

AGENDA FOR SPECIAL COUNCIL MEETING  
PUBLIC BUDGET  
March 14th, 2023 – 6:00 pm

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. DECLARATIONS OF PECUNIARY INTEREST
4. DEPUTATIONS  
none

Sections 5-7 not included in this meeting

- 8 NEW BUSINESS
  - 8.1 Budget 2023 - Draft

Sections 9-12 not included in this meeting.

- 13 ADJOURNMENT

<i>2023 Totals</i>	
2023 Revenue	664,997
2023 Expense	1,676,677
Levy Required	1,011,680

2.07%  
0.00%  
20.21%

*Tax rate change*  
*Education tax change*  
*Tax revenue change*

*Municipal tax rate*  
0.013925446

*Education tax rate*  
0.001530000



**Government & Agencies - Department - 00  
2022 Budget**

		2022 Budget	Proposed 2023 Budget	Variance \$	Variance %
<b>Revenue</b>					
4025	Province of Ontario PIL	1,280	1,200	(80)	-7%
4030	Ontario Hydro PIL	4,280	4,280	-	0%
4035	Railway PIL	20,000	20,000	-	0%
4102	Rydholm Residence	12,000	12,225	225	2%
4104	Food Bank Lease	21,600	21,600	-	0%
4104	Food Bank Reconciliation	4,000	4,000	-	0%
4140	Provincial Grant	-	-	-	0%
4150	OMPF	201,000	201,900	900	0%
4460	Provincial Offences	3,000	3,000	-	0%
4146	Library	1,225	1,225	-	0%
	Surplus (Prior Year)	-	-	-	0%
	<b>Subtotal</b>	<b>268,385</b>	<b>269,430</b>	<b>1,045</b>	<b>-4%</b>
<b>Expenses</b>					
5030	Employer Health Tax	7,064	7,000	(64)	-1%
5260	Taxes Written Off	2,500	2,500	-	0%
5345	Election Expense	2,500	-	(2,500)	0%
5400	Insurance	61,283	61,283	-	0%
5600	Audit	21,000	27,500	6,500	24%
5605	Legal	5,000	5,000	-	0%
5610	Other Professional Fees	-	1,500	1,500	0%
5655	Animal Control	500	500	-	0%
5611	By-Law Enforcement Officer	500	500	-	0%
5612	Residential Tennancies Enforcement	-	500	500	0%
5615	Property Assessment	13,258	13,156	(102)	-1%
5660	Policing Expense	93,000	93,000	-	0%
5662	911 Expense	3,500	3,500	-	0%
5665	Emergency Medical Service Levy	55,312	35,000	(20,312)	-58%
5700	Lk Region Conservation Authority	4,605	4,726	121	3%
5705	Lakehead Rural Planning Board	250	250	-	0%
5710	Emergency Management	500	500	-	0%
5715	Thunder Bay Public Health Unit	18,354	19,249	895	5%
5720	DSSAB	82,581	88,271	5,690	6%
5721	Library	1,225	1,225	-	0%
	<b>Subtotal</b>	<b>372,932</b>	<b>365,160</b>	<b>(7,772)</b>	<b>-2%</b>
<b>RESERVE TRANSFERS (EXPENSE)</b>					
3055	Operating Reserve	10,000	10,000	-	0%
3015	Capital	7,500	7,500	-	0%
3045	Sick Leave	-	-	-	0%
3025	Landfill	-	-	-	0%
	<b>Subtotal</b>	<b>17,500</b>	<b>17,500</b>	<b>-</b>	<b>0%</b>
<b>LONG TERM DEBT</b>					
2070	Rydholm Residence	11,784	16,200	4,416	27%
2071	Food Bank Loan	13,943	13,943	-	0%
2072	Hall Renovations	1,546	1,546	-	0%
2073	Grader Loan	38,652	38,652	-	0%
2074	Sander Loan	50,225	50,225	-	0%
	Food Bank Reserve	7,657	7,657	-	0%
	<b>Subtotal</b>	<b>123,806</b>	<b>128,223</b>	<b>4,416</b>	<b>3%</b>
<b>Total</b>		<b>514,238.80</b>	<b>510,882.64</b>	<b>(3,357)</b>	<b>-1%</b>
	<b>Amount to be Raised</b>	<b>245,854</b>	<b>241,453</b>	<b>(4,402)</b>	



