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1
AGENDA FOR REGULAR COUNCIL MEETING
Tuesday June 23rd, 2026 – 6:00 p.m.



Join Zoom Meeting: <https://us02web.zoom.us/j/81221601415?pwd=f2eIPIFLn49DZcsgQf43wadcaVO6m6.1>
Meeting ID: 812 2160 1415
Passcode: 689893

1. CALL TO ORDER

Land Acknowledgement

2. APPROVAL OF AGENDA

Recommendation: BE IT RESOLVED THAT the agenda for the Regular Council Meeting of June 23rd, 2026 be approved as circulated. (Alternatively, amendments to be noted; with approval as amended.)

3. DECLARATIONS OF PECUNIARY INTEREST

4. TOWN HALL SEGMENT

5. DEPUTATIONS

None for this meeting.

6. MINUTES OF PREVIOUS MEETINGS

6.1 Minutes – Open Session Regular Council Meeting – June 9th, 2026

Recommendation: BE IT RESOLVED THAT the Minutes of the Open Session of the Regular Council Meeting held on June 9th, 2026, be approved as circulated. (Alternatively, corrections to be noted; with approval as amended.)

7. DISBURSEMENT LIST

7.1 Payroll Report (no report for this meeting)

7.2 Payment Register

Recommendation: BE IT RESOLVED THAT Council approve the disbursements represented by electronic bank payments and cheque numbers 7891 to 7918 totalling \$81,368.74.

8. REPORTS FROM MUNICIPAL OFFICERS (as available)

8.1 Clerk's Report

8.2 Treasurer's Report (verbal)

8.2-2 Arrears Report

8.3-1 Public Works Report

8.3-2 Report to Council – Grading

8.4 Fire Chief's Report (no report this meeting)

8.5 Council Member Reports (verbal)

8.6 Reports from Other Agencies: as listed in the Clerk's Report

Recommendation: BE IT RESOLVED THAT Council receive the reports presented as listed in Section 8 of this evening's agenda. (Alternatively, directions to Administration as per Council's determination)

9. NEW BUSINESS

9.1 2025 Draft Financial Statements and Audit Findings Report

9.1-1 Report to Council – 2025 Audit Findings

9.1-2 Audit Findings Letter – MNP LLP

9.1-3 Draft Financial Statements – Year Ended December 31, 2025

Recommendation: BE IT RESOLVED THAT Council receive the 2025 Draft Financial Statements and the Audit Findings Report prepared by MNP LLP; AND THAT Council approve the 2025 Financial Statements for the Township of Conmee.

9.2 Website Platform Transition – Catalis

Recommendation: BE IT RESOLVED THAT Council authorize Administration to proceed with transitioning the Township's website to the Catalis platform, including approval of the one-time implementation fee and entering into a four-year agreement as outlined.

10 BYLAWS

10.1 Burn Permit and Fireworks By-law 2026-022

Recommendation: BE IT RESOLVED THAT By-law No. 2026-022 be passed, being a by-law to regulate open air burning and fireworks within the Township of Conmee.th

11 CORRESPONDENCE

List of Resolution Support Requests from other municipalities, agencies & the provincial government:

11.1-1 Township of South Stormont – Resolution No. 115/2026 – Food Insecurity

11.1-2 Town of Halton Hills – Resolution No. 2026-0107 – Invasive Plants Rules

11.1-3 Town of Plympton-Wyoming – DCRP Concerns (Letter to Minister Flack)

Recommendation: BE IT RESOLVED THAT Council receive the correspondence presented as listed in Section 11 of this evening's agenda. (Alternatively; directions to Administration as per Council's determination).

12 UPCOMING MEETING DATES

Regular Council Meetings: July 14th, August 11th, September 8th & 22nd, October 13th, November 10th & 17th (Inaugural), December 1st & 15th, 2026.

13 CLOSED SESSION

Recommendation: BE IT RESOLVED THAT, at ___ p.m., Council move into Closed Session pursuant to Section 239 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, to consider; Item 13.1, being the Closed Session minutes of the Regular Council meeting held June 9th, 2026, under the same authority as the original meeting; and Item 13.2, being human resources and employment-related matters, including personal matters about identifiable individuals, pursuant to Section 239(2)(b) of the Municipal Act, 2001.

- 13.1 Minutes – Closed Session Regular Council Meeting – June 9th, 2026
- 13.2 Human Resources and Employment Matters
- 13.2-1 Report to Council – HR Matters
- 13.2-2 Contract

Recommendation: BE IT RESOLVED THAT, the time being ___ p.m., Council rise from Closed Session and report in Open Session.

14 BUSINESS ARISING FROM CLOSED SESSION

Recommendation: BE IT RESOLVED THAT the Minutes of the Closed Session of the Regular Council Meeting held on June 9th, 2026, be approved as circulated. (Alternatively, corrections to be noted; with approval as amended.) AND THAT Administration be authorized to proceed in accordance with the direction provided in Closed Session.

15 CONFIRMING BYLAW

By-law 2026-023 – To Confirm the Proceedings of the Meeting

Recommendation: BE IT RESOLVED THAT By-law 2026-023 be passed, and FURTHER, THAT the Mayor and the Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 2026-023, being a By-law to confirm the proceedings of this evening's meeting.

16 ADJOURN

Recommendation: There being no further business to conduct, the Mayor declares the meeting to be adjourned at ___ p.m.

MINUTES - REGULAR COUNCIL MEETING

Tuesday June 9th, 2026 – 6:00 pm

PRESENT Mayor Sheila Maxwell
Councillor David Maxwell
Councillor Grant Arnold

PRESENT VIRTUALLY Councillor David Halvorsen

REGRETS Councillor Chris Kresack

ALSO PRESENT Karen Paisley, Clerk
Leanne Maxwell, Treasurer
Robb Day, Fire Chief

1. CALL TO ORDER

Mayor Maxwell called the meeting to order at 6:02 p.m.

2. APPROVAL OF AGENDA

Council added item 9.2 – Briggs Pit Excess Soil Matter

RESOLUTION 2026–117

Moved by: Councillor Maxwell

Seconded by: Councillor Arnold

BE IT RESOLVED THAT the agenda for the regular council meeting of June 9, 2026, be approved as amended.

CARRIED

3. DECLARATIONS OF PECUNIARY INTEREST

None declared.

4. TOWN HALL SEGMENT

No members of the public were present.

5. DEPUTATIONS

None scheduled for this meeting.

6. MINUTES OF PREVIOUS MEETING(S)

6.1 Minutes – Regular Council Meeting – May 26th, 2026

Council reviewed the minutes of the May 26th, 2026 Regular Council Meeting. No amendments were requested.

RESOLUTION 2026–118

Moved by: Councillor Halvorsen

Seconded by: Councillor Arnold

BE IT RESOLVED THAT the minutes for the open session of the regular council meeting of May 26th, 2026, be approved as circulated.

CARRIED

7. **DISBURSEMENT LIST**

7.1. Payroll Report

Council reviewed the payroll report. There were no questions for the Treasurer.

7.2. Payment Register

Council reviewed the payment register, including electronic bank payments and cheque disbursements. The Treasurer responded to questions from Council.

RESOLUTION 2026-119

Moved by: Councillor Maxwell

Seconded by: Councillor Halvorsen

BE IT RESOLVED THAT Council approve the disbursements represented by electronic bank payments and cheque numbers 7862 to 7890 totalling \$76,872.85.

CARRIED

8. **REPORTS FROM MUNICIPAL OFFICERS**

8.1. Clerk's Report

Council reviewed the Clerk's Report. The Clerk provided updates on the recent playground inspection, noting that play structures were found to be in good condition with only minor maintenance-related items identified. Public Works has addressed clearance concerns and will complete required surfacing maintenance using existing resources.

Recruitment for summer student positions has closed and interviews are being scheduled.

Council was advised of correspondence from the Ministry of Transportation regarding follow-up on highway operations and signage, and that Administration has reiterated concerns regarding intersection safety, traffic volumes, and emergency access.

Council was further advised of developments regarding the Briggs Pit excess soil matter, including direction from the Ministry of the Environment, Conservation and Parks that the material must be relocated to an approved landfill, with confirmatory sampling required. Staff are working with the Township's environmental consultant to determine next steps.

The Clerk also reported on a quotation approved for network improvements at the municipal office in the amount of \$1,602.06 including HST and provided an update on the upcoming FireSmart Family Readiness Fair scheduled for June 20, 2026.

Council discussed aspects of the report, including playground surfacing and event promotion. No further direction was provided.

8.2. Treasurer's Report

Council reviewed the Treasurer's Report. The Treasurer provided an update regarding the transition to a new cemetery management software system to improve usability and record-keeping. Data migration is underway, and mapping options are being explored.

Council was also advised of funding opportunities, including a community partnership grant application being considered for fire department equipment. The Treasurer responded to questions regarding software changes and audit considerations. No further direction was provided.

8.3. Public Works Report

There was no report from the Public Works Manager.

8.4. Fire Chief's Report

Council reviewed the Fire Chief's Report as provided in the agenda package. Discussion included ongoing training initiatives and certification requirements for volunteer firefighters. The Fire Chief joined the meeting later in the evening and provided additional input during discussion under New Business. No formal direction was provided.

8.5. Council Member Reports

Mayor Maxwell reported on attendance at the Emergency Management Program Committee meeting held May 27, 2026, participation in Deputy Clerk/Treasurer interviews, and recent observations at the municipal landfill regarding improper disposal of materials.

Councillor Arnold reported on participation in regional and external meetings, including a Conservation Ontario briefing and upcoming Thunder Bay District Health Unit meetings, and noted attendance at future AMO training sessions.

Councillor Maxwell reported on attendance at the Emergency Management Program Committee meeting, upcoming Public Works interviews, and concerns related to landfill operations and enforcement.

Councillor Halvorsen had no updates to report.

8.6. Other Agencies' Reports

Council reviewed correspondence and reports received from other agencies as listed in the Clerk's Report.

RESOLUTION 2026-120

Moved by: Councillor Arnold

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT Council receive the reports presented as listed in Section 8 of this evening's agenda, AND THAT Administration is authorized to proceed in accordance with Council's directions and decisions resulting from the consideration of those reports.

CARRIED

Chief Day joined the meeting at 6:50 p.m.

9. NEW BUSINESS

9.1 Open Air Burning and Fireworks Bylaw

Council reviewed the draft Open Air Burning and Fireworks By-law. Discussion focused on the proposed set fine amounts, enforcement approach, and the importance of education and deterrence. The Fire Chief advised that fines are consistent with comparable municipalities and would be applied at the discretion of enforcement officials, with warnings typically issued first. One member of Council expressed concern regarding the level of fines; however, Council generally supported proceeding with the by-law as presented.

RESOLUTION 2026-121**Moved by: Councillor Arnold****Seconded by: Councillor Maxwell**

BE IT RESOLVED THAT Council approve, in principle, the Open Air Burning and Fireworks By-law as presented and direct the Clerk to bring the by-law forward for ratification at a future meeting.

CARRIED**9.2 Briggs Pit Excess Soil Matter**

Council received additional information regarding the Briggs Pit excess soil matter. The Clerk advised that the environmental consultant has identified the need for further soil characterization to determine appropriate disposal or reuse options.

The Ministry of the Environment, Conservation and Parks has granted an extension to June 22, 2026, for submission of a draft action plan. Council discussed potential financial and operational implications and authorized Administration to proceed with the next steps as outlined.

10. BY-LAWS**10.1 By-law 2026-020 – Emergency Management Program and Emergency Response Plan**

Council reviewed the Emergency Response Plan (2026), which has been approved by the Emergency Management Program Committee and brought forward for annual adoption in accordance with legislative requirements. No concerns were raised.

RESOLUTION 2026-122**Moved by: Councillor Maxwell****Seconded by: Councillor Arnold**

BE IT RESOLVED THAT By-law No. 2026-020, being a by-law to adopt the Emergency Response Plan and Emergency Management Program, be hereby passed.

CARRIED**11. CORRESPONDENCE**

Council reviewed correspondence from several municipalities. By consensus, Council supported all items and directed the Clerk to issue letters of support.

12. UPCOMING MEETING DATES

Council reviewed the list of upcoming meeting dates. No changes were proposed.

Fire Chief left the meeting at 7:22 p.m.

Council added item 13.3 – Section 239 of the Municipal Act, 2001, S.O. 2001, c. 25 under paragraph 239(2)(b) to consider an item involving personal matters about identifiable individuals.

Treasurer left the meeting at 7:23 p.m.

Council recessed at 7:23 p.m.

Council resumed at 7:30 p.m.

13. CLOSED SESSION**RESOLUTION 2026-123****Moved by: Councillor Arnold****Seconded by: Councillor Maxwell**

BE IT RESOLVED THAT, at 7:30 p.m., Council move into Closed Session pursuant to Section 239 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, to consider Item 13.1, being the Closed Session minutes of the Council meeting held May 26th, 2026 under the same authority as the original meeting; Item 13.2, to consider Deputy Clerk/Treasurer Intern recruitment under Section 239(2)(b), being personal matters about identifiable individuals of the same legislation; and to consider Items 13.3 involving personal matters about identifiable individuals under section 239(2)(b) of the same legislation.

CARRIED

During closed session, the following procedural resolution was passed:

RESOLUTION 2026-124**Moved by: Councillor Arnold****Seconded by: Councillor Maxwell**

BE IT RESOLVED THAT, the time being 8:16 p.m., Council rise from closed session and report in open session.

CARRIED

Open session resumed.

14. REPORT FROM CLOSED SESSION**RESOLUTION 2026-125****Moved by: Councillor Arnold****Seconded by: Councillor Halvorsen**

BE IT RESOLVED THAT the Closed Minutes of the Regular Council Meeting held on May 26th, 2026, be approved; AND THAT Administration be authorized to proceed as directed during Closed Session.

CARRIED**15. CONFIRMING BY-LAW**By-law 2026-021**RESOLUTION 2026-126****Moved by: Councillor Maxwell****Seconded by: Councillor Halvorsen**

BE IT RESOLVED THAT By-law 2026-021 be passed; AND THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 2026-021, being a By-law to confirm the proceedings of this evening's meeting.

CARRIED

16. ADJOURNMENT

There being no further business to conduct, the Mayor declared the meeting adjourned at 8:20 p.m.

Mayor Sheila Maxwell

Clerk Karen Paisley

Township of Conmee Payment Register

Report Date

Batch: 2026-00090 to 2026-00097 2026-06-17 3:07 PM

Bank Code: GEN - TD Operating Account

Payment #	Vendor	Amount	
7891	BMO RRSP	147.98	
7892	De Lage Landen Financial Serv	1,021.54	copier
7893	Kone Inc	2,066.40	elevator contract
7894	Lakehead Cleaners	129.72	
7895	Maxim Truck & Trailer	3,066.44	safety 7500
7896	Munisoft	197.75	
7897	Nu-Steel Door Systems	164.98	fire dept
7898	RealTax Inc	672.35	
7899	Roslyn Service Ltd	51.02	
7900	Spectrum Telecom Group Ltd	531.10	
7901	Thunder Bay Co-Op	1,214.75	fence posts
7902	AMCTO - Zone 9	200.00	support for annual grant
7903	Fluent IMS	565.00	fire permits
7904	Fort Garry Industries	21.02	
7905	Kevin's Tire Service	723.20	
7906	Lakehead Board of Education	25,668.90	
7907	NorthRock Engineering	6,780.00	landfill
7908	Perrier Property Solutions	3,107.50	parking lot cleaning
7909	RealTax Inc	1,255.43	
7910	TBay Catholic Dist School Bd	1,708.19	
7911	Toodaloo Pest and Wildlife	336.74	
7912	Ultramar	2,770.37	
7913	Maxim Truck & Trailer	758.92	
7914	Minister of Finance	560.00	CACC
7915	Municipality Oliver Paipoonge	566.98	radios
7916	Pollard Distribution Inc	15,594.00	calcium
7917	PSD Citywide Inc.	2,881.50	asset manag plan
7918	Thunder Bay Police Services	3,032.40	911 service contract
		<u>75,794.18</u>	
123	Thunder Bay Xerographix Inc	73.00	
154	TD Visa	1,065.46	
544	Bell Canada	94.99	
634	Hydro One Networks	466.86	
637	Hydro One Networks	1,348.62	
20930396	TD Visa	810.65	
c1az	Seven Oaks Creative	240.00	
HH140	TD Visa	33.89	
HH143	TD Visa	353.73	
HH151	TD Visa	424.19	
W9Q4H3	TBayTel	133.33	
W9Q4H6	TBayTel	256.94	
W9Q4L2	Hydro One Networks	272.90	

10

5,574.56

81,368.74

**The Corporation of the Township of Conmee
Administrative Report**

Date: June 23, 2026

To: Mayor and Council

Subject: Administrative Activity Report

File Number: 01-C10-0000 Administrative Activity Reports

Submitted by: Karen Paisley Clerk

RECOMMENDATION:

For Council's information and direction as required.

BACKGROUND:

Administration continues to advance ongoing operational, training, and project coordination activities in support of municipal service delivery. This report provides an update on recent and upcoming administrative matters.

DISCUSSION:

The Clerk advises that both the Fire Chief and the Clerk have registered for the IMS300 training course scheduled for October 6 and 7, 2026. The Amethyst Sector meeting is scheduled for October 8, 2026.

Representatives from KEM Construction will be attending the Township during the week of June 22, 2026 to repair the cement pad installed last year at the Food Bank loading dock area, which experienced spalling due to a Ministry-mandated additive used in the concrete that does not react well with salt. Administration has been advised that this issue has been identified across several projects in the region where the same material has been used. In conjunction with this work, the Public Works Manager will be completing repairs to the loading bay doors. This matter was previously identified and brought forward to Council at a previous Council meeting. Administration continues to monitor the situation and will report back to Council as required.

Administration has implemented a standardized Public Works reporting template, which has been included with the Public Works Report for Council's information. The template is intended to provide clear and consistent updates regarding completed work, work in progress, planned activities, and any identified delays. This approach supports Council's oversight of service levels while maintaining Administration's responsibility for day-to-day operations. The level of detail will continue to be refined to ensure reporting remains clear and meaningful.

A coordination meeting was held with the Township's environmental consultant and project representatives regarding the excess soil stockpile at the Briggs Gravel Pit. The current proposed approach is to relocate the material to the Sovereign Road Landfill Site within a

future expansion area, subject to confirmation from the Ministry of the Environment, Conservation and Parks. A plan outlining the proposed steps and timelines is being finalized for submission to the Ministry, and further updates will be provided as additional information becomes available.

Administration has been actively developing onboarding materials and orientation packages for the Deputy Clerk-Treasurer Intern and summer student positions, including documenting procedures and preparing training resources to support a smooth transition once the individuals commence their roles.

An Operation Connect Local Event form was completed and submitted in coordination with the Ontario Provincial Police, following communication from the Township's OPP liaison, to support situational awareness and engagement for the Township's Emergency Preparedness Family Fair scheduled for June 20, 2026.

The Province has introduced amendments to the Municipal Freedom of Information and Protection of Privacy Act through Bill 97. These changes include updates to access to information processes and enhanced privacy requirements, with phased implementation dates extending into 2027. Administration is reviewing the amendments and will assess any implications for municipal processes and reporting requirements as further guidance is provided.

The Clerk will be on vacation from July 20 to July 24, 2026 and from August 24 to August 28, 2026.

