Table of Contents – Open Agenda

1. Agenda…….. Page 1
6.1 Minutes from Tuesday October 13, 2026 ……..... Page 3
7.1 Payroll Report – November 10 2026…….. Page 9
7.2 Payment Register – November 10 2026 …… Page 10
8.1 Clerk's Report ……..... Page 12
8.2 Treasurer's Report …… Page 15
8.2.1 Arrears Report …… Page 16
8.2.2 Budgetary Report …… Page 17
8.2.3 Tax Collection Policy (Tracked Changes) …… Page 30
8.2.4 Tax Collection Policy (Clean Copy) …… Page 38
8.3 Deputy Clerk/Treasurer Intern's Report …….. Page 45
8.7 Correspondence from other Agencies…… Page 47
1. NOMA – Time Zone Changes 2026 …….. Page 47
2. TBDSSAB Update from the Board Newsletter …….. Page 48
3. Meeting Minutes – TBDHU – Sept. 16 2026 …….. Page 56
4. LRCA Budget 2027 …….. Page 62
5. 2026 Election Statement – NOMA – Oct 27 2026 …… Page 69
6. Changes to the Clean Water Act & Conservation Act …… Page 71
7. LRCA – Minutes – Sept. 23 2026 …… Page 74
8. NOMA – Algoma Steel Media Release – Nov 4 2026 …….. Page 78
9. TBDSSAB 2027 ROMA Conference Briefings …… Page 79
10. NOMA Media Release – Federal Budget 2026 …….. Page 106
11. MECP – Updated BI List Announcement – Oct 26 …….. Page 108
9.1-1 Report to Council – ROCKai Request for Municipal Support …… Page 111
9.1-2 Correspondence from ROCKai Requesting Support ……Page 113
11.1-1 Town of Gananoque – Declaration Against Religious Violence …….. Page 114
15 Confirming Bylaw 2026-030 …… Page 118

AGENDA FOR REGULAR COUNCIL MEETING
Tuesday November 10, 2026 – 6:00 p.m.

Join Zoom Meeting: https://us02web.zoom.us/j/83465717227?pwd=I8tbobky4BbSL4bxN3XwJs7MceQhTV.1
Meeting ID: 834 6571 7227
Passcode: 098213

1. CALL TO ORDER

Land Acknowledgement

2. APPROVAL OF AGENDA

Recommendation: BE IT RESOLVED THAT the agenda for the Regular Council Meeting of November 10, 2026 be approved as circulated. (Alternatively, amendments to be noted; with approval as amended.)

3. DECLARATIONS OF PECUNIARY INTEREST

4. TOWN HALL SEGMENT

5. DEPUTATIONS

6. MINUTES OF PREVIOUS MEETINGS
   6.1 Minutes – Open Session Regular Council Meeting – October 13, 2026

Recommendation: BE IT RESOLVED THAT the Minutes of the Open Session of the Regular Council Meeting held on October 13, 2026, be approved as circulated. (Alternatively, corrections to be noted; with approval as amended.)

7. DISBURSEMENT LIST
   7.1 Payroll Report
   7.2 Payment Register

Recommendation: BE IT RESOLVED THAT Council approve the disbursements represented by electronic bank payments and cheque numbers 8076 to 8113 totalling $137,703.62.

8. REPORTS FROM MUNICIPAL OFFICERS (as available)
   8.1 Clerk's Report
   8.2 Treasurer's Report
      8.2.1 Arrears Report
      8.2.2 Budgetary Report
      8.2.3 Tax Collection Policy (Tracked Changes)
      8.2.4 Tax Collection Policy (Clean Copy)
   8.3 Deputy Clerk-Treasurer Intern's Report
   8.4 Public Works Report (no report this meeting)
   8.5 Fire Chief's Report (verbal)
   8.6 Council Member Reports (verbal)
   8.7 Reports from Other Agencies: As Listed in the Clerk's Report

Recommendation: BE IT RESOLVED THAT Council receive the reports presented as listed in Section 8 of this evening's agenda. (Alternatively, directions to Administration as per Council's determination.)

9. NEW BUSINESS
   9.1 ROCKai Request for Municipal Support – Winnipeg-Toronto Fibre Corridor Project
   9.1-1 Report to Council – ROCKai Request for Municipal Support
   9.1-2 Correspondence from ROCKai Requesting Support

Recommendation: BE IT RESOLVED THAT Council receive the report for information; (Alternatively, direction to Administration as per Council's determination.)

10. BYLAWS

None for this meeting.

11. CORRESPONDENCE

List of Resolution Support Requests from other municipalities, agencies & the provincial government:

11.1-1 Town of Gananoque – Declaration Against Religious Violence

Recommendation: BE IT RESOLVED THAT Council receive the correspondence presented as listed in Section 11 of this evening's agenda. (Alternatively, directions to Administration as per Council's determination).

12. UPCOMING MEETING DATES

Regular Council Meetings: November 17th (Inaugural), December 1st & 15th, 2026.

13. CLOSED SESSION

Recommendation: BE IT RESOLVED THAT, at ___ p.m., Council move into Closed Session pursuant to Section 239 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, to consider; Item 13.1, being the Closed Session minutes of the Regular Council meeting held October 13, 2026, under the same authority as the original meeting; Item 13.2, to discuss a personal matter about identifiable individuals; Item 13.3 involving a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality; and Item 13.4, to discuss litigation or potential litigation affecting the municipality and advice subject to solicitor-client privilege regarding Ontario pursuant to sections 239(2)(e) and (f) of the Municipal Act, 2001.

13.1 Minutes – Closed Session Regular Council Meeting – October 13, 2026
13.2 Property Interest Review
13.3 Food Bank Lease Renewal
13.4 AHSSC v. Named Municipalities (Court File No. CV-25-00123)

Recommendation: BE IT RESOLVED THAT, the time being ___ p.m., Council rise from Closed Session and report in Open Session.

14. BUSINESS ARISING FROM CLOSED SESSION

Recommendation: BE IT RESOLVED THAT the Minutes of the Closed Session of the Regular Council Meeting held on October 13, 2026, be approved as circulated. (Alternatively, corrections to be noted; with approval as amended.) AND THAT Administration be authorized to proceed in accordance with the direction provided in Closed Session.

15. CONFIRMING BYLAW

By-law 2026-030 – To Confirm the Proceedings of the Meeting

Recommendation: BE IT RESOLVED THAT By-law 2026-030 be passed, and FURTHER, THAT the Mayor and the Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 2026-030, being a By-law to confirm the proceedings of this evening's meeting.

16. ADJOURN

Recommendation: There being no further business to conduct, the Mayor declares the meeting to be adjourned at ___ p.m.

MINUTES - REGULAR COUNCIL MEETING

Tuesday October 13, 2026 – 6:00 pm

PRESENT	Mayor Sheila Maxwell Councillor David Maxwell
PRESENT VIRTUALLY	Councillor David Halvorsen
REGRETS	Councillor Chris Kresack
ALSO PRESENT	Karen Paisley, Clerk Leanne Maxwell, Treasurer Len Arps, Public Works Manager Robb Day, Fire Chief James Klapperich, Deputy Clerk/Treasurer Intern
PRESENT VIRTUALLY	Olabisi Akinsanya-Hutka, HR Assistant

1. CALL TO ORDER

Mayor Maxwell called the meeting to order at 6:00 p.m.
Mayor Maxwell provided a statement of land acknowledgement.

2. APPROVAL OF AGENDA

Administration requested that Item 9.3, Pokki Road Bridge Repairs - Tender Award, and Item 9.4, Sovereign Road Waste Disposal Site Expansion - North Rock Environmental Proposal, be added to the agenda.

Resolution 2026-181
Moved by: Councillor Maxwell
Seconded by: Councillor Halvorsen
BE IT RESOLVED THAT the agenda for the Regular Council Meeting of October 13, 2026, be approved as amended.

CARRIED

3. DECLARATIONS OF PECUNIARY INTEREST

None declared.

4. TOWN HALL SEGMENT

No members of the public were present.

5. DEPUTATIONS

No deputations were scheduled for this meeting.

6. MINUTES OF PREVIOUS MEETING(S)

6.1 Minutes – Regular Council Meeting – September 8, 2026
Council reviewed the minutes of the September 8, 2026 Regular Council Meeting. No amendments were requested.

RESOLUTION 2026–182
Moved by: Councillor Halvorsen
Seconded by: Councillor Maxwell
BE IT RESOLVED THAT the minutes for the open session of the regular council meeting of September 8, 2026, be approved as circulated.

CARRIED

7. DISBURSEMENT LIST

7.1. Payroll Report

Council reviewed the payroll report as presented.

7.2. Payment Register

Council reviewed the payment register, including electronic bank payments and cheque disbursements. The Treasurer responded to Council's questions.

RESOLUTION 2026-183
Moved by: Councillor Maxwell
Seconded by: Councillor Halvorsen
BE IT RESOLVED THAT Council approve the disbursements represented by electronic bank payments and cheque numbers 8028 to 8044 totalling $206,482.93, and cheque numbers 8045 to 8075 totaling $320,462.73.

CARRIED

8. REPORTS FROM MUNICIPAL OFFICERS

8.1. Clerk's Report

The Clerk provided updates regarding the Sovereign Road Waste Disposal Site expansion, AMCTO Zone 9 activities, summer student funding opportunities, the municipal road tour, Pokki Road Bridge repairs, Briggs Pit matters, and other ongoing administrative projects. Council discussed project priorities and directed Administration to continue pursuing funding opportunities and required approvals where appropriate. Council also expressed support for submitting applications for available 2027 summer student funding programs.

8.2. Treasurer's Report

The Treasurer reported on conference attendance, outdoor rink board delivery and installation, ROMA conference planning, grant applications, and current financial and administrative matters. Council discussed future equipment and capital replacement planning.

HR Assistant joined the meeting at 6:33 p.m.

8.3. Public Works Report

The Public Works Manager reviewed ongoing road maintenance activities, including gravelling, grading, brushing operations, roadside maintenance, and culvert replacements. The Public Works Manager advised that the Township's 1988 combination plow/sander truck required significant repairs and was not considered economically viable to return to service. Council discussed the operational impacts of removing the vehicle from service, replacement options, and associated costs, noting that future equipment replacement requirements would need to be considered through the Township's capital and budget planning process.

Public Works Manager left the meeting at 6:55 p.m.

8.4. Fire Chief's Report

The Fire Chief reviewed recent departmental activities, emergency responses, training initiatives, wildfire preparedness activities, and regional fire service meetings. The Fire Chief provided updates regarding volunteer recruitment, departmental staffing, professional development opportunities, and ongoing administrative improvements within the department. Council was advised of challenges related to emergency water supply, tanker capacity, mutual aid requirements, and winter access to the fire hall, as well as the future replacement needs of

aging fire apparatus. Council discussed emergency preparedness priorities, operational requirements, water supply options, and long-term capital planning for fire service equipment.

8.5. Council Member Reports

Mayor Maxwell reported on meetings and municipal activities attended on behalf of the Township since the previous Council meeting, including participation in the municipal road tour and attendance at the September 2026 Lakehead Rural Municipal Committee meeting. Mayor Maxwell advised that the Committee was not expected to meet again until January 2027.

Councillor Halvorsen reported that the next OPP Detachment Board meeting was scheduled for October 15, 2026, and advised that no Lakehead Rural Municipal Committee meeting had recently been held.

Councillor Maxwell provided comments regarding the municipal road tour and advised that the Thunder Bay District Municipal League meeting was currently on hold pending the municipal election cycle and year-end scheduling.

8.6. Other Agencies' Reports

Council reviewed correspondence and reports received from other agencies as listed in the Clerk's Report, which were received for information.

RESOLUTION 2026-184
Moved by: Councillor Halvorsen
Seconded by: Councillor Maxwell
BE IT RESOLVED THAT Council receive the reports presented as listed in Section 8 of this evening's agenda, AND THAT Administration is authorized to proceed in accordance with Council's direction.

CARRIED

9. NEW BUSINESS

9.1 Municipal Alcohol Policy Review – Bring-Your-Own-Event Permit

Council reviewed the policy and discussed potential liability, administrative requirements, and enforcement considerations associated with Bring-Your-Own-Event permits. Following discussion, Council directed that the Municipal Alcohol Policy remain unchanged at this time and that Bring-Your-Own-Event permits not be permitted under the Township's current policy framework.

9.2 Winter Operations and Preparedness

Council reviewed winter preparedness measures, including road maintenance priorities, emergency access considerations, fire hall accessibility, rink flooding operations, and available water sources. Administration was directed to continue reviewing options related to winter maintenance, fire hall accessibility, emergency water supply, and operational preparedness, and to report back to Council with recommendations.

Mayor Maxwell left the meeting at 7:46 p.m. Due to the loss of quorum, no business was conducted during her absence.
Mayor Maxwell rejoined the meeting at 7:48 p.m.

9.3 Pokki Road Bridge Repairs – Tender Award

Council reviewed the tender results and discussed continued access requirements for affected residents, emergency vehicles, school transportation, and ongoing logging operations. Council expressed support for proceeding with the project provided that acceptable arrangements for access during construction could be confirmed.

RESOLUTION 2026-185
Moved by: Councillor Maxwell
Seconded by: Councillor Halvorsen
BE IT RESOLVED THAT Council approve the award of the Pokki Road Bridge Repairs contract to J & A Contracting (Thunder Bay) Ltd., including the provisional rock-fill item, for a total contract value of $16,192.00 plus HST; AND THAT the award be finalized once Administration has confirmed acceptable arrangements for continued residential and emergency access during construction; AND THAT the Mayor and Clerk be authorized to execute any agreements necessary to complete the project.

CARRIED

9.4 Sovereign Road Waste Disposal Site Expansion – North Rock Environmental Proposal
Council reviewed the proposal from North Rock Environmental Inc. for hydrogeological and environmental services required to support the proposed expansion of the Sovereign Road Waste Disposal Site. Council supported proceeding with the time-sensitive drilling and monitoring work funded from landfill reserve funds.

RESOLUTION 2026-186
Moved by: Councillor Halvorsen
Seconded by: Councillor Maxwell
BE IT RESOLVED THAT Council accept the proposal from North Rock Environmental Inc. in the amount of $44,010.00 plus HST for hydrogeological and environmental services related to the Sovereign Road Waste Disposal Site expansion; AND THAT funding be drawn from the landfill reserve; AND THAT the Mayor and Clerk be authorized to execute any agreements necessary to complete the work.

CARRIED

10. BY-LAWS
No bylaws were presented for consideration.

11. CORRESPONDENCE
Council reviewed correspondence from the Township of Puslinch regarding the Aggregate Resources Act and the importation, processing and blending of aggregate materials, as well as correspondence from the City of Port Colborne regarding sustainable and predictable operating funding for Ontario public libraries. Council received the correspondence for information.

12. UPCOMING MEETING DATES
Council reviewed the list of upcoming meeting dates. No changes were proposed.

Fire Chief and Deputy Clerk/Treasurer left the meeting at 8:20 p.m.
Council stood the meeting down for a break
Council resumed at 8:24 p.m.

13. CLOSED SESSION

RESOLUTION 2026-187
Moved by: Councillor Maxwell
Seconded by: Councillor Halvorsen
BE IT RESOLVED THAT, at 8:24 p.m., Council move into Closed Session pursuant to Section 239 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, to consider; Item 13.1, being the Closed Session minutes of the Regular Council meeting held September 8, 2026, under the same authority as the original meeting; Item 13.2, being negotiations regarding the Rural Cupboard Food Bank lease renewal, including positions and instructions to be applied to the negotiations, pursuant to Section 239(2)(k) of the Municipal Act, 2001; Item 13.3, being Personal matters about identifiable individuals, pursuant to Section 239(2)(b) of the Municipal Act, 2001; and Item 13.4, regarding litigation or potential litigation affecting the municipality and advice that is subject to solicitor-client privilege, pursuant to sections 239(2)(e) and 239(2)(f) of the Municipal Act, 2001.

CARRIED

During closed session, the following procedural resolution was passed:

RESOLUTION 2026-188
Moved by: Councillor Maxwell
Seconded by: Councillor Halvorsen
BE IT RESOLVED THAT, the time being 8:57 p.m., Council rise from closed session and report in open session.

CARRIED

Open session resumed.

14. REPORT FROM CLOSED SESSION

RESOLUTION 2026-189
Moved by: Councillor Halvorsen
Seconded by: Councillor Maxwell
BE IT RESOLVED THAT the Closed Minutes of the Regular Council Meeting held on September 8, 2026, be approved; AND THAT Administration be authorized to proceed as directed during Closed Session.

CARRIED

15. CONFIRMING BY-LAW

By-law 2026-029
RESOLUTION 2026-190
Moved by: Councillor Maxwell
Seconded by: Councillor Halvorsen
BE IT RESOLVED THAT By-law 2026-029 be passed; AND THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 2026-029, being a By-law to confirm the proceedings of this evening's meeting.

CARRIED

16. ADJOURNMENT

There being no further business to conduct, the Mayor declared the meeting adjourned at 8:58 p.m.

_____
Mayor Sheila Maxwell

_____
Clerk Karen Paisley

Staff Payroll - October 9, 2026
-October 23, 2026
Council Payroll -October 30, 2026

	Administration and Public Works	Other	Total
Wages	23,592.38	4,450.00	28,042.38
EI	539.75	101.56	641.31
CPP	1,311.14	172.35	1,483.49
RRSP	714.64		714.64
mileage	202.58	54.75	257.33
total	26,360.49	4,778.66	31,139.15

Township of Conmee
Payment Register

Report Date

Batch: 2026-00142 to 2026-00152 2026-11-05 12:24 PM

Bank Code: GEN - TD Operating Account

Payment #	Vendor	Amount	
8076	Brandt	779.14	blades - brush head
8077	HPEMFAA Training Complex	333.35	fire dept training
8078	McKitricks	3,192.25	briggs pit
8079	MicroAge	3,853.30	includes mayors computer
8080	NorthRock Engineering	26,281.05	testing at briggs
8081	Nova-Pro Industrial Supply Ltd	79.10	
8082	Toodaloo Pest and Wildlife	110.74	
8083	Ultramar	3,481.04	
8084	Bay City Contractors	1,061.01	
8085	BMO RRSP	152.44	
8086	Central Canada Industries	93.56	
8087	ITEC Equipment Inc	175.85	
8088	JML Engineering Ltd	5,198.00	biannual bridge inspection
8089	Kakabeka Falls Auto Centre	2,161.15	550 safety
8090	Minister of Finance	7,906.96	
8091	Pines Hardware Inc.	37.71	
8092	Thunder Bay Counselling	901.00	EAP agreement
8093	REV	0.00	
8094	Twin City Industrial	1,672.08	
8095	WSIB	3,399.96	
8096	Bay City Contractors	5,186.70	excavator rental - landfill
8097	Bay Lock & Security	422.62	automatic door repairs
8098	BMO RRSP	152.44	
8099	Brandt	98.17	
8100	Environmental 360 Solutions Ltd	340.81	septic clean out
8101	Fastenal Canada Ltd	50.09	
8102	Fort Garry Industries	103.40	
8103	GFL Environmental Inc	180.43	
8104	Kapush Energy Inc	2,084.85	electrical in hall
8105	Lakehead Cleaners	129.72	
8106	Maki's Diesel Repair	271.20	emissions test - fire dept
8107	McKitricks	4,966.35	briggs
8108	MicroAge	339.00	
8109	M&L Supply Fire & Safety	4,960.70	fire dept
8110	NorthRock Engineering	9,776.35	hume closure
8111	Spectrum Telecom Group Ltd	531.10	
8112	Thunder Bay DSSAB	8,306.00	
8113	Ultramar	2,417.43	
		128,010.83	
123	Manulife	1,585.97	

123	Thunder Bay Xerographix Inc	120.21	copier
CA***BtG	Canine Foundations	175.15	bylaw officer training
H3Y3Y5	TBayTel	360.70	
HO345	TD Visa	235.73	
IJ403	TD Visa	522.98	
JH055	TD Visa	3,466.24	includes reg. for ROMA
JH591	TD Visa	833.61	
Y2A5Y2	Hydro One Networks	1,310.68	
Y2A5Y6	Hydro One Networks	400.63	
Y2A6U9	Bell Canada	95.81	
Y2H3J9	Hydro One Networks	194.81	
Y2H3U7	TBayTel	256.94	
Y2H3X7	TBayTel	133.33	
		9,692.79	
		137,703.62	

The Corporation of the Township of Conmee
Administrative Report

Date: **November 10, 2026**

To: **Mayor and Council**

Subject: **Administrative Activity Report**

File Number: **01-C10-0000 Administrative Activity Reports**

Submitted by: **Karen Paisley Clerk**

RECOMMENDATION:
THAT the Clerk's Report dated November 10, 2026, be received; and THAT Council provide direction as necessary.

BACKGROUND:
The purpose of this report is to provide Council with updates on administrative activities, ongoing projects, regulatory matters, and other items of municipal interest since the previous Clerk's Report.

DISCUSSION:
Pokki Road Bridge Rehabilitation
Administration has confirmed with the consulting engineer that tender addenda omitted from the original tender package included provisions to maintain resident and emergency vehicle access throughout construction. The updated addenda was circulated to Council by email. Letters have been issued to affected property owners advising of the construction schedule. Notices have also been published on the Township website and through the municipal newsletter. Construction is currently scheduled to occur between November 16 and November 22, 2026.

Hume Road Landfill Closure Plan
Administration has authorized North Rock Engineering Inc. to submit the finalized Hume Road Landfill Closure Plan to the Ministry of the Environment, Conservation and Parks (MECP) for regulatory review and approval. The final report incorporates revisions discussed during recent meetings with Ministry staff, including updates to the post-closure monitoring and reporting program. Administration has also received a preliminary Class C construction cost estimate for the closure works. The estimated construction cost is approximately $440,000, excluding HST, and includes a contingency allowance. The consultant has advised that costs may be reduced if suitable cover material can be sourced locally. Following receipt of MECP approval, Administration will return to Council with recommendations respecting project delivery, procurement options, construction scheduling, and funding considerations.

Sovereign Road Waste Disposal Site Expansion
Administration continues to work with North Rock Engineering Inc. regarding the proposed expansion of the Sovereign Road Waste Disposal Site. North Rock has advised that the test pitting program has been completed and access trails required to support the project have been established. Installation of six additional groundwater monitoring wells is scheduled to commence on November 16, 2026. Following installation, the wells will be developed, tested and sampled as part of the hydrogeological assessment process. Over the winter months, Administration and North Rock Engineering will continue preparation of the hydrogeological assessment, Design, Operations and Closure Plan, and Environmental Compliance Approval amendment application required to support the proposed landfill expansion. Any future landfill expansion work will be subject to separate Council consideration, regulatory approvals, and applicable procurement requirements.

Emergency Management
Administration has reviewed correspondence from the Ministry of Emergency Preparedness and Response advising of updates to the Alert Ready Broadcast Immediate Event List (item 8.7-11 - Other Agency Reports), which took effect October 8, 2026. The updates include additional alert categories and revised criteria for several existing emergency alert event types. Administration has reviewed the changes and has not identified any immediate amendments required to the Township's Emergency Response Plan at this time. The information will be considered during the next review of emergency communications procedures by the Emergency Management Program Committee.

Legislative and Regulatory Amendments – Conservation Authority et al
Administration has also reviewed correspondence from the Ministry of the Environment, Conservation and Parks regarding proposed legislative and regulatory amendments associated with Ontario's transition to a regional conservation authority framework, including changes to the Conservation Authorities Act, Clean Water Act, 2006, and Lake Simcoe Protection Act, 2008. Administration has not identified any immediate impacts to Township operations at this time. The correspondence is provided in other agencies correspondence (Item 8.7-6 Other Agency Reports) for Council's information.

ROMA 2027 Conference
Delegation requests for the Rural Ontario Municipal Association Conference are now open, with submissions due November 20, 2026. Administration is seeking Council direction regarding potential delegation requests and advocacy priorities for consideration as part of the Township's submission.

2026 Municipal Election
The 2026 Municipal Election was successfully conducted on October 26, 2026. The Declaration of Results has been completed, and all required election administration follow-up activities have been submitted to the appropriate authorities. Administration is now focused on the transition between Council terms, including offboarding activities for outgoing members of Council and onboarding and orientation activities for members of the incoming Council. Administration thanks members of Council for their service and commitment to the Township of Conmee during the 2022-2026 term and looks forward to supporting the incoming Council during the next term.

