province provide guidance on how imported and processed aggregate materials are to be considered in relation to licensed tonnage limits, rehabilitation timelines, and the interim land use intent of aggregate operations;

That the Province consult with municipalities prior to finalizing any policy, regulatory, or interpretive direction related to importation, processing, blending, and tonnage calculations under the ARA and importantly any TOARC regulatory reform;

Further be it resolved that the Council of the Township of Puslinch supports TAPMO's call for policy clarification regarding importation, processing and blending under the Aggregate Resources Act; and

Be It Further Resolved That a copy of this resolution be forwarded to the Minister of Natural Resources, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario (AMO), the Top Aggregate Producing Municipalities of Ontario (TAPMO), MPP Joseph Racinsky and all Ontario Municipalities.

CARRIED



As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,

Justine Brotherston
Municipal Clerk

cc: Association of Municipalities of Ontario (AMO)
Top Aggregate Producing Municipalities of Ontario (TAPMO)



PORT COLBORNE

Legislative Services

118

Municipal Offices: 66 Charlotte Street
Port Colborne, Ontario L3K 3C8 • www.portcolborne.ca

T 905.228.8031 F 905.834.5746

E charlotte.madden@portcolborne.ca

September 15, 2026

Email: premier@ontario.ca

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queens Park
Toronto, ON M7A 1A1

Dear Honourable Doug Ford:

Re: City of Port Colborne Supports the Township of Armour regarding Support for Sustainable and Predictable Operating funding for Ontario's Public Libraries

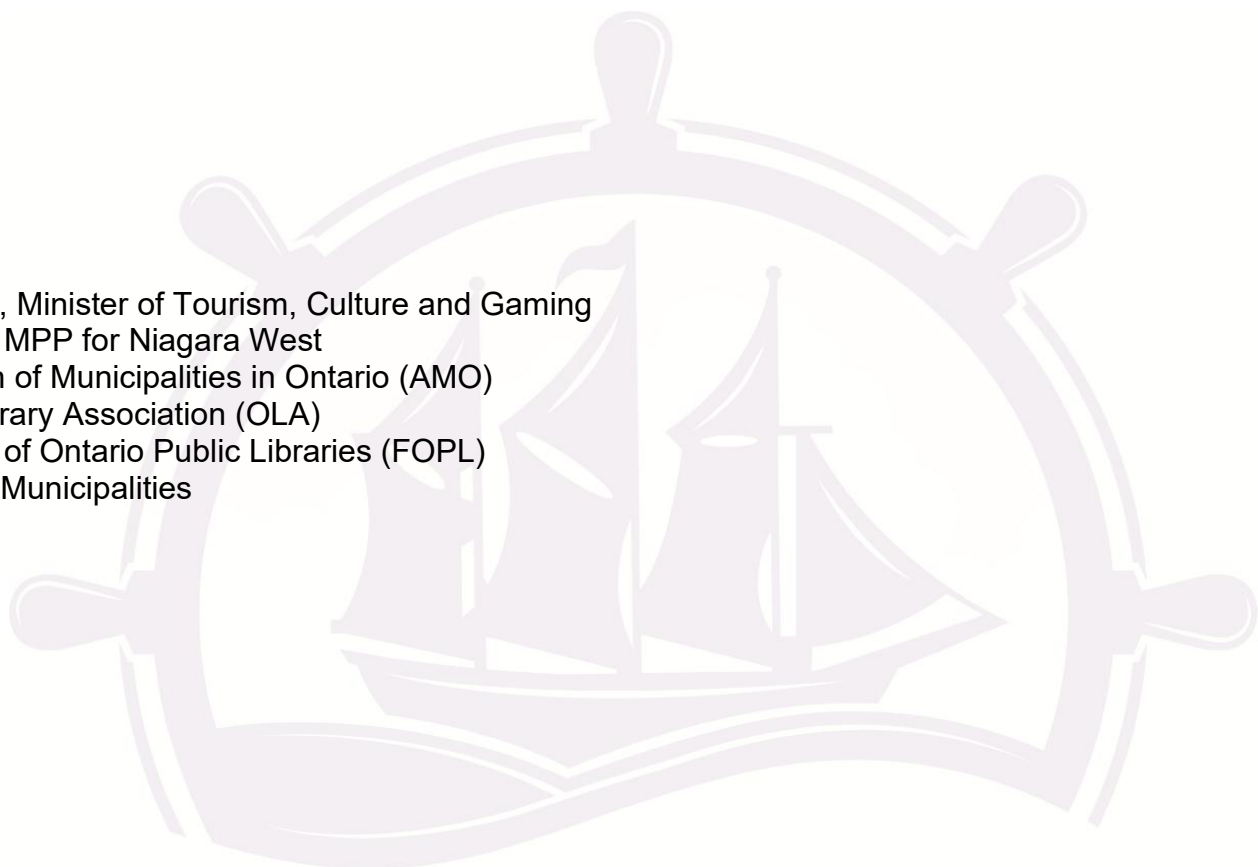
Please be advised that, at its meeting of September 8, 2026, the Council of The Corporation of the City of Port Colborne supported the resolution received from the Township of Armour regarding support for Sustainable and Predictable Operating funding for Ontario's Public Libraries.