Other Agency Reports – 8.6

1. TBDSSAB Board Newsletter – June 9, 2026
2. Request for Flag Raising and Illumination – Pregnancy and Infant Loss Awareness
3. Correspondence – “Documenting Silence” Event Invitation (June 24, 2026)
4. TBDHU – Board of Health Regular Meeting Minutes – May 20, 2026
5. Email and Fact Sheet – Amendments to FIPPA/MFIPPA in Bill 97
6. TBDSSAB Board Meeting Minutes – May 21, 2026
7. TBDHU – Household Food Insecurity Letter – June 2026
8. Operation Connect Local Event Form

Arrears - as of June 8, 2026

Total Amount Outstanding	# of Properties	2025	# of Properties	2024	# of Properties	2023 + prior	Total	
\$0 - \$999	35	15,389.07	19	8,776.82	16	11,935.41	36,101.30	
\$1000 - \$2499	5	6,998.63	3	5,345.07		0.00	12,343.70	
\$2500 - \$4999	20	64,499.89	2	7,235.09	1	3,410.68	75,145.66	
\$5000 - \$9999								
\$10000 +								
	60	<u>86,887.59</u>	24	<u>21,356.98</u>	17	<u>15,346.09</u>	<u>123,590.66</u>	
							60,318.22	RealTax - in collections (14 properties)
							<u>63,272.44</u>	

note: of total, \$67,655.49 is vacant land (35 properties)

Publicworks Managers Report June 23-26

Roads

- Grading roads that need to be graded
- finish up with guide rail posts - Mokomon + Hunt R
- Work at land fill - 190 + 350
- Clean up blow down
- Clean out culvert ends - Beavers
- Take sign down at Com. Centre - 190
- Take Com. Centre garbage to landfill
- Order new signs
- Calcium - Holland West, sovereign, Hunt Rd
- Burn Brush pile at landfill
- Haul and spread 14 loads of gravell - Mokomon W

Equipment

- Repair riding mower

Public Works Report - Township of Conmee

Reporting Period: June 2-16

Prepared by: Kyle

Date Submitted: June 19-26

1. Work Completed (Summary)

See report

Road Name	Work Done (Full / Spot)	Date	Notes
Maxwell N	Full	June 2	
Holland West	Full	June 9	
Hunt to sovereign	Full	June 10	
Sovereign, Maxwell	Full	June 11	
McComan W	Full	June 15	
Hume E + Torrie	Full	June 16	

(roads are being worked through in multiple passes)

Approx. km graded: 30 Kms

4. Other Work Done

(ditch work, brushing, signage, calcium, landfill, etc.)

See report

5. Issues / Delays

(weather, breakdowns, anything slowing work)

No Truck untill June 17-26

6. Planned Work

Calcium Roads + Grading

**The Corporation of the Township of Conmee
Administrative Report**

Date: June 23, 2026

To: Mayor and Council

Subject: Public Works – Service Levels and Operational Context

File Number: 10-C10-0006 - Public Works Reports

Submitted by: Karen Paisley, Clerk

RECOMMENDATION:

That Council receive the report titled *Public Works – Service Levels and Operational Context* for information.

BACKGROUND:

At recent meetings, Council has discussed concerns regarding road conditions and the progress of grading across the Township. Council and administration have received feedback from residents regarding road conditions during the spring season.

The Township maintains approximately 70 kilometres of road, which are serviced primarily by one grader operating during standard working hours.

Spring road maintenance is influenced by seasonal conditions, including snow melt, frost conditions, and precipitation, all of which impact when and how grading can occur.

This report is intended to provide general context to assist Council in understanding the factors that affect grading timelines.

DISCUSSION:

Road grading is not a single-pass process. Particularly in the spring, most roads require multiple passes, typically three to five, to achieve an acceptable surface. Initial passes are used to break up the road surface and address major deficiencies, while subsequent passes are required to shape the road, improve drainage, and address localized issues such as frost boils. As a result, when the grader travels a road once, that road is not complete but rather in progress.

Under ideal conditions, a grader may complete approximately 8 to 12 kilometres per day. Based on this range, grading the Township's entire road network once would require approximately one week of uninterrupted work. However, when multiple passes are required, the time needed to complete a full grading cycle increases significantly, typically extending over several weeks.

Operational conditions in spring 2026 have further affected timelines. Snow conditions persisted into early May, followed by intermittent rainfall throughout May and early June. These conditions reduce the number of effective grading days, as grading is most effective when road surfaces are sufficiently dry and stable.

In addition to grading, Public Works staff are responsible for a range of other operational duties, including signage, culvert maintenance, landfill operations, and seasonal work, which also affect available grading time.

Based on these factors, it is expected that a full grading cycle across the Township will take several weeks, depending on weather conditions and operational priorities.

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THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD

Update from the Board

TBDSSAB Board Newsletter | June 9, 2026

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- [Message from the Chair](#)
 - [Next Meeting](#)
 - [Child Care Expansion](#)
 - [TWOMO Call for Nominations](#)
 - [Board Reports: May 21, 2026](#)
 - [Feedback](#)
-

Message from the Chair

Please find below the latest issue of Update from The Board, the monthly newsletter from the Board of Directors of The District of Thunder Bay Social Services Administration Board.

Please circulate to members of your respective Municipal Councils and Local Roads Boards.

about TBDSSAB activities by providing an overview of TBDSSAB Board information and reports following all monthly meetings.

Some highlights from the May meeting:

- The Board approved four advocacy position papers for presentation at the 2026 AMO conference in Ottawa this August,
- The Board approved resolutions in preparation for the upcoming TWOMO election,

This past month, the upcoming municipal elections have also been a topic of interest. TBDSSAB's call for nominations for a representative of the Territory Without Municipal Organization (TWOMO) can be found in the spotlight below.

Thank you,

Jim Vezina

Chair, TBDSSAB

This edition of Update from the Board covers TBDSSAB's Board meeting on **May 21, 2026**, as well as key initiatives taking place in this time span.

Our aim is to provide an overview of TBDSSAB Board information and reports in a timely manner following all monthly meetings.

Next Meeting

The next Board meeting will be held **Thursday, June 18, 2026 at 10:00am**.

The Board meeting is scheduled to take place in person. For more information about Board meetings, please visit the [Board Meetings page](#) on our website.

TBDSSAB has partnered with three organizations to add 118 new licensed spaces through the Canada-Wide Early Learning and Child Care (CWELCC) program in Thunder Bay and Terrace Bay.

[Click here to read the full media release.](#)

[TWOMO Call for Nominations](#)

Pursuant to Section 3.1(2) of Ontario regulation 278/98, under the *District Social Services Administration Boards Act*, there will be an election for one (1) representative(s) on the District Social Services Administration Board.

The District of Thunder Bay Social Services Administration Board (TBDSSAB) is seeking **Nominations for Representation** of the Territory Without Municipal Organization (TWOMO*) to represent Area 7.

[Click here to read the Call for Nominations.](#)

Board Reports: May 21, 2026

Report: AMO 2026 Position Papers

[RPT AMO 2026 Position Papers](#) (PDF)

Memo: Public Virtual Access to Board Meetings

[MEMO Public Virtual Access to Board Meetings](#) (PDF)

Memo: Territory Without Municipal Organization Election Returning Officer

[MEMO TWOMO Election Returning Officer](#) (PDF)

Report: Protection of Privacy Policy – TWOMO Election

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Report: 2024-27 Strategic Plan – 2026 First Quarter Update[RPT Strategic Plan 2026 First Quarter Update](#) (PDF)**Report: First Quarter Operational Report**[RPT First Quarter Operational Report](#) (PDF)

Board reports for past meetings are available on our website:

<https://www.tbdssab.ca/board/reports>

Feedback

We appreciate feedback and comments regarding the content of this newsletter.

Contact: Larissa Jones (she/her), Communications Assistant

E: Larissa.Jones@tbdssab.ca T: 807-766-4704



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Subject: Request for Proclamation, Flag Raising and Illumination – Pregnancy and Infant Loss Awareness Day & Month 2026
Date: June 17, 2026 12:53:23 AM

Dear Mayor and Members of Council,

My name is Kristin Pichoskie and I am the founder of Oak's Tree of Love, a Northern Ontario initiative created in memory of my son, Oak Beaudyn Noel.

Oak's Tree of Love respectfully requests that the Municipality proclaim October 15, 2026 as Pregnancy and Infant Loss Awareness Day and proclaim October 2026 as Pregnancy and Infant Loss Awareness Month.

We would also be grateful if the Municipality would consider a flag raising and/or illumination of City Hall, a municipal building, bridge, landmark, sign, or other public feature in pink, blue, and white in recognition of this important awareness initiative.

Pregnancy and infant loss affects thousands of Canadian families each year. This recognition would help raise awareness, honour babies gone too soon, support bereaved families, reduce stigma surrounding grief and loss, and encourage compassionate conversations about pregnancy loss, infant loss, stillbirth, and child loss within our communities.

Oak's Tree of Love provides memory boxes, remembrance projects, awareness initiatives, hospital partnerships, and support resources for families affected by the loss of a baby or child.

Thank you for your time, consideration, and support of bereaved families. We would be grateful to learn if the Municipality plans to participate through a proclamation, flag raising, illumination, or other form of recognition for Pregnancy and Infant Loss Awareness Day and Month in 2026.

Sincerely, Kristin Pichoskie Founder, Oak's Tree of Love

In loving memory of Oak Beaudyn Noel

pichoskie7@gmail.com

From: [Eberechi Okwuwolu](#)
To: [Eberechi Okwuwolu](#)
Cc: [Amanda Fernandez](#)
Subject: Documenting Silence
Date: June 17, 2026 1:28:35 PM
Attachments: [image.png](#)
[Documenting Your Silence Event.png](#)

Hello!

We hope you and your family are well.

Who: We are Amanda and Eberechi, and in September 2025, we began reaching out to 71 organizations asking for their stance on the holocaust and genocide Israel is committing in Palestine, and we also asked these 71 institutions 2-8 truth telling questions.

What: We documented these responses, or lack of a response, in a Canva slide show. Documenting Silence was viewed ~12,000 times in over 25 countries that include: Canada, the United Kingdom, the US, Netherlands, Saudi Arabia, South Africa, Israel, Trinidad and Tobago, Scotland, United Arab Emirates, Ghana, Dominican Republic, Portugal, Bangladesh, New Zealand, Malaysia, Ireland, Indonesia, Lebanon, Australia, Jordan, Spain, Papua New Guinea, Singapore, Nigeria, Vietnam, Nepal, India, Egypt, Bosnia and Herzegovina, and Palestine.

Documenting Your Silence Event: We are hosting a free event to share our experiences and learnings from responding to the holocaust and genocide Israel is committing in Palestine, and you and your colleagues are cordially invited to attend our event: Documenting Your Silence happening on June 24, 2026 from 1:00-3:00pm (Eastern).

Invitation: Yesterday, we invited the CEOs and Executive Directors of the 71 organizations to attend the event, and it is our hope that they will attend. Some of these institutions include:

1. Human Resources Professionals Association (HRPA)
2. United Way
3. Toronto Public Library
4. Canadian Tire Corporation
5. The Canadian Centre for Child Protection
6. The Canadian Race Relations Foundation
7. BlackNorth Initiative
8. The Ottawa Board of Trade
9. Vancouver Foundation
10. TD

Guest Speakers: Our honoured guest speakers include an Executive Director from one of the 71 institutions that took part in Documenting Silence, and below is a listing of all the super awesome guest speakers:

<p>Chrissy Isaacs, Grassy Narrows First Nation</p>	<p>What is the impact of the water genocide on First Nations youth and children?</p> <p>As of March 2026, there are 38 long-term drinking water advisories (LT-DWAs) still in effect across 36 First Nations communities in Canada, and one of the First Nations without clean water is Asubpeeschoseewagong Netum Anishinabek (Grassy Narrows First Nation). The waters of this First Nation are also poisoned by mercury.</p> <p>During a joint announcement on infrastructure from Canadian Prime Minister Dr. Mark Carney and Ontario Premier Doug Ford, Chrissy was protesting, and Prime Minister Dr. Mark Carney spoke over Chrissy and said: “I can outlast her.”</p> <p>Chrissy Isaacs decided to take Dr. Carney up on his challenge.</p>
<p>AinZ Kendrick, Epekwitk, PEI Transgender Network, Executive Director</p>	<p>What does institutional accountability look like when it comes to addressing multiple genocides and land sovereignty at your place of work?</p> <p>AinZ will be sharing about The PEI Transgender Network’s institutional response to the multiple genocides and land sovereignty.</p>
<p>Israa Zumili, Gaza, Palestine</p>	<p>What is it like for a woman to be pregnant and to give birth during a genocide? What does motherhood look like during a genocide?</p> <p>Israa will be sharing about what it is like to be a mother and to give birth during a genocide.</p>
<p>Crystal Semaganis, Little Pine First Nation</p>	<p>Crystal will be sharing poetry on the water genocide happening on Turtle Island.</p>
<p>Asmaa Haidara, Casablanca, Morocco</p>	<p>How do you show up from a distance for a peoples being genocided?</p> <p>Asmaa will show us how anyone can engage with the soil method of resistance work.</p>
<p>Clint Kuzio, Fisher River Cree Nation</p>	<p>What does corporate/institutional accountability look like in practice when it comes to returning land? What factors</p>

	<p>should institutions consider?</p> <p>Clint will be teaching us about the factors that institutions should consider when it comes to returning land at the corporate/institutional level.</p>
<p>Amanda Fernandez, Treaties 14, 19, 22, 23, Inclusify, Founder</p>	<p>What does non-violent resistance against on-going colonization and land theft look like in practice?</p> <p>Amanda will be sharing about non-violent/anti-war harm-reduction strategies that include economic remonstrance measures.</p>
<p>Eberechi Okwuolu, Epekwitk, Revivify, Executive Director</p>	<p>What does non-exploitative, non-extractive, and non-colonial community-based research look like in practice?</p> <p>As the Executive Director of Revivify, Eberechi will be sharing about the large-scale, community-based research project to better understand and document the pain points of the communities and people made most vulnerable on Epekwitk.</p>

If you would like to learn more about Documenting Silence:

<https://canva.link/jsubuheioo9addi>

Come spend some time with us, and we look forward to seeing you on June 24!

Date: Wednesday, June 24, 2026

Time: 1:00-3:00 pm (Eastern)

Cost: Free!

Zoom Registration:

<https://us06web.zoom.us/meeting/register/9kJT2bASRw6Q4zi6-8YoYA>

With integrity,
Eberechi

Eberechi Okwuolu

Executive Director, Revivify

Chief Mindfulness Coach, Inclusify

www.revivify.com

902.218.2538



If you would like to be taken off this mailing list, please write to me. Thank you kindly.



THUNDER BAY DISTRICT HEALTH UNIT
BOARD OF HEALTH MEETING
MINUTES

MINUTES OF THE MEETING:	May 20, 2026
TIME OF MEETING:	1:00 PM
PLACE OF MEETING:	First Floor Boardroom / MS Teams
CHAIR:	Mr. James McPherson
BOARD MEMBERS PRESENT:	ADMINISTRATION PRESENT:
Mr. Grant Arnold	Dr. Janet DeMille, Medical Officer of Health and Chief Executive Officer
Ms. Cindy Brand	Dr. Greg Holzman, Incoming Medical Officer of Health and Chief Executive Officer (effective June 8, 2026)
Ms. Kasey Etreni	Ms. Diana Gowanlock, Director – Health Protection
Mr. Paul Malashewski	Mr. Dan Hrychuk, Director – Corporate Services
Mr. James McPherson	Ms. Shannon Robinson, Director – Health Promotion
Mr. Jim Moffat	Ms. Dana Wilson, Associate Director – Communications and Strategic Initiatives
Ms. Cynthia Olsen	Ms. Diana Carlson, Administrative Assistant – Corporate Services
Ms. Donna Peacock	
Mr. Don Smith	
Ms. Kristine Thompson	
Mr. Todd Wheeler	
REGRETS:	
Ms. Lucy Belanger	
Dr. Mark Thibert	
RECORDER:	
Ms. Lila McNeice, Executive Assistant, Secretary to the Board of Health	

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

The Chair called the meeting to order at 1:02 PM.

2. ATTENDANCE AND ANNOUNCEMENTS

Regrets were received from Ms. Lucy Belanger and Dr. Mark Thibert.

The Chair introduced Dr. Greg Holzman, incoming Medical Officer of Health and Chief Executive Officer.

3. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4. AGENDA APPROVAL

The agenda of the May 20, 2026 meeting was presented for approval.

Resolution No. 53-2026

Moved By: K. Thompson

Seconded By: J. Moffat

THAT the Agenda for the Regular Board of Health Meeting to be held on May 20, 2026, be approved.

CARRIED

5. INFORMATION SESSION**5.1 Infection Prevention and Control (IPAC) Hub**

D. Gowanlock, Director of Health Promotion, introduced Amanda Elder (Public Health Inspector with the IPAC Hub) who provided a presentation on the IPAC Hub and responded to comments from the Board.

6. MINUTES OF THE PREVIOUS MEETINGS**6.1 Thunder Bay District Board of Health**

The minutes of the April 15, 2026 Board of Health Regular and Closed sessions, and May 6, 2026 Special Meeting were presented for approval.

Resolution No. 54-2026

Moved By: J. Moffat

Seconded By: K. Thompson

THAT the minutes of the Thunder Bay District Board of Health (Regular and Closed Session) meeting held on April 15, 2026, and the minutes of the Special Meeting of May 6, 2026, be approved.

CARRIED**7. MATTERS ARISING FROM THE MINUTES**

There were no matters arising from the previous meeting minutes.

8. BOARD OF HEALTH (CLOSED SESSION) MEETING**Resolution No. 55a-2026****Moved By:** D. Smith**Seconded By:** J. Moffat

THAT the Board of Health move into Closed Session to:

- Receive information relative to negotiations carried on behalf of the Board.
- Address matters related to an identifiable individual.

CARRIED

At 1:17 PM, the Board of Health moved into Closed Session, and the following individuals left the meeting:

- Dr. Janet DeMille, Medical Officer of Health and Chief Executive Officer
- Dr. Greg Holzman, Incoming Medical Officer of Health and Chief Executive Officer (effective June 8, 2026)
- Ms. Diana Gowanlock, Director – Health Protection
- Mr. Dan Hrychuk, Director – Corporate Services
- Ms. Shannon Robinson, Director – Health Promotion
- Ms. Dana Wilson, Associate Director – Communications and Strategic Initiatives
- Ms. Diana Carlson, Administrative Assistant – Corporate Services
- Ms. Lila McNeice, Executive Assistant, Secretary to the Board of Health

At 2:00 PM, the above noted individuals returned to the meeting.

8.1 Closed Session Report

The Chair reported that during the Closed Session, the Board of Health discussed matters relative to negotiations carried on behalf of the Board and matters related to an identifiable individual.

9. DECISIONS OF THE BOARD

9.1 Policy & Procedure Reviews

Dr. J. DeMille presented a memorandum containing a resolution relative to the approval of Board of Health policies and procedures.

Resolution No. 56-2026

Moved By: J. Moffat

Seconded By: K. Thompson

THAT amendments to the following Board of Health policies and procedures be approved:

- BH-02-19 Communications Policy and Procedure
- BH-02-12 Accessibility Standards for Customer Service Policy

AND THAT Administration be authorized to finalize and publish the updated Board of Health policies and procedures.

CARRIED

9.2 Presentations to Municipalities Draft Policy

Dr. J. DeMille presented a memorandum containing a resolution relative to the approval of the Board of Health Presentations to Municipalities Policy.

Resolution No. 57-2026

Moved By: J. Moffat

Seconded By: D. Smith

THAT the following Board of Health policy be approved:

- BH-02-07 Presentations to Municipalities Policy

AND THAT Administration be authorized to finalize and publish the Board of Health policy.

CARRIED

10. COMMUNICATIONS FOR INFORMATION**10.1 First Quarter Interim Financial Statements**

D. Hrychuk, Director of Corporate Services, presented Report No. 22-2026 relative to providing the Board of Health with the interim financial statements for the quarter ended March 31, 2026, for information.

10.2 Reports Previously Presented in Closed Session: 2025 and 2026 Public Health Funding and Accountability Agreements

D. Hrychuk, Director of Corporate Services, presented a memorandum regarding two funding reports previously presented in closed session that can now be made public.

10.3 PHAC Promoting Positive Youth Relationships

S. Robinson, Director of Health Promotion, presented Report No. 20-2026 regarding the Promoting Positive Youth Relationships Project, for information.

10.4 French Language Services Report

S. Robinson, Director of Health Promotion, presented Report No. 21-2026 relative to the annual progress report on the French Language Services, for information.

10.5 Resolutions for Consideration at the aPHa Annual General Meeting

Dr. J. DeMille, Medical Officer of Health and CEO, presented a memorandum regarding the resolutions for consideration at the 2026 aPHa Annual General Meeting.

Board members discussed questions related to the draft resolutions. Mr. J. McPherson, Chair, requested that feedback regarding the proposed resolutions be directed to himself or Ms. Cynthia Olsen.

Administration to follow up on deferred aPHa resolutions from 2025.

10.6 Medical Officer of Health/CEO Report

Dr. J. DeMille provided the Board with an update memorandum regarding potential support for Northeastern Public Health's approved resolution on improving highway safety in Northwestern Ontario. The memorandum also addressed Manitoba's declaration of a public health emergency related to HIV.

The Board requested a draft resolution for the June Board meeting in support of Northeastern Public Health's approved resolution, to be copied to local MPPs and MPs.

Dr. J. DeMille also noted that there was a meeting with the Chief Medical Officer of Health and Ontario Medical Officers of Health in March, where the Ministry shared challenges they are dealing with relative to the fiscal environment and budgeting process. The meeting also addressed what health units can do to show greater accountability and reporting, and find ways to retain more sustainable funding.