Other Agency Reports – 8.7

1. NOMA – Time Zone Changes 2026
2. TBDSSAB Update from the Board Newsletter
3. Meeting Minutes – TBDHU – Sept. 16 2026
4. LRCA Budget 2027
5. 2026 Election Statement – NOMA – Oct 27 2026
6. Changes to the Clean Water Act & Conservation Act
7. LRCA – Minutes – Sept. 23 2026
8. NOMA – Algoma Steel Media Release – Nov 4 2026
9. TBDSSAB 2027 ROMA Conference Briefings for endorsement and support of Council
10. NOMA Media Release – Federal Budget 2026
11. MECP – Updated BI List Announcement – Oct 26, 2026

The Corporation of the Township of Conmee
Administrative Report

Date: **November 10, 2026**

To: **Mayor and Council**

Subject: **Treasurer Report**

Submitted by: **Leanne Maxwell**

RECOMMENDATION:

This report is for Councils information and direction.

BACKGROUND:

The Treasurer reports to Council, at regular council meetings, as necessary, on their activities

FOR INFORMATION:

The final tax installment was due on October 29, 2026. Please see the arrears report 8.2.1

PDR has been working on the rink. The boards and most of the fencing are up and they are working on the skate shack.

The Tax Collection Policy has been updated. In the draft, the greyed areas have been removed, and the yellowed areas have been added. A final policy follows.

The Budgetary Report has been included in 8.2.2 for review.

Arrears - as of October 31, 2026

Total Amount Outstanding	# of Properties	2026	# of Properties	2025	# of Properties	2024 + prior	Total	
$0 - $999	76	36,920.43	16	7,110.63	39	16,103.62	60,134.68	
$1000 - $2499	24	40,571.17	3	5,664.50	2	4,436.82	50,672.49	
$2500 - $4999	20	69,407.15	17	54,682.89	3	10,955.02	135,045.06	
$5000 - $9999	4	24,867.23						
$10000 +								
	124	171,765.98	36	67,458.02	44	31,495.46	270,719.46	
							71,192.46	RealTax - in collections (13 properties)
							199,527.00	

Township of Conmee

Budgetary Control - Fund ADM - Administration

Date Printed
2026-11-03 12:44 PM

For the Period 2026-01-01 - 2026-10-31

Account #/Description	Current	Year to Date	Budget	Variance	%
4100-10 - Other Revenue	0.00	1,938.70	600.00	1,338.70	223.12
4120-10 - Interest Earned - Bank	312.08	2,958.54	4,000.00	-1,041.46	-26.04
4141-10 - NOHFC Revenue - Admin	0.00	5.00	0.00	5.00	0.00
4430-10 - Newsletter Revenue	8.85	221.23	200.00	21.23	10.62
4435-10 - Tax Certificate Revenue	70.80	876.13	1,000.00	-123.87	-12.39
Revenue Totals:	391.73	5,999.60	5,800.00	199.60	3.44
5005-10 - Wages Full Time	12,440.80	112,779.08	150,000.00	37,220.92	24.81
5010-10 - Wages Part TIme	590.63	14,778.25	35,000.00	20,221.75	57.78
5015-10 - EI Expense	300.62	2,937.35	4,500.00	1,562.65	34.73
5020-10 - CPP Expense	719.72	6,982.63	12,000.00	5,017.37	41.81
5025-10 - WSIB Expense	1,340.41	5,241.99	5,000.00	-241.99	-4.84
5030-10 - EHT Expense	0.00	0.00	3,500.00	3,500.00	100.00
5035-10 - RRSP Expense	365.48	3,611.96	5,000.00	1,388.04	27.76
5040-10 - Medical Insurance Expense	694.03	7,690.14	9,000.00	1,309.86	14.55
5050-10 - Mileage Expense	202.58	2,226.65	3,500.00	1,273.35	36.38
5060-10 - Vacation Expense	141.48	1,289.26	3,500.00	2,210.74	63.16
5100-10 - Equipment Repairs	0.00	-604.27	0.00	604.27	0.00
5105-10 - Office Supplies Expense	974.08	6,967.03	15,000.00	8,032.97	53.55
5106-10 - Software/Hardware	2,801.50	31,361.01	30,000.00	-1,361.01	-4.54
5305-10 - Membership Expense	0.00	856.23	2,500.00	1,643.77	65.75
5310-10 - Conference Expense	575.61	3,641.19	5,000.00	1,358.81	27.18
5315-10 - Travel Expense	335.18	4,255.55	2,000.00	-2,255.55	-112.78
5320-10 - Meal Expense	-717.41	-486.60	200.00	686.60	343.30
5325-10 - Training Expense	111.94	1,106.91	6,000.00	4,893.09	81.55
5326-10 - Health & Safety / PPE Expense	0.00	1,824.94	3,000.00	1,175.06	39.17
5340-10 - Postage/Newsletter Expense	306.56	2,231.91	3,000.00	768.09	25.60
5345-10 - Election Expenses	0.00	56.56	3,000.00	2,943.44	98.11
5400-10 - Insurance Expense	0.00	-594.00	0.00	594.00	0.00
5415-10 - Telephone/Internet Expense	87.51	782.53	1,000.00	217.47	21.75
5420-10 - Promotional Materials Expense	0.00	283.04	2,000.00	1,716.96	85.85
5531-10 - Project Expense	2,304.80	2,304.80	0.00	-2,304.80	0.00
5600-10 - Auditing Fees	0.00	32,107.83	0.00	-32,107.83	0.00
5605-10 - Legal Fees	0.00	479.29	4,000.00	3,520.71	88.02
5610-10 - Other Professional Fees	0.00	13,340.04	7,000.00	-6,340.04	-90.57
5650-10 - Other Expenses	318.00	790.83	5,000.00	4,209.17	84.18
5721-10 - Library Levy Expense	0.00	0.00	1,225.00	1,225.00	100.00
Expenditure Totals:	23,893.52	258,242.13	320,925.00	62,682.87	19.53

Township of Conmee

Budgetary Control - Fund BLD - Building

Date Printed
2026-11-03 12:44 PM

For the Period 2026-01-01 - 2026-10-31

Account #/Description	Current	Year to Date	Budget	Variance	%
Net Surplus/Deficit:	-23,501.79	-252,242.53	-315,125.00	62,882.47	19.95

Accounts Printed: 35

Township of Conmee

Budgetary Control - Fund BLD - Building

Date Printed
2026-11-03 12:44 PM

For the Period 2026-01-01 - 2026-10-31

Account #/Description		Current	Year to Date	Budget	Variance	%
4440-20 - Building Permits		88.50	2,112.75	3,500.00	-1,387.25	-39.64
	Revenue Totals:	88.50	2,112.75	3,500.00	-1,387.25	-39.64
5010-20 - Wages Part Time		0.00	0.00	3,600.00	3,600.00	100.00
5015-20 - EI Expense		0.00	0.00	125.00	125.00	100.00
5050-20 - Mileage Expense		0.00	0.00	1,200.00	1,200.00	100.00
	Expenditure Totals:	0.00	0.00	4,925.00	4,925.00	100.00
	Net Surplus/Deficit:	88.50	2,112.75	-1,425.00	3,537.75	248.26

Accounts Printed: 4

Township of Conmee

Budgetary Control - Fund CMT - Cemetery

Date Printed
2026-11-03 12:44 PM

For the Period 2026-01-01 - 2026-10-31

Account #/Description		Current	Year to Date	Budget	Variance	%
4200-30 - Cemetery Plots		0.00	752.21	1,500.00	-747.79	-49.85
4210-30 - Internment - Open & Close		0.00	331.86	1,000.00	-668.14	-66.81
4220-30 - Perpetual Care & Monument Revenue		0.00	292.04	0.00	292.04	0.00
	Revenue Totals:	0.00	1,376.11	2,500.00	-1,123.89	-44.96
5545-30 - Cemetery Open/Close		0.00	0.00	500.00	500.00	100.00
5546-30 - Cemetery Expense		0.00	0.00	2,000.00	2,000.00	100.00
	Expenditure Totals:	0.00	0.00	2,500.00	2,500.00	100.00
	Net Surplus/Deficit:	0.00	1,376.11	0.00	1,376.11	0.00

Accounts Printed: 5

Township of Conmee

Budgetary Control - Fund Council - Council

Date Printed
2026-11-03 12:44 PM

For the Period 2026-01-01 - 2026-10-31

Account #/Description		Current	Year to Date	Budget	Variance	%
5010-50 - Wages Part Time		1,450.00	32,172.01	55,000.00	22,827.99	41.51
5015-50 - EI Expense		33.09	745.01	1,300.00	554.99	42.69
5020-50 - CPP Expense		43.24	1,148.51	2,300.00	1,151.49	50.06
5025-50 - WSIB Expense		304.38	1,353.49	1,300.00	-53.49	-4.11
5030-50 - EHT Expense		0.00	0.00	1,300.00	1,300.00	100.00
5050-50 - Mileage Expense		54.75	605.98	1,000.00	394.02	39.40
5106-50 - Software/Hardware		1,133.61	1,184.49	0.00	-1,184.49	0.00
5305-50 - Membership Expense		0.00	314.56	2,000.00	1,685.44	84.27
5310-50 - Conference Expense		0.00	3,722.59	8,000.00	4,277.41	53.47
5315-50 - Travel Expense		667.36	2,743.60	2,000.00	-743.60	-37.18
5320-50 - Meal Expense		0.00	582.67	1,000.00	417.33	41.73
5415-50 - Telephone/Internet Expense		185.40	1,620.84	2,500.00	879.16	35.17
5650-50 - Other Expense		265.00	433.02	2,000.00	1,566.98	78.35
	Expenditure Totals:	4,136.83	46,626.77	79,700.00	33,073.23	41.50
	Net Surplus/Deficit:	-4,136.83	-46,626.77	-79,700.00	33,073.23	41.50

Accounts Printed: 13

Township of Conmee

Date Printed
2026-11-03 12:44 PM

Budgetary Control - Fund Emer - Emergency Services

For the Period 2026-01-01 - 2026-10-31

Account #/Description	Current	Year to Date	Budget	Variance	%
4100-60 - Other Revenue	0.00	7,500.00	10,000.00	-2,500.00	-25.00
4300-60 - MTO - Fire Department Revenue	0.00	0.00	10,000.00	-10,000.00	-100.00
Revenue Totals:	0.00	7,500.00	20,000.00	-12,500.00	-62.50
5010-60 - Wages Part Time	1,300.00	16,419.86	21,000.00	4,580.14	21.81
5015-60 - EI Expense	29.67	434.38	500.00	65.62	13.12
5020-60 - CPP Expense	60.00	959.01	900.00	-59.01	-6.56
5025-60 - WSIB Expense	229.04	817.87	0.00	-817.87	0.00
5030-60 - EHT Expense	0.00	0.00	500.00	500.00	100.00
5050-60 - Mileage Expense	0.00	210.38	200.00	-10.38	-5.19
5055-60 - Honorarium Expense	0.00	0.00	17,000.00	17,000.00	100.00
5100-60 - Equipment Repairs	158.36	279.46	6,000.00	5,720.54	95.34
5105-60 - Office Supplies Expense	0.00	876.30	2,000.00	1,123.70	56.18
5106-60 - Software/Hardware	204.63	1,359.11	3,500.00	2,140.89	61.17
5110-60 - Janitorial Supplies Expense	0.00	97.56	0.00	-97.56	0.00
5115-60 - Shop Supplies/Equipment/Small Tools	296.99	16,397.15	10,000.00	-6,397.15	-63.97
5145-60 - Radio Expense	427.39	5,591.44	8,000.00	2,408.56	30.11
5210-60 - Building Expense	0.00	0.00	1,000.00	1,000.00	100.00
5305-60 - Membership Expense	0.00	2,163.38	2,000.00	-163.38	-8.17
5315-60 - Travel Expense	0.00	2,818.52	0.00	-2,818.52	0.00
5320-60 - Meal Expense	0.00	256.36	1,000.00	743.64	74.36
5325-60 - Training Expense	300.19	13,324.96	18,000.00	4,675.04	25.97
5326-60 - Health & Safety / PPE Expense	0.00	1,962.13	20,000.00	18,037.87	90.19
5330-60 - Public Education	0.00	311.39	6,000.00	5,688.61	94.81
5400-60 - Insurance Expense	0.00	3,058.91	5,000.00	1,941.09	38.82
5405-60 - Propane Expense	0.00	8,494.77	13,000.00	4,505.23	34.66
5410-60 - Hydro Expense	175.43	1,897.63	2,500.00	602.37	24.09
5415-60 - Telephone/Internet Expense	121.90	1,516.80	3,000.00	1,483.20	49.44
5450-60 - Vehicle Repair & Maintenance Expense	0.00	15,227.29	15,000.00	-227.29	-1.52
5455-60 - Gas & Oil for Patrol Veh/Small Equip Exp	0.00	40.46	600.00	559.54	93.26
5460-60 - Diesel Clear Expense	0.00	0.00	1,000.00	1,000.00	100.00
5505-60 - Building Repairs/Maintenance Expense	0.00	1,079.78	10,000.00	8,920.22	89.20
5605-60 - Legal Fees	0.00	2,426.98	5,000.00	2,573.02	51.46
5610-60 - Other Professional Fees	130.00	520.00	0.00	-520.00	0.00
5650-60 - Other Expense	53.00	606.96	3,000.00	2,393.04	79.77
5661-60 - First Responders Expense	0.00	1,667.02	1,000.00	-667.02	-66.70
Expenditure Totals:	3,486.60	100,815.86	176,700.00	75,884.14	42.95
Net Surplus/Deficit:	-3,486.60	-93,315.86	-156,700.00	63,384.14	40.45

Township of Conmee

Budgetary Control - Fund Gov - Government & Agencies

For the Period 2026-01-01 - 2026-10-31

Account #/Description	Current	Year to Date	Budget	Variance	%

Accounts Printed: 34

Township of Conmee

Date Printed
2026-11-03 12:44 PM

Budgetary Control - Fund Gov - Government & Agencies

For the Period 2026-01-01 - 2026-10-31

Account #/Description	Current	Year to Date	Budget	Variance	%
REVENUE					
4010-00 - Municipal Tax Levy	0.00	1,259,041.32	0.00	1,259,041.32	0.00
4012-00 - Supplementary Tax Levy	0.00	13,506.11	0.00	13,506.11	0.00
4020-00 - Interest Earned - Tax Related	2,936.88	23,805.46	30,000.00	-6,194.54	-20.65
4025-00 - Province of Ontario - PIL	0.00	146.47	1,000.00	-853.53	-85.35
4100-00 - Other Revenue	17.70	4,851.71	0.00	4,851.71	0.00
4104-00 - Foodbank Revenue	0.00	0.00	21,600.00	-21,600.00	-100.00
4115-00 - Collection/Real Tax	0.00	-342.59	0.00	-342.59	0.00
4123-00 - Interest Earned - WSIB	0.00	53.38	0.00	53.38	0.00
4125-00 - Interest Earned - CCBF Reserves	0.00	4,194.08	0.00	4,194.08	0.00
4130-00 - Interest Earned - OCIF Reserve	0.00	975.27	0.00	975.27	0.00
4135-00 - Interest Earned - Fire Dept Reserve	0.00	1,248.87	0.00	1,248.87	0.00
4140-00 - Interest Earned - Cons Reserves	0.00	6,073.39	0.00	6,073.39	0.00
4140-10 - Grants - Provincial	61,721.52	180,606.47	35,000.00	145,606.47	416.02
4145-00 - Interest Earned - Cemetery Care Fund	0.00	470.76	0.00	470.76	0.00
4150-00 - OMPF	60,050.00	180,150.00	240,200.00	-60,050.00	-25.00
4460-00 - Provincial Offences	0.00	150.00	5,000.00	-4,850.00	-97.00
Revenue Totals:	124,726.10	1,674,930.70	332,800.00	1,342,130.70	403.28
EXPENSES					
5250-10 - Bank Charges	675.23	8,427.06	8,500.00	72.94	0.86
5260-10 - Taxes Written Off	0.00	688.74	3,000.00	2,311.26	77.04
5270-10 - Property Tax Charity Rebate Expense	0.00	2,301.59	0.00	-2,301.59	0.00
5400-00 - Insurance Expense	0.00	76,250.00	80,300.00	4,050.00	5.04
5605-00 - Legal Fees	0.00	1,119.36	5,000.00	3,880.64	77.61
5610-00 - Other Professional Fees	-5,658.37	-5,658.37	2,000.00	7,658.37	382.92
5611-10 - By-law Enforcement Officer Expenses	157.73	157.73	750.00	592.27	78.97
5613-00 - Gov Mandated Exp	0.00	13,671.56	0.00	-13,671.56	0.00
5615-10 - Property Assessment Expense	0.00	10,548.96	14,066.00	3,517.04	25.00
5660-00 - Policing & 911 Expense	7,776.96	83,202.38	98,149.00	14,946.62	15.23
5665-00 - Land Ambulance Expense	0.00	37,007.00	74,000.00	36,993.00	49.99
5700-00 - Lakehead Region Conservation Authority	0.00	5,204.00	5,204.00	0.00	0.00
5705-10 - Lakehead Rural Planning Board Expense	0.00	250.00	250.00	0.00	0.00
5715-00 - TBay District Health Unit Expense	0.00	21,859.00	21,859.00	0.00	0.00
5720-00 - DSSAB Expense	0.00	70,150.00	99,668.00	29,518.00	29.62
5910-10 - Education Levy Expense	0.00	82,636.38	0.00	-82,636.38	0.00

Township of Conmee

Budgetary Control - Fund LAND - Landfill

Date Printed
2026-11-03 12:44 PM

For the Period 2026-01-01 - 2026-10-31

Account #/Description	Current	Year to Date	Budget	Variance	%
Expenditure Totals:	2,951.55	407,815.39	412,746.00	4,930.61	1.19
Net Surplus/Deficit:	121,774.55	1,267,115.31	-79,946.00	1,347,061.31	1684.96

Accounts Printed: 32

Township of Conmee

Budgetary Control - Fund LAND - Landfill

Date Printed
2026-11-03 12:44 PM

For the Period 2026-01-01 - 2026-10-31

Account #/Description		Current	Year to Date	Budget	Variance	%
4420-70 - Landfill Revenue		2,000.00	10,989.83	12,000.00	-1,010.17	-8.42
4425-70 - Recycling Revenue		0.00	0.00	5,000.00	-5,000.00	-100.00
4490-70 - Project Revenue		0.00	884.96	0.00	884.96	0.00
	Revenue Totals:	2,000.00	11,874.79	17,000.00	-5,125.21	-30.15
5010-70 - Wages Part TIme		1,039.07	9,137.64	16,000.00	6,862.36	42.89
5015-70 - EI Expense		24.67	216.89	400.00	183.11	45.78
5020-70 - CPP Expense		48.28	98.22	500.00	401.78	80.36
5025-70 - WSIB Expense		52.81	401.56	700.00	298.44	42.63
5030-70 - EHT Expense		0.00	0.00	300.00	300.00	100.00
5060-70 - Vacation Expense - Landfill		41.56	365.50	0.00	-365.50	0.00
5100-70 - Equipment Repairs		0.00	2,653.71	1,000.00	-1,653.71	-165.37
5115-70 - Shop Supplies/Equipment/Small Tools		0.00	550.45	1,000.00	449.55	44.96
5325-70 - Training Expense		0.00	26.46	0.00	-26.46	0.00
5326-70 - Heath & Safety / PPE Expense		0.00	332.71	200.00	-132.71	-66.36
5405-70 - Propane Expense		0.00	425.76	1,000.00	574.24	57.42
5415-70 - Telephone/Internet Expense		0.00	35.62	0.00	-35.62	0.00
5500-70 - Recycling Expense		6.11	613.80	15,000.00	14,386.20	95.91
5505-70 - Building Repairs/Maintenance Expense		0.00	3,395.38	3,000.00	-395.38	-13.18
5531-70 - Project Expense		0.00	8,547.84	0.00	-8,547.84	0.00
5540-70 - Landfill Closure Expense (Hume Rd)		6,105.60	18,943.72	0.00	-18,943.72	0.00
5550-70 - Monitor Fees Expense		3,163.55	77,392.54	22,000.00	-55,392.54	-251.78
5610-70 - Other Professional Fees		0.00	0.00	30,000.00	30,000.00	100.00
5650-70 - Other Expense		53.00	97.08	2,000.00	1,902.92	95.15
	Expenditure Totals:	10,534.65	123,234.88	93,100.00	-30,134.88	-32.37
	Net Surplus/Deficit:	-8,534.65	-111,360.09	-76,100.00	-35,260.09	-46.33

Accounts Printed: 22

Township of Conmee

Budgetary Control - Fund MCO - Municipal Complex

Date Printed
2026-11-03 12:44 PM

For the Period 2026-01-01 - 2026-10-31

Account #/Description		Current	Year to Date	Budget	Variance	%
4146-00 - Library		0.00	0.00	1,225.00	-1,225.00	-100.00
4165-40 - Event Revenue		0.00	608.85	5,000.00	-4,391.15	-87.82
4400-40 - Hall Rental		558.39	4,397.33	6,000.00	-1,602.67	-26.71
4405-40 - Social Committee Revenue		0.00	416.34	1,000.00	-583.66	-58.37
	Revenue Totals:	558.39	5,422.52	13,225.00	-7,802.48	-59.00
5010-40 - Wages Part Time		595.55	12,423.31	15,000.00	2,576.69	17.18
5015-40 - EI Expense		14.13	294.77	300.00	5.23	1.74
5020-40 - CPP Expense		20.83	384.86	500.00	115.14	23.03
5025-40 - WSIB Expense		269.74	540.58	700.00	159.42	22.77
5030-40 - EHT Expense		0.00	0.00	300.00	300.00	100.00
5060-40 - Vacation Expense - Complex		23.82	368.80	0.00	-368.80	0.00
5100-40 - Equipment Repairs		0.00	313.57	0.00	-313.57	0.00
5106-40 - Software/Hardware		0.00	357.93	2,500.00	2,142.07	85.68
5110-40 - Janitorial Supplies Expense		89.55	2,415.05	4,000.00	1,584.95	39.62
5115-40 - Hall Rental Expense		0.00	0.00	1,000.00	1,000.00	100.00
5160-40 - Social Committee Expense		0.00	792.45	2,000.00	1,207.55	60.38
5210-40 - Building Expense		0.00	2,798.40	2,000.00	-798.40	-39.92
5405-40 - Propane Expense		0.00	6,372.90	12,000.00	5,627.10	46.89
5410-40 - Hydro Expense		1,146.08	16,049.82	19,000.00	2,950.18	15.53
5415-40 - Telephone/Internet Expense		247.68	3,943.87	6,000.00	2,056.13	34.27
5505-40 - Building Repairs/Maintenance Expense		216.54	15,647.66	28,000.00	12,352.34	44.12
5506-40 - Municipal Complex Supplies		40.69	2,894.91	1,000.00	-1,894.91	-189.49
5510-40 - Summer Recreation Program Expenses		0.00	229.83	0.00	-229.83	0.00
5531-40 - Project Expense		0.00	158,081.61	36,390.00	-121,691.61	-334.41
5650-40 - Other Expense		106.00	106.00	1,000.00	894.00	89.40
	Expenditure Totals:	2,770.61	224,016.32	131,690.00	-92,326.32	-70.11
	Net Surplus/Deficit:	-2,212.22	-218,593.80	-118,465.00	-100,128.80	-84.52