The correspondence is attached for your consideration.

Sincerely,

Charlotte Madden
City Clerk

ec: Zee Hamid, Minister of Tourism, Culture and Gaming
Jeff Burch, MPP for Niagara West
Association of Municipalities in Ontario (AMO)
Ontario Library Association (OLA)
Federation of Ontario Public Libraries (FOPL)
All Ontario Municipalities





56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
POA 1C0

(705) 382-3332

(705) 382-2954

Fax: (705) 382-2068

Email: admin@armourtownship.ca

Website: www.armourtownship.ca

Date: August 11, 2026

Motion # 2026-236

WHEREAS public libraries provide essential services including literacy, education, technology access, employment resources, and community programming;

AND WHEREAS the Burk's Falls, Armour & Ryerson Union Public Library serves the residents of the Township of Armour and surrounding communities;

AND WHEREAS the provincial funding received by the Burk's Falls, Armour & Ryerson Union Public Library has remained at \$13,914 annually since 1990, despite significant increases in the cost of providing library services;

AND WHEREAS the Township of Armour's contribution to library services has increased from \$14,097.99 in 2001 to \$98,722 in 2026, placing an increasing financial burden on municipal taxpayers;

AND WHEREAS the Ontario Library Association and Federation of Ontario Public Libraries have called for increased and sustainable provincial funding for public libraries;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Armour petitions the Government of Ontario, through the Ministry of Tourism, Culture and Gaming, to substantially increase and provide sustainable, predictable operating funding for Ontario's public libraries;

AND BE IT FURTHER RESOLVED THAT copies of this resolution be forwarded to the Premier of Ontario, the Minister of Tourism, Culture and Gaming, the local Member of Provincial Parliament, the Association of Municipalities of Ontario (AMO), the Ontario Library Association (OLA), and the Federation of Ontario Public Libraries (FOPL) for their support and advocacy;

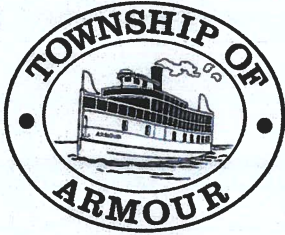
AND BE IT FURTHER RESOLVED THAT this resolution be circulated to municipalities across Ontario for their consideration and support.

Moved by: Blakelock, Rod ☐
Brandt, Jerry ☐
Haggart-Davis, Dorothy ☒
Ward, Rod ☐
Whitwell, Wendy ☐

Seconded by: Blakelock, Rod ☐
Brandt, Jerry ☒
Haggart-Davis, Dorothy ☐
Ward, Rod ☐
Whitwell, Wendy ☐

Carried / Defeated

Declaration of Pecuniary Interest by:



56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
P0A 1C0

(705) 382-3332

(705) 382-2954

Fax: (705) 382-2068

Email: admin@armourtownship.ca

Website: www.armourtownship.ca

Date: August 11, 2026

Recorded vote requested by:

Recorded Vote:

Blakelock, Rod
Brandt, Jerry
Haggart-Davis, Dorothy
Ward, Rod
Whitwell, Wendy

For

Opposed

☐☐☐☐☐☐☐☐☐☐

THE CORPORATION OF THE TOWNSHIP OF CONMEE**BY-LAW # 2026-029**

Being a By-law to confirm the proceedings of Council at its meeting.

Recitals:

Subsection 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, requires a municipal Council to exercise its powers by by-law, except where otherwise required.

Council from time to time authorizes action to be taken which does not lend itself to an individual by-law.

The Council of The Corporation of the Township of Conmee deems it desirable to confirm the proceedings of Council at its meeting by by-law to achieve compliance with the Municipal Act, 2001.

ACCORDINGLY, THE COUNCIL FOR THE CORPORATION OF THE TOWNSHIP OF CONMEE ENACTS AS FOLLOWS:**1. Ratification and Confirmation**

The actions of this Council at its meeting held October 13th, 2026, with respect to each motion, resolution and other action passed and taken by this Council at the meeting, are adopted, ratified and confirmed as if such proceedings and actions had been expressly adopted and confirmed by by-law.

2. Execution of all Documents

The Mayor of the Council and the proper officers of the Township are authorized and directed to do all things necessary to give effect to the actions authorized at the meeting, and/or to obtain approvals where required, and except where otherwise provided, the Mayor and Clerk are authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Township to such documents.

Passed this 13th day of October, 2026.

THE CORPORATION OF THE
TOWNSHIP OF CONMEE

Mayor Sheila Maxwell

Clerk Karen Paisley

**The Corporation of the Township of Conmee
Administrative Report**

Date: October 13, 2026

To: Mayor and Council

Subject: Award of Tender – Pokki Road Bridge Repairs

File Number: 21-T05-2026 – Pokki Road Bridge

Submitted by: Karen Paisley, Clerk

RECOMMENDATION:

THAT Council award the Pokki Road Bridge Repairs contract to J & A Contracting (Thunder Bay) Ltd. in the amount of \$12,792.00 plus HST; and THAT the Mayor and Clerk be authorized to execute any agreements necessary to complete the project.