11. NEXT MEETING

The next regularly scheduled meeting will be held on June 17, 2026.

12. ADJOURNMENT

Resolution No. 58-2026

Moved By: K. Thompson

Seconded By: D. Smith

THAT the Board of Health meeting held on May 20, 2026, be adjourned at 2:41 PM.

CARRIED

From: [Walied, Athra \(MPBSDP\)](#) on behalf of [Burt, Stephen \(MPBSDP\)](#)
Subject: Bill 97 Amendments to the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) – Updates and Fact Sheet | Modifications introduites par le projet de loi 97 à la Loi sur l'accès à l'information municipale et la protection de la vie privée
Date: June 18, 2026 2:55:17 PM
Attachments: [image005.png](#)
[Fact Sheet - Amendments to FIPPA MFIPPA in Bill 97 \(002\).docx](#)
[2026-10008 Fact Sheet - Amendments to FIPPA MFIPPA in Bill 97_FINAL_FR.docx](#)

**Ministry of Public and
Business Service Delivery
and Procurement**

**Ministère des Services au
public et aux entreprises et de
l'Approvisionnement**



Strategy, Artificial
Intelligence and Data

Stratégies, intelligence
artificielle et données

595 Bay Street
Toronto, Ontario
M5G 2C2

595, rue Bay
Toronto, Ontario
M5G 2C2

Date: June 18, 2026

To: MFIPPA institutions

From: Stephen Burt
Chief Strategy, Artificial Intelligence and Data Officer
Associate Deputy Minister
Ministry of Public and Business Service Delivery and Procurement

Subject: Bill 97 Amendments to the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) – Updates and Fact Sheet

Dear Colleagues:

I am writing to inform you that Bill 97, [Plan to Protect Ontario Act \(Budget Measures\), 2026](#), received Royal Assent on April 24. The Bill made amendments to the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA).

An attached **fact sheet** provides a high-level overview of the amendments, including in-force dates and a summary of key changes. This memo is intended to highlight continuing obligations and implementation expectations for MFIPPA institutions.

Upcoming changes

Amendments include changes to access to information processes, privacy requirements and record exclusions, including:

- Updating and clarifying access request timelines and procedures.
- Introducing a staged approach for responding to certain large or complex requests.
- Removing the personal information bank framework.
- Adding new privacy requirements to align municipal institutions under MFIPPA with provincial institutions under FIPPA.

- Adding a new exclusion under MFIPPA for certain records prepared or collected under the *Enhancing Digital Security and Trust Act, 2024*.

Implementation and Next Steps

The Ministry of Public and Business Service Delivery and Procurement will provide guidance and implementation supports, aligned with the coming-into-force of various amendments. We look forward to working with you over the next months, particularly on the new requirements relating to privacy impact assessments and privacy breach reporting, to ensure that you have the support needed to enable the effective implementation of the new requirements. The attached fact sheet outlines these phases. Institutions are expected to:

- Review the amendments and assess implications for internal processes.
- Ensure staff responsible for access, privacy, and recordkeeping functions are aware of these changes.
- Continue to apply existing statutory and policy requirements pending further guidance.

If you have any questions, please contact Kathryn Watson, Director, Privacy, Access and Cyber Security Policy Branch, Ministry of Public and Business Service Delivery and Procurement at Kathryn.Watson@ontario.ca.

Thank you for your continued leadership and attention to Ontario's freedom of information, privacy and recordkeeping framework!

Stephen D. Burt (he/him)

Associate Deputy Minister

Strategy, Artificial Intelligence and Data

Ministry of Public and Business Service Delivery and Procurement | Ontario Public Service

437-241-8938 | stephen.d.burt@ontario.ca

Ontario 

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Enclosures:
Fact Sheet

Cc: Kathryn Watson, Director, Privacy, Access and Cyber Security Policy Branch
Jacqueline Spencer, Archivist of Ontario and Assistant Deputy Minister, Archives and Privacy Division

**Ministry of Public and
Business Service Delivery
and Procurement**

**Ministère des Services au
public et aux entreprises et de
l'Approvisionnement**

Ontario 

Strategy, Artificial Intelligence and Data	Stratégies, intelligence artificielle et données
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595 Bay Street Toronto, Ontario M5G 2C2	595, rue Bay Toronto (Ontario) M5G 2C2
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Date : Le 18 juin 2026
Destinataires : Institutions régies par la LAIMPVP
Expéditeur : Stephen Burt
 Stratège en chef et directeur général de l'intelligence artificielle et
 des données
 Sous-ministre associé
 Ministère des Services au public et aux entreprises et de
 l'Approvisionnement

Objet: Modifications introduites par le projet de loi 97 à la *Loi sur l'accès à l'information municipale et la protection de la vie privée* (LAIMPVP) – Mises à jour et fiche d'information

Chers collègues,

Je vous écris pour vous informer que le projet de loi 97, [Loi de 2026 sur le plan pour protéger l'Ontario \(mesures budgétaires\)](#), a reçu la sanction royale le 24 avril. Le projet de loi a apporté des modifications à la *Loi sur l'accès à l'information municipale et la protection de la vie privée* (LAIMPVP).

Une **fiche d'information** ci-jointe fournit un aperçu général des modifications, notamment les dates d'entrée en vigueur et un résumé des principaux changements. La présente note de service vise à mettre en évidence les obligations et les attentes concernant la mise en œuvre qui subsistent pour les institutions régies par la LAIMPVP.

Changements à venir

Les modifications incluent des changements aux processus d'accès à l'information, aux exigences relatives à la confidentialité et aux exclusions concernant les dossiers, notamment :

- Mise à jour et clarification des échéances et procédures pour les demandes d'accès.
- Introduction d'une approche graduelle pour répondre à certaines demandes vastes ou complexes.
- Suppression du cadre de la banque de renseignements personnels.
- Ajout de nouvelles exigences en matière de confidentialité pour harmoniser les institutions municipales assujetties à la LAIMPVP avec les institutions provinciales relevant de la LAIPVP.

- Ajout d'une nouvelle exclusion en vertu de LAIMPVP pour certains dossiers préparés ou constitués en vertu de la *Loi de 2024 visant à renforcer la sécurité et la confiance en matière numérique*.

Mise en œuvre et prochaines étapes

Le ministère des Services au public et aux entreprises et de l'Approvisionnement fournira des soutiens pour l'orientation et la mise en œuvre cadrant avec les diverses modifications devant entrer en vigueur. Nous sommes impatients de collaborer avec vous au cours des prochains mois, en particulier sur les nouvelles exigences concernant les évaluations des répercussions sur la vie privée et les signalements d'atteinte à la vie privée, afin que vous ayez le soutien voulu pour permettre la mise en œuvre efficace des nouvelles exigences. La fiche d'information ci-jointe présente ces phases. On s'attend à ce que les institutions :

- Examinent les modifications et évaluent les implications des processus internes.
- S'assurent que le personnel responsable des fonctions d'accès, de confidentialité et de tenue de dossiers soit au courant de ces changements.
- Continuent d'appliquer les exigences existantes des lois et des politiques en attendant d'autres directives.

Pour toute question, veuillez communiquer avec Kathryn Watson, directrice, Direction des politiques relatives à la protection de la vie privée, à l'accès à l'information et à la cybersécurité, ministère des Services au public et aux entreprises et de l'Approvisionnement à Kathryn.Watson@ontario.ca.

Nous vous sommes reconnaissants pour le leadership et l'attention indéfectibles dont vous faites preuve à l'égard de l'administration du cadre d'accès à l'information, de protection de la vie privée et de tenue des dossiers de l'Ontario!

Stephen D. Burt (il/lui/he/him)

Sous-ministre associé

Stratégies, intelligence artificielle et données

Ministère des Services au public et aux entreprises et de l'Approvisionnement | Fonction publique Ontario

437-241-8938 | stephen.d.burt@ontario.ca



Être fiers de renforcer l'Ontario, ses lieux et ses gens

Pièce jointe :

Fiche d'information

Kathryn Watson, directrice, Direction des politiques relatives à la protection de la vie privée, à l'accès à l'information et à la cybersécurité

Jacqueline Spencer, archiviste de l'Ontario et sous-ministre adjointe, Division des Archives

publiques et de la protection de la vie privée

Ministry of Public and Business Service Delivery and Procurement

FACT SHEET: Amendments to FIPPA and MFIPPA

On April 24, 2026 (Royal Assent) amendments were made to the *Freedom of Information and Protection of Privacy Act* (FIPPA) and the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA) that make changes to Ontario's privacy and access to information frameworks.

This fact sheet provides a summary of the amendments, in-force dates, and a plan to release additional guidance and implementation supports in phases.

What has changed

Amendments include changes to access to information processes, privacy requirements and record exclusions, including:

- updating and clarifying access request timelines and procedures
- introducing a staged approach for responding to certain large or complex requests
- adding new privacy requirements to align municipal institutions under MFIPPA with provincial institutions under FIPPA
- adding a new exclusion under FIPPA relating to the records of Executive Council Members, Parliamentary Assistants and their offices, and
- adding a new exclusion under FIPPA and MFIPPA for certain records prepared or collected under the *Enhancing Digital Security and Trust Act, 2024* (EDSTA).

Summary of changes and in-force dates

Amendments to FIPPA

In Force: Royal Assent (April 24, 2026)

Area of change	Description
Exclusion of the records of Executive Council Members, Parliamentary Assistants and their offices	<ul style="list-style-type: none"> • Records in the custody or control of a Minister, a Minister's Office, a Parliamentary Assistant, or a Parliamentary Assistant's Office are now excluded from FIPPA, unless the record is also in the custody of an institution under FIPPA. • Section 65(18) of FIPPA (the "Exclusion") provides for this change which came into force on April 24, 2026, and applies retroactively as of 1988 (the year FIPPA came into effect). • The Exclusion can apply to records held by the Premier, a Minister, a Parliamentary assistant, and the staff in their respective offices. • The Exclusion does not apply when Ontario Public Service ("OPS") staff have possession of a record, other than in limited circumstances.

Area of change	Description
Increasing FOI response timelines	<ul style="list-style-type: none"> • 30 calendar day timeline changed to 45 business days. • Enables institutions to request a second time extension for processing voluminous or complex requests.
Codifying FOI request practices	<ul style="list-style-type: none"> • Institutions are required to help requesters to refine and clarify their FOI requests. • FOI response timelines are paused while awaiting fee estimate payment or an approved fee waiver. • Allows institutions to release voluminous requests in stages while processing continues.
Removal of personal information bank framework	<ul style="list-style-type: none"> • Removes requirements for publishing lists that index the types of personal information an institution holds. • Other transparency and accountability requirements under FIPPA and MFIPPA continue to apply.
Exclusion of certain records where there is a cyber security risk	<ul style="list-style-type: none"> • Excludes certain records prepared or collected under EDSTA from the scope of FIPPA and MFIPPA or other records the disclosure of which could reasonably be expected to compromise cyber security.

Amendments to FIPPA

In Force: September 15, 2026

Area of change	Description
Amendments to data integration framework and governance	<ul style="list-style-type: none"> • Moves authority to approve data integration standards from the Information and Privacy Commissioner (IPC) to the Chief Digital and Data Officer's (CDDO) within the Ontario Government. • Clarifies the sequencing of activities by data integration unit that linking should occur before de-identifying personal information. The CDDO is required to report annually to the IPC on the activities of Data Integration Units. • Mandatory, recurring reviews of Data Integration Unit practices by the IPC are no longer prescribed, with oversight supported through reporting, transparency, and existing regulatory powers.
Ontario Public Servant (OPS) Office 365 accounts	<ul style="list-style-type: none"> • Establishes authority to permit the disclosure of personal information to enable an employee to retain access to their email and associated account when moving positions between ministries.

Amendments to MFIPPA

In Force: January 1, 2027

Area of Change	Description
Mandatory Privacy Impact Assessment, Privacy Breach Reporting	<ul style="list-style-type: none"> Aligns MFIPPA with Bill 194, Strengthening Cyber Security and <i>Building Trust in the Public Sector Act, 2024</i>, amendments to FIPPA requiring privacy impact assessments and privacy breach reporting.
FIPPA and MFIPPA Privacy Alignment Provisions	<ul style="list-style-type: none"> Ensures both FIPPA and MFIPPA are aligned to ensure consistent access and privacy law across provincial and municipal institutions, including whistleblowing protections and IPC review of privacy practices.

Supports

- **Additional tools, guidance materials and implementation supports are being developed and will be released in phases, aligned with in-force dates.**
- MPBSPD will engage with institutions, municipalities and sector partners as appropriate as materials are developed.
- Guidance will focus on implementation requirements for institutions as amendments come into force.
- Anticipated approach (subject to change):
 - May 2026: guidance on the ministers' records exclusion
 - June 2026: guidance on the FIPPA procedural changes will be available for FIPPA institutions.
 - August 2026: further information on employee email accounts and data integration ministries where appropriate.
 - January 2027: updates to the [Freedom of Information and Protection of Privacy Manual](#) will be published.
- Please direct questions to MPBSPD's Archives and Privacy Division at access.privacy@ontario.ca.



**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 09/2026
OF**

THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD

DATE OF MEETING: May 21, 2026

TIME OF MEETING: 10:02 am

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Jim Vezina

PRESENT:

Albert Aiello
Gordon Cuthbertson
Kasey Etreni
Brian Hamilton
Greg Johnson
Kathleen Lynch
Elaine Mannisto
Jim Moffat
Dominic Pasqualino
Don Smith
Jim Vezina

OFFICIALS:

Ken Ranta, Chief Executive Officer
Crystal Simeoni, Director, Integrated Social Services Division
Richard Jagielowicz, Director, Corporate Services Division
Shari MacKenzie, Manager, Human Resources
Tomi Akinyede, Supervisor, Research & Social Policy
Michael Shafirka, Manager, Information Services
Bindiya Patel, Communications Assistant
Glenda Flank, Recording Secretary

REGRETS:

Anne-Marie Bourgeault
Chris Eby

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CEO refer jointly to the Chief Executive Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD (REGULAR SESSION) MEETING

DISCLOSURES OF INTEREST

Brian Hamilton, Board Member declared a potential conflict of interest relative to the AMO position paper regarding Ontario Works Income and Exemptions Directive.

NEW BUSINESS

None

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 26/29

Moved by: Elaine Mannisto
Seconded by: Kathleen Lynch

THAT with respect to the agendas for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for May 21, 2026, we approve the agendas as presented;

AND THAT we approve any additional information and new business.

CARRIED

DEPUTATIONS / PRESENTATIONS

None

CLOSED SESSION MEETING

Administration recommended that the Board adjourn to a closed meeting relative to receipt of information with respect to personal matters about identifiable individuals, including employees of the Corporation and Board Members, a proposed or pending acquisition or disposition of land by the Corporation, a matter in respect of which a council, board, committee or other body may hold a closed meeting under another statute and with respect to security of the property of the Corporation.

Resolution No. 26/30

Moved by: Albert Aiello
Seconded by: Gordon Cuthbertson

THAT the Board adjourns to Closed Session relative to receipt of information with respect to personal matters about identifiable individuals, including employees of the Corporation and Board Members, a proposed or pending acquisition or disposition of land by the Corporation, a matter in respect of which a council, board, committee or other body may hold a closed meeting under another statute and with respect to security of the property of the Corporation.

CARRIED

At 11:14 am the meeting reconvened in Regular Session and Tomi Akinyede, Supervisor, Research & Social Policy joined the meeting.

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of TBDSSAB Meeting No. 07/2026 (Regular Session) presented in Regular Session and Meeting No. 08/2026 (Closed Session) presented in Closed Session, held on April 30, 2026 were provided for confirmation.

Resolution No. 26/31

Moved by: Albert Aiello
Seconded by: Greg Johnsen

THAT the Minutes of Meeting No. 07/2026 (Regular Session) and Meeting No. 08/2026 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on April 30, 2026, respectively, be confirmed.

CARRIED

Annual General Meeting

Draft Minutes of the Twenty-Third Annual General Meeting of TBDSSAB, held on April 30, 2026, were presented.

Committee/Table Meetings

None

REPORTS OF ADMINISTRATION

2026 Association of Municipalities of
Ontario Position Papers

Report No. 2026-16 (Chief Executive Officer Division), was presented to the Board providing the position papers for the 2026 AMO Annual Conference. A discussion was held regarding the first 3 AMO position papers.

Ken Ranta, CEO provided clarification and responded to questions.

Tomi Akinyede, Supervisor, Research & Social Policy provided further information.

Crystal Simeoni, Director, Integrated Social Services responded to questions.

Resolution No. 26/32A

Moved by: Kathleen Lynch
Seconded by: Albert Aiello

THAT with respect to Report No. 2026-16 (Chief Executive Officer Division) we, The District of Thunder Bay Social Services Administration Board (the Board) receive the 2026 Association of Municipalities of Ontario (AMO) Position Papers, specifically Increasing Housing Stock to Support Indigenous Peoples Experiencing Homelessness in the District of Thunder Bay, Growing Supportive Housing with Increased Mental Health & Addictions Supports and COCHI-OPHI Investments for the Future of Housing in the District of Thunder Bay, as amended;

AND THAT we direct the Chief Executive Officer (CEO) to incorporate any edits to the position papers recommended by the Board by consensus into a final delegation package;

AND THAT we direct the CEO to send the final delegation package to the appropriate provincial Ministries;

AND THAT a copy of the approved delegation briefings package be sent to the District of Thunder Bay municipal councils for endorsement;

AND THAT the CEO attend the 2026 AMO Annual Conference to provide support to the Board Chair and other Board members in their meetings with provincial officials regarding these issues.

CARRIED

At 11:34 am Brian Hamilton, Board Member left the meeting.

A discussion was held regarding the 4th AMO position paper.

Ken Ranta, CEO responded to questions.

Resolution No. 26/32B

Moved by: Jim Moffat

Seconded by: Don Smith

THAT with respect to Report No. 2026-16 (Chief Executive Officer Division) we, The District of Thunder Bay Social Services Administration Board (the Board) receive the 2026 Association of Municipalities of Ontario (AMO) Position Paper Amending Ontario Works' Income and Exemptions Directive, as amended;

AND THAT we direct the Chief Executive Officer (CEO) to incorporate any edits to the position papers recommended by the Board by consensus into a final delegation package;

AND THAT we direct the CEO to send the final delegation package to the appropriate provincial Ministries;

AND THAT a copy of the approved delegation briefings package be sent to the District of Thunder Bay municipal councils for endorsement;

AND THAT the CEO attend the 2026 AMO Annual Conference to provide support to the Board Chair and other Board members in their meetings with provincial officials regarding these issues.

CARRIED

At 11:48 am Brian Hamilton, Board member joined the meeting and Tomi Akinyede, Supervisor, Research & Social Policy left the meeting.

Public Virtual Access to Board Meetings

Memorandum from Ken Ranta, CEO (Chief Executive Officer Division) dated April 27, 2026 was presented to the Board providing information regarding virtual access to TBDSSAB Board Meetings to the public.

Ken Ranta, CEO provided a brief overview of the memorandum and responded to questions.

At 11:56 am Michael Shafirka, Manager, Information Services joined the meeting.

TWOMO Election Returning Officer

Memorandum from Ken Ranta, CEO (Chief Executive Officer Division) dated April 24, 2026 was presented providing the Board with information and recommendation regarding the appointment of the TWOMO Election Returning Officer.

Resolution No. 26/33

Moved by: Dominic Pasqualino
Seconded by: Albert Aiello

THAT with respect to the Memorandum from Ken Ranta, Chief Executive Officer, we, The District of Thunder Bay Social Services Administration Board, appoint the Chief Executive Officer as the Returning Officer for the 2026 TWOMO election.

CARRIED

Protection of Privacy Policy – TWOMO Election

Report No. 2026-17 (Corporate Services Division), was presented to the Board providing a revised protection of privacy policy relative to the TWOMO Election.

Ken Ranta, CEO provided an introduction to the report and responded to questions.

Richard Jagielowicz, Director, Corporate Services provided an overview of the highlights of the report and policy.

Resolution No. 26/34

Moved by: Brian Hamilton
Seconded by: Kasey Etreni

THAT with respect to Report No. 2026-17 (Corporate Services Division) we, The District of Thunder Bay Social Services Administration Board, approve the revised Protection of Privacy policy as attached;

AND THAT the Chief Executive Officer be authorized to amend the Protection of Privacy policy with respect to housekeeping items, as may be required from time to time.

CARRIED

At 12:01 pm Tomi Akinyede, Supervisor, Research & Social Policy joined the meeting and Michael Shafirka, Manager, Information Services left the meeting.