Accounts Printed: 24

Township of Conmee

Budgetary Control - Fund PW - Public Works

Date Printed
2026-11-03 12:44 PM

For the Period 2026-01-01 - 2026-10-31

Account #/Description	Current	Year to Date	Budget	Variance	%
4130-90 - Gas Tax (CCBF) Revenue	0.00	26,134.60	52,269.00	-26,134.40	-50.00
4140-90 - OCIF GRANT	0.00	125,000.00	125,000.00	0.00	0.00
4450-90 - Roads Revenue	0.00	682,465.50	5,000.00	677,465.50	.3549.31
4460-90 - Project Revenue - OPG	0.00	102,250.00	0.00	102,250.00	0.00
Revenue Totals:	0.00	935,850.10	182,269.00	753,581.10	413.44
5005-90 - Wages Full Time	10,478.27	115,383.46	145,000.00	29,616.54	20.43
5010-90 - Wages Part Time	0.00	0.00	5,000.00	5,000.00	100.00
5015-90 - EI Expense	239.13	2,644.21	3,600.00	955.79	26.55
5020-90 - CPP Expense	591.42	6,525.72	8,500.00	1,974.28	23.23
5025-90 - WSIB Expense	1,228.07	4,811.67	3,000.00	-1,811.67	-60.39
5030-90 - EHT Expense	0.00	0.00	3,000.00	3,000.00	100.00
5035-90 - RRSP Expense	359.16	3,936.55	5,500.00	1,563.45	28.43
5040-90 - Medical Insurance Expense	891.94	7,858.76	12,000.00	4,141.24	34.51
5045-90 - Benefits/Eyeglasses/Boots	0.00	203.50	1,000.00	796.50	79.65
5050-90 - Mileage Expense	0.00	0.00	500.00	500.00	100.00
5060-90 - Vacation Expense	513.34	5,879.42	8,000.00	2,120.58	26.51
5100-90 - Equipment Repairs	4,153.58	71,261.80	40,000.00	-31,261.80	-78.15
5101-90 - Equipment Purchase	0.00	0.00	12,000.00	12,000.00	100.00
5105-90 - Office Supplies Expense	0.00	76.30	200.00	123.70	61.85
5115-90 - Shop Supplies/Small Tools Expense	118.22	3,683.45	10,000.00	6,316.55	63.17
5120-90 - Gravel	0.00	0.00	1,000.00	1,000.00	100.00
5125-90 - Calcium	15,594.00	29,636.88	35,000.00	5,363.12	15.32
5130-90 - Sand	0.00	564.77	5,000.00	4,435.23	88.70
5135-90 - Salt	0.00	0.00	2,000.00	2,000.00	100.00
5140-90 - Road Maintenance	0.00	18,335.87	7,000.00	-11,335.87	-161.94
5145-90 - Radio Expense	50.88	1,220.53	4,000.00	2,779.47	69.49
5325-90 - Training Expense	0.00	165.46	2,000.00	1,834.54	91.73
5326-90 - Health & Safety / PPE Expense	0.00	74.27	1,000.00	925.73	92.57
5405-90 - Propane Expense	0.00	7,344.27	14,000.00	6,655.73	47.54
5410-90 - Hydro Expense	350.32	3,522.48	4,500.00	977.52	21.72
5415-90 - Telephone/Internet Expense	120.07	840.49	500.00	-340.49	-68.10
5450-90 - Vehicle Repair & Maintenance Expense	40.70	4,188.62	7,500.00	3,311.38	44.15
5451-90 - Vehicle Licensing	0.00	848.80	5,000.00	4,151.20	83.02
5455-90 - Gas & Oil for Patrol Veh/Small Equip Exp	0.00	220.56	0.00	-220.56	0.00
5460-90 - Diesel Clear Expense	1,867.62	24,798.33	25,000.00	201.67	0.81
5465-90 - Diesel Marked Expense	1,267.17	21,737.49	26,000.00	4,262.51	16.39
5505-90 - Building Repairs/Maintenance Expense	0.00	0.00	13,000.00	13,000.00	100.00

Township of Conmee

Budgetary Control - Fund PW - Public Works

Date Printed
2026-11-03 12:44 PM

For the Period 2026-01-01 - 2026-10-31

Account #/Description	Current	Year to Date	Budget	Variance	%
5510-90 - Bridges & Signs Expense	4,752.19	5,710.90	4,000.00	-1,710.90	-42.77
5525-90 - Culvert Expense	0.00	7,193.76	9,000.00	1,806.24	20.07
5530-90 - Brush/Grass Expense	0.00	2,800.00	5,000.00	2,200.00	44.00
5531-90 - Project Expense 2026	-14,638.53	49,088.77	90,000.00	40,911.23	45.46
5535-90 - Dam Expenses	0.00	815.25	2,000.00	1,184.75	59.24
5540-90 - Expenses related to OPG Fill	43,581.33	336,291.44	0.00	-336,291.44	0.00
5605-90 - Legal Fees	0.00	3,556.51	0.00	-3,556.51	0.00
5610-90 - Other Professional Fees	0.00	0.00	30,000.00	30,000.00	100.00
5650-90 - Other Expenses	106.00	106.00	500.00	394.00	78.80
Expenditure Totals:	71,664.88	741,326.29	550,300.00	-191,026.29	-34.71
Net Surplus/Deficit:	-71,664.88	194,523.81	-368,031.00	562,554.81	152.86

Accounts Printed: 45

Total Revenues:	127,764.72	2,645,066.57	577,094.00	2,067,972.57	358.34
Total Expenditures:	119,438.64	1,902,077.64	1,772,586.00	-129,491.64	7.31
Total Net Surplus/Deficit:	8,326.08	742,988.93	-1,195,492.00	1,938,480.93	162.15

CORPORATION OF THE TOWNSHIP OF CONMEE

TAX COLLECTION POLICY

Created: September 8, 2020
Reviewed: September 13, 2022

1.0 PURPOSE

~~The tax billing and collection process is an important activity for the Township of Conmee. This policy will help to:~~

1. ~~Streamline activities and eliminate questions as to the appropriate steps required for billing and collection;~~
2. ~~Set out consistent guidelines with regard to collection of property tax payments;~~
3. ~~Outline the procedures to be followed by Administration; and~~
4. ~~Facilitate conformity to current legislation.~~

~~This policy will provide a reference for municipal staff and Council in their communication with taxpayers.~~

The property billing and collection process is a critical function of the Township of Conmee. This policy is intended to:

1. Establish clear and consistent procedures for the billing, collection, and administration of property taxes;
2. Promote fair and consistent treatment of all taxpayers;
3. Provide guidance to municipal staff in the administration and collection of property taxes;
4. Ensure compliance with the Municipal Act, 2001 and other applicable legislation; and
5. Support effective communication between the Township, Council, and taxpayers regarding tax billing and collection matters.

This policy serves as a reference for municipal staff and Council in the administration of property taxation and in their communication with property owners and taxpayers.

2.0 SCOPE

This policy relates only to the collection of property tax levies, or amounts added to the tax roll to be collected in the same manner as taxes.

3.0 ADMINISTRATION

3.1 This policy is administered by the Treasurer, who is responsible to adhere to this policy, and applicable legislation, for collection of outstanding property taxes. In addition, the Treasurer, or designate, shall:

a) keep the policy updated so that it is consistent with current legislation;
b) train other staff members, as appropriate, on this policy and any revisions to it;

c) facilitate the use of this policy in a consistent and equitable manner; and
d) undertake the processes set out in this policy.

3.2 The Treasurer shall have the authority to exercise discretion in the application of this policy where unusual circumstances are apparent. The guiding principles for this discretion shall be to meet legislative requirements and protect the best interests of the Municipality while, at the same time, providing fairness to all taxpayers.

3.3 At the discretion of the Treasurer, documented procedures may be implemented to provide detailed instructions on specific processes and tasks with respect to property tax billing and collection. These procedures may be updated from time to time to reflect current legislation, continuous improvement objectives or technology changes.

3.4 Annually, as a part of the year end reporting process, the Treasurer will provide Council with a summary of the following information:
a) the number of properties against which Tax Arrears Certificates have been registered;
b) the number of tax extension agreements entered into;
c) a Tax Billing and Collection Summary; and
d) a Tax Reduction Report (Section 357/358).

4.0 STANDARD TAX BILLINGS

4.1 Interim Tax Bills will be issued the first week of February and will be due and payable in two (2) installments on the due dates specified in the by-law passed annually to provide for an Interim Levy. The preferred installment due dates are on or around February 25th and April 25th, or the next business day.

4.2 Final Tax Bills will be issued in the first week of August and will be due and payable in two (2) installments on the due dates specified in the by-law passed annually to authorize the levy and collection of property taxes. The preferred installment due dates are on or around August 25th and October 25th, or the next business day.

Tax bills will be delivered by regular mail, no later than 21 business days prior to the first due date. Any bill or notice sent by standard letter mail is considered delivered to and received by the addressee unless the notice is returned by Canada Post and an error in the mailing address is evident. For taxpayers wishing to exercise the option to do so, tax bills can also be sent via email.

5.0 SUPPLEMENTARY TAX BILLINGS

5.1 ~~The *Assessment Act* allows for taxation of rateable property not included in the annual assessment roll~~. The *Assessment Act* permits the taxation of properties that were omitted from the annual assessment roll. This is known as the "supplementary roll".

Omissions: Section 33 allows for the taxation of real property that has been omitted from the roll. This provision allows for taxation in the current year, plus a maximum of two preceding years.

Additions: Section 34 allows for the taxation of assessment that has increased in value or has been added to the return of the last revised roll. These taxes apply only to the current taxation year.

5.2 Supplementary Tax Bills shall be issued to the property owner following receipt of a Supplementary Assessment from MPAC that results in additional taxes being payable. ~~will be issued as follows:~~

~~a) For Supplementary Rolls dated and received before the Final Tax Bill is issued, a Supplementary Bill will be generated within one business day after the issuance of the Final Tax Bill.~~

~~i. For bills $500 and less, the bill will be due in one installment and be due the same date as the first installment of the Final Tax Bill.~~

~~ii. For bills greater than $500, the bill will be due in two installments and be due the same dates as the first and second installments of the Final Tax Bill.~~

~~b) For Supplementary Rolls dated and received after the Final Tax Bill is issued, a Supplementary Bill will be generated no later than 3 weeks after the roll is received.~~

~~i. For bills $500 and less, the bill will be due in one installment at least 21 days after the issuance of the Supplementary Tax Bill.~~

~~ii. For bills greater than $500, the bill will be due in two installments, the first being at least 21 days (but no more than 30 days) after the issuance of the Supplementary Tax Bill, and the second installment due approximately 30 days after the first installment due date. The second installment due date may fall in January of the next fiscal year, if necessary~~.

~~5.3 Supplementary Tax Bills are issued to the current owner of the property at the time the bill is issued.~~

6.0 CONSENTS AND CONSOLIDATIONS

6.1 The owner of land that has been severed or consolidated may apply to the Treasurer to have taxes apportioned.

6.2 Upon receipt of an application, and, based on assessment information provided by MPAC, the Treasurer will distribute the taxes from the original property to the newly created properties in proportion to their relative value and date of property registration or date of ownership transfer. Tax bills are issued to the property owners in accordance with the Supplementary Tax Bill section of this policy. Credits to the original property are applied immediately upon the completion of the apportionment.

6.3 Late payment charges that have accrued on the tax account of the original property remain with the original property and are not apportioned.

7.0 ACCEPTED PAYMENT METHODS

7.1 Tax payments are payable to The Corporation of the Township of Conmee, 19 Holland Road West, ~~R.R.#1~~ Kakabeka Falls, Ontario, P0T 1W0.

7.2 The following payment methods are accepted:

a) Cash;
b) Personal or business cheque;
c) Bank draft;
d) Money order;
e) Interac ® debit;
f) Telebanking or internet banking, if available, through major financial institutions, using the nineteen (19) digit roll number as the account number;
g) Payments made by a mortgage company or financial institution on behalf of a taxpayer; ~~or~~
h) Credit Card payments made through accepted third-party providers ~~such as Paymentus or Plastiq~~ (where the taxpayer is responsible for the credit card service fees); or
i) E-transfer to treasurer@conmee.com, auto-deposited into the operating account

7.3 Cash and Interac debit are only accepted in person during regular municipal office hours. Credit card payments are accepted in person or by telephone during regular business hours.

7.4 Cheques, bank drafts or money orders may be:

a) delivered in person during regular municipal office hours;
b) placed in the after-hours drop-box at the entrance to the municipal office;
c) delivered by regular letter mail or courier.

With the exception of post-dated cheques, the date the payment is received in the municipal office will be considered the date of the payment. Payments placed in the after-hours drop-box are considered as having been received the ~~preceding~~ previous business day.

Third party cheques are not accepted. A cheque made payable to the property owner, and the Municipality is not considered to be a third-party cheque and can be accepted as payment.

7.5 Post dated cheques will be accepted and held until the negotiable date.

7.6 ~~A non-sufficient funds (NSF) charge as set out in the user fee by-law will be applied to a tax account for a cheque that is returned as non-negotiable and the unpaid taxes as a result of an NSF shall be subject to a late payment charge if overdue.~~

A non-sufficient funds (NSF) fee, as established by the Township's User Fee By-law, shall be charged to the tax account for any cheque or other payment that is returned unpaid by the financial institution. Any taxes remaining unpaid as a result of an NSF payment shall be subject to applicable penalty and interest charges if overdue. The NSF fee shall not be subject to penalty and interest. After two NSF payments in a calendar year, the Municipality will no longer accept cheques from the taxpayer.

Payments must be made in Canadian or US Funds. Payment tendered in US Funds will be applied based on the exchange rate established by the bank on the day of deposit.

7.7 A person wishing to make equal monthly payments for taxes may contact the Treasurer. The Treasurer will advise the property owner of the monthly amount that would cover all payments over the course of the year (to be re-calculated after issuance of the Final Tax Bills). Provided the person makes the monthly payments without fail, no interest/penalties will be applied to the account.

7.8 Receipts will be provided upon request for any tax payment received by the Township.

8.0 COLLECTION PROCESS

8.1 A review of all past-due tax accounts will be done on a monthly basis with an updated Arrears Report being generated after the due date of the second instalment of the Final Tax Bill.

~~8.2 Arrears notices for accounts with a balance of greater than $10 are mailed by the 5th day of the month following the due date of the second installment for each of the Interim and Final Tax Bills, by May 5th and November 5th respectively. An additional reminder notice will be mailed on or around January 5th annually. Monthly reminder notices will not be mailed.~~

Arrears notices for accounts with an outstanding balance greater than $25 will be mailed by the 5th day of each month. Arrears notices will not be mailed in months when an Interim or Final Tax Bill installment is due.

8.3 For tax accounts approaching two years of arrears, in November a collection letter will be sent to the property owner(s) advising of the tax arrears situation and requesting the following:

a) Full payment;
b) Satisfactory payment to ~~pay the longest~~ eliminate the oldest outstanding taxes owed, including all penalty and interest, to remove the property from tax registration status;
c) A satisfactory payment plan in accordance with section 9.2 of this Policy.

The letter will request payment or response by a specific date, generally within 30 calendar days of the date of the letter. If there is no payment or response by the specified date, the Treasurer shall refer to Section 9.0 – Collection Remedies – of this policy.

~~8.4 When possible, telephone contact will also be made to taxpayers with balances that are nearing two years in arrears.~~

8.5 If there is no response to the collection letter ~~or phone call~~ by the specified date, a final notice will be mailed to the property ~~owner within 20 calendar days,~~ owner no later than January 31st of the following year, or as per legislative notice requirements~~, following the specified date~~. The notice will communicate clearly that the property legislatively qualifies for Tax Registration or other such collection remedy proceedings, and the Municipality will initiate these proceedings with no further notice.

9.0 COLLECTION REMEDIES

9.1 Late payment charges for the non-payment of taxes are mandatory. The maximum late payment rate allowed under the Municipal Act shall be applied as follows:

a) Penalty: A tax installment payment, or part thereof, which has not been paid by the due date set out in the Tax Bill, is considered to be in default on the last day of the month in which the tax installment was due. A penalty charge shall be applied to the balance of the late payment on the last day of the due date month.
b) Interest: a tax installment payment, or part thereof, which remains unpaid on the last day of the month following an installment's due date, continues to be in default. An interest charge shall be applied to the balance of the default taxes on the last day of the month following the default and the last day of each month that the default continues.

9.2 The Treasurer is authorized to enter into a payment plan with any person the Treasurer is satisfied has an interest in the land. This remedy is subject to the following terms:

a) Satisfactory payment arrangements include a commitment to make specific payments on pre-arranged dates via a series of post-dated cheques, or other such regular payment method;
b) The payment plan shall be noted on the property's tax profile. Details include dates payments are to be made, payment amounts and any other relevant information the Treasurer feels are necessary to record.
c) The Treasurer shall monitor the account for compliance and follow-up done as required. If the person does not adhere to the plan, the Treasurer shall initiate one of the remedy methods listed in Section 9.3 of this policy.

9.3 Failing successful collection using the remedies listed in Section 9.1 and 9.2 above, the Treasurer, at his or her discretion and dependent upon the specific circumstances of the property and property owner, may use any one or more of the following collection remedies:
a) Rent attornment – this option will be carefully considered before imposing as it may cause undo hardship on the property owner by making it difficult to meet other expense commitments such as utility payments which will affect the tenants;
~~b) Bailiff action;~~
c) Small claims court – for outstanding taxes up to the allowed maximum monetary limit;
d) Collection agency; and/or
e) ~~Tax registration/tax sale~~. Registration of a tax arrears certificate and initiation of tax sale proceedings in accordance with the Municipal Act, 2001.

9.4 A notice, similar to that set out in Section 8.5 of this policy, shall be mailed to the property owner prior to the use of the collection remedies noted in Section 9.3 of this policy.

9.5 The Treasurer may contract with a third party to undertake any of the collection remedies listed in Section 9.3 of this policy, with collection costs incurred added to the subject tax roll for collection. Penalty and interest shall not apply to these costs.

9.6 There may be extenuating circumstances when advanced collection remedies listed in Section 9.3 of this policy are deemed by the Treasurer to be ineffective. In such a circumstance, the Treasurer shall present a written report to Council with supporting information as to why advanced collection remedies would be ineffective or inappropriate with recommendations as to possible next steps.

10.0 LATE PAYMENT CHARGE ADJUSTMENTS

Late payment charges (penalty and interest) are adjusted only in the following circumstances:
a) Taxes are adjusted, cancelled, reduced, or refunded in accordance with ~~under~~ Sections 354, 357, or 358 of the *Municipal Act, 2001*.

b) Taxes are adjusted following an Assessment Review Board Decision;
c) Taxes are adjusted in accordance with a decision of the Courts;
d) Taxes are adjusted under Minutes of Settlement or notification of any assessment adjustment from MPAC;
e) For amounts up to $100.00, at the discretion of the Treasurer;
f) For amounts of $100.01 or more, at the direction of Council;
g) The interest of penalty was charged as a result of the Municipality's error or omission;

11.0 MINIMUM BALANCE WRITE OFF

In some circumstances, a balance remains owing on a taxpayer's account after a payment is received, which is often the result of interest being added to the account after a payment amount was agreed upon and the payment was delayed in the mail or electronically. When the remaining amount is small enough that the additional cost of collection would not be deemed worthwhile, it may be expedient to write the amount off. The Treasurer is authorized to approve such write-offs for outstanding amounts of $25 or less.

12.0 MAILING ADDRESSES

Any Tax Bill or notice regarding tax collection sent by ordinary mail is considered delivered to and received by the addressee unless the bill or notice is returned by the Post Office or an error in the mailing address is proven. It is the taxpayer's responsibility to notify the Municipality of any mailing address changes. Failure to notify the Municipality of an address change in writing does not constitute an error.

13.0 EXTENSION AGREEMENTS FOR PROPERTIES IN TAX REGISTRATION

An extension agreement ~~must be~~ may only be requested by a person whom the Treasurer is satisfied has an interest in the land. This request must be done prior to the expiry of the one-year period of the registration of the Tax Arrears Certificate. The ~~Chief Administrative Officer (CAO)~~ Clerk and Treasurer have been delegated authority to enter into Tax Extension Agreements on behalf of the Municipality. The ~~CAO~~ Clerk and Treasurer shall give consideration to the taxpayer's ability to pay the arrears in a reasonable amount of time in accordance with the taxpayer's financial circumstance, while maintaining the best interests of the Municipality.

14.0 LEGISLATION CHANGES

As legislation is always evolving and changes are frequent, current legislation will take precedence over any section of this policy that becomes obsolete. Every effort will be made to update this policy as substantial changes occur. Specific changes or enhancement to property tax collection may be addressed in the annual By-law to Levy and Collect Municipal Taxes.

CORPORATION OF THE TOWNSHIP OF CONMEE

TAX COLLECTION POLICY

Created: September 8, 2020
Reviewed: November 10, 2026

1.0 PURPOSE

The property billing and collection process is a critical function of the Township of Conmee. This policy is intended to:

1. Establish clear and consistent procedures for the billing, collection, and administration of property taxes;
2. Promote fair and consistent treatment of all taxpayers;
3. Provide guidance to municipal staff in the administration and collection of property taxes;
4. Ensure compliance with the Municipal Act, 2001 and other applicable legislation; and
5. Support effective communication between the Township, Council, and taxpayers regarding tax billing and collection matters.

This policy serves as a reference for municipal staff and Council in the administration of property taxation and in their communication with property owners and taxpayers.

2.0 SCOPE

This policy relates only to the collection of property tax levies, or amounts added to the tax roll to be collected in the same manner as taxes.

3.0 ADMINISTRATION

3.1 This policy is administered by the Treasurer, who is responsible to adhere to this policy, and applicable legislation, for collection of outstanding property taxes. In addition, the Treasurer, or designate, shall:

a) keep the policy updated so that it is consistent with current legislation;
b) train other staff members, as appropriate, on this policy and any revisions to it;
c) facilitate the use of this policy in a consistent and equitable manner; and
d) undertake the processes set out in this policy.

3.2 The Treasurer shall have the authority to exercise discretion in the application of this policy where unusual circumstances are apparent. The guiding principles for this discretion shall be to meet legislative requirements and protect the best interests of the Municipality while, at the same time, providing fairness to all taxpayers.

3.3 At the discretion of the Treasurer, documented procedures may be implemented to provide detailed instructions on specific processes and tasks with respect to property tax billing and collection. These procedures may be updated from time to time to reflect current legislation, continuous improvement objectives or technology changes.

3.4 Annually, as a part of the year end reporting process, the Treasurer will provide Council with a summary of the following information:
a) the number of properties against which Tax Arrears Certificates have been registered;
b) the number of tax extension agreements entered into;
c) a Tax Billing and Collection Summary; and
d) a Tax Reduction Report (Section 357/358).

4.0 STANDARD TAX BILLINGS

4.1 Interim Tax Bills will be issued the first week of February and will be due and payable in two (2) installments on the due dates specified in the by-law passed annually to provide for an Interim Levy. The preferred installment due dates are on or around February 25th and April 25th, or the next business day.

4.2 Final Tax Bills will be issued in the first week of August and will be due and payable in two (2) installments on the due dates specified in the by-law passed annually to authorize the levy and collection of property taxes. The preferred installment due dates are on or around August 25th and October 25th, or the next business day.

4.3 Tax bills will be delivered by regular mail, no later than 21 business days prior to the first due date. Any bill or notice sent by standard letter mail is considered delivered to and received by the addressee unless the notice is returned by Canada Post and an error in the mailing address is evident. For taxpayers wishing to exercise the option to do so, tax bills can also be sent via email.

5.0 SUPPLEMENTARY TAX BILLINGS

5.1 The *Assessment Act* permits the taxation of properties that were omitted from the annual assessment roll. This is known as the “supplementary roll”.

Omissions: Section 33 allows for the taxation of real property that has been omitted from the roll. This provision allows for taxation in the current year, plus a maximum of two preceding years.

Additions: Section 34 allows for the taxation of assessment that has increased in value or has been added to the return of the last revised roll. These taxes apply only to the current taxation year.

5.2 Supplementary Tax Bills shall be issued to the property owner following receipt of a Supplementary Assessment from MPAC that results in additional taxes being payable

6.0 CONSENTS AND CONSOLIDATIONS

6.1 The owner of land that has been severed or consolidated may apply to the Treasurer to have taxes apportioned.

6.2 Upon receipt of an application, and, based on assessment information provided by MPAC, the Treasurer will distribute the taxes from the original property to the newly created properties in proportion to their relative value and date of property registration or date of ownership transfer. Tax bills are issued to the property owners in accordance with the Supplementary Tax Bill section of this policy. Credits to the original property are applied immediately upon the completion of the apportionment.

6.3 Late payment charges that have accrued on the tax account of the original property remain with the original property and are not apportioned.

7.0 ACCEPTED PAYMENT METHODS

7.1 Tax payments are payable to The Corporation of the Township of Conmee, 19 Holland Road West, Kakabeka Falls, Ontario, P0T 1W0.

7.2 The following payment methods are accepted:

a) Cash;
b) Personal or business cheque;
c) Bank draft;
d) Money order;
e) Interac ® debit;
f) Telebanking or internet banking, if available, through major financial institutions, using the nineteen (19) digit roll number as the account number;
g) Payments made by a mortgage company or financial institution on behalf of a taxpayer;
h) Credit Card payments made through accepted third-party providers (where the taxpayer is responsible for the credit card service fees); or
i) E-transfer to treasurer@conmee.com, auto-deposited into the operating account

7.3 Cash and Interac debit are only accepted in person during regular municipal office hours. Credit card payments are accepted in person or by telephone during regular business hours.

7.4 Cheques, bank drafts or money orders may be:

a) delivered in person during regular municipal office hours;

b) placed in the after-hours drop-box at the entrance to the municipal office;
c) delivered by regular letter mail or courier.

With the exception of post-dated cheques, the date the payment is received in the municipal office will be considered the date of the payment. Payments placed in the after-hours drop-box are considered as having been received the previous business day.

Third party cheques are not accepted. A cheque made payable to the property owner, and the Municipality is not considered to be a third-party cheque and can be accepted as payment.

7.5 Post dated cheques will be accepted and held until the negotiable date.

7.6 A non-sufficient funds (NSF) fee, as established by the Township's User Fee By-law, shall be charged to the tax account for any cheque or other payment that is returned unpaid by the financial institution. Any taxes remaining unpaid as a result of an NSF payment shall be subject to applicable penalty and interest charges if overdue. The NSF fee shall not be subject to penalty and interest. After two NSF payments in a calendar year, the Municipality will no longer accept cheques from the taxpayer.