BACKGROUND:

The Township issued a tender for repairs to the Pokki Road Bridge. Tenders were received and reviewed by the Township's consulting engineer, JML Engineering Ltd., who has provided a recommendation regarding the award of the contract. A copy of the consultant's recommendation letter is attached for Council's review.

DISCUSSION:

Four tenders were received for the project. Following its review of the submissions, JML Engineering Ltd. advised that the tender submitted by J & A Contracting (Thunder Bay) Ltd. was completed in general conformance with the tender requirements and represents the lowest compliant bid received.

The consultant has further advised that the contractor has the experience, resources, and availability necessary to complete the work within the project timeline. Based on the recommendation provided by JML Engineering Ltd., Administration supports awarding the contract to J & A Contracting (Thunder Bay) Ltd..

Financial Implications

The tendered cost of the recommended bid is \$12,792.00 plus HST.

Attachments

2026-10-09 Letter of Recommendation JML2026103 – JML Engineering Ltd. Tender Review and Recommendation.

October 9, 2026
Ref. No. JML2026103

Township of Conmee
19 Holland Road W. RR #1
Kakabeka Falls, ON P0T 1W0

Attention: Karen Paisley
Municipal Clerk

Reference: **Letter of Recommendation for Award of Tender
Pokki Road Bridge Repairs**

Dear Karen:

We have reviewed the tenders received on October 9, 2026 for the aforementioned project.

A summary of the bidders and bid results are as follows (HST excluded):

Contractor	Base Bid Price	Provisional Items Price
J & A Contracting	\$ 12,792.00 + HST	\$ 3,400.00 + HST
KA Vanderzwaag Construction	\$ 17,000.00 + HST	\$ 3,000.00 + HST
KEM Construction	\$ 18,969.00 + HST	\$ 3,100.00 + HST
Platinum Construction	\$ 68,440.00 + HST	Included

During the tender period, we requested the new rock fill to be provided in the cribs to be bid as a provisional item. This would allow the Owner to award this item as desired if budget allows.

Since J & A Contracting submitted the lowest base tender and combined tender, we have focused our evaluation on their submission.

It appears that their tender submission has been done in general conformance with the requirements outlined in the tender documents.

J & A Contracting has indicated that the work will take place over a five (5) day period. J & A is willing to mobilize and complete the work during a week convenient to the Owner.

Based upon our review of J & A tender submission, their previous experience in civil projects, proposed manpower, and their commitment to schedule, we feel they can successfully complete the entire project by November 27, 2026.

Therefore, we recommend J&A Contracting be awarded the 'Pokki Road Bridge Repairs' project including the Provisional Item for the Total Contract Price (including HST) of \$ 18,296.96 (eighteen thousand two hundred ninety-six dollars and ninety-six cents).

We trust this letter is satisfactory. Please contact the undersigned if you have any comments or wish to further discuss our recommendation.

Best regards,

JML Engineering Ltd.

Michael Edmonds, P.Eng.
Vice President

:me
Encl.

JML ENGINEERING LTD.

**The Corporation of the Township of Conmee
Administrative Report**

Date: October 13, 2026

To: Mayor and Council

Subject: Sovereign Road Waste Disposal Site Expansion – North Rock
Engineering Proposal

File Number: 13-E30-0003 – Sovereign Road Waste Disposal Site Expansion

Submitted by: Karen Paisley, Clerk

RECOMMENDATION:

THAT Council approve the proposal submitted by North Rock Engineering Inc. for hydrogeological and environmental services in support of the proposed expansion of the Sovereign Road Waste Disposal Site at a cost of \$44,010.00 plus HST; and THAT the Mayor and Clerk be authorized to execute any agreements necessary to complete the project.

BACKGROUND:

The Township is exploring options to extend the service life of the Sovereign Road Waste Disposal Site through a future expansion of the existing landfill footprint.

Administration has received a proposal from North Rock Engineering Inc. to undertake hydrogeological investigations and monitoring activities required to support the expansion process. The consultant has advised that installation of additional groundwater monitoring wells and associated testing should be completed during the current field season in order to support future studies and regulatory requirements associated with a landfill expansion application.

DISCUSSION:

The proposed 2026 work program includes the installation of additional groundwater monitoring wells, hydraulic conductivity testing, groundwater sampling, laboratory analysis, and associated technical reporting.

According to the consultant, completion of this work is necessary to obtain information required to support future evaluation and planning associated with a proposed expansion of the Sovereign Road Waste Disposal Site. The consultant has further advised that the monitoring well installations are time-sensitive and should be completed during the 2026 field season.

The proposal also identifies future work anticipated for 2027, including preparation of technical reports and support for regulatory approval processes. Those future activities are not included in the current recommendation and would be subject to future Council consideration and budget approval.

Based on the proposal provided, Administration supports proceeding with the 2026 work program.

The cost of the proposed 2026 work program is \$44,010.00 plus HST. Funding for this work is proposed to be drawn from the Landfill Reserve.