2024-27 Strategic Plan - 2026 First Quarter Update

Report No. 2026-18 (Chief Executive Officer Division), was presented to the Board providing the 2026 first quarter progress update on the 2024-27 Strategic Plan.

Ken Ranta, CEO provided a brief overview of the report.

2026 First Quarter Operational Report

Report No. 2026-19 (Integrated Social Services Division), was presented to the Board providing information containing the trends within TBDSSAB programs and services.

Tomi Akinyede, Supervisor, Research & Social Policy provided brief highlights of the report and responded to questions.

Ken Ranta, CEO responded to questions.

On consensus, Administration to provide a response to the Board regarding the significant difference in the OW Caseload numbers.

At 12:09 pm Tomi Akinyede, Supervisor, Research & Social Policy left the meeting.

CORRESPONDENCE

BY-LAWS

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, June 18, 2026 at 10:00 a.m., in the 3rd Floor Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario and via Microsoft Teams.

ADJOURNMENT

Resolution No. 26/35

Moved by: Elaine Mannisto
Seconded by: Greg Johnsen

THAT Board (Regular Session) Meeting No. 09/2026 of The District of Thunder Bay Social Services Administration Board, held on May 21, 2026, be adjourned at 12:11 pm.

CARRIED

Chair

Chief Executive Officer



Thunder Bay District Health Unit

MAIN OFFICE

999 Balmoral Street
Thunder Bay, ON P7B 6E7
Tel: (807) 625-5900
Toll-Free in 807 area code
1-888-294-6630
Fax: (807) 623-2369

GERALDTON

P.O. Box 1360
510 Hogarth Avenue, W.
Geraldton, ON P0T 1M0
Tel: (807) 854-0454
Fax: (807) 854-1871

MANITOUWADGE

1-888-294-6630

MARATHON

P.O. Box 384
Marathon High School
building,
14 Hemlo Drive, Suite B
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Tel: (807) 229-1820
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RED ROCK

P.O. Box 196
Superior Greenstone District
School Board Learning Centre
46 Salls Street
Suite #2
Red Rock, ON P0T 2P0
Tel: (807) 886-1060
Fax: (807) 886-1096

TERRACE BAY

P.O. Box 1030
19 Hudson Drive, Suite 100
Terrace Bay, ON P0T 2W0
Tel: (807) 825-7770
Fax: (807) 825-7774

TBDHU.COM

June 19, 2026

The Honourable Francois-Philippe Champagne, Minister of Finance and National Revenue

Delivered via email: francois-philippe.champagne@parl.gc.ca

National Finance Committee

Delivered via email: nffn@sen.parl.gc.ca

Dear Minister of Finance and National Finance Committee,

Re: Addressing Household Food Insecurity in Ontario

On January 21, 2026, at a regular meeting of the Board of Health for the Thunder Bay District Health Unit, the Board recognized Household Food Insecurity as an income-driven problem that requires income-based solutions.

This letter is to urge your support of Bill S-206, an Act to develop a national framework for a guaranteed livable basic income, currently being considered by the National Finance Committee of the Senate, and soon proceeding to second reading in the House of Commons. The Thunder Bay District Health Unit aligns with the Ontario Dietitians in Public Health (ODPH) in its support for the concept of a Guaranteed Livable Basic Income as an effective policy lever for reducing the pervasive problem of household food insecurity in Canada.

We support and endorse the attached letter by the ODPH, who strongly support the concept of a Guaranteed Livable Basic Income as an effective policy lever for reducing the pervasive problem of household food insecurity in Canada.

In 2024, the rate of household food insecurity in Canada reached an all-time high since its measurement in Canada began nearly two decades ago. The percentage of households in Canada's ten provinces experiencing household food insecurity increased significantly to 25.5% in 2024 from 15.9% in 2021. This represents 9.9 million people, including 1 in 3 children. These estimates do not include people living on First Nations or the territories where rates of household food insecurity are typically higher.

Households struggling to put food on the table also struggle to afford other basic needs. Household food insecurity, originally perceived as a "food problem," is now understood to be a potent marker of material deprivation, rooted in inadequate and unstable incomes that have not kept pace with the costs of living.

Research on federal and provincial income policies, including public pensions for seniors, social assistance, child benefits, and minimum wage, has documented reductions in food insecurity when these interventions improve the incomes of low-income households. Research on the impact of Canada's public pension system for seniors provides the strongest parallel to a Guaranteed Livable Basic Income.

.../2

Reaching the age of eligibility for collecting public pensions has been shown to reduce the risk of food insecurity for low-income, unattached seniors by almost 50%.

The only interventions proven to reduce household food insecurity are those that improve the incomes of vulnerable households. Thank you for reviewing this information. We appreciate your attention to this significant matter.

Sincerely,



James McPherson
Chair, Board of Health
Thunder Bay District Health Unit

Cc:

Marcus Powlowski, MP – Thunder Bay – Rainy River
Patty Hajdu, MP – Thunder Bay- Superior North
Association of Local Public Health Agencies (aLPHa)
Association of Municipalities of Ontario (AMO)
Federation of Canadian Municipalities (FCM)
Ontario Public Health Association (OPHA)
Ontario Dietitians in Public Health (ODPH)
Ontario Boards of Health
Health Unit Member Municipalities

National Finance Committee:

Senator Claude Carignan, Chair, National Finance
Committee Claude.Carignan@sen.parl.gc.ca

Senator Éric Forest, Deputy Chair, National Finance Committee Eric.Forest@sen.parl.gc.ca

The Honourable Senator Clément Gignac, National Finance Committee
Member Clement.Gignac@sen.parl.gc.ca

The Honourable Senator Andrew Cardozo, National Finance Committee
Member Andrew.Cardozo@sen.parl.gc.ca

The Honourable Senator Pierre J. Dalphond, National Finance Committee
Member PierreJ.Dalphond@sen.parl.gc.ca

The Honourable Senator Rosa Galvez, National Finance Committee
Member Rosa.Galvez@sen.parl.gc.ca

The Honourable Senator Martine Hébert, National Finance Committee
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The Honourable Senator Joan Kingston, National Finance Committee
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The Honourable Senator Jane MacAdam, National Finance Committee
Member Jane.MacAdam@sen.parl.gc.ca

The Honourable Senator Elizabeth Marshall, National Finance Committee
Member Elizabeth.Marshall@sen.parl.gc.ca

The Honourable Senator Krista Ross, National Finance Committee
Member Krista.Ross@sen.parl.gc.ca

Sara Gajic, Clerk, National Finance Committee Sara.Gajic@sen.parl.gc.ca

January 7, 2026

The Honourable Claude Carignan, Senator, and Chair, National Finance Committee
Claude.Carignan@sen.parl.gc.ca

The Honourable Éric Forest, Senator, and Deputy Chair, National Finance Committee
Eric.Forest@sen.parl.gc.ca

The Honourable Clément Gignac, Senator, and National Finance Committee Member
Clement.Gignac@sen.parl.gc.ca

The Honourable Andrew Cardozo, Senator, and National Finance Committee Member
Andrew.Cardozo@sen.parl.gc.ca

The Honourable Pierre J. Dalphond, Senator, and National Finance Committee Member
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The Honourable Rosa Galvez, Senator, and National Finance Committee Member
Rosa.Galvez@sen.parl.gc.ca

The Honourable Martine Hébert, Senator, and National Finance Committee Member
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The Honourable Joan Kingston, Senator, and National Finance Committee Member
Joan.Kingston@sen.parl.gc.ca

The Honourable Jane MacAdam, Senator, and National Finance Committee Member
Jane.MacAdam@sen.parl.gc.ca

The Honourable Elizabeth Marshall, Senator, and National Finance Committee Member
Elizabeth.Marshall@sen.parl.gc.ca

The Honourable Krista Ross, Senator, and National Finance Committee Member
Krista.Ross@sen.parl.gc.ca

Sara Gajic, Clerk, National Finance Committee Sara.Gajic@sen.parl.gc.ca

National Finance Committee NFFN@SEN.PARL.GC.CA

Dear Chair, Deputy Chair, Members, and Clerk of the National Finance Committee of the Senate of Canada:

[Ontario Dietitians in Public Health](http://www.odph.ca) (ODPH), the professional association of Registered Dietitians working in Ontario's public health system, is writing to urge your support of [Bill S-206](#), an Act to develop a national framework for a guaranteed livable basic income, currently being considered by the National Finance Committee of the Senate. Since 2015, ODPH has strongly supported the concept of a basic income guarantee as an effective policy lever for reducing the pervasive problem of household food insecurity in Canada.¹

[Food Insecurity Policy Research \(PROOF\)](#) defines household food insecurity (HFI) as “the inadequate or insecure access to food due to financial constraints,” and further states it is a serious public health problem, a marker of pervasive material deprivation, and a matter of public policy.² The experience of HFI can range from concerns or problems of food access (marginal HFI), to the inability to afford a balanced diet and/or missing meals (moderate HFI), to extreme cases of not eating for days (severe HFI).

In 2024, HFI in Canada reached its highest level since national monitoring began nearly 20 years ago. One in four Canadians (25.5%) living in the ten provinces experienced HFI, representing approximately 9.9 million people, including 2.5 million children – 75% of these children lived in households facing moderate or severe HFI.³ These estimates do not include First Nations communities or the territories, where rates are typically even higher, particularly in Nunavut. Provincial rates varied significantly, ranging from 19.8% in Quebec to 30.9% in Alberta, highlighting the need for a coordinated national response.³

HFI is fundamentally an income issue, not just a “food problem.” In 2023, 70% of households with social assistance as their main source of income in Canada reported experiencing HFI.³ However, employment is not necessarily protective – 58.6% of households experiencing HFI report employment as their main income source, with this group showing the largest increase in HFI from 2021 to 2022.³ A recent survey by Food Banks Canada found that low wages and insufficient hours were among the top reasons people turned to food banks.⁴ Research also highlights a growing trend of precarious jobs with unstable hours, and a lack of essential benefits, creating significant challenges for today’s workforce.⁵ HFI is a critical indicator of a household’s financial situation, as households unable to afford food also struggle to meet other basic needs. Incomes have not kept pace with the cost of living - since 2021, the Consumer Price Index has increased by 26% for shelter, 25% for food and 20% for transportation.⁴

Extensive Canadian evidence demonstrates HFI is tightly linked to adverse physical and mental health outcomes above and beyond the influence of other social determinants of health. Research linking HFI data from population health surveys with administrative health records, has provided strong evidence that people experiencing HFI are more likely to be hospitalized for a wide range of conditions, stay in hospital longer, and die prematurely (before the age of 83) from all causes except cancer.⁶ A particularly strong relationship exists between HFI and poor mental health. The risk of experiencing depression, anxiety disorders, mood disorders, or suicidal thoughts increases with the severity of HFI for both adults and youth.⁶ The health consequences of HFI are extremely costly to Canada’s publicly funded healthcare system.⁷ Policies designed with the aim of reducing HFI have the potential to offset considerable public expenditures on healthcare for federal, provincial and territorial governments. These savings must be considered in the proposed national framework for a guaranteed livable basic income.

For more than three decades, food banks have been the primary response to HFI in Canada. Despite massive investments in a secondary food system for people who cannot afford to obtain food in the most socially dignified manner (i.e., buying from food retailers), food banks are struggling more than ever to meet demands. In March 2025, there were more than 2 million visits to food banks across Canada, representing a 5% increase compared to March 2024, and a 99.4% increase compared to March 2019.⁴ While food banks can provide temporary food relief, they do not address the root cause of HFI – inadequate and unstable income.¹ In fact, only about one-quarter of households experiencing HFI use food banks, and for those who do, the problem persists.⁸

Over the past 12 months, several Ontario municipalities declared food insecurity emergencies, including [Mississauga](#), November 2024; [Toronto](#), December 2024; [Kingston](#), January 2025; [Brantford](#), February 2025; [Brockville](#), June 2025 and [Orillia](#), August 2025. These declarations clearly demonstrate HFI has reached crisis levels across Ontario, resulting in an unsustainable demand on the charitable food system, and requiring municipal governments and community organizations to call on Federal and Provincial governments to step in with long-term policy solutions.

The only interventions proven to reduce household food insecurity are those that improve the incomes of vulnerable households.⁹ Research on federal and provincial income policies, including public pensions for seniors, social assistance, child benefits, and minimum wage, has documented reductions in food insecurity when these interventions improve the incomes of low-income households.⁸ Research on the impact of Canada's public pension system for seniors provides the strongest parallel to a basic income guarantee. Reaching the age of eligibility for collecting public pensions has been shown to reduce the risk of food insecurity for low-income, unattached adults by almost 50%.¹⁰

Establishing an income floor for working-aged Canadians and their families (similar to the support seniors receive through public pension programs) would reduce vulnerability among households that rely on employment incomes but are still unable to make ends meet, while also ensuring adequate income for those not in the workforce to cover basic needs. According to a recent report by the Parliamentary Budget Officer, a national guaranteed basic income would significantly reduce poverty in Canada by 2025 – by 34% for households defined as nuclear families and by 40% for those defined as economic families, based on the Market Basket Measure.¹¹

Given the magnitude of HFI and its profound health impacts and economic costs, Canada urgently needs income-based policy solutions that directly address this issue. The 2025 Report of the National Advisory Council on Poverty has included consideration of a targeted basic income to ensure everyone reaches at least Canada's Official Poverty Line through wages and/or government benefits.¹² Supporting Bill S-206 is a critical step toward this vision, laying the foundation for a basic income framework that can reduce poverty and improve health outcomes in Canada. ODPH respectfully urges the National Finance Committee to support Bill S-206 and help build a stronger, healthier, and more equitable Canada. Thank you for your consideration.

Sincerely,



Luisa Magalhaes, MHSc, RD
Chair, ODPH



Karina Kwong, MPH, RD
Co-Chair, Food Insecurity Workgroup

cc. The Honourable Kim Pate, Senator
Loretta Ryan, Executive Director, Association of Local Public Health Agencies (Ontario)

References

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- ¹ Ontario Dietitians in Public Health (ODPH). Available (in English and French) at: <https://odph.ca/section/food-insecurity/>
- ² Food Insecurity Policy Research (PROOF). Understanding Household Food Insecurity [webpage online]. Available at: <https://proof.utoronto.ca/food-insecurity/>
- ³ Food Insecurity Policy Research (PROOF). (2025) New Data on Household Food Insecurity in 2024. Available at: <https://proof.utoronto.ca/2025/new-data-on-household-food-insecurity-in-2024/>
- ⁴ Food Banks Canada. (2025). Hunger Count 2025. Available at: https://content.foodbanksCanada.ca/wordpress/2025/10/FBC_HungerCount_EN_2025.pdf
- ⁵ Martin JC and Lewchuk W. (2018). The Generation Effect: Millennials, employment precarity and the 21st Century workplace. Available at: <https://pepso.ca/documents/the-generation-effect-full-report.pdf>
- ⁶ Food Insecurity Policy Research (PROOF). (2023). What are the implications of food insecurity for health and health care? Available at: <https://proof.utoronto.ca/food-insecurity/what-are-the-implications-of-food-insecurity-for-health-and-health-care/>
- ⁷ Tarasuk V. (2017). Implications of a basic income guarantee for household food insecurity. Northern Policy Institute – Research Paper No. 24. Available at: <https://proof.utoronto.ca/wp-content/uploads/2017/06/Paper-Tarasuk-BIG-EN-17.06.13-1712.pdf>
- ⁸ Li T, Fafard St-Germain AA, Tarasuk V. (2023). Household food insecurity in Canada, 2022. Toronto: Research to identify policy options to reduce food insecurity (PROOF). Available at <https://proof.utoronto.ca/>
- ⁹ Food Insecurity Policy Research (PROOF). What can be done to reduce food insecurity in Canada? Available at: <https://proof.utoronto.ca/food-insecurity/what-can-be-done-to-reduce-food-insecurity-in-canada/>
- ¹⁰ McIntyre L, Dutton D, Kwok C et al. (2016). Reduction of food insecurity in low-income Canadian seniors as a likely impact of a Guaranteed Annual Income. *Canadian Public Policy*. 42(3), 274-286. Available at: <https://utppublishing.com/doi/10.3138/cpp.2015-069>
- ¹¹ Office of the Parliamentary Budget Officer. (2025). A Distributional Analysis of a National Guaranteed Basic Income – Update. Available at: <https://www.pbo-dpb.ca/en/publications/RP-2425-029-S--distributional-analysis-national-guaranteed-basic-income-update--analyse-distributive-un-revenu-base-garanti-echelle-nationale-mise-jour>
- ¹² Government of Canada. (2025). 2025 Report of the National Advisory Council on Poverty. Available at: <https://www.canada.ca/en/employment-social-development/programs/poverty-reduction/national-advisory-council/reports/2025-annual.html>

Operation CONNECT

Community Engagement and Information-Sharing



Dear Community Leader,

The Ontario Provincial Police (OPP) is committed to building respectful, trusted, and meaningful relationships with the diverse religious and cultural communities we serve. As part of this commitment, the OPP continues community engagement work under Operation CONNECT.

Operation CONNECT focuses on building partnerships that are culturally sensitive and founded on trust, information-sharing, and cooperation. Through this initiative, OPP members connect with faith-based and cultural organizations to better understand community strengths, needs, and considerations that may affect safety and well-being, particularly during periods of increased activity such as holy observances, cultural events, and seasonal programs.

OPP members may request completion of an Organization and Event Information Form during or following engagement. The purpose of this form is to support proactive and respectful engagement and to improve situational awareness that helps guide patrol planning, visibility, and coordination during times when people are present at community locations.

Completion of the form is voluntary. Organizations may choose what information they are comfortable sharing. Information provided may be updated or withdrawn at any time. The information collected may include general details about organizational locations, occupancy patterns, events, and high-level security or safety measures in place.

Security-related information is collected solely to support emergency response readiness, situational awareness, and community safety coordination. The OPP does not collect this information to assess vulnerabilities, monitor activities, evaluate religious practices, or conduct surveillance or intelligence gathering.

Operation CONNECT is grounded in the principles of integrity, respect, compassion, and fairness, and is guided by the protections set out in the *Canadian Charter of Rights and Freedoms*, the *Human Rights Code*, and the *Community Safety and Policing Act*. The OPP is committed to eliminating discrimination and bias and to ensuring that all community interactions are inclusive, respectful, and meaningful.

To support your organization in creating and maintaining a safe and secure environment, we encourage you to visit www.opp.ca/crimeprevention for additional resources. The page includes best practices, tools, and information on programs such as CAMSafe, SafeGuard, and Crime Prevention Through Environmental Design (CPTED) that can help enhance safety, security and crime prevention efforts within your organization.

We value the important role your organization plays within the community and welcome the opportunity to engage, listen, and work together to promote safety and belonging. If you have questions about Operation CONNECT or about the information being collected, please contact your local OPP detachment.

Sincerely,

A handwritten signature in black ink, appearing to read 'Bradley McCallum', written over a white background.

Bradley McCallum
Chief Superintendent
Commander
Crime Prevention and Community Support Bureau



opp.ca/crimeprevention



Cultural/Religious Group Event Form

This form helps support community safety, situational awareness, and engagement. Providing event information is voluntary.

FOR ADMIN ONLY:

OPP Detachment:

Region:

Event Details

Event Name:

Event Date(s): to

Event Time(s):

Description:

Event Type:

- Regular services/gatherings
- Cultural or community event
- Holidays or annual observances
- Camps or youth activity
- Public event
- Private or member-only event

Event is:

- Single event
- Recurring

Frequency/Days:

(if recurring)

Anticipated Peak Periods:

No

Yes:

Anticipated Attendance:

- Under 25
- 25-75
- 75-100
- 150-300
- Over 300

Event Coordination and Security

Event Location: Primary Facility
 Off-Site:

Address:

Primary Event Contact:

Name: Role:

Phone Number: Email:

Police Awareness and Engagement

Police engagement

requested and/or welcomed:

- Welcomed
- Requested - Availability Permitting
- Paid Duty Request
- No thank you - For Information Only

If Requested:

Check all that apply

- Directed patrols in area
- Visible presence when possible
- Traffic/parking awareness
- Liaison contact only
- Community Engagement Officer Attendance

Notice: Information submitted through this form will be shared with your local OPP detachment for situational awareness. An OPP representative may contact you if additional information or coordination is required.