7.7 Payments must be made in Canadian or US Funds. Payment tendered in US Funds will be applied based on the exchange rate established by the bank on the day of deposit.

7.8 A person wishing to make equal monthly payments for taxes may contact the Treasurer. The Treasurer will advise the property owner of the monthly amount that would cover all payments over the course of the year (to be re-calculated after issuance of the Final Tax Bills). Provided the person makes the monthly payments without fail, no interest/penalties will be applied to the account.

7.9 Receipts will be provided upon request for any tax payment received by the Township.

8.0 COLLECTION PROCESS

8.1 A review of all past-due tax accounts will be done on a monthly basis with an updated Arrears Report being generated after the due date of the second instalment of the Final Tax Bill.

8.2 Arrears notices for accounts with an outstanding balance greater than $25 will be mailed by the 5th day of each month. Arrears notices will not be mailed in months when an Interim or Final Tax Bill installment is due.

8.3 For tax accounts approaching two years of arrears, in November a collection letter will be sent to the property owner(s) advising of the tax arrears situation and requesting the following:

a) Full payment;
b) Satisfactory payment to eliminate the oldest outstanding taxes owed, including all penalty and interest, to remove the property from tax registration status;
c) A satisfactory payment plan in accordance with section 9.2 of this Policy.

The letter will request payment or response by a specific date, generally within 30 calendar days of the date of the letter. If there is no payment or response by the specified date, the Treasurer shall refer to Section 9.0 – Collection Remedies – of this policy.

8.4 If there is no response to the collection letter by the specified date, a final notice will be mailed to the property owner no later than January 31st of the following year, or as per legislative notice requirements. The notice will communicate clearly that the property legislatively qualifies for Tax Registration or other such collection remedy proceedings, and the Municipality will initiate these proceedings with no further notice.

9.0 COLLECTION REMEDIES

9.1 Late payment charges for the non-payment of taxes are mandatory. The maximum late payment rate allowed under the Municipal Act shall be applied as follows:

a) Penalty: A tax installment payment, or part thereof, which has not been paid by the due date set out in the Tax Bill, is considered to be in default on the last day of the month in which the tax installment was due. A penalty charge shall be applied to the balance of the late payment on the last day of the due date month.
b) Interest: a tax installment payment, or part thereof, which remains unpaid on the last day of the month following an installment's due date, continues to be in default. An interest charge shall be applied to the balance of the default taxes on the last day of the month following the default and the last day of each month that the default continues.

9.2 The Treasurer is authorized to enter into a payment plan with any person the Treasurer is satisfied has an interest in the land. This remedy is subject to the following terms:

a) Satisfactory payment arrangements include a commitment to make specific payments on pre-arranged dates via a series of post-dated cheques, or other such regular payment method;
b) The payment plan shall be noted on the property's tax profile. Details include dates payments are to be made, payment amounts and any other relevant information the Treasurer feels are necessary to record.
c) The Treasurer shall monitor the account for compliance and follow-up done as required. If the person does not adhere to the plan, the Treasurer shall initiate one of the remedy methods listed in Section 9.3 of this policy.

9.3 Failing successful collection using the remedies listed in Section 9.1 and 9.2 above, the Treasurer, at his or her discretion and dependent upon the specific circumstances of the property and property owner, may use any one or more of the following collection remedies:

a) Rent attornment – this option will be carefully considered before imposing as it may cause undo hardship on the property owner by making it difficult to meet other expense commitments such as utility payments which will affect the tenants;
b) Small claims court – for outstanding taxes up to the allowed maximum monetary limit;
c) Collection agency; and/or
d) Registration of a tax arrears certificate and initiation of tax sale proceedings in accordance with the Municipal Act, 2001.

9.4 A notice, similar to that set out in Section 8.5 of this policy, shall be mailed to the property owner prior to the use of the collection remedies noted in Section 9.3 of this policy.

9.5 The Treasurer may contract with a third party to undertake any of the collection remedies listed in Section 9.3 of this policy, with collection costs incurred added to the subject tax roll for collection. Penalty and interest shall not apply to these costs.

9.6 There may be extenuating circumstances when advanced collection remedies listed in Section 9.3 of this policy are deemed by the Treasurer to be ineffective. In such a circumstance, the Treasurer shall present a written report to Council with supporting information as to why advanced collection remedies would be ineffective or inappropriate with recommendations as to possible next steps.

10.0 LATE PAYMENT CHARGE ADJUSTMENTS

Late payment charges (penalty and interest) are adjusted only in the following circumstances:

a) Taxes are adjusted, cancelled, reduced, or refunded in accordance with Sections 354, 357, or 358 of the *Municipal Act, 2001*.
b) Taxes are adjusted following an Assessment Review Board Decision;
c) Taxes are adjusted in accordance with a decision of the Courts;
d) Taxes are adjusted under Minutes of Settlement or notification of any assessment adjustment from MPAC;
e) For amounts up to $100.00, at the discretion of the Treasurer;
f) For amounts of $100.01 or more, at the direction of Council;
g) The interest of penalty was charged as a result of the Municipality’s error or omission;

11.0 MINIMUM BALANCE WRITE OFF

In some circumstances, a balance remains owing on a taxpayer's account after a payment is received, which is often the result of interest being added to the account after a payment amount was agreed upon and the payment was delayed in the mail or electronically. When the remaining amount is small enough that the additional cost of collection would not be deemed worthwhile, it may be expedient to write the amount off. The Treasurer is authorized to approve such write-offs for outstanding amounts of $25 or less.

12.0 MAILING ADDRESSES

Any Tax Bill or notice regarding tax collection sent by ordinary mail is considered delivered to and received by the addressee unless the bill or notice is returned by the Post Office or an error in the mailing address is proven. It is the taxpayer's responsibility to notify the Municipality of any mailing address changes. Failure to notify the Municipality of an address change in writing does not constitute an error.

13.0 EXTENSION AGREEMENTS FOR PROPERTIES IN TAX REGISTRATION

An extension agreement may only be requested by a person whom the Treasurer is satisfied has an interest in the land. This request must be done prior to the expiry of the one-year period of the registration of the Tax Arrears Certificate. The Clerk and Treasurer have been delegated authority to enter into Tax Extension Agreements on behalf of the Municipality. The Clerk and Treasurer shall give consideration to the taxpayer's ability to pay the arrears in a reasonable amount of time in accordance with the taxpayer's financial circumstance, while maintaining the best interests of the Municipality.

14.0 LEGISLATION CHANGES

As legislation is always evolving and changes are frequent, current legislation will take precedence over any section of this policy that becomes obsolete. Every effort will be made to update this policy as substantial changes occur. Specific changes or enhancement to property tax collection may be addressed in the annual By-law to Levy and Collect Municipal Taxes.

The Corporation of the Township of Conmee
Administrative Report

Date: **November 10, 2026**

To: **Mayor and Council**

Subject: **Administrative Activity Report**

File Number: **01-C10-0000 Administrative Activity Reports**

Submitted by: **James Klapperich, Deputy Clerk-Treasurer Intern (DCTI)**

RECOMMENDATION:
For Council's information and direction as required.

BACKGROUND:
This report provides Council with an update on recent administrative activities and projects performed by the DCTI.

DISCUSSION:

Newsletter
The DCTI has been working on organizing and putting together the newsletters and just released the most recent newsletter for November. If there are any suggestions for additions or improvements, please don't hesitate to let the DCTI know.

Summer Student Grant Funding
With the application period now being open for the summer student grant funding. The DCTI has been working on putting together the application to provide for a Public Works summer student. The DCTI will provide updates when available and when a decision is made.

Municipal Election
The DCTI has been researching for the recent municipal election and the primary main focus as of late was preparing for, organizing, and helping run the recent Municipal election. The DCTI assisted the Clerk on getting all the necessary documents and information together and organized, helping to arrange the meet the candidate's night, and helping run the election for the advance vote and the election day vote. The DCTI has never been a part of something like this before, so it was a great learning experience that the DCTI was excited to be a part of.

New Council Onboarding & Orientation
The DCTI has been researching orientation and onboarding information for the new council. A USB drive has been prepared for the mayor and each of the council members on important policies, bylaws, and information that are vital for them to know in performing their duties. The DCTI will pass along any relevant information to them as it comes along. The goal is to aid the council to do their jobs effectively and be successful.

Bylaw Digitizing
One of the main projects since the DCTI started is working on and making sure all the past and present bylaws for the Township are digitized and organized. It is an ongoing project, but the DCTI feels that all the bylaws should be organized and digitized by the new year.

Treasurer Training
In the recent months the DCTI has been gradually learning Treasurer tasks, with the main tasks of being processing tax payments with Munisoft. With the help of the Treasurer and the Clerk, the DCTI now has a clear understanding of this and is now able to process payments without direct supervision and now has a clearer understanding of how to utilize Munisoft.

Emergency Preparedness Forms
The Clerk organized and put together an Emergency Preparedness Form that was included with the tax notices to get a better idea on the living arrangements of the area. For example, how many people per household, whether they have a year-round or seasonal residence, and if anyone would need additional assistance in an emergency. It was also asked if any residents would be willing to help and provide equipment in the event of an emergency. Also, up to date contact information was asked for so we could update our system to have as many residents' contact information in case of an emergency. The DCTI was tasked with organizing and digitizing the forms and a document was prepared to indicate all the relevant information that the residents provided on the form. The DCTI received forty-five documents back with twenty households willing to help and provide equipment in an emergency. This vital information for our Emergency Services to have in the event of an emergency and will be provided to them shortly.

AMCTO Conference
As was previously mentioned in a past Clerk's report, the DCTI attended the AMCTO Conference with the Clerk and the Treasurer. It was an extremely valuable experience for the DCTI, getting to network with the other treasurers and clerks in the area and getting to hear about news from their township and how they go about doing things. The guest speakers as well were very enlightening and there was much gained in this experience. The DCTI looks forward to going to the next conference in the spring.

Summer Recreation Program
The DCTI helped assist the summer recreation summer student with advertising for the events with social media and the Township website. One of the events, was a movie event for the local kids that was well received. Overall, administration was pleased with the turnout and hope everyone who participated enjoyed the experience.

FOR IMMEDIATE RELEASE

NOMA Welcomes Ontario's Decision to Align Northwestern Ontario with Manitoba's Permanent Daylight Time

OCTOBER 13, 2026, THUNDER BAY, ON – The Northwestern Ontario Municipal Association (NOMA) welcomes today's announcement by the Government of Ontario to move communities west of the 90th meridian, near Upsala, to permanent daylight time, aligning with Manitoba's decision to end seasonal clock changes.

NOMA recently advocated for this change, recognizing the significant challenges Manitoba's decision would have created for municipalities, businesses and residents across Northwestern Ontario. Impacted NOMA member municipalities have been clear that maintaining alignment with Manitoba is essential to supporting cross-border commerce, healthcare access, transportation and everyday activities.

"This is welcome news for Northwestern Ontario and a practical solution to a very real concern raised by our member municipalities," said Mayor Rick Dumas, NOMA President. "Our communities have strong economic, social and healthcare connections with Manitoba, and maintaining consistent time zones helps avoid unnecessary confusion and disruption. We appreciate that the province listened and responded."

NOMA extends its sincere thanks to Premier Doug Ford and Minister Greg Rickford for their leadership and responsiveness in advancing this change.

"This is a great example of the province working with Northern municipalities to find a common-sense solution that reflects the unique needs of our region," added Dumas.

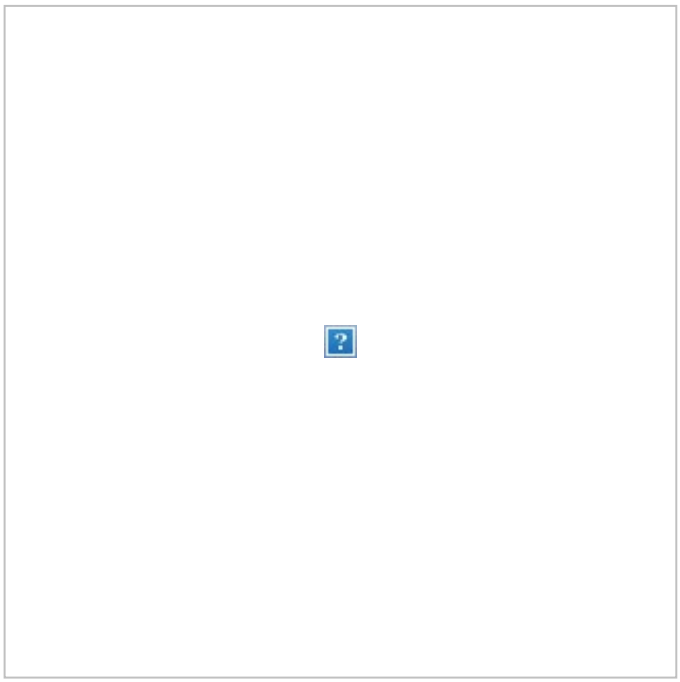
The province intends to implement the regulatory change under Ontario's *Time Act* on November 1, 2026.

– 30 –

Media Contact:
Rick Dumas
President, Northwestern Ontario Municipal Association (NOMA)
807-229-6842
admin@noma.on.ca

From: TBDSSAB Communications
To: Conmee Clerk
Subject: TBDSSAB Update from the Board Newsletter
Date: October 19, 2026 4:35:54 PM

View this email in your browser



Update from the Board

TBDSSAB Board Newsletter | October 19, 2026

Click Here to Download as PDF

- Message from the Chair
- Next Meeting
- Under One Roof - Chapter 2: 10-Year Housing and Homelessness Plan
- Child Care Worker Appreciation Day: October 21
- Board Reports: September 17, 2026
- Board Reports: October 15, 2026

- Feedback

Message from the Chair

Please find below the latest issue of Update from The Board, the monthly newsletter from the Board of Directors of The District of Thunder Bay Social Services Administration Board.

Please circulate to members of your respective Municipal Councils and Local Roads Boards.

The purpose of this newsletter is to keep our municipal stakeholders informed about TBDSSAB activities by providing an overview of TBDSSAB Board information and reports following all monthly meetings.

Some highlights from the September and October meetings:

- In August, representatives from TBDSSAB attended the annual Association of Municipalities of Ontario (AMO) Conference in Ottawa. More information about advocacy topics brought forward at AMO can be found here: www.tbdssab.ca/amo-2026/
- The deadline to submit nomination papers for the 2026 TWOMO election was August 21. TBDSSAB is pleased to confirm that Kathleen Lynch has been acclaimed the representative for TWOMO Area 1 for another term.
- This summer, TBDSSAB's CEO Ken Ranta was invited to make presentations to Neebing, Thunder Bay and Manitouwadge about TBDSSAB's programs and services. If your municipality or community is interested in a presentation, please contact Ken.
- At the September meeting, the Board was presented with second quarter reports on operations, finances, and strategic plan objectives.
- The Board was presented with yearly reports related to administrative and housing operations.
- The Board also approved reports and proposals related to service system management for housing operations, child care and early years, and homelessness prevention.
- At the October meeting, the Board was presented with reports related to

governance policies and
- The Board received operational updates related to community housing, homelessness programs, and the results of child care and early years needs based surveys.
- The Board approved advocacy topics for the January Rural Association of Municipalities of Ontario (ROMA) Conference.

Thank you,

Jim Vezina
Chair, TBDSSAB

This edition of Update from the Board covers TBDSSAB's Board meeting on **September 17 and October 15, 2026**, as well as key initiatives taking place in this time span.

Our aim is to provide an overview of TBDSSAB Board information and reports in a timely manner following all monthly meetings.

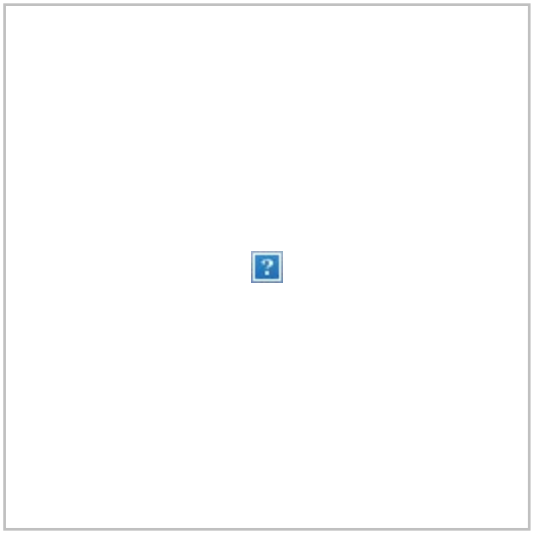
Next Meeting

The next Board meeting will be held **Thursday, November 19, 2026 at 10:00am.**

The Board meeting is scheduled to take place in person. For more information about Board meetings, please visit the Board Meetings page on our website.

Under One Roof - Chapter 2: 10-Year Housing and Homelessness Plan

The District of Thunder Bay Social Services Administration Board

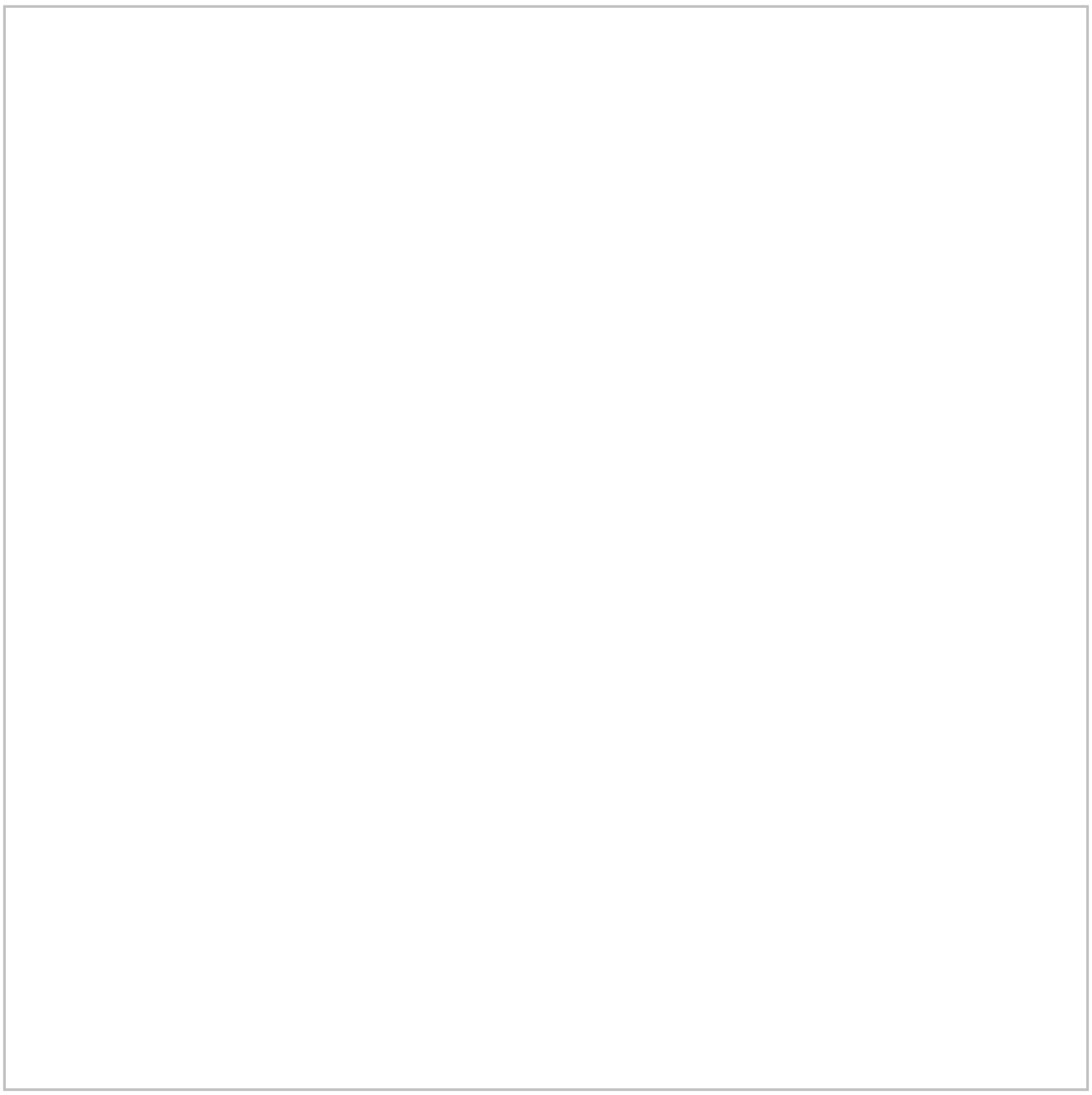


(TBDSSAB) has launched its new housing and homelessness plan, titled, “Under One Roof - Chapter 2: 10-Year Housing and Homelessness Plan, 2026-36.”

This 10-Year Housing and Homelessness Plan sets a clear, coordinated path that works towards ensuring people have access to safe, stable, and affordable housing. By combining prevention, supportive services, advocacy, and strategic investments, TBDSSAB moves to reduce homelessness, strengthen communities, and create lasting systemic change.

Download the plan, or read the full media release, here: www.tbdssab.ca/10y-hhplan-2026/

Child Care Worker Appreciation Day: October 21



The District of Thunder Bay Social Services Administration Board (TBDSSAB) is celebrating Child Care Worker (CCW) and Early Childhood Educator (ECE) Appreciation Day on October 21, 2027.

CCW & ECE Appreciation Day is an opportunity to reflect on the importance of the child care and early years professionals who play a formative part in early childhood development, as well as the service system they support.

We encourage families, children, and community partners to recognize CCW & ECE Appreciation Day by thanking an educator in a meaningful way. Celebrate the early years professionals in your life by letting your child(ren) take the lead.

For inspiration, TBDSSAB has ideas and free resources on our website that can be downloaded, printed, or shared electronically. For more information,

please visit: https://www.tbdssab.ca/ccwad/

Read the full media release here: www.tbdssab.ca/ccwad-2026/

Board Reports: September 17, 2026

COTB Letter: Tax Levy 2027 Budget
LTR: COTB Tax Levy Target for 2027 Budget (PDF)

MMAH Letter: 2026-27 COCHI Residual – Request for Priority Project Business Case
LTR: MMAH Re COCHI Residual (PDF)

Shuniah Council Resolution: Endorsement of TBDSSAB AMO Position Papers
Shuniah Council Resolution (PDF)

Report: 2024-27 Strategic Plan – 2026 Q2 Update
RPT Strategic Plan Q2 Update 2026 (PDF)

Report: Q2 Operational Report 2026
RPT Q2 Operational Report 2026 (PDF)

Report: Q2 Financial Report 2026
RPT Q2 Financial Report 2026 (PDF)

Report: Enterprise Risk Management
RPT Enterprise Risk Management (PDF)

Report: Child Care and Early Years Service Plan Update 2023-2028
RPT Child Care and Early Years Service Plan Update (PDF)

Report: Child Care Fee Subsidy Rate 2027
RPT Child Care Fee Subsidy Rate (PDF)

Report: 2027 Market Rents

RPT 2027 Market Rents (PDF)

Board Reports: October 15, 2026

Report: Situation Analysis Implementation Plan Update
RPT Situation Analysis Implementation Plan Update (PDF)

Report: ROMA 2027 Position Papers
RPT ROMA 2027 Position Papers (PDF)

Report: Board Social Media Policy Review
RPT Board Social Media Policy Review (PDF)

Report: Approval, Budget and Procurement Policies Updates
RPT Approval, Budget and Procurement Policies Updates (PDF)

Report: 2026-27 Housing Portfolio Insurance Contract Renewal
RPT 2026-27 Housing Portfolio Insurance Contract Renewal (PDF)

Report: Update on the Attainment of TBDSSAB SLS
RPT Update on the Attainment of TBDSSAB SLS (PDF)

Report: Child Care and Early Years Ontario Needs Based Survey Results
RPT Child Care and Early Years Ontario Needs Based Survey (PDF)

Board reports for past meetings are available on our website:
https://www.tbdssab.ca/board/reports

Feedback

We appreciate feedback and comments regarding the content of this newsletter.

Contact: Larissa Jones (she/her), Communications Assistant
E: Larissa.Jones@tbdssab.ca T: 807-766-4704



Copyright © 2026 The District of Thunder Bay Social Services Administration Board, All rights reserved.

We send monthly emails to municipal partners and local roads boards within The District of Thunder Bay. Our aim is to keep our municipal stakeholders informed about TBDSSAB activities by providing an overview of TBDSSAB Board information and reports following all monthly meetings.

Our mailing address is:
The District of Thunder Bay Social Services Administration Board
231 May St S
Thunder Bay, ON P7E 1B5
Canada

Add us to your address book

Want to change how you receive these emails?
You can update your preferences or unsubscribe from this list.

Thunder Bay District Health Unit

THUNDER BAY DISTRICT HEALTH UNIT

BOARD OF HEALTH MEETING

MINUTES

Date: September 16, 2026
Time: 1:00 pm
Location: BOARDROOM - FIRST FLOOR

BOARD MEMBERS PRESENT:

Ms. Lucy Belanger
Ms. Cindy Brand
Mr. Paul Malashewski
Mr. James McPherson
Mr. Jim Moffat
Ms. Cynthia Olsen
Ms. Donna Peacock
Mr. Don Smith
Ms. Kristine Thompson
Mr. Todd Wheeler

REGRETS:

Mr. Grant Arnold
Ms. Kasey Etreni
Dr. Mark Thibert

ADMINISTRATION PRESENT:

Dr. Greg Holzman, Medical Officer of Health (acting) and Chief Executive Officer
Ms. Diana Gowanlock, Director – Health Protection
Mr. Dan Hrychuk, Director – Corporate Services
Ms. Shannon Robinson, Director – Health Promotion
Ms. Shelley Oleksuk, Administrative Assistant – Health Promotion

RECORDER:

Ms. Lila McNeice, Executive Assistant, Secretary to the Board of Health

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

The Chair called the meeting to order at 1:02 p.m.

2. ATTENDANCE AND ANNOUNCEMENTS

The Chair noted regrets from Ms. K. Etreni and Dr. M. Thibert.

3. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4. AGENDA APPROVAL

The agenda of the September 16, 2026 meeting was presented for approval.

Resolution No. 77-2026

Moved By: P. Malashewski
Seconded By: T. Wheeler

THAT the agenda for the Regular Board of Health meeting to be held on September 16, 2026, be approved.

CARRIED

5. INFORMATION SESSION

5.1 Truth and Reconciliation Update

S. Robinson, Director of Health Promotion, introduced M. Bryson, Health Promotion Planner, who shared a Truth and Reconciliation Working Group Update presentation and responded to comments from the Board.

6. MINUTES OF THE PREVIOUS MEETINGS

6.1 Thunder Bay District Board of Health

The minutes of the June 17, 2026 Board of Health Regular and Closed sessions were presented for approval.

Resolution No. 78-2026

Moved By: T. Wheeler
Seconded By: P. Malashewski

THAT the minutes of the Thunder Bay District Board of Health (Regular and Closed Session) meetings held on June 17, 2026, be approved.

CARRIED

6.2 Board of Health Executive Committee

The minutes of the April 15, 2026 Executive Committee meeting were presented for information.

7. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

8. BOARD OF HEALTH (CLOSED SESSION) MEETING

Resolution No. 79a-2026

Moved By: P. Malashewski
Seconded By: T. Wheeler

THAT the Board of Health move into closed session to:

- Receive information relative to negotiations carried on behalf of the Board.
- Address matters relative to an identifiable individual.

CARRIED

At 1:16 p.m., the Board of Health moved into Closed Session, and the following individuals left the meeting:

- Dr. G. Holzman, Acting Medical Officer of Health/CEO
- Ms. Diana Gowanlock, Director – Health Protection
- Mr. Dan Hrychuk, Director – Corporate Services
- Ms. Shannon Robinson, Director – Health Promotion
- Ms. Shelley Oleksuk, Administrative Assistant – Health Promotion
- Ms. Lila McNeice, Executive Assistant, Secretary to the Board of Health

At 1:29 p.m., the above noted individuals returned to the meeting.

8.1 Closed Session Report

The Chair noted that during the closed session, matters related to negotiations carried on behalf of the Board and matters related to an identifiable individual were discussed.

9. DECISIONS OF THE BOARD

9.1 Policy & Procedure Reviews

Dr. G. Holzman, Acting MOH/CEO, presented a memorandum containing a resolution relative to the approval of Board of Health policies and procedures.

Resolution No. 80-2026

Moved By: J. Moffat
Seconded By: C. Brand

THAT amendments to the following Board of Health policies be approved:

- BH-02-13 Smoke and Vapour Free Workplace Policy
- BH-02-25 Research and Program Evaluation Policy

AND THAT Administration be authorized to finalize and publish the updated Board of Health policies.

CARRIED

9.2 Honorarium Rate Review

Dr. G. Holzman, Acting MOH/CEO, presented a memorandum relative to the Board of Health honourarium rate review.

Resolution No. 81-2026

Moved By: C. Brand
Seconded By: J. Moffat

THAT the Board of Health approves the recommendations of the Executive Committee as contained in Report No. 30-2026 - Board of Health Member Honourarium Rate Review and passed by Resolution No. 75-2026 at their meeting held on September 16, 2026, relative to adjustments to the Board of Health Members' Honourarium Rate;

AND THAT the adjusted Honourarium rates be effective January 1, 2027.

CARRIED

10. COMMUNICATIONS FOR INFORMATION

10.1 Bill 121, Save a Life Act

D. Gowanlock, Director of Health Protection and Chief Nursing Officer, presented a memorandum relative to Bill 121, Save a Life Act for Board discussion.

An oral motion was moved and seconded:

Resolution No. 83-2026

Moved By: C. Olsen
Seconded By: D. Smith

> THAT Administration return this item to the Board at its October meeting with enhanced information and a written recommendation.

CARRIED

10.2 Second Quarter Interim Financial Reports

D. Hrychuk, Director of Corporate Services, presented Report No. 32-2026, relative to the Second Quarter Interim Financial Reports, for information. The Board requested that greater detail be provided in variance reporting going forward.

10.3 2027 Budget Parameters Update

D. Hrychuk, Director of Corporate Services, presented a budget parameters update memorandum, for information.

10.4 Board of Health Meeting Streaming

D. Hrychuk, Director of Corporate Services, presented a memorandum relative to a change in the TBDHU online meeting streaming method, for information.

10.5 Enterprise Risk Management Report

Report No. 33-2026 (MOH/CEO Office), relative to Enterprise Risk Management, was presented for information. The Board requested that risk management be included in the orientation schedule to ensure that the incoming Board has an understanding of the organization’s risk management framework.

10.6 Board of Health Appreciation Lunch

Dr. G. Holzman, Acting MOH/CEO, presented a memorandum relative to an appreciation lunch on November 12, 2026, to recognize the contributions and service of the current Board of Health.

10.7 Medical Officer of Health (Acting)/CEO Update

Dr. G. Holzman Acting MOH/CEO, presented memorandum containing updates for the Board's information.

11. NEXT MEETING

The next regularly scheduled meeting will be held on Wednesday, October 21, 2026 at 1:00 PM.

12. ADJOURNMENT

Resolution No. 82-2026

Moved By: J. Moffat
Seconded By: C. Brand

THAT the Board of Health meeting held on September 16, 2026, be adjourned at 2:20 p.m.

CARRIED

LAKEHEAD REGION
CONSERVATION AUTHORITY

130 Conservation Road, PO Box 10427
Thunder Bay, ON P7B 6T8
Phone: (807) 344-5857 | Fax: (807) 345-9156

October 22, 2026

To: Member Municipalities of the LRCA

Re: Final Budget – Notice of Meeting to Approve Budget
Lakehead Region Conservation Authority Final 2027 Budget

As outlined in O. Reg. 402/22: Budget and Apportionment, Conservation Authorities are required to follow a prescriptive budgetary process. The process provides for a provincially consistent method for open and transparent drafting and approval of Conservation Authority budgets. As part of this process, Conservation Authorities are required to provide 30 days' notice prior to the approval of the Final Budget.

The Lakehead Region Conservation Authority (LRCA) Board will review and consider approval of the 2027 Budget at the November 25, 2026, Board Meeting, beginning at 4:30 p.m., held at the LRCA Administrative Office located at 130 Conservation Road, Thunder Bay. Once approved, the final budget will be provided to the Minister of Environment, Conservation and Parks, all Member Municipalities and will be posted on the LRCA website: https://lakeheadca.com/governance/budget.

A summary of the budget, including each Member Municipalities apportionment for 2027 is attached. Overall, the levy-all (i.e., levy applicable to programs that each municipality is provided) has increased 4.07% ($48,213) when compared to 2026; however, each municipalities increase varies, as it is calculated using the applicable Current Value Assessment and varies between 3.86% to 6.23%. The City of Thunder Bay has additional sole-benefitting levy for programs that are only provided to them; therefore, taking into consideration their portion of levy-all and sole-benefitting levies, the City's total levy increase compared to 2026 is 11.17%. It is noted that the sole-benefitting levy includes a one-time $130,000 levy, which has been added to recover the $130,000 of floodplain mapping funds the LRCA spent in 2026 to complete an update to the Current River Floodplain mapping in response to time sensitive City priorities during 2026. Having adequate funds available is critical for maintaining existing hazard mapping, having funds available to complete future hazard studies, and to ensure that adequate funds are available for emergency works or priorities in 2027. Hazard mapping is used by the LRCA in the administration of regulatory programs and commenting on planning applications, it is also

provided to the City of Thunder Bay for use by planning and engineering departments. Overall, the data is critical for safe and sustainable development in the City of Thunder Bay.

LRCA transition to NWORCA

As of February 1, 2027, the LRCA will be transitioned to the Northwestern Ontario Regional Conservation Authority (NWORCA) and will be one of nine "regional" conservation authorities in the province. It is anticipated that the LRCA will need to increase capacity to provide conservation services at a regional level in the future; however, for 2027 no changes are anticipated to municipal LRCA board representation, the regular programs administered by the LRCA, or our jurisdictional boundary. Staff are working with the new Ontario Provincial Conservation Agency to ensure that the LRCA is set up for success when the transition occurs.

If you have any questions, concerns or comments related to the Budget, please contact the undersigned.

Yours truly,

Tammy Cook

Tammy Cook
Chief Administrative Officer

Attachments: LRCA, 2027 Draft Budget Summary Table
LRCA, 2027 Draft Budget Summary

Lakehead Region Conservation Authority
2027 Draft Budget Version 1.0

Program	Annual Cost									
	Source of Funding									
					Other					
	Levy-All	Sole-Benefiting Levy City of Thunder Bay	Provincial Funding	Federal Funding	Donations	Grants and Other	Self Generated	Surplus/ Deferred	Reserve	Total Cost 2027
Category 1 Mandatory Programs and Services										
Corporate Services										
Administration	317,153	-	30,188	-		-	293,502	87,400	50,000	778,243
Community Relations	117,228	-	-	-		-	7,000	-		124,228
Vehicle and Equipment Program	-	-	-	-		-	53,000		4,150	57,150
IT	68,795	-	-	-		-	-	-	-	68,795
Corporate GIS	19,445	-	-	-		-	-	-	-	19,445
	522,621	**-**	***30,188***	**-**		**-**	***353,502***	***87,400***	***54,150***	**1,047,861**
Risk of Natural Hazards										
Flood Plain Mapping	-	162,845	-	-		-	-	-	-	162,845
Technical Studies	2,449	-	-	61,380		-	-	13,767	-	77,596
Communications and Outreach	15,779	-	-	-		-	-	-	-	15,779
Flood Forecasting and Warning	8,021	-	39,571	-		-	-	-	-	47,592
Drought and Low Water Response	1,526	-	-	-		-	-	-	-	1,526
Infrastructure: Neebing-McIntye Floodway	-	728,094	68,681	-		-	500	-	-	797,275
Infrastructure: Victor Street Erosion	-	48,912	12,500	-		-	-	-	-	61,412
Review of Proposals under Act	-	-	-	-		-	-	-	-	-
Plan Review Comments	61,552	-	-	9,300		-	25,000	10,000		105,852
Administering and Enforcing the Act (Section 28)	177,975	-	-	-		-	25,000	-	-	202,975
	267,302	***939,851***	***120,752***	***70,680***	**-**	**-**	***50,500***	***23,767***	**-**	***1,472,851***
Conservation and Management of Lands owned and controlled by the Authority										
Conservation Areas	261,567	-	-	-		-	115,000	62,000	-	438,567
Conservation Areas Capital	89,500	-	-	-	-	-	-	-	-	89,500
Administer Section 29 Regulations	16,539	-	-	-		-	-	-	-	16,539
Other Owned Land	53,217	-	-	-		-	5,256	-	27,076	85,549
	420,823	**-**	**-**	**-**	**-**	**-**	***120,256***	***62,000***	**27,076**	***630,155***
Source Water Protection										
Source Water Protection	-	-	66,302	-		-	-	-	-	66,302
	-	**-**	***66,302***	**-**	**-**	**-**	**-**	**-**	**-**	***66,302***
Other Programs and Services										
Provincial Groundwater Monitoring Network (PGMN)	15,883	-	-	-		-	-	-	-	15,883
Provincial Water Quality Monitoring Network (PWQMN)	5,466	-	-	-		-	-	-	-	5,466
	21,349	**-**	**-**	**-**		**-**	**-**	**-**	**-**	**21,349**
Total Category 1	**1,232,095**	**939,851**	**217,242**	**70,680**	**-**	**-**	**524,258**	**173,167**	**81,226**	**3,238,518**
Category 2 Non-Mandatory Programs and Services at the request of a Municipality										
Mapping Services	-	-	-	-		-	16,000	- 2,239	-	13,761
Mosquito and Pennock Creek Monitoring						2,293		-		2,293
Total Category 2	**-**	**-**	**-**	**-**	**-**	**2,293**	**16,000**	**- 2,239**	**-**	**16,054**
Category 3 Non-Mandatory Programs and Services										
Education										
Environmental Education	-	-	-	-	17,000.00	6,200	10,198	45,069	-	78,467
Nature Interpretive Programming	-	-	-	-	14,000	18,900	20,525	- 14,855	-	38,570
	-	**-**	**-**	**-**	**31,000**	**25,100**	**30,723**	**30,214**	**-**	**117,037**
Stewardship										
Superior Stewards Program	-	-	40,000	-		-	-	13,158	-	53,158
Tree Seedling Program	-	-	-	-		-	6,000	-	8,796	14,796
Seeds for Conservation	-	-	-	-	-	-	45,000		- 20,155	24,845
Stewardship	-	-	-	-	-	-	-	45,413	-	45,413
MECP NWP Admin Controls Protocol	-	-	-	-		-	-	-	-	-
ECCC Eco Action Indigenous Community Garden				40,600						40,600
ECCC GFLEI Floodway Habitat Corridor				58,000		-	-	-	-	58,000
MECP Restoration Maintenance of Current Sites			-							-
ISC Phragmites			65,000							65,000
Parks Canada Cattail Project			43,500							43,500
Wolf River Sea Lamprey			-	2,215		-				2,215
Neebing Mcintrye Sea Lamprey	-	-	-	8,000			-	-	-	8,000
	-	**-**	**148,500**	**108,815**	**-**	**-**	**51,000**	**58,571**	**- 11,359**	**355,527**
Total Category 3	**-**	**-**	***148,500***	***108,815***	***31,000***	***25,100***	***81,723***	***88,785***	***- 11,359***	***472,564***
Total	1,232,095	939,851	365,742	179,495	31,000	27,393	621,981	259,713	69,867	3,727,137

*** Negative Reserve amounts are appropriations to Reserves .**

2027 LRCA Draft Budget Summary

2027 Draft Budget 4.07% Levy-All increase compared to 2026	
Total Levy	
Levy-All	$1,232,095(33.06%)
Total Provincial Grant Revenue	$365,742(9.81%)
Total Federal Grant Revenue	$179,495(4.82%)
Total Donation Revenue	$31,000(0.83%)
Total Other Grants	$27,393(0.73%)
Self-Generated Revenue	$621,981(16.69%)
Deferred/Surplus	$259,713(6.97%)
Reserve Appropriations	$39,867(1.87%)
Total Budget	**$3,727,137**

** Section 39 Transfer Payment unconfirmed for 2027

2027 Total Levy-All Compared to 2026						
Municipality	**2026 CVA %**	**2026 Levy $**	**2027 CVA %**	**2027 Levy $**	**$ Change**	**% Change**
Thunder Bay	85.66	1,013,640	85.55	1,054,058	40,418	3.99
Conmee	0.45	5,204	0.44	5,416	212	4.07
Dorion	0.29	3,433	0.29	3,573	140	4.08
Gillies	0.25	2,960	0.25	3,080	120	4.05
Neebing	2.26	26,638	2.26	27,846	1,208	4.53
O'Connor	0.48	5,684	.49	6,038	354	6.23
Oliver Paipoonge	5.63	67,364	5.75	70,847	3,483	5.17
Shuniah	4.99	58,959	4.97	61,237	2,278	3.86
	100	**1,183,882**	**100**	**1,232,095**	**48,213**	**4.07**

*CVA – Current Value Assessment

	2027 Sole-Benefitting Levy Compared to 2026						
Municipality	**2023**	**2024**	**2025**	**2026**	**2027**	**2026 vs 2027 $ Change**	**2026 vs 2027 % Change**
Thunder Bay	716,497	744,916	770,138	781,076	938,851	157,775	16.80

-Neebing-McIntyre Floodway, Victor Street Erosion, Maintaining Floodplain Mapping
-Includes a one-time $130,000 to recover floodplain mapping funds used to update the current river floodplain mapping at the request of the City of Thunder Bay in 2026

2027 Total Levy Compared to 2026 City portion of Levy-All + City Sole-Benefitting Levy							
Municipality	**2023**	**2024**	**2025**	**2026**	**2027**	**2026 vs 2027 $ Change**	**2026 vs 2027 % Change**
Thunder Bay	1,641,731	1,697,120	1,749,951	1,793,640	1,993,908	200,268	11.17%

2027 LRCA Draft Budget Summary

2027 Budget Notes

• Levy-all increase 2027 versus 2026 = 4.07%
  • 2026 increase – 3.50%
• Minimal to no increases are feasible in the short term but are not realistic for the long-term operation of the LRCA.
• Provincial funding anticipated to be provided in 2027 (included as revenue in budget)
  • Section 39 Transfer Payment - $150,940
  • Source Water Protection Transfer Payment - $66,302
  • Other One-Time Grants - $207,100

2027 Budget Highlights

Highlights of the 2027 Budget expenditures include:

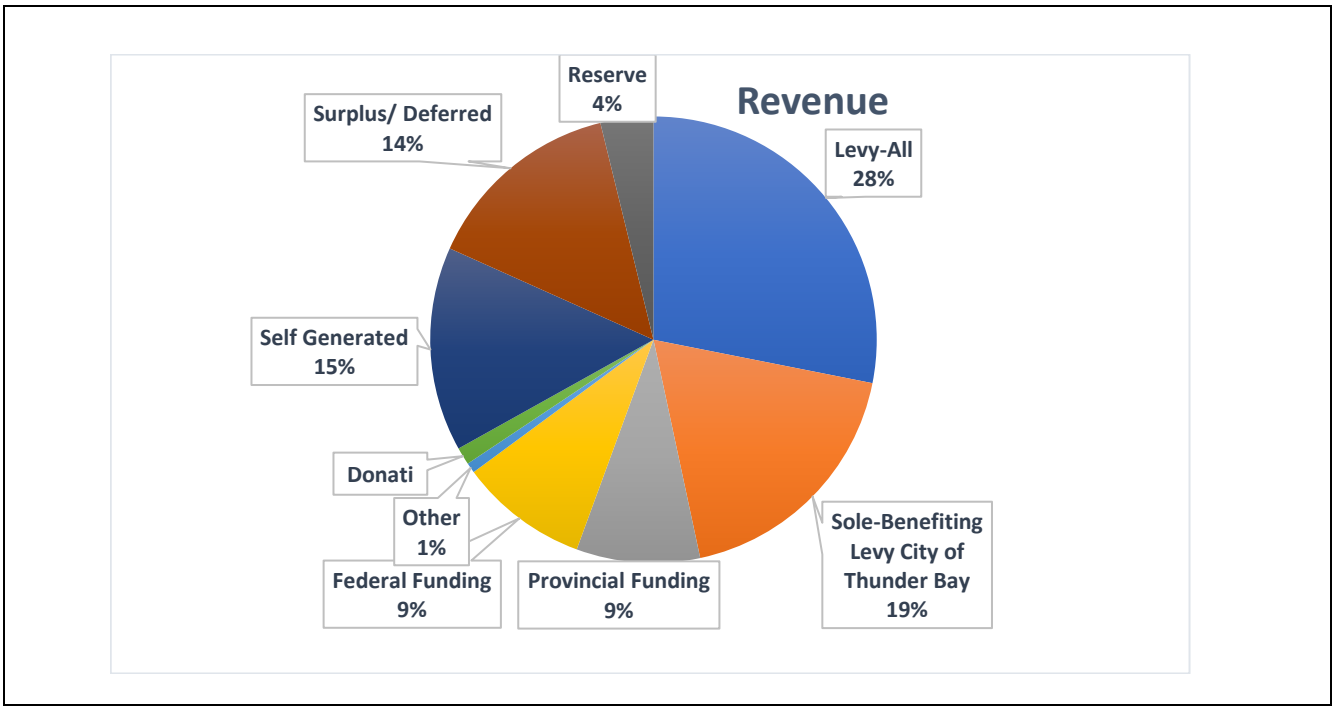
- Continuation of annual programming including:
  - Plan Review,
  - Development Regulations,
  - Watershed monitoring,
  - Flood Forecasting and Warning,
  - Operation and maintenance of LRCA owned properties,
  - Stewardship (no levy), and
  - Education programming (no levy).

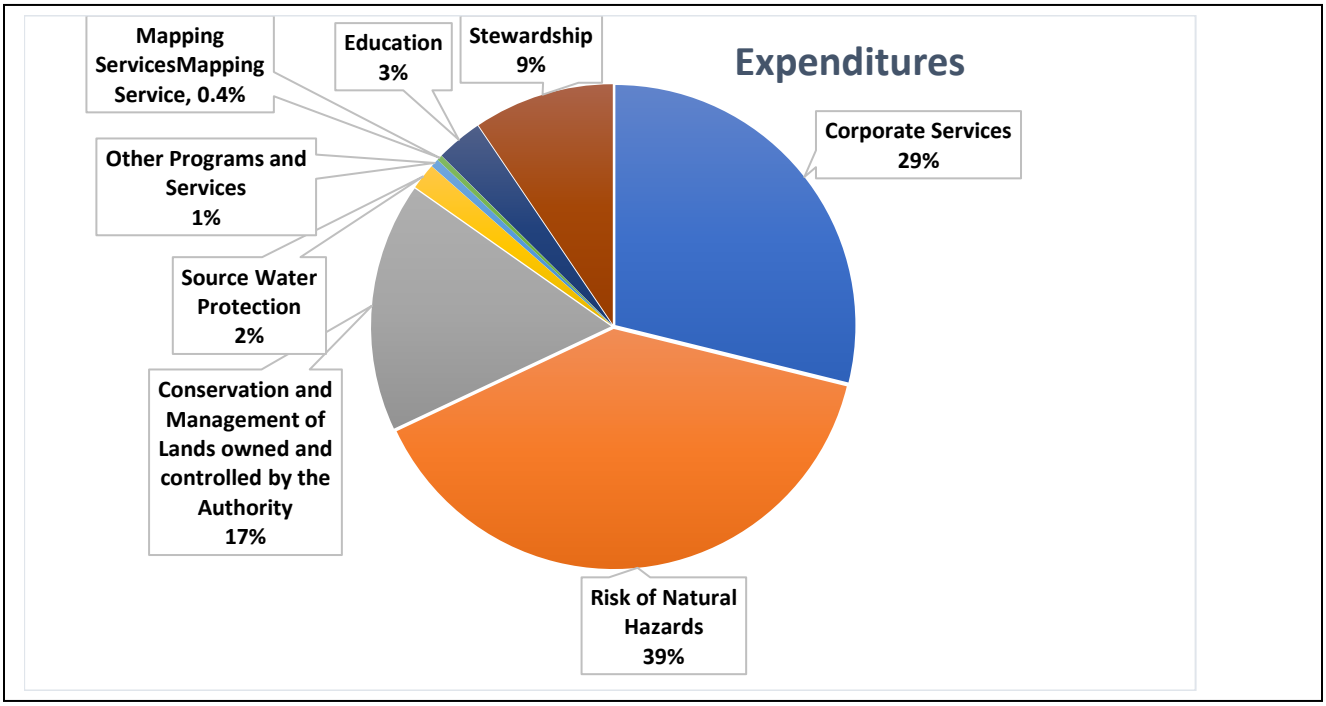
- Other items:
  - Transition costs - LRCA to the Northwestern Ontario Regional Conservation Authority.
  - File modernization – move towards a more digital platform. Scanning of records, etc.
  - New GPS unit.
  - New signage in two conservation areas using the new Sign Strategy (Mission Island Marsh and Cedar Falls).
  - Continue with Urban Conservation Area development including sourcing outside funding.
  - Small boardroom reorganization (add three workstations).