Submit Form



**The Corporation of the Township of Conmee
Administrative Report**

Date: June 23, 2026

To: Mayor and Council

Subject: 2025 Draft Financial Statements and Audit Findings Report

File Number: 01-F04-2025 – Financial Audit 2025

Submitted by: Karen Paisley Clerk

RECOMMENDATION:

BE IT RESOLVED THAT Council receive the 2025 Draft Financial Statements and the Audit Findings Report prepared by MNP LLP; AND THAT Council approve the 2025 Financial Statements for the Township of Conmee.

BACKGROUND:

The Township's external auditors, MNP LLP, have substantially completed the audit of the financial statements for the year ended December 31, 2025. The draft financial statements and Audit Findings Report have been provided for Council's review and approval. Final issuance of the Independent Auditor's Report is contingent upon Council's approval of the financial statements, receipt of the signed management representation letter, and completion of standard subsequent event procedures. The draft financial statements provided are for Council's review and approval and are subject to finalization prior to public release.

Lucas Bauer, CPA, CA, Engagement Partner with MNP LLP, will be in attendance to present the audit results and respond to questions from Council.

DISCUSSION:

The draft financial statements have been prepared in accordance with Canadian public sector accounting standards and present the financial position and results of operations of the Township for the year ended December 31, 2025.

MNP LLP has advised that no significant limitations were encountered during the audit. No instances of fraud or suspected fraud were identified, and nothing came to the auditors' attention that would suggest non-compliance with applicable legislation that would materially impact the financial statements.

The auditors have indicated their intent to issue an unmodified audit opinion, confirming that the financial statements present fairly, in all material respects, the financial position of the Township.

The Audit Findings Report further notes that the Township's accounting policies are appropriate and have been consistently applied, and no significant deficiencies in internal controls were identified.

Council should note that the Township implemented Public Sector Accounting Standard PS 3280, Asset Retirement Obligations, during the year. This required the recognition of long-term liabilities related to items such as landfill closure, contaminated materials, and gravel pit rehabilitation, and resulted in a restatement of prior year balances.

A number of audit adjustments were proposed and incorporated into the draft financial statements as part of the normal year-end audit process. These adjustments are typical and ensure the financial statements are presented accurately and in accordance with applicable accounting standards.

Following Council approval, the financial statements will be finalized, and the Independent Auditor's Report will be issued. The approved financial statements will then be made available to the public in accordance with the Township's financial reporting obligations.

The Corporation of the Township of Conmee

2025 Audit Findings
Report to Council
December 31, 2025

Lucas Bauer, CPA, CA
T: 807.625.4419
E: lucas.bauer@mnp.ca



Overview

We are pleased to submit to you this Audit Findings Report (the "Report") for discussion of our audit of the financial statements of The Corporation of the Township of Conmee (the "Township") as at December 31, 2025 and for the year then ended. In this report we cover those significant matters which, in our opinion, you should be aware of as members of Council.

As auditors, we report to the Council on the results of our examination of the financial statements of the Township as at and for the year ended December 31, 2025. The purpose of this Report is to assist you, as members of Council, in your review of the results of our audit.

This Report is intended solely for the information and use of Council and management and should not be distributed to or used by any other parties than these specified parties.

We appreciate having the opportunity to meet with you and to respond to any questions you may have about our audit, and to discuss any other matters that may be of interest to you.

Engagement Status

We have substantially completed our audit of the financial statements of the Township which has been carried out in accordance with Canadian generally accepted auditing standards and are prepared to sign our Independent Auditor's Report subsequent to completion of the following procedures:

- Receipt of the signed management representation letter;
- Discussion of subsequent events with Council;
- Council's review and approval of the financial statements.

No significant limitations were placed on the scope or timing of our audit.

Independent Auditor's Report




We expect to have the above procedures completed and to release our Independent Auditor's Report on June 23, 2026.




Unless unforeseen complications arise, our Independent Auditor's Report will provide an unmodified opinion to the Council of the Township. A draft copy of our proposed Independent Auditor's Report has been included with this report. The matters disclosed in the Independent Auditor's Report are discussed further in the relevant sections of the Report.

Audit Reporting Matters

Our audit was carried out in accordance with Canadian generally accepted auditing standards, and included a review of all significant accounting and management reporting systems, with each material year end balance, key transaction and other events considered significant to the financial statements considered separately.

Significant Audit, Accounting and Reporting Matters

Area		Comments
	Final Materiality	Final materiality used for our audit was \$80,000 for December 31, 2025, and \$65,000 for December 31, 2024.
	Identified or Suspected Fraud	While our audit cannot be relied upon to detect all instances of fraud, no incidents of fraud, or suspected fraud, came to our attention in the course of our audit.
	Identified or Suspected Non-Compliance with Laws and Regulations	Nothing has come to our attention that would suggest any non-compliance with laws and regulations that would have a material effect on the financial statements.
	Matters Arising in Connection with Related Parties	No significant matters arose during the course of our audit in connection with related parties of the Township.
	Going Concern	No events or conditions identified that may cast significant doubt on the entity's ability to continue as a going concern.
	Auditor's Views of Significant Accounting Practices, Accounting Policies and Accounting Estimates	<p>The application of Canadian public sector accounting standards allows and requires the Township to make accounting estimates and judgments regarding accounting policies and financial statement disclosures.</p> <p>As auditors, we are uniquely positioned to provide open and objective feedback regarding your Township's accounting practices, and have noted the following items during the course of our audit that we wish to bring to your attention.</p> <p>Effective January 1, 2024, the Municipality adopted</p>

Area		Comments
		<p>PS 3280, Asset Retirement Obligations, as set out in the Canadian public sector accounting standards. The adoption was applied retroactively using the modified retroactive application, and prior periods have been restated.</p> <p>The accounting policies used by the Township are appropriate and have been consistently applied.</p>
	Financial Statement Disclosures	The disclosures made in the notes to the financial statements appear clear, neutral and consistent with our understanding of the entity and the amounts presented in the financial statements.
	Significant Deficiencies in Internal Control	While our review of controls was not sufficient to express an opinion as to their effectiveness or efficiency, no significant deficiencies in internal control have come to our attention.
	Matters Arising From Discussions with Management	There were no significant matters discussed, or subject to correspondence, with management that in our judgment need be brought to your attention.

Significant Risk Areas and Responses

Significant Risk Area	Response and Conclusion
<p>Government transfers and deferred revenue</p> <p>Significant risk due to inherent fraud risk surrounding revenue</p>	<p>Audit procedures performed:</p> <ul style="list-style-type: none"> - independently confirmed a sample of government transfers - performed testing of expenditures to obtain reasonable assurance that they have been properly applied against the grants and thus gaining assurance over the completeness and accuracy of grants and deferred revenue <p>Conclusion: based on the work performed, grant revenue and deferrals are complete, accurate and exist</p>
<p>Management override of controls</p> <p>Significant risk due to inherent risk that management will use their position to override controls.</p>	<p>Audit procedures performed:</p> <ul style="list-style-type: none"> - we performed detailed testing on journal entries through out the year <p>Conclusion: no issues noted</p>

Other Areas

Area	Comments
Auditor Independence	We confirm to Council that we are independent of the Township. Our letter to Council discussing our independence is included as part of the additional materials attached to this report.
Management Representations	We have requested certain written representations from management, which represent a confirmation of certain oral representations given to us during the course of our audit. This letter, provided by management, has been included as additional material to this report.
Summary of Significant Differences	A few significant adjustments were proposed to management with respect to the December 31, 2025 financial statements. Adjusting entries have been provided to management for significant adjusted differences. A summary of significant unadjusted differences has been included with this report.

We appreciate having the opportunity to meet with you and respond to any questions you may have about our audit, and to discuss any other matters that may be of interest to you.

Sincerely,

MNP LLP

Chartered Professional Accountants
Licensed Public Accountants

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Appendix A- Independent Auditor's Report

Independent Auditor's Report

To the Members of Council of The Corporation of the Township of Conmee:

Opinion

We have audited the financial statements of The Corporation of the Township of Conmee (the "Township"), which comprise the statement of financial position as at December 31, 2025, and the statements of operations and accumulated surplus, changes in net financial assets (net debt) and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Township as at December 31, 2025, and the results of its operations, changes in its net financial assets (net debt) and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Township in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter

As part of our audit of the financial statements of the Township for the year ended December 31, 2025, we also audited the adjustments described in Note 2 that were applied to restate the financial statements for the year ended December 31, 2024. Our opinion is not modified in respect of this matter.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Township's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Township or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Township's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Township's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Township to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Thunder Bay, Ontario

June 23, 2026

Chartered Professional Accountants

Licensed Public Accountants

Appendix B - Independence Update

June 23, 2026

The Corporation of the Township of Conmee
19 Holland Road West, R.R #1
Kakabeka Falls, ON P0T 1W0

Dear Sirs/Mesdames:

We have been engaged to audit the financial statements of The Corporation of the Township of Conmee (the "Township") as at December 31, 2025 and for the year then ended.

The purpose of this letter is to communicate with you regarding all relationships between the Township and MNP LLP and/or its affiliates (collectively, "MNP") that, in our professional judgement, may reasonably be thought to bear on our independence. In determining which relationships to report, we consider the relevant rules and related interpretations prescribed by the appropriate professional accounting body and applicable legislation, covering such matters as:

- (a) Holding a financial interest, either directly or indirectly, in a client;
- (b) Holding a position, either directly or indirectly, that gives the right or responsibility to exert significant influence over the financial or accounting policies of a client or a related entity;
- (c) Personal or business relationships of immediate family, close relatives, partners or retired partners, either directly or indirectly, with a client or a related entity;
- (d) Economic dependence on a client; and
- (e) Provision of non-assurance services in addition to the audit engagement.

We are aware of the following relationships between the Township and MNP that, in our professional judgment, may reasonably be thought to bear on our independence. The following relationships represent matters that have occurred from January 1, 2025 to June 23, 2026.

MNP has provided assistance to the Municipality with the adoption of PSAS 3280 Asset Retirement Obligation. This creates a self-review threat to our independence. We therefore require the following safeguards be put in place:

- The engagement team providing the non-assurance services related to the adoption of PSAS 3280 is part of the MNP advisory team and is separate from the engagement team providing assurance services
- Management reviews and approves all proposed adjusting entries

We hereby confirm that MNP is independent with respect to the Township within the meaning of the Code of Professional Conduct of the Chartered Professional Accountants of Ontario as of June 23, 2026.

This report is intended solely for the use of Council, management and others within the Township and should not be used for any other purposes.

We look forward to discussing with you the matters addressed in this letter as well as other matters that may be of interest to you at our upcoming meeting. We will be prepared to answer any questions you may have regarding our independence as well as other matters.

Sincerely,

MNP LLP

Chartered Professional Accountants
Licensed Public Accountants

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Appendix C - Summary of Significant Differences

Description of Differences	Proposed Adjustments Dr (Cr)				
	Statement of Operations		Statement of Financial Position		
	Identified	Likely Aggregate	Assets	Liabilities	Accumulated Surplus
Overstatement of source deductions payable at year end	\$ 32	\$ 32	\$ -	\$ 8,878	\$ (8,878)
Understatement of Visa payable at year end	\$ 4,133	\$ 4,133	\$ -	\$ (4,133)	\$ 4,133
Overstatement of audit fee accrual	\$ -	\$ -	\$ -	\$ 15,000	\$ (15,000)
To record payables not recorded in the current period	\$ 23,545	\$ 23,545	\$ 2,601	\$ (26,145)	\$ 23,545
To record the overstatement of tax receivables	\$ 13,885	\$ 13,885	\$ (13,885)	\$ -	\$ 13,885
Aggregate trivial accounts payable errors	\$ 7,623	\$ 7,623	\$ -	\$ (7,623)	\$ 7,623
Understatement of municipal tax levy	\$ (19,436)	\$ (19,436)	\$ 19,436	\$ -	\$ (19,436)
Understatement of education levy expense	\$ 12,117	\$ 12,117	\$ -	\$ (12,117)	\$ 12,117
Understated accounts receivable for GFL landfill	\$ (5,000)	\$ (5,000)	\$ 5,000	\$ -	\$ (5,000)
To record overstatement of tax registration fees receivable / tax registration revenue	\$ 29,617	\$ 29,617	\$ (29,617)	\$ -	\$ 29,617

Appendix C - Summary of Significant Differences

(continued from previous page)

Description of Differences	Proposed Adjustments Dr (Cr)				
	Statement of Operations		Statement of Financial Position		
	Identified	Likely Aggregate	Assets	Liabilities	Accumulated Surplus
Estimated error for unrecorded gift of property	\$ (40,000)	\$ (40,000)	\$ 40,000	\$ -	\$ (40,000)
Total	\$ 26,516	\$ 26,516	\$ 23,535	\$ (26,140)	\$ 2,606
Uncorrected opening differences	\$ (12,279)	\$ (12,279)	\$ -	\$ -	\$ -
Current period differences	\$ 14,237	\$ 14,237	\$ 23,534	\$ (26,139)	\$ 2,605
Final overall materiality	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000
Excess (shortfall)	\$ 65,763	\$ 65,763	\$ 56,466	\$ 53,861	\$ 77,395

Management Representation

(See Attached)

The Corporation of the Township of Conmee
19 Holland Road West, R.R #1
Kakabeka Falls, ON P0T 1W0

June 23, 2026

MNP LLP
1095 Barton Street
Thunder Bay, Ontario P7B 5N3

To Whom It May Concern:

In connection with your audit of the financial statements of The Corporation of the Township of Conmee (the "Township") as at December 31, 2025 and for the year then ended, we hereby confirm to the best of our knowledge and belief, the following representations made to you during the course of your audit.

We understand that your audit was made in accordance with Canadian generally accepted auditing standards. Accordingly, the audit included an examination of the accounting system, controls and related data, and tests of the accounting records and such other auditing procedures as you considered necessary in the circumstances, for the purpose of expressing an opinion on the financial statements. We also understand that such an audit is not designed to identify, nor can it necessarily be expected to disclose, misstatements, non-compliance with laws and regulations, fraud or other irregularities, should there be any.

Certain representations in this letter are described as being limited to matters that are material. An item is considered material, regardless of its monetary value, if it is probable that its omission from or misstatement in the financial statements would influence the decision of a reasonable person relying on the financial statements.

Financial Statements

1. We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated January 5, 2026, for the preparation and fair presentation of the Township's financial statements in accordance with Canadian public sector accounting standards. We believe these financial statements are complete and present fairly, in all material respects, the financial position of the Township as at December 31, 2025, and the results of its operations and its cash flows, in accordance with Canadian public sector accounting standards.
2. All transactions have been recorded in the accounting records and are reflected in the financial statements, and are reported in the appropriate period.
3. We acknowledge that we are responsible for the accounting policies followed in the preparation of the Township's financial statements. Significant accounting policies, and any related changes to significant accounting policies, are disclosed in the financial statements. The selection of accounting policies is appropriate in accordance with the requirements of Canadian public sector accounting standards, and are applied consistently throughout the financial statements.
4. All significant judgments made in making the accounting estimates have taken into account all relevant information of which we are aware.

5. The selection and application of the methods, assumptions and data used in making the accounting estimates are consistent and appropriate.
6. The assumptions relevant to accounting estimates and disclosures appropriately reflect our intent and ability to carry out specific courses of action on behalf of the entity.
7. Disclosures related to accounting estimates, including disclosures describing estimation uncertainty, are complete and are reasonable in the context of Canadian public sector accounting standards.
8. We are aware of and concur with the contents and results of the attached journal entries prepared by you, and accept responsibility for the financial statement effects of the entries.
9. We believe the effects of those uncorrected financial statement differences aggregated by you during the audit are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.
10. Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of Canadian public sector accounting standards.
11. All events or transactions that have occurred subsequent to the statement of financial position and for which Canadian public sector accounting standards require adjustment or disclosure have been adjusted or disclosed appropriately in the financial statements.
12. All plans or intentions that may affect the carrying value or classification of assets and liabilities are appropriately reflected in the financial statements in accordance with Canadian public sector accounting standards.
13. All liabilities, both known and contingent, requiring recognition or disclosure in the financial statements in accordance with the requirements of Canadian public sector accounting standards have been adjusted or disclosed as appropriate.
14. All outstanding and possible claims, whether or not they have been discussed with legal counsel, have been disclosed to you and are appropriately reflected in the financial statements.
15. All assets, wherever located, to which the Township had satisfactory title at the year-end, have been fairly stated and recorded in the financial statements. The assets are free from hypothecation, liens and encumbrances, except as noted in the financial statements. We have disclosed the nature and carrying amounts of any assets pledged as collateral. All assets of uncertain value, and restrictions imposed on assets, are appropriately reported in the financial statements.
16. All aspects of laws, regulations or contractual agreements, including non-compliance, are appropriately reflected in the financial statements.
17. All restricted cash has been appropriately designated and separated from operating funds.
18. All cash accounts have been appropriately recorded in the financial statements and all terms and associated conditions have been disclosed to you in full. We have provided you with the most current banking agreements.

19. Accounts receivable are correctly described in the records and represent valid claims as at December 31, 2025.
20. All charges to tangible capital assets represent capital expenditures. No expenditures of a capital nature were charged to operations of the Township. Depreciation of tangible capital assets has been recorded according to our best estimates of their useful lives. All events or circumstances giving rise to impairments are appropriately reflected in the financial statements.
21. Government transfers have been recognized when the transfer is authorized, and all eligibility criteria have been met.
22. All long-term debt has been appropriately recorded in the financial statements. All payments and accrued interest have been accounted for. The current portion of long-term debt is appropriately classified. All terms and conditions have been fully disclosed in the financial statements. We have provided you with the most current debt and financing agreements.
23. Revenue has been recognized only where sales have been made and items delivered, or services rendered, and the amounts have been collected or are collectible. Revenues do not include any amounts arising from consignment sales or from any other transaction from which the Township is not entitled to the proceeds.
24. We have identified all financial instruments, including derivatives, and hedging relationships. These have been appropriately recorded and disclosed in the financial statements in accordance with the requirements of Canadian public sector accounting standards.

Information Provided

1. We have responded fully to all inquiries made to us and have made available to you:
 - A complete record of all financial records that are relevant to the preparation and presentation of the financial statements, and related data and minutes of the meetings of Council held throughout the year to the present date as well as summaries of recent meetings for which minutes have not yet been prepared;
 - Additional information that you have requested from us for the purpose of your audit;
 - Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
 2. We acknowledge management's responsibility for the design, implementation and operation of controls that have been designed to prevent and detect fraud.
 3. We have assessed the risk that the financial statements may be materially misstated as a result of fraud, and have determined such risk to be low.
 4. Where the impact of any frauds or suspected frauds, and non-compliance or possible non-compliance with laws and regulations, has a material effect on the financial statements, we have disclosed to you all known significant facts relating thereto, including circumstances involving management, employees having significant roles over controls, and others. We have made known to you any allegations of fraud or suspected fraud communicated by employees, former employees, analysts, regulators and others. The effects of such events, if any, are properly presented in the financial statements.
-

5. We have disclosed to you all deficiencies in the design or operation of internal controls over financial reporting of which we are aware.
6. We have disclosed to you all aspects of laws, regulations or contractual agreements that may affect the financial statements, including non-compliance.
7. We have disclosed to you the identities of all related parties to the Township and all related party relationships and transactions of which we are aware.
8. We have no knowledge of side agreements (contractual or otherwise) with any parties that have not been disclosed to you.
9. The previous year's representation letter dated December 8, 2025 is still applicable to the prior year's financial statements, and matters have arisen that require restatement of those financial statements which have been properly recorded and approved by us.
10. There are no discussions with your firm's personnel regarding employment with the Township.

Professional Services

1. We acknowledge the engagement letter dated January 5, 2026, which states the terms of reference regarding your professional services.
2. We are not aware of any reason why MNP LLP would not be considered independent for purposes of the Township's audit.

Sincerely,

The Corporation of the Township of Conmee

Signature

Title

The Corporation of the Township of Conmee
Financial Statements
December 31, 2025

Draft - For Management Only

The Corporation of the Township of Conmee

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For the year ended December 31, 2025

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Draft - For Management Only

Management's Responsibility

To the Members of Council of The Corporation of the Township of Conmee:

Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian public sector accounting standards. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Mayor and Council are responsible for overseeing management in the performance of its financial reporting responsibilities. The Mayor and Council fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management and external auditors. The Mayor and Council are also responsible for recommending the appointment of the Township's external auditors.

MNP LLP is appointed by the Members of Council to audit the financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Mayor and Council and management to discuss their audit findings.