- Anticipated costs related to transition include:
  - Replacement of the two signs at the LRCA Administration Office to reflect new operating name.
  - Cost to change legal name on land titles.
  - Legal costs.
  - Stationary costs.
  - Ontario Provincial Conservation Agency annual fee.

- Planned Reserve withdrawals:
  - Administration - $50,000
  - Vehicle and Equipment - $4,150
  - Forest Management - $35,872
  - Conservation Area Capital - $35,000

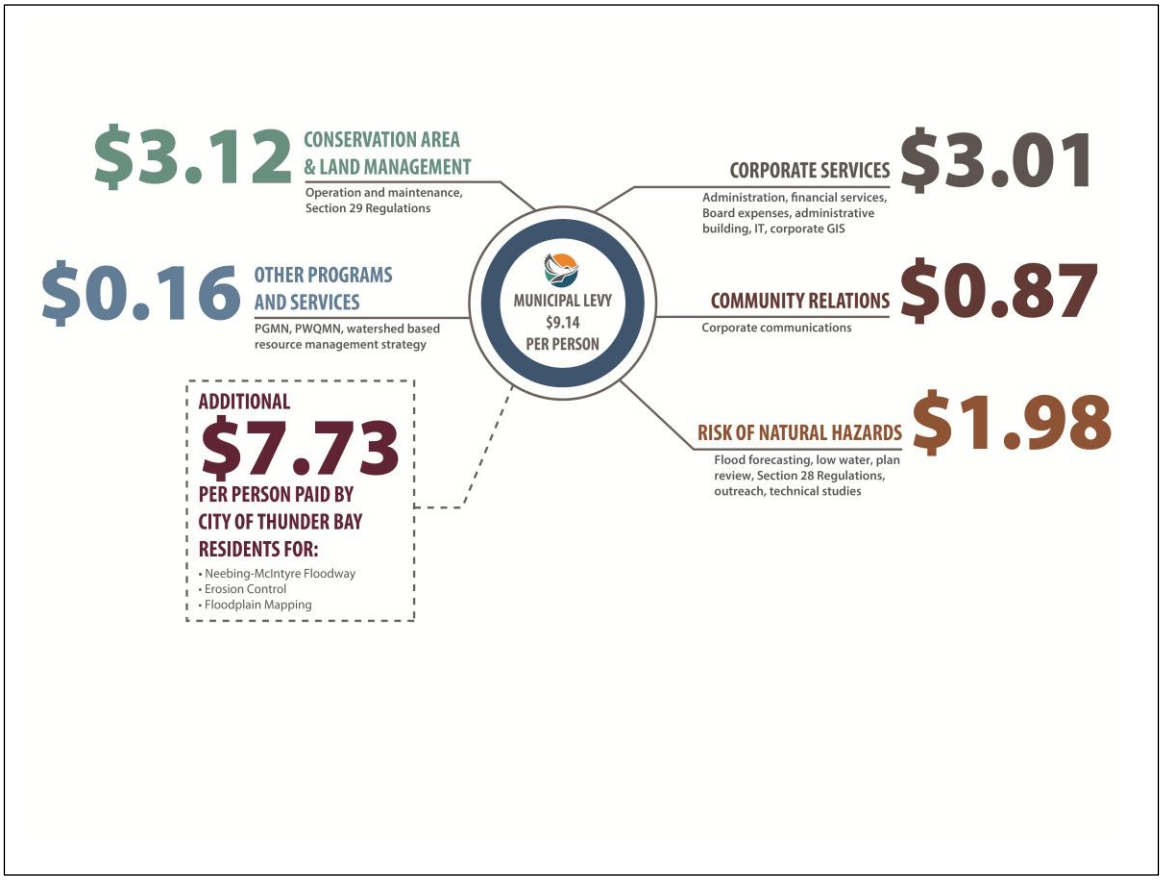
2027 LRCA Draft Budget Summary





2027 LRCA Draft Budget Summary

Municipal Levy per person



FOR IMMEDIATE RELEASE

NOMA Congratulates Municipal Election Candidates and Newly Elected Leaders Across Northwestern Ontario

October 27, 2026, THUNDER BAY, ON – The Northwestern Ontario Municipal Association (NOMA) extends its congratulations to all candidates who participated in the 2026 municipal elections across Northwestern Ontario, recognizing their commitment to public service, community leadership, and local democracy.

NOMA congratulates those who were elected or acclaimed to municipal councils throughout the region and extends its sincere appreciation to those who were unsuccessful in their campaigns. Putting your name forward for public office requires courage, dedication, and a genuine desire to make a difference.

“Municipal leadership is the foundation of strong, vibrant communities across Northwestern Ontario,” said **Rick Dumas, NOMA President**. “To everyone who put their name on the ballot, whether you were successful or not, thank you. Your willingness to serve, share ideas, and engage residents strengthens our local democracy. We congratulate those entrusted with the responsibility of leading their communities over the next four years and look forward to working together to advance the priorities of our region.”

NOMA is pleased to congratulate the following members of its Board of Directors on their successful elections or acclamations:

- **Rick Dumas** – President
- **Fred Mota** – Executive Vice President
- **Wendy Landry** – Past President
- **Douglas Hartnell**
- **Kevin Kahoot**
- **Jim Vezina**
- **Gord Griffiths**
- **Andrew Poirier**
- **Lisa Temple**

NOMA also extends its sincere appreciation to **Councillor Eric Pietsch of Greenstone**, who was unsuccessful in his re-election campaign. Eric's contributions to the NOMA Board, his commitment to his community, and his advocacy for Northwestern Ontario are deeply appreciated.

The association also recognizes three departing Board members who chose not to seek re-election: **Kristen Oliver, Ken Boshcoff, Wendy Brunetta, and Dan McGrath**. Their years of municipal service, leadership, and contributions to regional advocacy have helped strengthen NOMA and the communities it represents.

“To our returning Board members, congratulations. To those departing, thank you for the time, energy, and leadership you have given to NOMA and Northwestern Ontario,” added Dumas. “Public service is never simply about winning an election. It is about showing up, listening, working together, and leaving your community stronger than you found it.”

As municipalities prepare for a new council term, NOMA looks forward to welcoming new and returning municipal leaders and continuing its collaborative work on critical regional priorities, including transportation infrastructure, economic development, housing, workforce attraction, and the long-term prosperity of Northwestern Ontario.

– 30 –

Media Contact:
Rick Dumas
President, Northwestern Ontario Municipal Association (NOMA)
807-229-6842
www.noma.on.ca

From: ca.office (MECP)
Cc: ca.office (MECP)
Subject: RE: Consultation on Regulatory Amendments and Proposals Under the Conservation Authorities Act, Clean Water Act and Lake Simcoe Protection Act
Date: October 27, 2026 10:15:29 AM
Attachments: image001.png

Good morning,

Further to the email below, we have become aware that many stakeholders will be attending the **Latornell Conservation Symposium** during the previously scheduled time for the virtual information session on the proposed amendments to the Conservation Authorities Act (CAA), the Clean Water Act, 2006 (CWA), and the Lake Simcoe Protection Act, 2008 (LSPA).

To accommodate participation, we have rescheduled the session to **Thursday, November 5, 2026, from 2:30 p.m. to 4:00 p.m.**
Those who have already registered should have received an email notification of the change, and their calendar invitation should update automatically. The registration link remains the same.

We apologize for any inconvenience and appreciate your understanding and flexibility.

Kind regards,

Conservation Authority Section
Ministry of the Environment, Conservation & Parks

CA.OFFICE@ONTARIO.CA

From: ca.office (MECP)
Sent: October 22, 2026 3:16 PM
Cc: ca.office (MECP) <ca.office@ontario.ca>
Subject: Consultation on Regulatory Amendments and Proposals Under the Conservation Authorities Act, Clean Water Act and Lake Simcoe Protection Act

Greetings,

We are writing to notify you that as part of the government's commitment to the successful consolidation of Ontario's conservation authorities (CAs) to create nine regional CAs on February 1, 2027, the government plans to introduce amendments to the *Conservation Authorities Act* (CAA), the *Clean Water Act*, *2006* (CWA), and the *Lake Simcoe Protection Act, 2008* (LSPA) to align with the new regional CA framework and ensure continuity of the vital programs and services they deliver under these Acts. More information about the planned legislative amendments is provided at RR# 26-MECP017.

We are also writing to notify you that the ministry is now consulting on proposed regulatory changes under the CAA, CWA, and LSPA that are needed to ensure alignment with the new regional CA framework.

The planned legislative and regulatory changes would maintain protections from natural hazards such as flooding, protections for sources of drinking water, and the protection and restoration of the ecological health of the Lake Simcoe watershed under the regional CA framework. The government is committed to ensuring the continuity of these programs and services following the consolidation of CAs.

For information on the planned legislative amendments and the regulatory proposals, please visit our Environmental Registry of Ontario (ERO) page. We invite you to provide comments on these proposals through the following Environmental Registry notices:

- Regulatory proposals under the Conservation Authorities Act
- Regulatory proposals under the Clean Water Act, 2006
- Regulatory proposal under the Lake Simcoe Protection Act, 2008

Consultation on the regulatory proposals under the three Acts will be open for 45 days, closing December 6, 2026.

The ministry is also seeking early input related to **watershed councils** that regional CAs will be required to establish to ensure that local interests are considered as part of their decision-making process. The planned amendments to the CWA would maintain the current 19 Source Protection Committees (SPC) until watershed councils are established by the regional CAs, at which point certain SPC responsibilities under the CWA would be fulfilled by watershed councils, supporting continued local collaboration in the protection of drinking water sources. The ministry is seeking early input to inform the development of a future regulatory proposal governing the functions, powers, composition, duties, activities and procedures of watershed councils. To review and provide responses to the discussion questions, please visit this ERO page.

For more information on the legislative changes and regulatory proposals, **the ministry will be holding a virtual Information Session on Wednesday, November 4 at 2:30 p.m. to 4:00 p.m. Please click here to register.**

We look forward to receiving any feedback you may have on the regulatory proposals and watershed council discussion questions. Please provide your feedback by submitting comments on the respective ERO posting, or by email to ca.office@ontario.ca no later than December 6, 2026.

Best regards,

Kirsten Service
Director, Conservation Branch, Conservation and Parks Division
Ministry of the Environment, Conservation and Parks

Leo Luong
Director, Great Lakes and Inland Waters Branch, Program Delivery Division
Ministry of the Environment, Conservation and Parks

CA.OFFICE@ONTARIO.CA

Ontario

LAKEHEAD REGION
CONSERVATION AUTHORITY

September LRCA Board Meeting
Lakehead Region Conservation Authority
September 23, 2026, at 4:30 PM
130 Conservation Road/Microsoft Teams

Members Present:
Albert Aiello, Robert Beatty, Donna Blunt, Rudy Buitenhuis, Dan Calvert, Trevor Giertuga, Sheelagh Hendrick

Members Present Virtually:
Greg Johnsen, Jim Vezina

Members Not Present:
Grant Arnold, Brian Kurikka

Also Present:
Tammy Cook, Chief Administrative Officer
Mark Ambrose, Finance Manager
Ryne Gilliam, Lands Manager
Melissa Hughson, Watershed Manager
Ryan Mackett, Communications Manager
Melanie O'Riley, Administrative Clerk/Receptionist, recorder of Minutes

1. CALL TO ORDER

The Chair called the meeting to order at 4:30 p.m.

2. ADOPTION OF AGENDA

THAT: *the Agenda be adopted as published.*

Motion: #96/26

Motion moved by Dan Calvert and motion seconded by Albert Aiello. ***CARRIED.***

3. DISCLOSURE OF INTEREST

None.

4. MINUTES OF PREVIOUS MEETING

THAT: *the Minutes of the Lakehead Region Conservation Authority Seventh Regular Meeting held on Wednesday, August 26, 2026 be adopted as published.*

Motion: #97/26

Motion moved by Dan Calvert and motion seconded by Albert Aiello. ***CARRIED.***

5. IN-CAMERA AGENDA

No In-Camera meeting was held.

6. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

7. CORRESPONDENCE

7.1. OPCA letter re: Board Governance during Election

Correspondence received from the Ontario Provincial Conservation Agency related to CA board governance was noted. Members were advised that the current board members' term expires immediately before the first meeting of the authority after the appointment of his or her replacement regardless of the outcome of the election. It was noted that information on Board re-appoints will be sent out to the clerks prior to the election.

8. STAFF REPORTS

8.1. Drinking Water Source Protection - General Update

Members reviewed and discussed Staff Report SWP-03-2026 related to the Drinking Water Source Protection Program. It was noted that the Source Protection Committee (SPC) membership term will expire on November 30, 2026. Staff will advertise a call for applications to fill the positions on the SPC and bring forward to the Source Protection Authority (SPA) for approval.

THAT: *Staff Report SWP-03-2026 titled 'Drinking Water Source Protection – General Update' be received for information.*

Motion: #98/26

Motion moved by Albert Aiello and motion seconded by Dan Calvert. ***CARRIED.***

9. CHIEF ADMINISTRATIVE OFFICER'S REPORT

9.1. Monthly Treasurer's Report

Members were provided with the Monthly Treasurer's Report for the month of August's Administration and Capital.

9.2. Regional Consolidation of Conservation Authorities - September Update

The CAO gave a brief verbal update on the Regional Consolidation of Conservation Authorities. It was noted that the CAO continues to work towards being transition ready. It is anticipated that there will be legislative changes to the *Conservation Authorities Act* coming in the fall of 2026.

10. PASSING OF ACCOUNTS

THAT: *having examined the accounts for the period August 1, 2026 to August 31, 2026 cheque #3934 to #3954 for $55,872.78 and preauthorized payments of $177,651.22 for a total of $235,524.00, we approve their payment.*

Motion: #99/26

Motion moved by Rudy Buitenhuis and motion seconded by Robert Beatty. ***CARRIED.***

11. REGULATORY ROLE

Members were provided with the Plan Review program comments and Section 28 permits issued since last meeting.

12. PROJECTS UPDATE

12.1. Communications Manager Projects Update

It was noted that the Fall Mushroom Hike at Hazelwood Lake Conservation Area was very well attended with 43 people participating. The hike was led by Dr. Leonard Hutchison with assistance from former grad student Wren Mangelli and local expert Kevin Sidlar.

It was noted that work has proceeded on the 2027 annual fundraising calendar.

It was noted that the Communications Manager and Lands Manager attended the Lakehead University Student Orientation Fair to promote Conservation Areas as well as to encourage sign-ups for the LRCA jobs and Volunteering e-newsletter.

12.2. Lands Manager Projects Update

It was noted that the LRCA received the first draft of the 2026 five-year Asset Management Plan Update completed by North Rock Engineering.

The Lands Manager gave a brief presentation which provided an update on the Mills Block re-development project. It was noted that Staff are working on a connecting trail from the main parking lot to the old parking lot. The upgrades have been well received by the public.

12.3. Watershed Manager Projects Update

It was noted that the LRCA's Flood Forecasting Team attended the Provincial Flood Forecasting and Warning Program Conference on September 15 and 16, 2026 in Burlington, Ontario.

It was noted that KGS Group and the consultant team continue to work on the Lakehead Coastal Resilience Management Plan. A tentative Open House to present the draft maps to the public has been scheduled for December 8, 2026.

It was noted that a Level 1 Low Water Condition was declared on August 14, 2026, and remains in effect.

It was noted that the Stewardship program collaborated with Lakehead University field school students to restore the southern bank of the Floodway mouth through the removal of invasive species and planted native species.

13. NEW BUSINESS

None.

14. NEXT MEETING

Wednesday, October 28, 2026 at 4:30 p.m.

15. ADJOURNMENT

THAT: *the time being 5:21 p.m.* ***AND FURTHER THAT*** *there being no further business we adjourn.*

Motion: #100/96

Motion moved by Robert Beatty and motion seconded by Rudy Buitenhuis. ***CARRIED.***

Donna Blunt
Chair

Tammy Cook
Chief Administrative Officer

FOR IMMEDIATE RELEASE

NOMA Highlights Northern Ontario's Manufacturing Strength Following Major Canadian Shipbuilding Agreement

November 4, 2026 – Thunder Bay, ON - The Northwestern Ontario Municipal Association (NOMA) congratulates Algoma Steel on its role in a $182 million agreement to supply Canadian-made steel for up to six Canadian Coast Guard icebreakers.

This announcement reinforces the importance of Northern Ontario's manufacturing sector and the opportunities for Canadian industries to contribute to major national projects.

NOMA President Rick Dumas stated:

"This is great news for Northern Ontario and Canadian manufacturing. From steel production in Sault Ste. Marie to mining, forestry and manufacturing across Northwestern Ontario, our region has the expertise, resources and workforce to help build Canada's future. Investments like this strengthen our economy, support good-paying jobs and demonstrate why Northern Ontario must remain a priority in Canada's industrial strategy."

NOMA congratulates Algoma Steel and its partners on this significant achievement and looks forward to continued investment in Northern Ontario's industries and communities.

– 30 –

Media Contact:
Rick Dumas
President, Northwestern Ontario Municipal Association (NOMA)
807-229-6842
www.noma.on.ca

Our File No.: SSB-10

November 4, 2026

Karen Paisley, Municipal Clerk
Township of Conmee
19 Holland Road W.
RR#1
Kakabeka Falls ON P0T 1W0
conmee@conmee.com

Dear Karen Paisley,

RE: TBDSSAB 2027 Rural Ontario Municipal Association Conference Briefings

Enclosed for your Municipality's information and endorsement is a copy of The District of Thunder Bay Social Services Administration Board's 2027 Rural Ontario Municipal Association Conference Briefing Package, approved at the October 15, 2026 Board Meeting. A copy of Resolution No. 26/58 is also enclosed.

Should you have any questions relative to the above, please contact me at (807) 766-2115 or ken.ranta@tbdssab.ca.

Sincerely,



Ken Ranta
Chief Executive Officer

KR/gf

Attachments
#1 ROMA Position Paper – Licensed Child Care Spaces
#2 ROMA Position Paper – Housing Safety Unit Program
#3 ROMA Position Paper – ODSP Adjudication Process
#4 ROMA Position Paper – COCHI-OPHI Investments
#5 ROMA Position Paper – Seniors Social Programming
#6 Resolution No. 26-58 ROMA Position Papers

Copy to: Sheila Maxwell, Mayor - smaxwell@conmee.com

THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD

Increasing Allocation of Licensed Child Care Spaces in the District of Thunder Bay

POSITION PAPER

January 2027

Rural Ontario Municipal Association (ROMA) Conference

Prepared by:

The District of Thunder Bay Social Services Administration Board

Prepared for:

Hon. Paul Calandra, Minister of Education

Brief

The District of Thunder Bay Social Services Administration Board (TBDSSAB) requests that the Ministry of Education increases the allocation of child care spaces in the District of Thunder Bay to support the growing need for child care within the district.

Summary

Since the implementation of the Canada-wide Early Learning and Child Care (CWELCC) system, there has been a significant increase in families seeking care in the District of Thunder Bay. Supporting the growing list of families in accessing quality child care is a priority for TBDSSAB but is constrained by certain factors that include the allocation of licensed spaces from the Ministry. In the past years, TBDSSAB has met its allocated targets. And as part of the service system plan, in conjunction with the Ministry of Education's 2024-26 goal, TBDSSAB has been working with three organizations to add an additional 118 new licensed spaces in the District of Thunder Bay. Although these additional spaces support the growing need for child care, there is a need to further increase the allocation of licensed CWELCC child care spaces in the district, as the waitlist continues to grow.

Background

As part of the Canada-Wide Early Learning and Child Care (CWELCC) agreement, the Ontario Government committed to the addition of 86,000 new licensed child care spaces across the province by the end of 2026 and $10 per day average child care fees by March 2026. As of March 2025, there has been about 39,500 net new, affordable child care spaces in the province. Between 2024-26, TBDSSAB was approved for a total of 196 additional spaces and has met that allocation.

Despite the execution of the expansion plans, the waitlist for child care in the District of Thunder Bay continues to grow as parents' fees have decreased, thereby making it a challenge to find immediate and available child care spaces. As of July 2026, TBDSSAB had a waitlist of 3,854 children, with 2,717 children (70.5%) seeking placement immediately[1].

Looking at the placement numbers, from January 2026 through September, an average of 60 children have been placed monthly. At this rate, it will take 45.3 months (3 years and 8 months) for all the currently waitlisted children seeking immediate care to be placed. This projection does not account for any new additions to the waitlist. It is also worth noting that most children on the current waitlist are 'CWELCC-eligible', as 83.5% of the applications are seeking care in Infant, Toddler, Preschool, and Kindergarten age groups.

Given the total population of children aged 0-4 years old in the District of Thunder Bay, only 22.35% of CWELCC-aged children have access to care in the district[2]. With access rates in the Northwest region being lower than provincial average[3], there is a need to increase the percentage of children who have access to care. Provincially, the access target is 37%, placing TBDSSAB well below this target. Addressing this issue would require an increase in allocation of CWELCC licensed spaces and recruitment of more Registered Early Childhood Educators (RECEs) to meet the staff-to-child ratios.

Based on a distinct count of children with access to care in licensed child care spaces in July 2026, the district is using approximately 78% of its total licensed child care spaces. For CWELCC eligible spaces, the current operating capacity sits at 87%[4].

[1] Seeking placement immediately includes children who's preferred start date on their application is prior or equal to today's date, or up to 3 months into the future. For example, if today's date was Sept 12, 2025, and John's preferred start date is December 2025 this would be categorized as seeking placement immediately.
[2] As of July 2026, there were 1512 CWELCC-aged children in care in the district. Based on Statistics Canada (2021) Census Profile, The District of Thunder Bay has 6765 children aged 0-4 years old. Profile table, Census Profile, 2021 Census of Population - Thunder Bay, District (DIS) [Census division], Ontario.
[3] As of 2023, the provincial average for access to care for CWELCC spaces was 37% at which point, the District of Thunder Bay was at 21% access to care- one of the lowest rates in the province (Access Rates for CWELCC Spaces by Region, 2024. Ministry of Education).
[4] As of July 2026, there are total of 3,030 licensed spaces. Broken down, there are 1,738 licensed spaces for CWELCC eligible children, 1,125 for non-CWELCC and 167 family ages licensed spaces. Of that amount, for CWELCC eligible children and there are 1,512 unique children currently receiving care around the District of Thunder Bay. For non-CWELCC children, there are 843 distinct children in care.

Although the district has not reached the maximum average operating capacity, more licensed spaces would enable TBDSSAB to allocate them to the operators who have reached their capacity and have the resources to accept more children into care. Of the 35 sites that are active in the District of Thunder Bay, 18 of them are operating at 90% or higher of their licensed capacity based on a distinct count of children in their care.

To support the growth of child care spaces in the District of Thunder Bay, TBDSSAB would like to present two requests. The first would be for the Ministry of Education to consider allocating 225 more CWELCC licensed spaces in the District of Thunder Bay.

The second request would be for the Ministry to consider providing additional funding to support the operational and infrastructure costs associated with the additional child care spaces that will allow us work with operators to address the growing waitlist in the district. We believe that fulfilling these intersecting requests would provide resources that enables the District of Thunder Bay to meet the provincial average access rate of 37%.

Therefore, TBDSSAB requests that the Ministry of Education provides 225 additional licensed CWELCC spaces with operational and infrastructure funding to help address the growing need from families around the Northwest region who are currently seeking child care services for their children.



THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD

Keeping Our Community Housing Safe: Strengthening the Housing Safety Unit Program

POSITION PAPER

January 2027

Rural Ontario Municipal Association (ROMA) Conference

Prepared by:

The District of Thunder Bay Social Services Administration Board

Prepared for:

Hon. Michael S. Kerzner, Solicitor General of Ontario

Brief

The District of Thunder Bay Social Services Administration Board (TBDSSAB) requests that the Solicitor General of Ontario supports our request for funding that will enable us to build on the Housing Safety Unit project beyond the two-year pilot period. Since its launch in September 2025, the initiative has had growing impact on the residents who live in TBDSSAB-owned buildings. Further funding allocation will support the continuation and growth of the community safety initiative by continuing and building on the work that the Thunder Bay Police Services' Special Constables have been doing to provide safe and secure neighbourhoods for residents and our community.

Summary

In recent years, the tenant demographic served by TBDSSAB has changed significantly. Previously, tenant demography constituted primarily of low-income families and seniors. Recently, due to the high incidence of homelessness and a desire to house individuals, the resident profiles of TBDSSAB's direct-owned housing units include individuals experiencing high risk behaviours, those who may be extremely vulnerable and some residents who are not capable of independent living. Given TBDSSAB's responsibility of delivering community housing under the Housing Services Act, we cannot deny applications from these vulnerable individuals.

In addition to this change in applicants, between 2024-2025, the Thunder Bay Census Metropolitan Area (CMA) has experienced a dramatic increase in recorded crime rates. Often, there is an intersection between the perpetrators of criminal acts and vulnerable individuals, which has resulted in an increase in deviant behavior around our directly owned properties. The combination of these issues has put pressure on TBDSSAB's ability to maintain a safe and secure environment for its tenants and staff who help manage the properties.