June 23, 2026

Mayor

Clerk

Independent Auditor's Report

To the Members of Council of The Corporation of the Township of Conmee:

Opinion

We have audited the financial statements of The Corporation of the Township of Conmee (the "Township"), which comprise the statement of financial position as at December 31, 2025, and the statements of operations and accumulated surplus, changes in net financial assets (net debt) and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Township as at December 31, 2025, and the results of its operations, changes in its net financial assets (net debt) and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Township in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter

As part of our audit of the financial statements of the Township for the year ended December 31, 2025, we also audited the adjustments described in Note 2 that were applied to restate the financial statements for the year ended December 31, 2024. Our opinion is not modified in respect of this matter.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Township's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Township or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Township's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Township's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Township to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Thunder Bay, Ontario

Chartered Professional Accountants

Licensed Public Accountants

The Corporation of the Township of Conmee
Statement of Financial Position

As at December 31, 2025

	2025	2024 <i>As restated (Note 2)</i>
Financial Assets		
Cash (Note 4)	437,337	344,001
Accounts receivable (Note 5)	869,490	63,885
Taxes receivable	196,880	213,881
	1,503,707	621,767
Liabilities		
Accounts payable and accrued liabilities (Note 6)	180,450	97,541
Deferred revenue (Note 7)	407,486	442,945
Asset retirement obligations (Note 8)	282,925	269,837
Taxation revenue paid in advance	24,320	36,162
Long-term debt (Note 9)	495,296	577,575
	1,390,477	1,424,060
Net financial assets (net debt)	113,230	(802,293)
Non-financial assets		
Tangible capital assets (Schedule 1)	2,694,093	2,691,418
Accumulated surplus (Note 10)	2,807,323	1,889,125

Approved on behalf of the Corporation of the Township of Conmee

Mayor

Clerk

The accompanying notes are an integral part of these financial statements

The Corporation of the Township of Conmee Statement of Operations and Accumulated Surplus

For the year ended December 31, 2025

	2025	2025	2024
	Note 13		<i>As restated</i>
	Budget	Actual	<i>(Note 2)</i>
			<i>Actual</i>
Revenue			
Taxation			
Residential and farm	1,252,446	1,068,152	1,027,137
Commercial and industrial	23,686	44,831	44,012
Government transfers <i>(Note 11)</i>			
Government of Canada	132,269	173,416	-
Province of Ontario	405,625	426,142	446,808
User fees and service charges	23,500	60,966	13,300
Investment income	62,000	35,387	36,242
Other revenue	72,725	859,395	117,243
	1,972,251	2,668,289	1,684,742
Expenses			
General government	556,937	548,783	502,306
Protection services	254,595	252,557	196,117
Transportation services	488,000	594,566	419,848
Environmental services	62,250	66,844	71,259
Health services	93,818	92,189	89,156
Social and family services	96,327	104,357	92,277
Recreation and cultural services	119,015	90,545	87,638
Planning and development	250	250	250
	1,671,192	1,750,091	1,458,851
Annual surplus	301,059	918,198	225,891
Accumulated surplus, beginning of year	-	1,889,125	1,663,234
Accumulated surplus, end of year	301,059	2,807,323	1,889,125

The accompanying notes are an integral part of these financial statements

The Corporation of the Township of Conmee
Statement of Change in Net Financial Assets (Net Debt)

For the year ended December 31, 2025

	2025	2025	2024
	Note 13		<i>As restated</i>
	Budget	Actual	<i>(Note 2)</i>
			<i>Actual</i>
Annual surplus	301,059	918,198	225,891
Acquisition of tangible capital assets	-	(154,661)	(134,589)
Amortization of tangible capital assets	-	151,986	140,575
Net change in net assets	301,059	915,523	231,877
Net debt, beginning of year	-	(802,293)	(1,034,170)
Net financial assets (net debt), end of year	301,059	113,230	(802,293)

Draft - For Discussion Purposes Only

The accompanying notes are an integral part of these financial statements

The Corporation of the Township of Conmee
Statement of Cash Flows

For the year ended December 31, 2025

	2025	2024 <i>As restated (Note 2)</i>
Operating activities		
Annual surplus	918,198	225,891
Non-cash items		
Amortization	151,986	140,575
Accretion	13,088	12,482
	1,083,272	378,948
Changes in working capital accounts		
Taxes receivable	17,001	(56,357)
Accounts receivable	(805,605)	16,612
Accounts payable and accrued liabilities	82,909	(40,426)
Deferred revenue	(35,459)	86,221
Taxation revenue paid in advance	(11,842)	36,162
	330,276	421,160
Financing activities		
Repayment of long-term debt	(82,279)	(236,304)
Capital activities		
Acquisitions of tangible capital assets	(154,661)	(134,589)
Increase in cash resources	93,336	50,267
Cash resources, beginning of year	344,001	293,734
Cash resources, end of year	437,337	344,001

The accompanying notes are an integral part of these financial statements

The Corporation of the Township of Conmee

Notes to the Financial Statements

For the year ended December 31, 2025

1. Significant accounting policies

These financial statements are the representations of management, prepared in accordance with Canadian public sector accounting standards and including the following significant accounting policies:

Reporting entity

The financial statements reflect the financial activities of the reporting entity. This entity is comprised of the municipal operations plus all organizations that are owned or controlled by the Township and are, therefore, accountable to Council for the administration of their financial affairs and resources. The financial statements exclude trust assets that are administered for the benefit of external parties.

The Township contributes to the following joint local boards, which are not proportionately consolidated in these statements:

- Lakehead Police Services Board
- Lakehead Rural Planning Board
- Thunder Bay District Health Unit
- The District of Thunder Bay Social Services Administration Board

Cash and cash equivalents

Cash and cash equivalents consist of cash on hand and balances in banks.

Financial instruments

The Township recognizes its financial instruments when the Township becomes party to the contractual provisions of the financial instrument. All financial instruments are initially recorded at their fair value.

At initial recognition, the Township may irrevocably elect to subsequently measure any financial instrument at fair value. The Township has not made such an election during the year.

The Township subsequently measures investments in equity instruments quoted in an active market and all derivative instruments, except those that are linked to, and must be settled by delivery of, unquoted equity instruments of another entity, at fair value. Transactions to purchase or sell these items are recorded on the trade date. Net gains and losses arising from changes in fair value are recognized in the statement of remeasurement gains and losses, with the exception of gains and losses on externally restricted financial assets measured at fair value, which are recognized as an increase or decrease to the associated liability until the resources are used in accordance with their specified purpose. The Township has not presented a statement of remeasurement gains and losses as it does not have any items giving rise to remeasurement gains (losses). Interest income is recognized in the statement of operations. Investments in equity instruments not quoted in an active market and derivatives that are linked to, and must be settled by delivery of, unquoted equity instruments of another entity, are subsequently measured at cost. With the exception of those instruments designated at fair value, all other financial assets and liabilities are subsequently measured at amortized cost using the effective interest rate method.

Transaction costs directly attributable to the origination, acquisition, issuance or assumption of financial instruments subsequently measured at fair value are immediately recognized in operating surplus (deficit). Conversely, transaction costs are added to the carrying amount for those financial instruments subsequently measured at cost or amortized cost.

All financial assets except derivatives are tested annually for impairment. Any impairment, which is not considered temporary, is recorded in the statement of operations. Write-downs of financial assets measured at cost and/or amortized cost to reflect losses in value are not reversed for subsequent increases in value. Reversals of any net remeasurements of financial assets measured at fair value are reported in the statement of remeasurement gains and losses.

Non-financial assets

Non-financial assets are acquired, constructed or developed assets that do not normally provide resources to discharge existing liabilities but are employed to deliver government services, may be consumed in normal operations and are not for resale in the normal course of operations. Non-financial assets include tangible capital assets.

The Corporation of the Township of Conmee Notes to the Financial Statements

For the year ended December 31, 2025

1. **Significant accounting policies** *(Continued from previous page)*

Accounting for school board transactions

The Township collects taxation revenue on behalf of the school boards. The taxation, other revenue, expenses, assets and liabilities with respect to the operations of the school boards are not reflected in the current fund balances of these financial statements. Education taxes collected by the Township and over-remitted or not remitted to the respective school boards as at December 31 are reported as a financial asset or liability on the statement of financial position.

Tangible capital assets

Tangible capital assets are initially recorded at cost based on all costs directly attributable to acquisition or construction of the tangible capital asset including transportation costs, installation costs, design and engineering fees, legal fees and site preparation costs. Contributed tangible assets are recorded at their fair value at the date of contribution with a corresponding amount recorded as revenue.

When conditions indicate that a tangible capital asset no longer contributes to the Township's ability to provide goods and services, or that the value of future economic benefits associated with a tangible capital asset is less than its net book value, the Township reduces the cost of the asset to reflect the decline in its value. Write-downs of tangible capital assets are not reversed.

Amortization

Tangible capital assets are amortized annually using the following methods at rates intended to amortize the cost of the assets over their estimated useful lives.

	Method	Rate
Land improvements	straight-line	10 to 75 years
Buildings	straight-line	5 to 70 years
Vehicles	straight-line	10 to 20 years
Machinery and equipment	straight-line	5 to 25 years
Computer equipment and software	straight-line	5 years
Roads	straight-line	15 to 60 years
Bridges and culverts	straight-line	35 to 80 years

Assets under construction are not amortized until the asset is available for use.

Certain assets have been assigned a nominal value because of the difficulty of determining a tenable valuation. The most significant of such assets are the Township's road allowances.

Trust funds

Any funds held in trust by the Township, and their related operations, are not included in these financial statements. The financial activity and position of the trust fund is reported separately.

Employee future benefits

The Township's contributions to the defined contribution plan are expensed as incurred.

The Corporation of the Township of Conmee

Notes to the Financial Statements

For the year ended December 31, 2025

1. Significant accounting policies (Continued from previous page)

Revenue recognition

Government transfers

The Township recognizes a government transfer as revenue when the transfer is authorized and all eligibility criteria, if any, have been met. A government transfer with stipulations giving rise to an obligation that meets the definition of a liability is recognized as a liability. In such circumstances, the Township recognizes revenue as the liability is settled.

Tax revenue

The Township recognizes taxes as assets and revenue when they meet the definition of an asset; are authorized; and the taxable event has occurred.

Tax revenue is initially measured at management's best estimate of the amount resulting from the original taxable event in accordance with tax legislation. The related tax receivable is initially recognized at its realizable value at the date of acquisition. At each financial statement date, the Township evaluates the tax receivable for collectability and records a valuation allowance to reflect the tax receivable at its net recoverable amount, if necessary.

User fees and service charges

The Township recognizes user charges and fees in the period in which the related services are performed. Amounts collected for which the related service have yet to be performed are recognized as a liability and recognized as revenue when the related services are performed.

Other revenue

Revenue from transactions with performance obligations is recognized when the Township satisfies a performance obligation by providing the promised goods or services to a payor. The performance obligation is evaluated as being satisfied either over a period of time or at a point in time.

Interest is recognized as it is earned.

Funds received, other than government transfers and tax revenue, for specific purposes which are externally restricted by legislation, regulation or agreement and are not available for general purposes are accounted for as deferred revenue on the statement of financial position. The revenue is recognized in the statement of operations and accumulated surplus in the year in which it is used for the specified purpose.

Asset retirement obligation

A liability for an asset retirement obligation is recognized at the best estimate of the amount required to retire a tangible capital asset (or a component thereof) at the financial statement date when there is a legal obligation for the Township to incur retirement costs in relation to a tangible capital asset (or component thereof), the past transaction or event giving rise to the liability has occurred, it is expected that future economic benefits will be given up, and a reasonable estimate of the amount can be made. The best estimate of the liability includes all costs directly attributable to asset retirement activities, based on information available at December 31, 2025. The best estimate of an asset retirement obligation incorporates a present value technique, when the cash flows required to settle or otherwise extinguish an asset retirement obligation are expected to occur over extended future periods.

When a liability for an asset retirement obligation is initially recognized, a corresponding asset retirement cost is capitalized to the carrying amount of the related tangible capital asset (or component thereof). The asset retirement cost is amortized over the useful life of the related asset.

At each financial reporting date, the Township reviews the carrying amount of the liability. The Township recognizes period-to-period changes to the liability due to the passage of time as accretion expense. Changes to the liability arising from revisions to either the timing, the amount of the original estimate of undiscounted cash flows or the discount rate are recognized as an increase or decrease to the carrying amount of the related tangible capital asset.

The Township continues to recognize the liability until it is settled or otherwise extinguished. Disbursements made to settle the liability are deducted from the reported liability when they are made.

The Corporation of the Township of Conmee Notes to the Financial Statements

For the year ended December 31, 2025

1. Significant accounting policies *(Continued from previous page)*

Use of estimates

The preparation of financial statements in accordance with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future. Significant estimates in these financial statements include assumptions used in estimating provisions for doubtful taxes and accounts receivable, useful lives of tangible capital assets, and asset retirement obligations.

2. Change in accounting policy

Effective January 1, 2025, the Township adopted PS 3280 Asset Retirement Obligations, as set out in the Canadian public sector accounting standards. The change was applied retroactively using modified retroactive application and prior periods have been restated.

Previously, the Township had not recognized its obligations related to the retirement of tangible capital assets. Under the new recommendations, a liability for the Township's asset retirement obligation and corresponding asset retirement costs have been recognized, as described in Note 1 Significant Accounting Policies.

The prior period figures have been retroactively adjusted as follows:

	<i>Previously Reported</i>	<i>Adjustment</i>	<i>As Restated</i>
Statement of Financial Position			
Asset retirement obligation	-	269,837	269,837
Net debt	532,456	269,837	802,293
Tangible capital assets	2,664,037	27,381	2,691,418
Accumulated surplus	2,131,581	(242,456)	1,889,125
Statement of Operations and Accumulated Surplus			
General government	500,899	1,407	502,306
Transportation services	418,222	1,626	419,848
Environmental services	60,250	11,009	71,259
Recreation and cultural services	87,349	289	87,638
Annual surplus	240,222	(14,331)	225,891
Accumulated surplus, beginning of year	1,891,359	(228,125)	1,663,234
Accumulated surplus, end of year	2,131,581	(242,456)	1,889,125
Statement of Changes in Net Assets			
Annual surplus	240,222	(14,331)	225,891
Amortization of tangible capital assets	138,726	1,849	140,575
Net debt, beginning of year	776,815	257,355	1,034,170
Net debt, end of year	532,456	269,837	802,293

3. Future accounting policies

Effective for year ends beginning on or after April 1, 2026, the Public Sector Accounting Board issued the Conceptual Framework for Financial Reporting in the Public Sector which replaces conceptual aspects of PS 1000 Financial Statement Concepts and PS 1100 Financial Statement Objectives. At the same time, they issued PS 1202 Financial Statement Presentation. The Township has not yet adopted these standards or determined the effect on the financial statements.

The Corporation of the Township of Conmee

Notes to the Financial Statements

For the year ended December 31, 2025

4. Cash

	2025	2024
Operating bank account (overdraft)	(17,484)	106,257
CCBF bank account	280,210	144,607
OCIF bank account	66,195	64,560
Reserve fund bank account	108,416	28,577
	437,337	344,001

The Township's credit facilities include a revolving demand line of credit with authorized credit of \$300,000 which carries interest at prime less 0.50%. As at December 31, 2025, the Township utilized \$nil (2024 - \$nil) of this facility. The prime rate was 4.45% at December 31, 2025 (2024 - 5.45%).

5. Accounts receivable

	2025	2024
Public service bodies' rebate (HST)	-	32,816
Trade receivable	869,490	31,069
	869,490	63,885

6. Accounts payable and accrued liabilities

	2025	2024
Trade payable and other accrued liabilities	114,191	73,298
Government remittances	66,259	24,243
	180,450	97,541

7. Deferred revenue

The following table represents changes in the deferred revenue balance attributable to each major category of external restrictions:

	Balance, beginning of year	Contributions received	Transfers to revenue	Balance, end of year
AMO - Canada Community-Building Fund (CCBF)	316,654	56,559	93,416	279,797
Ontario Community Infrastructure Fund (OCIF)	63,112	101,635	85,658	79,089
Ministry of Northern Development, Mines, Natural Resources and Forestry - Northern Ontario Resource Development Support Fund	19,979	61,200	81,179	-
Ministry of the Solicitor General	-	27,000	-	27,000
Other	43,200	-	21,600	21,600
	442,945	246,394	281,853	407,486

Canada Community-Building Fund is provided by the Government of Canada. The Township is required to put unspent funding into a reserve fund. The funding and interest earned in the reserve must be spent on approved projects.

The Corporation of the Township of Conmee Notes to the Financial Statements

For the year ended December 31, 2025

8. Asset retirement obligation

Asset retirement obligations were recognized related to the remediation required for asbestos and contaminated soil present at three buildings, the closure cost associated with one of the Township's landfills, and the rehabilitation of the Township's two gravel pits. As at year end, an obligation of \$282,925 (2024 - \$269,837) has been accrued on the statement of financial position. This amount was determined based on total undiscounted expenditures of \$814,422 present valued at a discount rate of 4.85% as follows:

Buildings with asbestos and contaminated soil	4 - 50 years
Landfill closure costs	37 years
Landfill post-closure costs	25 years
Gravel pits	50 years

Payment to settle the asset retirement obligations related to the buildings with asbestos and contaminated soil will occur at the end of the life in full. Payment to settle the asset retirement obligations related to the landfill closure costs will occur at the end of its life in full, and post closure costs will occur in its post-closure monitoring period of 25 years.

	2025	2024 <i>As restated (Note 2)</i>
Balance, beginning of year	269,837	-
Restatement for change in accounting policy	-	257,355
Accretion expense	13,088	12,482
Balance, end of year	282,925	269,837

9. Long-term debt

	2025	2024
TD Canada Trust		
Term loan payable in blended monthly installments of \$1,162 including interest at 3.921% maturing December 2041	165,473	172,790
Term loan payable in blended monthly installments of \$3,515 including interest at 6.411% maturing September 2032	230,887	257,276
Infrastructure Ontario		
Debenture payable in semi-annual installments of \$25,112 including interest at 1.22% maturing August 2027	98,936	147,509
	495,296	577,575

Principal repayments on long-term debt in each of the next five years and thereafter are estimated as follows:

2026	Principal 84,967
2027	87,734
2028	40,266
2029	42,710
2030	45,307
Thereafter	194,312
	495,296

The Corporation of the Township of Conmee Notes to the Financial Statements

For the year ended December 31, 2025

10. Accumulated surplus

The Township segregates its accumulated surplus into the following categories:

	2025	2024 <i>As restated (Note 2)</i>
Surpluses (deficits)		
General fund	590,330	35,555
Investment in tangible capital assets	2,694,093	2,691,418
Amounts to be funded		
Long-term debt	(495,296)	(577,575)
Asset retirement obligations	(282,925)	(269,837)
	2,506,202	1,879,561
Reserve funds set aside for specific purposes by Council		
For landfill closure and post-closure liability	24,624	2,391
For operating	40,115	2,391
For complex	23,033	2,391
For government	12,450	2,391
For cemetery	3,800	-
For fire department	127,099	-
For public works	70,000	-
	301,121	9,564
	2,807,323	1,889,125

The investment in tangible capital assets represents amounts already spent and invested in infrastructure and other non-financial assets.

Reserves and reserve funds represent a portion of accumulated surplus set aside by By-law or Council resolution for specific purposes.

11. Government transfers

	2025 <i>Budget</i>	2025	2024
Government of Canada			
AMO - Canada Community-Building Fund	52,269	93,416	-
Investing in Canada Infrastructure Program	80,000	80,000	-
	132,269	173,416	-
Province of Ontario			
Ministry of Northern Development, Mines, Natural Resources and Forestry	62,000	81,179	41,743
Northern Ontario Heritage Fund Corporation	-	7,088	34,835
Ontario Community Infrastructure Fund	100,000	85,658	94,949
Ontario Municipal Partnership Fund	222,400	222,400	205,800
Emergency Management Ontario	-	-	50,000
Investing in Canada Infrastructure Program	20,000	20,000	-
Other	1,225	9,817	19,481
	405,625	426,142	446,808

The Corporation of the Township of Conmee Notes to the Financial Statements

For the year ended December 31, 2025

12. Expenses by object

	2025 Budget	2025	<i>2024 As restated (Note 2)</i>
Salaries, wages and employee benefits	594,115	445,894	462,284
Interest on long-term debt	-	24,073	34,069
Materials and supplies	702,957	659,122	449,703
Accretion	-	13,088	12,482
Contracted services	174,853	244,305	167,149
Financial	5,000	8,877	6,925
External transfers	194,267	202,746	185,664
Amortization	-	151,986	140,575
	1,671,192	1,750,091	1,458,851

13. Budget

The Financial Plan (Budget) By-Law adopted by Council on May 13, 2025 was not prepared on a basis consistent with that used to report actual results (Canadian public sector accounting standards). The budget was prepared on a modified accrual basis, while Canadian public sector accounting standards require a full accrual basis. The budget expensed all tangible capital expenses rather than including amortization expense. In addition, the budget expensed principal debt repayment as well as reserve transfers. As a result, the budget figures presented in the statement of operations and accumulated surplus and changes in net debt represent the Financial Plan adopted by Council on May 13, 2025, with adjustments as follows:

Financial Plan (Budget) Bylaw surplus for the year	-
Add:	
Budgeted transfers to reserves	194,706
Debt repayment	106,353
Less:	
Budget surplus per statement of operations	301,059

14. Trust fund

The cemetery trust fund administered by the Township amounting to \$32,075 (2024 - \$28,875) has not been included in the statement of financial position nor has the operations been included in the statement of operations and accumulated surplus.