Background

As part of its mandate as a housing service manager, The District of Thunder Bay Social Services Administration Board (TBDSSAB) operates properties throughout the district, with majority located within the City of Thunder Bay. In the past, majority of the tenant demographic residing in TBDSSAB's properties constituted low-income families and seniors. However, in recent years, the tenant demographic has widened to include individuals living with mental health and/or addiction issues and people who are incapable of living independently. These demographic changes have resulted in criminal elements taking advantage of some of the vulnerable population living in these properties.

Based on the Auditor General of Ontario's classification of groups considered as part of the vulnerable population, we consider that a significant contingent of TBDSSAB's tenants – i.e. experiencing mental health and/or addiction issues – fall under this grouping. As a result of the intersection mentioned in the previous paragraph, tenants have voiced concerns about not feeling safe in their homes and neighborhood. News articles are replete with stories from TBDSSAB tenants who are "scared to leave their homes…" with concerns about "drug trafficking taking place in the building, with non-residents regularly on the premises"[1].

According to Statistics Canada's recent report on the Crime Severity Index (CSI) across provinces and municipalities, between 2024 and 2025 the crime rate in Thunder Bay went up by 18%, with the rate per capita recorded at 8,775 per 100,000[2]. This figure places Thunder Bay on the infamous list of cities with high incidences alongside CMAs with similar population sizes around Canada – see chart one below. Incidences of crime are also exponentially higher in Thunder Bay when

[1] CBC News (2025). "McIvor Court residents hold rally over safety concerns". Extracted from McIvor Court residents hold rally over safety concerns | CBC News. Other articles "Homicide at social housing building in Thunder Bay, Ont., sparks calls for more security measures" by CBC News (2025) and "How drug trafficking and shootings in Thunder Bay's social housing impact people living there" CBC News (2023), also highlight the safety concerns of tenants.

[2] Statistics Canada. Table 35-10-0177-01 Incident-based crime statistics, by detailed violations, Canada, provinces, territories, Census Metropolitan Areas and Canadian Forces Military Police

compared to all of Canada[3]. In 2025, shown in chart two below, Thunder Bay had 8,775 incidents per 100,000 compared to an average of 5,585 in all of Canada. Additionally, over the last 10 years, Thunder Bay has consistently been above the national average rate of homicides, with 5.3 per 100,000 reported in 2025, compared to 1.6 in Canada – see chart three[4] [5]. Therefore, the high rate of crime and homicides in Thunder Bay, alongside the safety concerns among TBDSSAB tenants, highlight the growing need for security solutions in our properties.

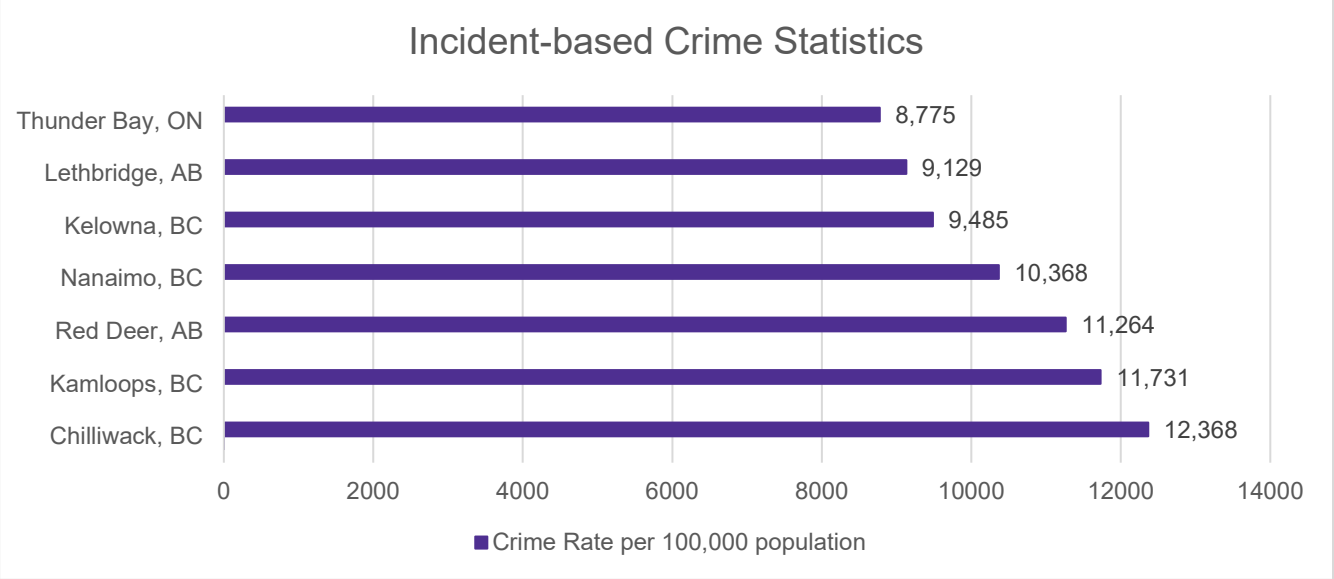


Chart One - Annual Incident-based crime Statistics per 100,000, 2025 (Statistics Canada, 2026)

[3] Statistics Canada. Police-reported crime statistics in Canada, 2025

[4] Statistics Canada. Chart 6 Attempted murder and homicide, police-reported rates, Canada, 1986-2025.

[5] Statistics Canada. The Daily – Homicide Trends in Canada, 2024.

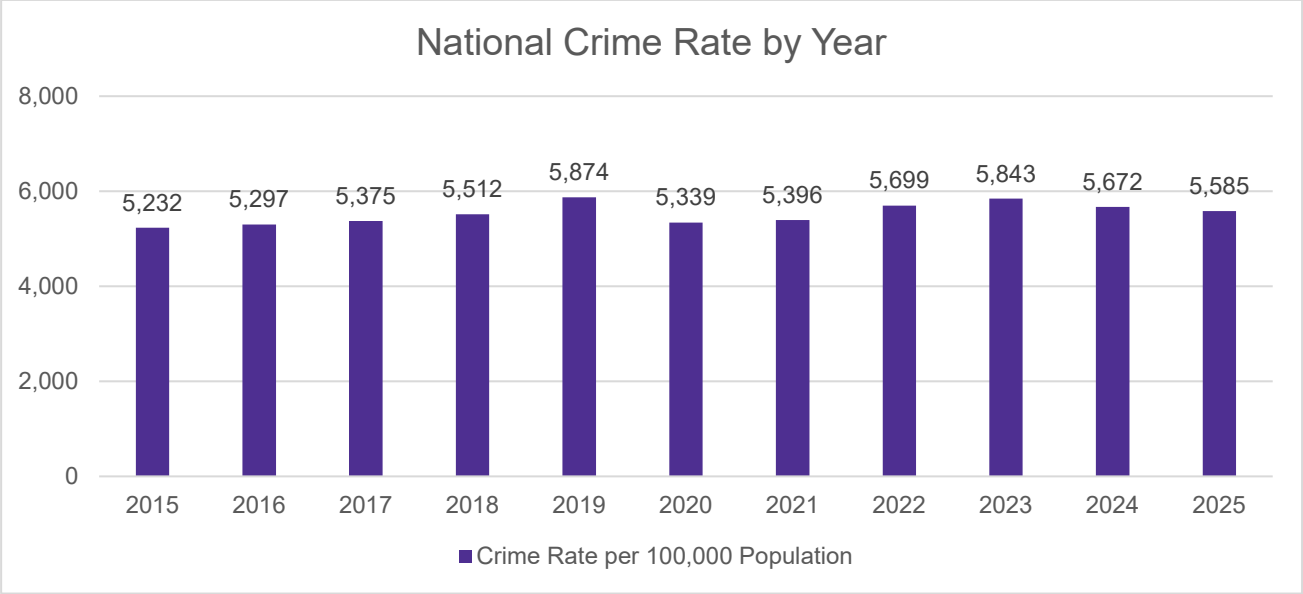


Chart Two – National Crime Rate by Year per 100,000 Population (Statistics Canada, 2025)

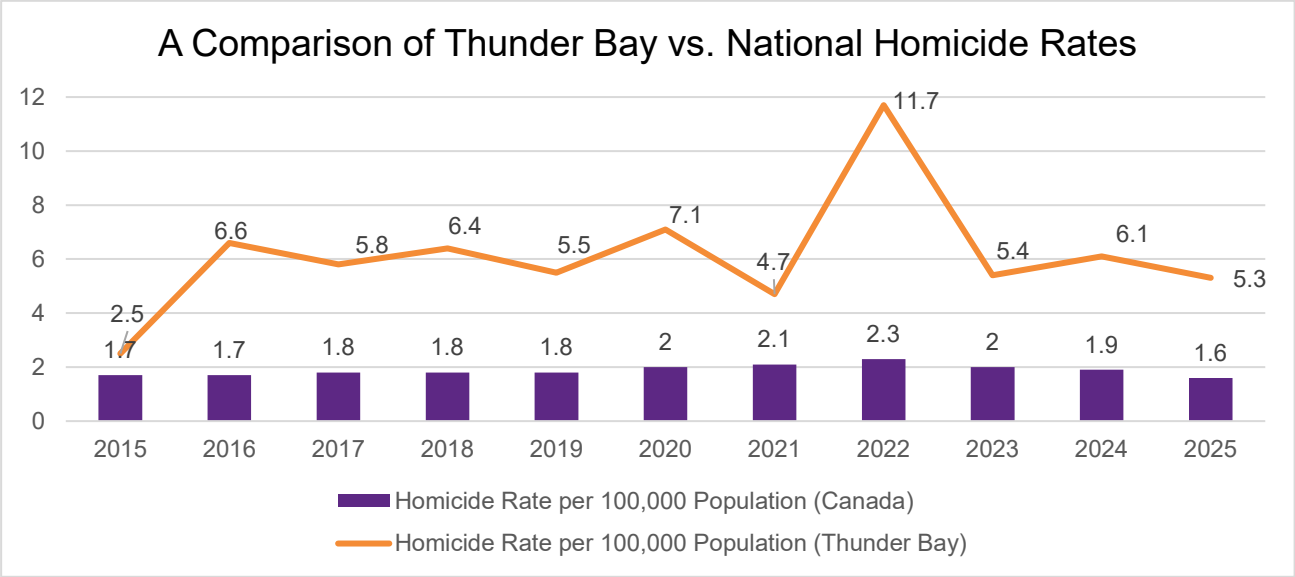


Chart Three – A Comparison of Thunder Bay vs. National Homicide Rates per 100,000 Population (Statistics Canada, 2025)

To address these growing concerns, TBDSSAB signed an agreement with the Thunder Bay Police Services (TBPS) in September 2025 to implement a two-year pilot project that is focused on enhancing safety and well-being within TBDSSAB-owned buildings in the City of Thunder Bay. This agreement led to the creation of the Housing Safety Unit (HSU) which comprises of a team of four (4) Special

Constables[6]. Since its operationalization, the HSU have worked with TBDSSAB staff to patrol and enforce policing services around three TBDSSAB-owned buildings that have been documented to have higher frequency of deviant behaviours than the other locations. This pilot project has been funded solely through TBDSSAB.

So far, the HSU's presence in these areas has yielded some favourable outcomes. Between January – July 2026, the unit has documented 288 responses to different events. These scenarios include responding to activities observed during patrols (82 times), calls from primary response (68 times), calls for services from varied sources (58 times) and assisting with joint inspections of units with TBDSSAB staff [7].

The responses to these various events and consistent presence of the Special Constables patrolling select buildings have been positively received by tenants. Anecdotally, residents have voiced favourable responses about the pilot project, and the growing perception of safety that they are feeling because of the HSU's work to enhance public safety. It is worth acknowledging that this pilot project would not have come to fruition without the strong support from TBPS, with a spokesperson commenting on the commitment to working together to create a safe community for residents of community housing. Speaking with members of the media, excerpts from the conversation notes that:

> *"The Thunder Bay Police Service has a strong working relationship with the District of Thunder Bay Social Services Administration Board…We are committed to working together to expand that partnership. Collaboration is key to strengthening community safety."*

From the preliminary data and anecdotes from tenants, TBDSSAB and TBPS' pilot project looks to be heading towards the right direction in meeting our collective goal. There is a joint alignment between the two entities to continue the collaboration

[6] The HSU's responsibility covers using specific policing services to address public safety concerns through the enforcement of applicable laws that include Criminal Code; Trespass to Property Act; Liquor License and Control Act; Mental Health Act; and Municipal bylaws and housing rules.

[7] These incidents include responding to Breaking and Entry into units, warrant arrests, removing trespassers, assisting with child welfare checks, helping ease tenants concerns about safety, diffusing aggressive situations and addressing issues of Intimate Partner Violence etc.

beyond the pilot project, however, there are some limitations that could hinder the consistencies currently been established.

One limitation observed so far is that the police's resources are constrained and often times, there is a lack of human resources to provide coverage for the Housing Safety Unit team during shift rotation. The effect is that sometimes the important work being done could be undone as the individuals who perpetuate deviant behaviours in these buildings could deduce these limitations, through inconsistent presence at the buildings, and take advantage of it. Another limitation is in providing financial resources to continue the initiative beyond the agreed upon timeline of two-years, as no outside funding has been provided for this initiative. Operationalizing the team of Special Constables for this 2-year pilot project required an investment by TBDSSAB of $1,000,000 and to maintain continuation and possible future growth of the team, additional investment would be needed. To help fund the initiative, the TBDSSB and TBPS have submitted an application through the Community Safety and Policing (CSP) Grant 2026-27/2028-29, with an ask for $819,000[8]. Though this amount represents the suggested allocation Thunder Bay was provided with, this request seeks an enhanced amount to address the needs in the community. With support from the Solicitor General and the CSP Grant, the TBDSSAB will be closer to our goal to continue funding the HSU initiative.

Following the success of the long-standing Community Safety Unit project in the City of Toronto, TBDSSAB strongly believes in the potential of building on the growth of the pilot project beyond the current agreement. Through continuous assessment of the data and lessons learned from its analysis, there is an opportunity to address the criminal acts that occur around the directly owned buildings.

Therefore, TBDSSAB requests that the Solicitor General of Ontario provides dedicated funding of $1,500,000 to enable TBDSSAB and TBPS to continue and sustain the HSU initiative beyond the two-year pilot, which would allow us to meet our mandate of providing a safe and secure environment for our tenants.

[8] This is the maximum amount the District of Thunder Bay was allocated.



THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD

Reviewing the Ontario Disability Support Program's Adjudication Process

POSITION PAPER

January 2027

Rural Ontario Municipal Association (ROMA) Conference

Prepared by:

The District of Thunder Bay Social Services Administration Board

Prepared for:

Hon. Michael Parsa, Minister of Children, Community and Social Services

Brief

The District of Thunder Bay Social Services Administration Board (TBDSSAB) appreciates the work being done by the Ministry of Children, Community, and Social Services (MCCSS) to address the backlog of the Ontario Disability Support Program's (ODSP) transfer files. To leverage the work being done to improve that part of the process, TBDSSAB requests that the MCCSS establish a provincial working group to perform an entire process review of the applications to transition to ODSP to ensure the most efficient and transparent decision-making outcome for the individuals who apply to transfer to the program.

Summary

TBDSSAB acknowledges and thanks the Ministry of Children, Community, and Social Services for addressing the backlog of grant request cases in the Ontario Disability Support Program. Through the introduction of the new Provincial Support Unit (PSU), TBDSSAB has noticed a significant drop in the number of pending ODSP transfers between Q1 and Q2 2026. As the pace of approving ODSP grants improves over time, TBDSSAB would like to request that the MCCSS establish a provincial working group to review the entire Disability Adjudication Unit (DAU) process to ensure applications are efficiently adjudicated in the first application.

This request is based on findings that an increasing number of clients who apply for transfer to ODSP are deemed "Not Disabled" at the first application, and through subsequent appeal for review with the Social Benefits Tribunal (SBT) are later approved. These prolonged processes have an impact on our clients who face additional barriers when seeking ODSP support. Internally, TBDSSAB has updated its processes to ensure ODSP applications are comprehensively filled in, however, there are still low rates of ODSP applications granted at first application. Therefore, a review of the DAU approval process is recommended to ensure a consistent decision-making outcome for all clients.

Background

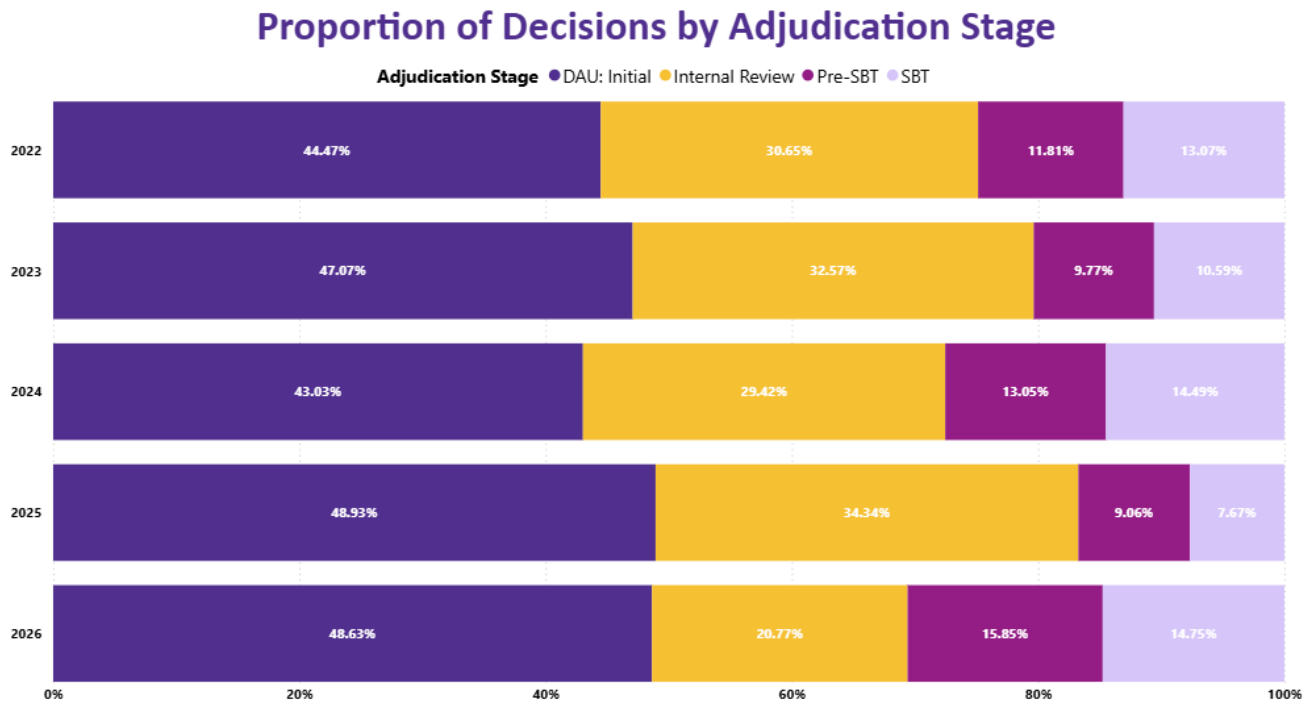
Since the recent changes, the backlog of ODSP transfer applications has reduced significantly. However, the proportion of initial applications approved has steadily decreased over the last several years. In 2020, for the District of Thunder Bay, 30% of ODSP applications were approved in the initial review process. In comparison to 2025, 17.5% of ODSP applications were approved on initial submission, resulting in a 12.5% reduction over 5 years.

When clients are deemed not disabled at the initial stage by the DAU, they must then decide whether they would like to appeal their decision[1]. Should the appeal process proceed, the individuals initially face an internal review to determine eligibility, and if the application is denied again, the next process goes through to the Social Benefits Tribunal (SBT) and are screened in a pre-SBT process. Should the application be denied again, it then goes to the final SBT stage. These prolonged processes create additional barriers for vulnerable clients who are seeking ODSP supports. Shown in 'Figure 1', over the past 5 years, over 50% of clients are in the adjudication stage beyond the initial DAU application[2]. These figures highlight the high rate of clients appealing a decision whose applications were deemed 'not disabled' but ultimately over-turned and deemed disabled. The rate of clients seeking adjudication in the Pre-SBT and SBT stages have fluctuated over the years and currently remains at its highest in 2026.

Within the adjudication process, a major discrepancy is found with clients who apply for ODSP and are denied, then later approved by the SBT. For instance, in 2025, of the individuals who appealed with the SBT, 30% were later found disabled[3]. This is based on these individuals having their applications being deemed "Not Disabled" by the DAU (first stage), and as a result, have had to go through three more stages to finally be determined disabled. This not only creates additional pressures on the applicant, it utilizes extensive Ministry resources to arrive at a decision that could have been offered at initial application.

[1] We have found many clients choose not to appeal a decision because of the lengthy process.
[2] This figure includes applications still open, denied, and granted.
[3] A total of 18 cases.

Figure 1



As a result of the increase in denied cases, clients are feeling the following impacts:

- An increase in undue stress and anxiety due to the denial, while having to frequently reach out for assistance to potentially go through multiple appeal stages to reach a decision.
- Continued financial hardship for clients as they remain on an Ontario Works budget, compared to ODSP rates they are waiting for.
- The resulting effect of being on the Ontario Works budget is the inability to afford proper housing and medical resources they might need to accommodate their disability.

The increase in denied initial application cases in the past years resulted in the TBDSSAB implementing an internal review of ODSP application transfer process to uncover areas for improvement. In mid 2025, the process was updated to ensure ODSP applications are comprehensively filled out, and all relevant information is provided. As a result, granted cases increased by 10% from 2025 to 2026. However, there is still a high rate of denied applications that are later approved with the SBT, with no explanation as to why they were deemed ‘not disabled’ in the initial stage.

An effect on the TBDSSAB and other support services is that additional resources are being used to appeal a client's denial, whose application is found ODSP eligible at a later stage when they should have been initially granted by the DAU. This causes added administrative strain on a system meant to support individuals seeking ODSP. TBDSSAB believes that establishing a provincial working group to review the ODSP process would realize additional efficiencies and the opportunity to reduce Ministry resources spent on multiple stages of adjudication.

Therefore, the TBDSSAB requests that the Ministry of Children, Community, and Social Services establish a provincial working group to perform a review of the request to transition to ODSP process to ensure the most efficient and transparent decision-making outcome for the individuals who apply to transfer to the program.



THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD

COCHI-OPHI Investments for the Future of Housing in the District of Thunder Bay

POSITION PAPER

January 2027

Rural Ontario Municipal Association (ROMA) Conference

Prepared by:

The District of Thunder Bay Social Services Administration Board

Prepared for:

Hon Rob. Flack, Minister of Municipal Affairs and Housing

Brief

The District of Thunder Bay Social Services Administration Board (TBDSSAB) requests that the Ministry of Municipal Affairs and Housing (MMAH) provide additional funding through the Canada-Ontario Community Housing Initiative (COCHI), in the amount of $6,750,000 to enable the continued development of affordable housing stock in the District of Thunder Bay and to reach housing targets in the approved Housing and Homelessness plan.

Summary

COCHI and OPHI provide critical funding for TBDSSAB's effective support of the Community Housing sector. This funding is used to support capital projects, the crucial repairs and maintenance of aging housing stocks, and rent supplements for Urban Native housing in the District of Thunder Bay. In addition, the funding is crucial for us to hit our yearly housing target of supporting the construction of 30 new affordable units. Affordable housing solutions are critical to providing access to housing in the District, while ensuring long-term tenancies contribute to the mitigation of ongoing cycles of homelessness. The request for additional COCHI/OPHI funding to increase the stock of affordable housing units would help address growing constraints to accessing housing that are increasingly visible due to the increased cost of living.

Background

On April 30, 2018, Ontario and the Canada Mortgage and Housing Corporation signed a Bilateral Agreement regarding the National Housing Strategy (NHS). This agreement provided an opportunity to align federal funds with Ontario's Community Housing Renewal Strategy priorities.

Currently, there are three key initiatives under the NHS that are delivered by Ontario: Canada-Ontario Community Housing Initiative (COCHI), Ontario Priorities Housing Initiative (OPHI) and the Canada-Ontario Housing Benefit (COHB). Both COCHI and OPHI provide critical funding for TBDSSAB's effective planning for the provision of community housing, which includes allocations towards capital projects, repairs and maintenance, housing supplements, and homelessness prevention in the District.

Since their inception, these funding streams have become critical to TBDSSAB's effective provision of Community Housing. Over the past five years, COCHI funding has been central to the repair of over 2,900 housing units, along with supporting maintenance of over 270 existing legacy housing units built under the Urban Native Housing Program.