15. Financial instruments

The Township is exposed to a variety of financial risks including credit risk, liquidity risk and market risk. This note describes the Township's objectives, policies and processes for managing those risks and the methods used to measure them. Further qualitative and quantitative information in respect of these risks is presented below and throughout these financial statements.

Credit risk

Credit risk is the risk of financial loss because a counter party to a financial instrument fails to discharge its contractual obligations. The Township is exposed to credit risk through its cash, accounts receivable and taxes receivable. The Township is subject to credit risk on the excess deposits over the amount not covered by the Canadian Deposit Insurance Corporation (CDIC). Credit risk arises on receivables over the collectibility of these balances.

The carrying amount of the Township's cash and receivables best represents the maximum exposure to credit risk.

The Corporation of the Township of Conmee Notes to the Financial Statements

For the year ended December 31, 2025

15. Financial instruments *(Continued from previous page)*

The Township manages its credit risk by holding cash at federally regulated chartered banks with cash accounts insured up to \$100,000. The Township manages potential credit risk on accounts receivable through proactive credit management policies that include approval and monitoring processes. The risk surrounding taxes receivable is minimized as the Township can put a property up for tax sale after it has been vested.

There have not been any changes from the prior year in the Township's exposure to credit risk or the policies, procedures and methods it uses to manage and measure the risk.

Liquidity risk

Liquidity risk is the risk that the Township will encounter difficulty in meeting obligations associated with financial liabilities that are settled by delivery of cash or another financial asset. The Township is exposed to liquidity risk through its accounts payable and accrued liabilities and long-term debt.

The Township manages the liquidity risk by monitoring cash activities and expected outflows through budgeting.

The contractual maturities (representing undiscounted contractual cash-flows) of the Township's accounts payable and accrued liabilities and long-term debt are as follows: within 6 months \$222,934 (2024 - \$138,708), 6 months to 1 year \$42,483 (2024 - \$41,167), 1 to 5 years \$216,017 (2024 - \$265,677), and over 5 years \$194,312 (2024 - \$239,564).

There have not been any changes from the prior year in the Township's exposure to liquidity risk or the policies, procedures and methods it uses to manage and measure the risk.

Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk. The Township is mainly exposed to interest rate risk. The Township does not feel it is exposed to currency or other price risk.

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Township is exposed to interest rate risk on its revolving demand line of credit which has a variable interest rate that fluctuates as the bank's prime lending rate increases or decreases.

The Township manages its interest rate risk by minimizing its use of the revolving demand line of credit as much as possible and obtaining fixed rate loans when needed to finance larger purchases.

There have not been any changes from the prior year in the Township's exposure to interest rate risk or the policies, procedures and methods it uses to manage and measure the risk.

16. Segments

The Corporation of the Township of Conmee provides a wide range of services to its citizens. Distinguishable functional segments have been separately disclosed in Schedule 2 - Schedule of Segmented Disclosure. The nature of the segments and the activities they encompass are as follows:

a) General Government

General government is comprised of various administrative services including general administration, finance, and the services of the Mayor and Council. Township office staff provide a variety of services for citizens plus provide support for other departments and programs. Assessment services, provided by Municipal Property Assessment Corporation, are responsible for providing services to both citizens and the Township.

b) Protection Services

Protection services include fire, police, 911 and building inspection. Services provided by Lakehead Region Conservation Authority are also included. The volunteer fire department is responsible for fire suppression, being the first response to emergencies in the Township, fire prevention programs and training and education related to prevention, detection or extinguishment of fires. It is responsible for staffing, training, and the maintenance of the fire halls, fleet and personal protective and fire fighting equipment. Police services are contracted through the Ontario Provincial Police.

The Corporation of the Township of Conmee Notes to the Financial Statements

For the year ended December 31, 2025

16. Segments (Continued from previous page)

c) Transportation Services

Transportation services include roadway maintenance of the Township roadway systems, culverts, brushing, dust suppressant, flood and winter control that includes plowing and salt/sand application. Included in this segment is maintenance of all public works equipment and the garage.

d) Environmental Services

The Township provides waste disposal at a landfill site and includes recycling and landfill site operations and waste minimization programs.

e) Health Services

Health services include public health services and ambulance services. Public health services cover the Township's contribution to the activities to the Thunder Bay District Health Unit. The Thunder Bay District Health Unit provides health information and prevention-related clinical services; advocates for healthy public policy; investigates reportable diseases; and upholds regulations that apply to public health. This reporting segment also covers the operation and maintenance of the Conmee Cemetery.

f) Social and Family Services

Social and family services represents the Township's contribution to the activities of the District of Thunder Bay Social Services Administration Board ("TBDSSAB"). TBDSSAB is responsible for Ontario Works program delivery, child care services and social housing.

g) Recreational and Cultural Services

Recreation and cultural services include recreation facilities, operation and maintenance of the Municipal Complex and public library services. The Township provides for the development and maintenance of various recreational facilities. The public library services are contracted with the Oliver-Paipoonge Public Library Board and provides community access to local and global information resources that support lifelong learning, research and leisure activities.

h) Planning and Development

Planning and development manages rural development for business interest, environmental concerns, local community, and overall planning and community development including approval of all land development plans. The Township's contributions to the activities of the Lakehead Rural Planning Board are included in planning activities.

The accounting policies of the segments are the same as those described in the summary of significant accounting policies.

The Corporation of the Township of Conmee
Schedule 1 - Schedule of Tangible Capital Assets

For the year ended December 31, 2025

	General						Infrastructure					2025	2024 As restated (Note 2)
	Land and land improvements	Buildings	Vehicles	Machinery and equipment	Computers and software	Land and land improvements	Buildings	Vehicles	Roads	Machinery and equipment	Bridges and culverts		
Cost													
Balance, beginning of year	442,821	1,372,982	291,597	267,543	19,314	23,987	119,627	444,872	822,787	902,735	418,388	5,126,653	5,032,225
Acquisition of tangible capital assets	-	-	93,416	6,029	-	-	-	-	55,216	-	-	154,661	134,589
Disposal of tangible capital assets	-	-	-	-	-	-	-	-	(57,801)	-	-	(57,801)	(40,161)
Balance, end of year	442,821	1,372,982	385,013	273,572	19,314	23,987	119,627	444,872	820,202	902,735	418,388	5,223,513	5,126,653
Accumulated amortization													
Balance, beginning of year	253,502	479,014	274,843	196,515	19,314	20,460	37,492	248,124	426,449	321,914	157,608	2,435,235	2,334,821
Annual amortization	10,753	27,975	4,248	18,377	-	27	1,839	25,854	36,651	22,094	4,168	151,986	140,575
Accumulated amortization on disposals	-	-	-	-	-	-	-	-	(57,801)	-	-	(57,801)	(40,161)
Balance, end of year	264,255	506,989	279,091	214,892	19,314	20,487	39,331	273,978	405,299	344,008	161,776	2,529,420	2,435,235
Net book value of tangible capital assets													
	178,566	865,993	105,922	58,680	-	3,500	80,296	170,894	414,903	558,727	256,612	2,694,093	2,691,418

The Corporation of the Township of Conmee
Schedule 2 - Schedule of Segmented Disclosure

For the year ended December 31, 2025

	General government	Protection services	Transportation services	Environmental services	Health services	Social and family services	Recreation and cultural services	Planning and development	2025
Revenue									
Taxation	1,112,983	-	-	-	-	-	-	-	1,112,983
Government transfers - Government of Canada	80,000	-	93,416	-	-	-	-	-	173,416
Government transfers - Province of Ontario	249,488	8,592	166,837	-	-	-	1,225	-	426,142
User fees and service charges	-	3,639	24,218	25,298	520	-	7,291	-	60,966
Investment income	35,387	-	-	-	-	-	-	-	35,387
Other revenue	97,265	8,541	743,250	5,196	770	-	4,373	-	859,395
	1,575,123	20,772	1,027,721	30,494	1,290	-	12,889	-	2,668,289
Expenses									
Salaries and benefits	217,507	29,988	178,038	11,456	-	-	8,905	-	445,894
Interest on long-term debt	24,073	-	-	-	-	-	-	-	24,073
Materials	157,909	88,143	314,156	27,614	422	-	70,878	-	659,122
Contract services	110,178	116,817	1,409	15,875	-	-	26	-	244,305
Financial	8,877	-	-	-	-	-	-	-	8,877
External transfers	-	5,147	-	-	91,767	104,357	1,225	250	202,746
Accretion	1,409	-	1,630	9,749	-	-	300	-	13,088
Amortization	28,830	12,462	99,333	2,150	-	-	9,211	-	151,986
	548,783	252,557	594,566	66,844	92,189	104,357	90,545	250	1,750,091
Annual surplus (deficit)	1,026,340	(231,785)	433,155	(36,350)	(90,899)	(104,357)	(77,656)	(250)	918,198

The Corporation of the Township of Conmee
Schedule 2 - Schedule of Segmented Disclosure

For the year ended December 31, 2024

	General government	Protection services	Transportation services	Environmental services	Health services	Social and family services	Recreation and cultural services	Planning and development	2024 <i>As restated (Note 2)</i>
Revenue									
Taxation	1,071,149	-	-	-	-	-	-	-	1,071,149
Government transfers - Province of Ontario	308,891	-	136,692	-	-	-	1,225	-	446,808
User fees and service charges	-	-	1,686	3,308	4,718	-	3,588	-	13,300
Investment income	36,242	-	-	-	-	-	-	-	36,242
Other revenue	84,190	21,656	-	5,073	-	681	5,643	-	117,243
	1,500,472	21,656	138,378	8,381	4,718	681	10,456	-	1,684,742
Expenses									
Contract services	40,934	99,633	-	26,251	331	-	-	-	167,149
Interest on long-term debt	34,069	-	-	-	-	-	-	-	34,069
External transfers	-	4,927	-	-	86,985	92,277	1,225	250	185,664
Materials	131,715	56,984	171,351	19,914	1,840	-	67,899	-	449,703
Salaries and benefits	258,490	27,016	154,116	13,646	-	-	9,016	-	462,284
Financial	6,925	-	-	-	-	-	-	-	6,925
Accretion	1,343	-	1,555	9,298	-	-	286	-	12,482
Amortization	28,830	7,557	92,826	2,150	-	-	9,212	-	140,575
	502,306	196,117	419,848	71,259	89,156	92,277	87,638	250	1,458,851
Annual surplus (deficit)	998,166	(174,461)	(281,470)	(62,878)	(84,438)	(91,596)	(77,182)	(250)	225,891

**The Corporation of the Township of Conmee
Administrative Report**

Date: June 23, 2026

To: Mayor and Council

Subject: Website Platform Transition – Catalis

File Number: 12-I02-0001 – Municipal Website

Submitted by: Karen Paisley Clerk

RECOMMENDATION:

That Council direct staff to proceed with transitioning the Township’s website to the Catalis platform, including approval of the one-time \$500 implementation fee and entering into a new four-year agreement with annual increases as outlined.

BACKGROUND:

The Township’s current website is hosted on the All-Net platform, which is now part of Catalis as a result of industry consolidation. Catalis has advised that this platform is in its final year of support and that clients are required to transition to their updated website platform.

Catalis has proposed transitioning Conmee Township to its new platform at a one-time implementation cost of \$500. Initially, it was indicated that annual pricing would remain unchanged; however, further clarification confirmed that a new agreement would be required. Under the proposed agreement, the Township’s annual fee would be reduced to \$5,000 in Year One, followed by a four-year term with annual increases of 6%. The transition would include a revised backend system, with training provided by the vendor.

Staff also explored an alternative proposal from a local private developer utilizing a WordPress-based platform.

DISCUSSION:

Staff conducted a review of the available options for the Township’s website platform, including consultation with the Township’s IT provider.

In addition to the proposed transition to the Catalis platform, staff reviewed an alternative proposal from a local private developer to build and host a WordPress-based website. While the proposal appears technically capable and may offer greater flexibility, it would require increased staff oversight to ensure compliance with the Accessibility for Ontarians with Disabilities Act, records retention requirements, and privacy considerations. The proponent also indicated no prior experience developing municipal websites, which presents additional risk in a public sector context.

By comparison, the Catalis platform is designed specifically for municipal use and provides structured tools to manage meeting agendas and minutes, notices, forms, and other public-facing information. This supports compliance with accessibility standards, records management requirements, and overall information governance expectations.

Consultation with the Township's IT provider confirmed that the Catalis platform is the preferred option from a security, compliance, and risk management perspective.

A review of comparable municipalities indicates that annual website costs typically range from approximately \$5,000 to \$10,000, with significantly higher one-time migration costs in some cases. The Township is currently paying \$6,544.97 annually for its website. Under the proposed agreement, this cost would be reduced to \$5,000 in Year One, with a one-time \$500 implementation fee. This represents both a reduction in annual costs and a comparatively low transition cost, particularly when compared to migration fees reported by other municipalities, which can exceed \$10,000. Even with the proposed annual increases over the term of the agreement, the overall cost remains consistent with comparable municipalities and provides a stable and predictable pricing structure.

While the proposed agreement includes a four-year term with annual increases, the overall cost remains consistent with comparable municipalities and provides a stable, supported solution. In addition, retaining a familiar platform will reduce operational disruption and limit the need for additional staff training.



**THE CORPORATION OF THE TOWNSHIP OF CONMEE
BY-LAW # 2026-022**

A By-law to regulate Open Air Burning and the setting off of Fireworks within the Township of Conmee.

Recitals:

1. Council of The Corporation of the Township of Conmee is authorized under the *Municipal Act, 2001* to pass by-laws respecting the health, safety, and well-being of persons.
2. The *Fire Protection and Prevention Act, 1997* authorizes municipalities to regulate fire prevention and the setting of open-air fires.
3. The *Forest Fires Prevention Act* authorizes municipalities to regulate open air burning and to impose fire restrictions or fire bans in response to hazardous conditions.
4. Council considers it appropriate and expedient to modernize and consolidate its regulatory framework respecting open air burning and the use of fireworks within the Township.

NOW THEREFORE the Council of The Corporation of the Township of Conmee enacts as follows:

PART I – GENERAL

1. Short Title

This By-law may be cited as the **Open Air Burning and Fireworks By-law**.

2. Purpose

The purpose of this By-law is to regulate open air burning and the sale, possession, and setting off of fireworks within the Township of Conmee in order to protect public safety, property, and the natural environment.

3. Authority

This By-law is enacted pursuant to the *Municipal Act, 2001*, the *Fire Protection and Prevention Act, 1997*, the *Forest Fires Prevention Act*, and any successor legislation.

4. Definitions

In this By-law:

- a) **Chief Fire Official** means the Fire Chief of the Township of Conmee or their designate.
- b) **Dangerous Conditions** means conditions that, in the opinion of the Chief Fire Official, increase the risk of fire ignition or spread, including weather conditions, drought, wind, fuel load, or proximity to combustible materials.
- c) **Fire Ban** means a temporary prohibition or restriction on open air burning or fireworks imposed due to fire hazard conditions.

- d) **Fire Permit** means a permit issued by or on behalf of the Township authorizing open air burning under prescribed conditions.
- e) **Fire Season** means a period during which additional restrictions on open air burning may be imposed due to elevated fire risk, as determined by the Chief Fire Official.
- f) **Low-Hazard Fireworks** and **High-Hazard Fireworks** have the meanings assigned under the *Explosives Act (Canada)*.
- g) **Municipality** means The Corporation of the Township of Conmee.
- h) **Open Air Burning** means the burning of materials outdoors and includes brush burning, debris burning, recreational fires, and agricultural burning, but does not include fires used solely for cooking or warmth where otherwise permitted.
- i) **Permit Holder** means a Person to whom a Fire Permit has been issued.
- j) **Person** means an individual, corporation, partnership, association, firm, or any other legal entity.
- k) **Recreational Fire** means an open air fire used solely for cooking, warmth, or recreational enjoyment that does not exceed 0.9 metres (3 feet) in height or in diameter, and that complies with all applicable requirements of this By-law and any additional criteria established by the Township from time to time.

PART II – OPEN AIR BURNING

5. General Prohibition

No person shall conduct open air burning within the Township except in accordance with this By-law.

6. Permit Requirements

6.1 A Fire Permit is required for all open air burning unless specifically exempted under this By-law.

6.2 For the purposes of this By-law, the **Fire Season** shall be deemed to run annually from **April 1 to October 31**, inclusive, unless extended, shortened, or otherwise modified by the Chief Fire Official in response to prevailing conditions.

6.3 Outside of the Fire Season, a Fire Permit is not required for open air burning, except where a Fire Ban, Fire Season declaration, or other restriction has been imposed under this By-law.

6.4 Recreational fires that comply with Township-established size, location, and safety requirements may be exempt from permit requirements at any time, subject to any Fire Ban, Fire Season restriction, or other condition imposed by the Chief Fire Official.

7. Permit Issuance and Administration

7.1 Fire Permits may be issued electronically or in such other form as the Township deems appropriate.

7.2 Fire Permits may be subject to a fee established by Council from time to time.

7.3 A Fire Permit may include conditions respecting:

- the hours during which burning may occur;
- the types of materials permitted to be burned;
- fire size and location;
- supervision and required firefighting equipment; and
- weather, seasonal, or fire hazard-related restrictions.

7.4 Fire Permits shall be valid only for the period specified therein.

8. Suspension, Revocation, Fire Seasons, and Fire Bans

8.1 The Chief Fire Official may suspend, revoke, refuse, or shorten the duration of any Fire Permit where, in their opinion:

- fire hazard conditions exist;
- weather conditions are unsuitable;
- dangerous conditions arise; or
- public safety is at risk.

8.2 The Chief Fire Official may declare a Fire Season and impose additional conditions or restrictions applicable during that period.

8.3 The Chief Fire Official may declare a Fire Ban applicable to all or part of the Township.

9. Operational Requirements

Every person conducting open air burning shall:

- remain on site and supervise the fire at all times;
- have adequate firefighting equipment readily available;
- maintain the fire under control at all times; and
- fully extinguish the fire before leaving the site or by the time specified in the permit.
-

10. Prohibited Materials

No person shall burn refuse, construction or demolition materials, plastics, rubber, treated or painted wood, household waste, or any material prohibited by provincial or federal legislation.

PART III – FIREWORKS

11. Sale and Use Restrictions

11.1 The sale of High-Hazard Fireworks is prohibited within the Township.

11.2 Low-Hazard Fireworks may be sold and used only in accordance with this By-law and applicable federal legislation.

12. Fireworks Permits

12.1 No person shall set off High-Hazard Fireworks or hold a fireworks display without a permit issued by the Chief Fire Official.

12.2 A permit may be required for Low-Hazard Fireworks in circumstances determined by the Township, including organized displays or special events.

13. Permit Applications and Conditions

13.1 Applications for fireworks permits shall be made in the form and within the timeframe established by the Township.

13.2 The Chief Fire Official may inspect the site of a proposed fireworks display where deemed necessary.

13.3 Fireworks permits may include conditions respecting:

- storage and handling;
- site safety;
- supervision and qualifications of operators;
- cleanup and disposal of debris; and
- weather, seasonal, or fire hazard-related restrictions.

14. Fire Hazard Restrictions

No fireworks shall be discharged during a Fire Ban, Fire Season restriction, or where fire hazard conditions render such activity unsafe, as determined by the Chief Fire Official.

PART IV – ENFORCEMENT AND ADMINISTRATION

15. Enforcement Authority

This By-law may be enforced by the Chief Fire Official, a By-law Enforcement Officer, or any other person authorized by the Township.

16. Compliance Orders

An enforcement officer may order any person to immediately extinguish a fire or cease fireworks activity where it poses a risk to life, property, or the natural environment.

17. Cost Recovery

Where the Township incurs costs responding to a fire or fireworks incident arising from non-compliance with this By-law, such costs may be recovered from the responsible person, including in a like manner as municipal taxes.

18. Indemnification

Except to the extent permitted by law, every person who conducts open air burning or sets off fireworks shall indemnify and save harmless the Township, its officers, employees, and agents from any claims, costs, or damages arising from such activities.

19. Application of Greater Restrictions

Where the provisions of this By-law are less restrictive than those imposed under provincial legislation, a Fire Ban, a Fire Season restriction, or an order of a competent authority, the more restrictive provision shall apply.

PART V – OFFENCES, PENALTIES, AND FINAL PROVISIONS

20. Offences and Penalties

Every person who contravenes this By-law is guilty of an offence and, upon conviction, is liable to penalties as provided in the *Provincial Offences Act*.

21. Set Fines

21.1 The offences set out in Schedule “B” to this By-law are designated as offences for the purposes of Part I of the Provincial Offences Act.

21.2 For the purposes of proceedings under Part I of the Provincial Offences Act, the set fines indicated in Schedule “B” are hereby adopted.

21.3 Schedule “B” shall come into force upon approval by the Regional Senior Justice of the Ontario Court of Justice.

22. Severability

If any section, subsection, or provision of this By-law is declared invalid by a court of competent jurisdiction, such invalidity shall not affect the remaining provisions of this By-law.

23. Repeal and Replacement

23.1 By-law No. 690, being a by-law to regulate open air burning, and By-law No. 914, being a by-law to regulate the setting off of fireworks, and all amendments thereto, are hereby repealed.

23.2 This By-law is enacted in replacement of all former by-laws, resolutions, or portions thereof that regulate open air burning or fireworks within the Township of Conmee, to the extent of any inconsistency.

24. Effective Date

This By-law shall come into force and take effect on the date of passing.

Passed this 23rd day of June, 2026.

THE CORPORATION OF THE TOWNSHIP OF CONMEE

Mayor Sheila Maxwell

Clerk Karen Paisley

SCHEDULE "A"
OPERATIONAL REQUIREMENTS FOR OPEN AIR BURNING

1. GENERAL REQUIREMENTS

1.1 Every person conducting open air burning shall:

- (a) ensure the fire is supervised at all times;
- (b) have sufficient equipment available to control and extinguish the fire;
- (c) ensure the fire does not create a nuisance, hazard, or undue smoke affecting neighbouring properties or roadways; and
- (d) fully extinguish the fire before leaving the site.

2. RECREATIONAL FIRES (NO PERMIT REQUIRED)

2.1 A Recreational Fire does not require a Fire Permit provided that:

- (a) the fire does not exceed 0.9 metres (3 feet) in height or diameter;
- (b) the fire is used solely for cooking, warmth, or recreational enjoyment; and
- (c) all requirements of this Schedule and the By-law are complied with.

2.2 Every Recreational Fire shall:

- (a) be located at least 4 metres from any building, structure, fence, or combustible material;
- (b) be set on non-combustible ground or within a cleared area;
- (c) have a minimum vertical clearance of 4 metres from overhead vegetation; and
- (d) be controlled and extinguished in accordance with this Schedule.

2.3 Notwithstanding subsection 2.1, Recreational Fires are prohibited during a declared Fire Ban.

3. FIRES REQUIRING A PERMIT

3.1 Any open air burning that does not meet the definition of a Recreational Fire shall require a Fire Permit.

3.2 Without limiting the generality of subsection 3.1, a Fire Permit is required for:

- (a) brush burning;
- (b) land clearing or debris burning;
- (c) agricultural burning; and
- (d) any fire exceeding 0.9 metres (3 feet) in height or diameter.

4. WEATHER CONDITIONS

4.1 No person shall set or maintain a fire where:

- (a) wind speeds exceed 15 kilometres per hour; or
- (b) weather conditions increase the risk of fire spread, as determined by the Chief Fire Official.

5. PERMITTED AND PROHIBITED MATERIALS

5.1 Only the following materials may be burned:

- (a) untreated wood;
- (b) brush, branches, and natural vegetation.

5.2 No person shall burn:

- (a) household waste or garbage;
- (b) plastics, rubber, or synthetic materials;

- (c) painted, treated, or stained wood;
- (d) construction or demolition materials; or
- (e) any material prohibited by provincial or federal legislation.

6. FIRE SIZE AND CONTROL

6.1 No person shall:

- (a) maintain more than two (2) burn piles at one time; or
- (b) exceed a total burn area greater than 0.04 hectares (0.1 acres).

6.2 No person shall maintain a brush pile exceeding 1.8 metres by 1.8 metres (6 feet by 6 feet) in size.

6.3 Every fire shall be kept under control at all times.

7. FIRE CONTROL EQUIPMENT

7.1 Every person conducting open air burning shall have immediately available:

- (a) a supply of water sufficient to control the fire; and
- (b) at least one (1) shovel or similar hand tool.

7.2 Additional equipment may be required by the Chief Fire Official based on the nature of the burn.

8. SUPERVISION

8.1 Every fire shall be attended at all times by a responsible person.

8.2 The person supervising the fire shall:

- (a) be capable of taking immediate action to control or extinguish the fire; and
- (b) not be impaired by alcohol or drugs.

9. HOURS OF BURNING

9.1 Unless otherwise authorized by a Fire Permit, no person shall:

- (a) start a fire earlier than two (2) hours before sunset; or
- (b) allow a fire to burn later than two (2) hours after sunrise.

10. FIRE PERMIT CONDITIONS

10.1 All fires conducted under a Fire Permit shall comply with:

- (a) this Schedule; and
- (b) any additional conditions imposed by the Fire Permit.

10.2 Where there is a conflict, the more restrictive provision shall apply.

11. FIRE BAN AND RESTRICTIONS

11.1 No person shall conduct open air burning during a declared Fire Ban.

11.2 All fires shall comply with any additional restrictions imposed by the Chief Fire Official.

12. COMPLIANCE

12.1 Failure to comply with this Schedule constitutes a violation of the By-law.

SCHEDULE "B" – SET FINES**Part I Provincial Offences Act**

ITEM	SHORT FORM WORDING	PROVISION	SET FINE
1.	Conduct open air burning without a permit	Section 6.1	\$200.00
2.	Fail to comply with conditions of a Fire Permit	Section 7.3	\$200.00
3.	Conduct open air burning during a Fire Ban	Section 8	\$300.00
4.	Fail to supervise a fire	Schedule A (1.1)(a)	\$200.00
5.	Exceed maximum brush pile size	Schedule A (6.2)	\$200.00
6.	Fail to keep fire under control	Schedule A (6.3)	\$200.00
7.	Fail to extinguish a fire	Schedule A (1.1)(d)	\$250.00
8.	Burn prohibited materials	Schedule A (5.2)	\$250.00
9.	Set off fireworks without a permit	Section 12.1	\$200.00
10.	Set off fireworks during a Fire Ban	Section 14	\$300.00
11.	Fail to comply with an order to extinguish fire	Section 16	\$300.00
12.	Fail to maintain required setback distance	Schedule A (2.2)(a)	\$200.00
13.	Fail to have required fire control equipment	Schedule A (7.1)	\$200.00

Set Fines

The offences set out in Schedule "B" to this By-law are designated as offences for the purposes of Part I of the Provincial Offences Act. Schedule "B" shall come into force upon approval by the Regional Senior Justice of the Ontario Court of Justice.

Subject:

Date:

Attachments:

[image002.png](#)

[image003.png](#)

[image004.png](#)

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Good day,

Please find below Resolution No. 115/2026, as passed by Council of the Township of South Stormont on May 27, 2026.

Resolution No.: 115/2026

Moved By: Deputy Mayor Andrew Guindon

Seconded by: Councillor Jennifer MacIsaac

Whereas food insecurity is defined as the inadequate or insecure access to food due to financial constraints, a marker of pervasive material deprivation (poverty), and posing a serious public health problem because of its association with higher rates of numerous diseases and chronic health conditions and a higher risk of early death; And whereas chronic stressors like disability, precarious work, and/or the cost-of-living crisis, and acute shocks like COVID-19, illness or eviction, make it more difficult to afford life's basic needs and live free from poverty;

And whereas current social assistance rates are woefully inadequate, making it impossible to afford a healthy diet; and

And whereas the Eastern Ontario Health Unit estimates that 1 in 4 households are food insecure;

And whereas over 36% of food bank visitors were children;

And whereas food banks are not funded by the Government of Canada and Government of Ontario;

And whereas Ontario non-profits, including food banks, are collectively experiencing stagnant and declining resources amidst climbing demand, and increased reserve use.

Now therefore be it resolved;

- 1. That Council declare food insecurity an emergency (crisis) in South Stormont; and**
- 2. That Council request the Provincial Government immediately raise social assistance rates to meet life's basic needs; and**
- 3. That Council request the Provincial and Federal Governments act**

to address the causes of food insecurity by establishing a Guaranteed Liveable Basic Income; and

- 4. That Council request that the Provincial and Federal Governments include the reduction of food insecurity as a component of all appropriate government policies; and**
- 5. That Council develop a working relationship with Food Banks United and other local food programs to:**
 - **Communicate local needs and resources.**
 - **Advocate on behalf of people experiencing food insecurity at the local government level.**
 - **Strategize solutions to immediate food insecurity needs.**

Result: CARRIED

Kind regards,



Ashley Sloan, AMP

Manager of Information and Customer Services

Deputy Clerk

Marriage Officiant

Email: ashley@southstormont.ca

Phone: 613-534-8889 ext. 204

2 Mille Roches Road, PO Box 84, Long Sault, ON K0C 1P0

<https://www.southstormont.ca>

June 5, 2026

Honourable Doug Ford, Premier of Ontario
Via Email

Re: Modernizing Ontario's Invasive Plants Rules to Protect Taxpayers, Municipal Lands, Agriculture, Natural Heritage and Local Gardens

Please be advised that Council of the Town of Halton Hills at its meeting of Monday June 1, 2026, adopted Resolution No. 2026-0107 regarding Modernizing Ontario's Invasive Plants Rules to Protect Taxpayers, Municipal Lands, Agriculture, Natural Heritage and Local Gardens.

Attached for your information is a copy of Resolution No. 2026-0107.

Respectfully,



Melissa Lawr, AMP, Dipl.M.A.
Deputy Clerk – Legislation

cc. Ontario Minister of Natural Resources
Ontario Minister of Agriculture, Food and Agribusiness
Ontario Minister of Municipal Affairs and Housing
Ontario Minister of the Environment, Conservation and Parks
Federal Minister of Environment and Climate Change
Federal Minister of Agriculture and Agri-Food
Halton area MPs and MPPs
Region of Halton
HRFA
OFA
Conservation Halton
Credit Valley Conservation
Grand River Conservation Authority
AMO
ROMA
FCM
Ontario Invasive Plant Council
Landscape Ontario
Canadian Nursery Landscape Association
All Ontario municipalities



THE CORPORATION
OF
THE TOWN OF HALTON HILLS

Resolution No.: 2026-0107

Title: Modernizing Ontario's Invasive Plants Rules to Protect Taxpayers, Municipal Lands, Agriculture, Natural Heritage and Local Gardens

Date: June 1, 2026

Moved by: Councillor J. Brass

Seconded by: Councillor C. Garneau

Item No. 12.3

WHEREAS invasive plants, shrubs, vines, groundcovers, ornamental species, seeds and nursery stock can cause significant damage to municipal infrastructure, roadsides, stormwater systems, parks, trails, natural heritage areas, agricultural lands, woodlots, shorelines, private property and local biodiversity;

AND WHEREAS Ontario municipalities and conservation authorities are estimated to spend approximately \$50.8 million annually managing invasive species, and the average annual cost per Ontario municipality has been estimated at \$218,148, with approximately 80% of expenditures directed toward control and management rather than prevention; (Invasive Species Centre)

AND WHEREAS these costs are ultimately borne by local taxpayers, conservation authorities, property owners, farmers, volunteers and community groups who are often left to manage invasive species after they have already been introduced, sold, planted, escaped cultivation and spread;

AND WHEREAS the Province of Ontario, through the Invasive Species Act, 2015, which allows species to be listed as prohibited or restricted, and which can make it illegal to import, possess, transport, propagate, buy, sell, lease or trade listed invasive species; (Invasive Species Centre)

AND WHEREAS the concern is not with plants that are already clearly prohibited or restricted, but with invasive species and seeds and nursery stock that may

continue to be sold or distributed before modernized provincial rules, public guidance and retail practices have fully caught up with current science and local experience;

AND WHEREAS garden centres, nurseries, landscape suppliers, seed distributors, online retailers, landscapers and residents all have an important role to play in preventing the spread of invasive plants before they become a costly municipal and environmental problem;

AND WHEREAS the Ontario Invasive Plant Council's Grow Me Instead program promotes native and non-invasive alternatives for healthy, diverse and wildlife-friendly gardens, and its updated Southern Ontario guide includes additional invasive plants and alternatives to help residents, gardeners and landscapers make better choices; (Ontario Invasive Plant Council)

AND WHEREAS recent local reporting in Halton Hills has highlighted the importance of choosing native alternatives to invasive garden plants, including through Grow Native Halton and the Ontario Invasive Plant Council's Grow Me Instead resources;

AND WHEREAS the continued sale and distribution of invasive ornamental plants undermine the work of municipalities, conservation authorities, environmental organizations, horticultural societies, local volunteers and residents who are investing time and taxpayer dollars to remove and manage these same species;

AND WHEREAS prevention at the point of sale is more cost-effective, more practical and more respectful of taxpayers than asking municipalities and property owners to pay for removal after invasive species have spread across property lines and municipal boundaries;

AND WHEREAS invasive plants do not recognize municipal boundaries, and effective prevention requires coordinated action by the Province of Ontario, the Government of Canada, municipalities, conservation authorities, Indigenous communities, agricultural organizations, the nursery and landscape sector, retailers, landowners and residents;

NOW THEREFORE BE IT RESOLVED THAT Council for the Town of Halton Hills respectfully request that the Province of Ontario, in consultation with municipalities, AMO, ROMA, conservation authorities, the Ontario Invasive Plant Council, Indigenous communities, agricultural organizations, environmental organizations, horticultural societies, the nursery and landscape sector, garden centres and other relevant stakeholders, undertake a review and modernization of Ontario's invasive plant regulatory framework;

AND FURTHER THAT this review include consideration of expanding and regularly updating the list of prohibited and restricted invasive plant species, including invasive plants, shrubs, vines, groundcovers, ornamental species,

seeds and nursery stock that pose a risk to Ontario's natural heritage, agriculture, municipal infrastructure, parks, trails, roadsides, stormwater systems and private property;

AND FURTHER THAT the Province of Ontario be requested to prohibit the sale, distribution, propagation and trade of listed invasive plant species through garden centres, nurseries, landscaping suppliers, online retailers, seed distributors and other commercial pathways;

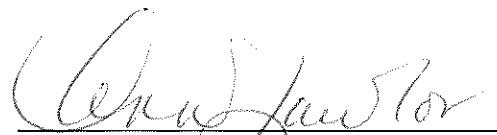
AND FURTHER THAT the Province of Ontario be requested to develop clear labelling, public education and retailer guidance requirements so that residents, gardeners, landscapers and retailers can easily identify invasive species and choose native or non-invasive alternatives;

AND FURTHER THAT the Province of Ontario be requested to work with the nursery, garden centre and landscape sectors on a practical transition plan that supports compliance, protects small businesses, promotes native and non-invasive alternatives, and prevents invasive plants from continuing to enter communities through ordinary consumer purchases;

AND FURTHER THAT the Government of Canada be requested to review and strengthen, where appropriate, federal import, border, labelling and online sales rules related to invasive plants, seeds and nursery stock entering Canada, so that provincial prevention efforts are not undermined by interprovincial or international trade;

AND FURTHER THAT the Province of Ontario and Government of Canada be requested to support municipalities, conservation authorities and community partners with stronger prevention tools, updated science-based lists, public education materials and funding programs that prioritize prevention over costly long-term control and removal;

AND FURTHER THAT a copy of this resolution be forwarded to the Premier of Ontario, the Ontario Minister of Natural Resources, the Ontario Minister of Agriculture, Food and Agribusiness, the Ontario Minister of Municipal Affairs and Housing, the Ontario Minister of the Environment, Conservation and Parks, the federal Minister of Environment and Climate Change, the federal Minister of Agriculture and Agri-Food, Halton-area MPs and MPPs, the Region of Halton, HRFA, OFA, Conservation Halton, Credit Valley Conservation, Grand River Conservation Authority, AMO, ROMA, FCM, the Ontario Invasive Plant Council, Landscape Ontario, the Canadian Nursery Landscape Association, and all Ontario municipalities for their consideration and support.



Mayor Ann Lawlor

June 15, 2026

Hon. Robert J. Flack
Minister of Municipal Affairs and Housing
777 Bay Street, 17th Floor
Toronto, ON M7A 2J3

Dear Minister Flack,

Re: Canada-Ontario Development Charge Reduction Program (DCRP)

On behalf of Council for the Town of Plympton-Wyoming, I am writing to acknowledge the Province of Ontario's Canada-Ontario Development Charge Reduction Program (DCRP) and its intent to support housing development and critical infrastructure investment across municipalities.

Council appreciates the Province's efforts to address housing supply challenges by incentivizing development and providing access to infrastructure funding. The objectives of increasing housing availability and supporting growth-related infrastructure are important priorities that align with the Town's long-term planning goals.

However, Council wishes to express concern that the current structure of the DCRP presents significant challenges for small, rural, and northern municipalities such as the Town of Plympton-Wyoming. Municipalities are required to commit to substantial development charge reductions while also preparing competitive applications for large, shovel-ready projects within a limited timeframe.

The program's compressed application intake period provides limited opportunity for municipalities with constrained staffing and financial capacity to properly evaluate participation, identify eligible projects, and assemble a competitive submission.

Additionally, the requirement to prioritize large-scale infrastructure projects that clearly enable housing development, coupled with the expectation of upfront municipal financial contributions, places smaller municipalities at a disadvantage. Many rural communities do not have the same breadth of shovel-ready growth-enabling projects readily available, nor the internal resources required to mobilize applications within such tight timelines.

Council is concerned that, without adjustments, the current program design may limit participation from smaller municipalities and result in an inequitable distribution of funding, favouring larger urban centres with greater administrative capacity and project readiness.

In light of these concerns, Council respectfully requests that the Province of Ontario consider establishing a dedicated program stream for small, rural, and northern municipalities. Such a stream should include:

- More flexible and extended application timelines;
- Scaled project requirements that reflect community size and capacity; and
- Adjusted eligibility criteria that recognize the unique infrastructure funding models and operational realities of rural municipalities.

These modifications would help ensure that all municipalities, regardless of size, have a fair opportunity to participate in the program and contribute to the Province's shared objective of increasing housing supply.

The Town of Plympton-Wyoming remains committed to working collaboratively with the Province to support sustainable growth and infrastructure investment in our community.

A copy of this correspondence has been shared with our local Members of Provincial Parliament and Federal Parliament, as well as neighbouring municipalities, to encourage broader support for these requested program enhancements.

Thank you for your consideration.

Yours sincerely,



Adam Sobanski
Chief Administrative Officer
Town of Plympton-Wyoming

THE CORPORATION OF THE TOWNSHIP OF CONMEE

BY-LAW # 2026-023

Being a By-law to confirm the proceedings of Council at its meeting.

Recitals:

Subsection 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, requires a municipal Council to exercise its powers by by-law, except where otherwise required.

Council from time to time authorizes action to be taken which does not lend itself to an individual by-law.

The Council of The Corporation of the Township of Conmee deems it desirable to confirm the proceedings of Council at its meeting by by-law to achieve compliance with the Municipal Act, 2001.

ACCORDINGLY, THE COUNCIL FOR THE CORPORATION OF THE TOWNSHIP OF CONMEE ENACTS AS FOLLOWS:

1. Ratification and Confirmation

The actions of this Council at its meeting held June 23rd, 2026, with respect to each motion, resolution and other action passed and taken by this Council at the meeting, are adopted, ratified and confirmed as if such proceedings and actions had been expressly adopted and confirmed by by-law.

2. Execution of all Documents

The Mayor of the Council and the proper officers of the Township are authorized and directed to do all things necessary to give effect to the actions authorized at the meeting, and/or to obtain approvals where required, and except where otherwise provided, the Mayor and Clerk are authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Township to such documents.

Passed this 23rd day of June, 2026.

THE CORPORATION OF THE
TOWNSHIP OF CONMEE

Mayor Sheila Maxwell

Clerk Karen Paisley