TBDSSAB has also supported a total of 237 affordable housing units. Most recently, TBDSSAB's 2025/26 and 2026/27 COCHI allocation was used to help build a 19-unit affordable housing project that will support individuals living with disabilities, individuals living with mental illness or addictions, and those experiencing homelessness in the District, as well as 10 affordable housing rentals in the Township of Marathon. These projects are evidence of successful affordable housing initiatives that provide safe, affordable, and sustainable housing solutions for those who need it most.

COCHI and OPHI funding streams will also significantly impact the goals laid out in the TBDSSAB's 10-Year Housing and Homelessness Plan by supporting the preservation of existing community housing units and the creation of new affordable housing. In the 10-Year Plan, TBDSSAB has an expansion target of 30 new units for the 2026-27 fiscal year. Beyond 26/27, this annual target is in line with the goal of developing rent-assisted units in the District to support Ontario's overall NHS

commitment[1]. The purpose of these intersecting targets is to expand the rent-assisted housing stock. COCHI-OPHI investments have been and continue to be imperative to reaching these combined goals.

While strides have been made to grow the current affordable housing stock, the continued need to develop additional affordable housing units is demonstrated in the following data that reflects current realities:

- **Rental Rates**: The demand for affordable housing units continues to grow with the increasing cost of market rent, making it even more difficult for low-to-moderate income households to secure affordable housing. From 2022-2025, average rent costs[2] rose by 22% for a one-bedroom unit and 27% for a two-bedroom unit[3]. As of October 2025, the average cost of a one-bedroom unit in Thunder Bay is $1,173, and two-bedroom is $1,495.
- **Community Housing Waitlist**: As of July 2026, the TBDSSAB housing waitlist sits at 1,274 applicants. Majority of demand is for one-bedroom units, which has increased from 71.4% in 2025 to 77.4% in 2026.
- **Rising Homelessness Numbers**: The rate of homelessness in the District continues to increase. On the July 2026 TBDSSAB housing waitlist, 36% of applicants on self-reported their housing status as homeless, a 5% increase from the last two years[4]. In the District of Thunder Bay's homelessness By-Name List, 1,262 individuals are actively homeless, and 40% (421) self-reported as Indigenous[5].

Through proposal submissions from an Expression of Interest in 2025, TBDSSAB has a number of projects that could be developed with an increase to our COCHI/OPHI allocation. One such example is a project from NorWest Community Health Centre, who have proposed the purchase of the building in which they currently lease the 1st floor to provide Homelessness and Addiction Recovery Treatment Hub related services.

[1] Units that are eligible to be counted toward the 30-unit target include COCHI and OPHI rent assisted units, such as expired Urban Native Housing units, new units created through investment of HPP, OPHI, and COCHI funding, Municipal investments in new rent supplement or rent supported units.
[2] Canada Mortgage and Housing Corporation. **Ontario** — Rental Market Statistics Summary by Metropolitan Areas, Census Agglomerations and Cities.
[3] Average cost of a one-bedroom in 2022 was $964, and two-bedroom was $1,174.
[4] As of July 2026.
[5] BNL numbers are reported as of July 2026.

This proposal would see the purchase of the building and the creation of 46 affordable and supportive housing units created on the 2nd, 3rd and 4th floors that were previous office spaces and are now sitting vacant. The total cost for this project is $11,500,000 and the TBDSSAB would be willing to contribute capital funding of about $4,750,000 through our Homelessness Prevention Program funding towards the renovation costs[6].

Given the realities fostered by the intersection between the rising rental rates, low supply of vacant housing options and the rising homelessness numbers, the creation of new affordable housing units, such as NorWest Community Health Centre's proposal, in the District would provide further stability for the community. However, the limited funding, coupled with an average cost of $450,000 to build a single new unit, constrains TBDSSAB from reaching its yearly housing targets.

Therefore, the TBDSSAB requests that the MMAH provide additional funding through COCHI of $6,750,000 to enable the continued development of affordable housing stock in the District of Thunder Bay.

[6] This would leave an estimated amount of $6,750,000 to cover the cost of completing the purchase and renovation of the prospective 46 units.

THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD

Promoting Healthy Aging in the Community Through Active Social Programming

POSITION PAPER

January 2027

Rural Ontario Municipal Association (ROMA) Conference

Prepared by:

The District of Thunder Bay Social Services Administration Board

Prepared for:

Hon. Raymond Cho, Minister of Seniors and Accessibility

Brief

The District of Thunder Bay Social Services Administration Board (TBDSSAB) requests that the Ministry for Seniors and Accessibility provides funding of $25,000 through the Seniors Community Grant Program to create community engaging programming for senior residents living in TBDSSAB-owned housing stock.

Summary

TBDSSAB serves a significant population of seniors in the community through its community housing stock. As of June 2026, senior-designated units represent 44% of the total units, demonstrating a considerable proportion of residents in the direct-owned properties around the District of Thunder Bay. These units also have the highest occupancy rates compared to non-senior units, with occupancy rates of 95% for senior one-bedroom units

These figures demonstrate a strong demand for senior housing in the District. While housing is an important foundation for aging in place, maintaining independence and quality of life (QoL) requires providing opportunities for senior residents to remain socially connected and engaged in their sub-communities. Research results have shown that seniors who live alone may be at greater risk of social isolation and loneliness, which has been associated with negative health outcomes[1].

[1] Government of Canada. (2026). Evaluation of the New Horizons for Seniors Program. https://www.canada.ca/en/employment-social-development/corporate/reports/evaluations/new-horizons-seniors-program-2026.html#h2.05

To encourage social engagement and the resulting effects on this contingent's overall health, TBDSSAB requests one-time funding to create active-themed programming that can encourage senior residents to connect while addressing barriers that may prevent participation. Aside from the social isolation, seniors also face barriers that include transportation, mobility and accessibility challenges, financial constraints, and limited access to information. Through the 'Seniors Community Grant Program' funding aimed at creating social activities, TBDSSAB can help address these barriers by partnering with local organizations, facilitating transportation, covering event logistical costs, and connecting senior residents to new and existing programs in the community.

Background

A 2023 analysis of the Canadian Longitudinal Study on Aging found that older adults who participated in recreational activities had 15% higher adjusted odds of achieving successful aging compared to their counterparts. Successful aging was defined as outcomes related to strong physical and cognitive health, independence, social support, and happiness[2]. The Federal backed New Horizon for Seniors Program (NHSP) was created based on the understanding that seniors' participation in their communities is important for their wellbeing, thus supporting the government of Canada's social objectives of improving QoL. The 2026 evaluation of the NHSP revealed that among 1,472 participants, 86% reported increased involvement in social activities, 89% reported enhanced social inclusion, 93% reported stronger community connection, 91% reported a greater sense of belonging, and in terms of QoL, 82% reported improved wellbeing. The evaluation also found that 84% of

[2] Ho, M., Pullenayegum, E., & Fuller-Thomson, E. (2023). Is Social Participation Associated with Successful Aging among Older Canadians? Findings from the Canadian Longitudinal Study on Aging (CLSA). *International Journal of Environmental Research and Public Health*, *20*(12), 6058. https://doi.org/10.3390/ijerph20126058

participating seniors with transportation challenges and 93% with physical accessibility challenges experienced a reduction in barriers to participation. Among low-income seniors, 86% reported feeling less socially excluded. These findings demonstrate the value of accessible social programming as a practical support for seniors to remain connected, engaged, and age in place.

Using these findings above, in conjunction with internal data that shows that 44% of residents in TBDSSAB owned buildings are the seniors' demographic, creating a senior's focused community event would help contribute to the enrichment of the lives of a considerable proportion of the population we serve.

Creating a socially engaging and active-themed programming can complement healthy living by connecting senior residents with opportunities that support social connection, recreation, learning, and community participation. Through funding, TBDSSAB can support partnerships with local organizations that currently provide relevant programs throughout the community.

An example is *Seniors in Studio: Create & Connect* offered through the Thunder Bay Art Gallery, which combines guided gallery visits, hands-on art workshops, transportation, lunch and refreshments. An existing opportunity such as this could provide meaningful community experiences while providing the practical support needed to participate. Through partnerships with organizations offering programs that target this sub-population, TBDSSAB could provide opportunities for senior residents and funding would facilitate participation through raising awareness, logistical coordination, and transportation supports to and from the event.

Therefore, TBDSSAB requests that the Ministry for Seniors and Accessibility provide funding of $25,000 through the Seniors Community Grant Program to create active-themed community programming for senior residents living in TBDSSAB-owned housing. The investment will support healthy aging, reduce social isolation, enhance quality of life for senior residents and encourage more social connections in the community.

DATE: **October 15, 2026** **PAGE 1 OF 1**

Jim Moffat	Dominic Pasqualino
MOVED BY	**SECONDED BY**

☒ CARRIED ☐ AMENDED ☐ LOST ☐ DEFERRED ☐ REFERRED

Re: ROMA 2027 Position Papers

THAT with respect to Report No. 2026-33 (Chief Executive Officer Division) we, The District of Thunder Bay Social Services Administration Board, approve the 2027 Rural Ontario Municipal Association (ROMA) Position Papers as presented;

AND THAT we direct the Chief Executive Officer (CEO) to incorporate any edits to the position papers recommended by the Board by consensus into a final delegation package;

AND THAT we direct the CEO to send the final delegation package to the appropriate provincial Ministries;

AND THAT a copy of the approved delegation briefings package be sent to the District of Thunder Bay municipal councils for endorsement;

AND THAT the CEO attend the 2027 ROMA Annual Conference to provide support to the Board Chair and other Board members in their meetings with provincial officials regarding these issues.

For Immediate Release

NOMA Responds to Federal Budget 2026

November 5, 2026 | Thunder Bay, ON - The Northwestern Ontario Municipal Association (NOMA) welcomes several commitments in the federal government's 2026 Budget, particularly investments in critical minerals, energy infrastructure, housing, affordability, and economic development.

Budget 2026 outlines significant investments in Canada's resource sectors, electricity infrastructure, housing, and Indigenous partnerships, all of which present opportunities for Northwestern Ontario's economic growth and long-term prosperity.

“Northwestern Ontario has an important role to play in Canada's economic future, particularly through our mining, forestry, energy, and transportation sectors. We welcome the federal government's focus on strengthening Canada's economy and investing in the infrastructure and industries that will create jobs and support our communities,” says Rick Dumas, President of NOMA.

NOMA continues to emphasize that investments in Canada's economic future must include the modernization and expansion of the Trans-Canada Highway through Northwestern Ontario. Highways 11 and 17 are critical national transportation corridors, connecting Eastern and Western Canada and supporting the movement of goods, resources, and people across the country. Improving highway safety, expanding capacity through twinning and passing lanes, and strengthening the reliability and resilience of these routes must remain national priorities. NOMA is calling for a renewed federal-provincial partnership to accelerate these improvements and ensure Canada's transportation network can support future economic growth.

NOMA also continues to advocate for greater support for municipal infrastructure and immigration programs that address the unique workforce needs of Northern communities, recognizing that strong municipalities are essential to Canada's economic success.

“A stronger Canada goes through Northern Ontario. Our highways connect this country, our natural resources help power its economy, and our communities are ready to contribute to Canada's next chapter of growth. To realize that potential, we need meaningful partnerships and investments that recognize the importance of the North. Investing in Northwestern Ontario is investing in a stronger, more connected, and more prosperous Canada,” says Rick Dumas, President of NOMA.

-30-

Media Contact:
Rick Dumas
President, Northwestern Ontario Municipal Association (NOMA)
807-229-6842
www.noma.on.ca

DATE: October 26, 2026

LETTER TO: Community Emergency Management Coordinators

First Nation Chiefs

Ontario Ministries

FROM: Mathew Pegg

Deputy Minister and Commissioner of Emergency Management

SUBJECT: Changes to the Alert Ready Broadcast Immediate Event List

---

Dear partners,

The Ministry of Emergency Preparedness and Response (MEPR) is pleased to notify you of enhancements to the Alert Ready system's Broadcast Immediate (BI) Event List, also known as Broadcast Intrusive alerts. These changes update the categories of events for issuing emergency alerts, enabling more timely and effective public warnings when hazards pose a threat to public safety.

As you are aware, Alert Ready is a federally managed emergency alerting system developed through collaboration among federal, provincial, and territorial emergency management partners, Environment and Climate Change Canada, Pelmorex Corp, broadcast media and wireless service providers. MEPR continues to work closely with these partners to enhance the Alert Ready system, incorporate lessons learned from across Canada, and better meet the needs of our emergency management partners.

Changes to the BI Event List, the categories of hazards that qualify for an emergency alert, were nationally approved in June 2026. These changes took effect on October 8, 2026, for all provinces and territories. Local authorities in Ontario are able to contact the Provincial Emergency Operations Centre's Duty Office to request an alert be issued when event criteria have been met.

Key changes to the BI Event List are outlined below. Two new events, Coastal Flood and Missile Threat are being introduced. These events are not currently operational and

will be implemented at a later date, pending coordination with telecommunications and broadcast partners.

Event/Hazard	Change Type	Comments
9-1-1 Service	Definition Amended	Expanded to include outages to other critical telecommunication systems, not just 9-1-1 service. A life-threatening risk must be present, and the public must be able to perform a protective action for the service disruption to qualify for an alert.
Aircraft Crash	Upgrade to BI	For incidents involving aircraft crashes that present an imminent risk to the public but where the specific risk (explosion, chemical) is not explicitly known.
Coastal Flood	New Event Type	Not yet available.
Dam Overflow	Definition Amended	Expanded to include overflow from reservoirs and dykes.
Dangerous Person	Upgrade to BI	Dedicated category for police services to warn the public of active assailants.
Drinking Water Contamination	Definition Amended	Boil Water Advisory has been removed from eligibility. Do Not Use and Do Not Consume Advisories remain eligible.
Flood	Upgrade to BI	For use when life-threatening flooding is occurring but does not meet definitions of other flood BI events.
Hazardous Road Conditions	Upgrade to BI	Used when significant proportion of roads are extremely dangerous and driving within a region can be life-threatening. Should not be used for individual road/highway closures due to weather.
Missile Threat	New Event Type	Not yet available.

The official BI Event List has been attached for your reference and review. Additional reference documents for the Alert Ready system remain available here: Pelmorex Alerting Services – National Alert Aggregation & Dissemination System.

For questions regarding the Alert Ready system, please contact Jolene Carvery, Senior Manager of the Provincial Emergency Operations Centre Duty Office, at Jolene.carvery@ontario.ca.

Thank you for your continued partnership and commitment to building a safe, practiced, and prepared Ontario.

Sincerely,

Original signed by

Matthew Pegg

Deputy Minister and Commissioner of Emergency Management

The Corporation of the Township of Conmee
Administrative Report

Date:	**November 10, 2026**
To:	**Mayor and Council**
Subject:	**ROCKai Request for Municipal Support - Winnipeg-Toronto Fibre Corridor Project**
File Number:	**06-C10-0001 – Administration Report to Council**
Submitted by:	**Karen Paisley, Clerk**

RECOMMENDATION:
That Council receive Report regarding the ROCKai Winnipeg-Toronto Fibre Corridor Project; AND THAT Council provide direction to staff regarding the Township's response to the request for municipal support.

BACKGROUND:
The Township received correspondence from Joseph Hickey, Founder and CEO of ROCKai (2371436 Ontario Inc.), advising that the company is submitting an application to the Canadian Radio-television and Telecommunications Commission (CRTC) Broadband Fund for the proposed Winnipeg–Toronto Fibre Corridor Project.

According to the correspondence, the proposal consists of an approximately 2,100-kilometre open-access fibre-optic network connecting the Winnipeg and Toronto internet exchanges. Portions of the proposed route would traverse northwestern and northern Ontario, including areas near the Township of Conmee.

ROCKai advises that the project would provide a Canadian-owned backbone fibre network that internet service providers, community networks, and other carriers could access on non-discriminatory terms. The company further advises that local providers would receive five years of free access to the corridor following commencement of service.

The correspondence requests that the Township indicate whether it supports the project. The proponent notes that support may be demonstrated through a letter, email, Council resolution, or Council meeting minutes for inclusion in its CRTC Broadband Fund application.

DISCUSSION:
Council should be aware that significant broadband investments have already occurred, or are currently underway, within the Township.

Tbaytel's fibre expansion project has been completed to the Lundstrom Road area. In addition, Bell Canada is continuing broadband infrastructure expansion within the municipality and currently anticipates completion of its project by the end of 2027.

Staff have not undertaken a technical review of the ROCKai proposal and are therefore unable to comment on the project's feasibility, routing, funding eligibility, or potential impacts within the

Township. Staff are also unable to assess the extent to which the proposed fibre corridor would provide additional benefits to Conmee residents and businesses beyond those anticipated through existing and planned broadband infrastructure investments. The request before Council is limited to whether the Township wishes to express support for the project as part of the proponent's funding application.

Council may wish to:

1. Provide a letter or resolution of support;
2. Request additional information from the proponent regarding the project's anticipated benefits to Conmee;
3. Invite the proponent to make a presentation to Council; or
4. Receive the correspondence for information with no further action

From: Joseph Hickey
To: Conmee Clerk
Subject: ROCKai Winnipeg–Toronto Fibre Corridor: CRTC Broadband Fund notification and five years of free open access for Township of Conmee
Date: October 15, 2026 11:29:35 AM

Dear Mayor and Council,

2371436 Ontario Inc., doing business as ROCKai, is writing to notify Township of Conmee of a project we are submitting to the Canadian Radio-television and Telecommunications Commission (CRTC) Broadband Fund. The Fund aims to increase the number of Canadian households with reliable Internet service of at least 50 Mbps download and 10 Mbps upload. Township of Conmee is located along, or near, the proposed route, and we would like to hear how the project might affect your community.

Five years of free access to the open-access network. ROCKai will provide free access to the corridor for the first five years after service begins in your community, so that local Internet providers and community networks serving your residents and businesses can reach the Toronto or Winnipeg Internet exchange over a Canadian-owned route without paying for backbone transport. The corridor is open access: any carrier, Internet provider or community network can connect on non-discriminatory terms.

- **Project:** Winnipeg–Toronto Fibre Corridor, a new open-access fibre-optic network of about 2,100 km between the Winnipeg and Toronto Internet exchanges, applied for under the CRTC Broadband Fund's fourth call for applications (deadline 15 October 2026).
- **Location:** largely within existing or planned electrical transmission corridors across northwestern and northern Ontario, the north shore of Lake Superior and Georgian Bay.
- **Technology:** buried fibre-optic cable in conduit, with network interconnection points along the route near communities. Equipment is supplied by Nokia, and construction will be carried out by Valard Construction.
- **Service improvement:** a high-capacity, Canadian-owned connection to the national Internet backbone, entering Canada's Internet exchanges directly over a Canadian route, that local Internet providers, community networks and other carriers can use to deliver Internet service of at least 50/10 Mbps.
- **Timeline:** construction within the Broadband Fund's three-year construction window, subject to CRTC funding approval.

Support. The CRTC considers whether affected communities support a project. If Township of Conmee supports the project, a letter, email, council resolution or meeting minutes would be welcome. We would appreciate a response within 15 working days; the CRTC accepts documents after the application deadline. We would be glad to brief council or staff at a time that suits you.

You may also send comments directly to the CRTC Broadband Fund team, identifying ROCKai and this project, by mail to the CRTC, 1 Promenade du Portage, Gatineau, Quebec J8X 4B1. You may ask us for a copy of any documents we send to the CRTC about your community.

Joe

THE CORPORATION OF THE TOWN OF

GANANOQUE

Canadian Gateway to the 1000 Islands

14 October 2026

The Municipal Councils of Ontario

Request for Endorsement - Declaration Against Religious Violence

Colleagues,

I write to you today knowing that we are all aware of the horrible trend of religiously based violence in Canada over the last few years in which people of many faiths and their places worship have been targeted. In light of this, and following recent tragic events at the Sons of Jacob synagogue in Belleville I drafted, put forward and signed the attached Declaration Against Religious Violence at the October 7th meeting of the Council of the Corporation of the Town of Gananoque.

As a 30-year veteran of the Canadian Forces with service all across Canada, in Europe, as a UN Peacekeeper in the Middle East, and service in Afghanistan, I have witnessed what happens when intolerance and "othering" are allowed to take root and grow.

I believe that the importance of publicly stating the fundamental principles for which we stand, that we refuse to compromise and will defend, and the kinds of behaviour we oppose and will stand against, cannot be overstated. Central to this is the defence of the fundamental principle that all persons are equal and share the same fundamental rights and dignity as persons.

Therefore, and on behalf of the Council of Gananoque, we invite you to join us by endorsing the attached Declaration Against Religious Violence and ask if you would please forward to us a copy of your endorsement with cc Minister Graham McGregor, Minister of Citizenship and Multiculturalism of the Province of Ontario.

Thank you for your consideration,

John S. Beddows

John S. Beddows, CD1, MPA
Mayor
The Corporation of the Town of Gananoque
30 King St. E., Gananoque ON, K7G 1E9
613-382-2149 Ext. 1119
Fax: 613-382-8587

THE CORPORATION OF THE TOWN OF

GANANOQUE

Canadian Gateway to the 1000 Islands

CC

Minister Graham McGregor
Minister of Citizenship and Multiculturalism
14th Floor
56 Wellesley St. W
Toronto, ON M7A 2E7
graham.mcgregor@ontario.ca

MPP Steve Clark
Leeds–Grenville–Thousand Islands and Rideau Lakes
9 Broad St., Unit 305
Brockville, ON K6V 6Z4
steve.clark@pc.ola.org

10

THE CORPORATION OF THE TOWN OF

GANANOQUE

Canadian Gateway to the 1000 Islands

Declaration

In light of, and having reflected on the tragic trend of religiously based violence in Canada over the last few years in which people of many faiths and their places worship have been targeted, I am writing today as the Mayor of Gananoque to publicly articulate a simple message of what I believe we stand for in our Town, and what we stand against.

Here in Gananoque we stand for community, understanding, communication, caring, supporting our neighbours, courtesy, kindness, the value of hard work, the fact that respect must be earned by the way we comport ourselves and conduct our lives as individuals and a simple and unshakable belief that a stranger is a friend you haven't met yet.

We believe that all people share, at core, the same hopes and aspirations. We all want our children to be able to attend school, move freely, live, play and congregate without fear or concern. We want our children to have the same opportunities or better ones than we had to grow, learn, love, laugh, experience, travel, work and succeed on their own terms and as they define success. We all want security of place, security from hunger, security of our persons and security of our property. We believe in building bridges, not fences. We believe in the power of debate, that facts matter, and of understanding. We believe in providing help to those who need it and in doing our best to ensure that everyone has a place to find help, warmth and hope when they need it, without judgement.

We believe that faith is a personal choice and that the individual and collective quest for truth brings hope and light into a world which need them very badly.

We assert and we will stand and defend the fundamental principle that all persons are equal and share the same fundamental rights and dignity as persons.

The other side of the coin. Here is what Gananoque stands against.

We stand against "othering". We stand against the objectification of people. We stand against any person or group that denies that all persons are equal in rights, dignity and freedoms. We stand against any person or group that seeks to use or that uses violence or intimidation as tools to target persons or groups or to try to change our society, our way of life and who we are as Canadians.

Here in Gananoque when a neighbour's house is on fire, we run towards the flames and not away. This will not change.

Hate has no home here.

Signed and dated this 7th day of October, 2026.

John S. Beddows, Mayor

THE CORPORATION OF THE TOWNSHIP OF CONMEE

BY-LAW # 2026-030

Being a By-law to confirm the proceedings of Council at its meeting.

Recitals:

Subsection 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, requires a municipal Council to exercise its powers by by-law, except where otherwise required.

Council from time to time authorizes action to be taken which does not lend itself to an individual by-law.

The Council of The Corporation of the Township of Conmee deems it desirable to confirm the proceedings of Council at its meeting by by-law to achieve compliance with the Municipal Act, 2001.

ACCORDINGLY, THE COUNCIL FOR THE CORPORATION OF THE TOWNSHIP OF CONMEE ENACTS AS FOLLOWS:

1. Ratification and Confirmation

The actions of this Council at its meeting held November 10th, 2026, with respect to each motion, resolution and other action passed and taken by this Council at the meeting, are adopted, ratified and confirmed as if such proceedings and actions had been expressly adopted and confirmed by by-law.

2. Execution of all Documents

The Mayor of the Council and the proper officers of the Township are authorized and directed to do all things necessary to give effect to the actions authorized at the meeting, and/or to obtain approvals where required, and except where otherwise provided, the Mayor and Clerk are authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Township to such documents.

Passed this 10th day of November, 2026.

THE CORPORATION OF THE
TOWNSHIP OF CONMEE

_____
Mayor Sheila Maxwell

_____
Clerk Karen Paisley