**Administration - Department 10  
2022 Budget**

		2022 Budget	Proposed 2023 Budget	Variance \$	Variance %
<b>Revenue</b>					
4100	Other	66,500	35,000	(31,500)	-90%
4020	Interest Earned	5,000	5,000	-	0%
4120	Bank Interest	2,000	1,500	(500)	-33%
4430	Newsletter	500	500	-	0%
4490	Project	7,300	-	(7,300)	0%
	<b>Subtotal</b>	<b>174,887</b>	<b>81,300</b>	<b>-39,300</b>	<b>-123%</b>
<b>Expenses</b>					
5005	Wages - Full Time	137,745	146,850	9,105	6%
5010	Wages - Part Time & Intern	73,500	40,950	(32,550)	-79%
5015	Employment Insurance	4,673	4,154	(519)	-12%
5020	Canada Pension Plan	12,041	11,174	(867)	-8%
5025	WSIB	4,500	4,500	-	0%
5035	RRSP	-	2,127	2,127	100%
5050	Mileage	500	1,500	1,000	67%
5102	Rydholm Residence	300	500	200	40%
5105	Office Supplies	15,000	15,000	-	0%
5106	Software/Hardware	15,000	15,000	-	0%
5250	Bank Charges	4,000	7,500	3,500	47%
5305	Memberships	2,500	3,000	500	17%
5310	Conference	6,000	2,000	(4,000)	-200%
5315	Travel	3,000	1,000	(2,000)	-200%
5320	Meals	200	200	-	0%
5325	Training	7,500	5,000	(2,500)	-50%
5326	Health & Safety Training	2,000	2,000	-	0%
5329	Emergency Management	500	500	-	0%
5340	Newsletter	950	750	(200)	-27%
5415	Telephone	2,000	4,000	2,000	50%
5531	Capital	20,000	5,000	(15,000)	-300%
5610	Other Professional	10,000	3,500	(6,500)	-186%
5650	Other	10,000	3,500	(6,500)	-186%
	<b>Subtotal</b>	<b>331,909</b>	<b>279,705</b>	<b>(52,204)</b>	<b>-19%</b>
<b>RESERVE TRANSFERS</b>					
3015	Capital	20,000	20,000	-	0%
3055	Operating	18,000	18,000	-	0%
	Sick Leave	7,500	-	(7,500)	0%
	Economic Development Reserve	90,000	77,000	(13,000)	-17%
	<b>Subtotal</b>	<b>135,500</b>	<b>115,000</b>	<b>(7,500)</b>	<b>-7%</b>
	<b>Total</b>	<b>467,409</b>	<b>394,705</b>	<b>(59,704)</b>	<b>-13%</b>
<b>Amount to be raised</b>		<b>386,109</b>	<b>352,705</b>		



**Building (CBO) - Department 20  
2022 Budget**

		2022 Budget	Proposed 2023 Budget	Variance \$	Variance %
<b>Revenue</b>					
4440	Building Permit	5,000	3,568	(1,432)	-40%
	<b>Subtotal</b>	<b>5,000</b>	<b>3,568</b>	<b>(1,432)</b>	<b>-40%</b>
<b>Expenses</b>					
5010	Wages	4,500	3,033	(1,467)	-48%
5015	Employment Insurance	50	67	17	25%
5020	Canada Pension Plan	80	180	100	56%
5025	WSIB		50	50	100%
5050	Mileage	370	350	(20)	-6%
	<b>Subtotal</b>	<b>5,000</b>	<b>3,680</b>	<b>(1,320)</b>	<b>-36%</b>
<b>RESERVE TRANSFERS (EXPENSE)</b>					
				-	0%
				-	0%
				-	0%
	<b>Subtotal</b>			<b>-</b>	
	<b>Total</b>	<b>5,000</b>	<b>3,680</b>	<b>(1,320)</b>	<b>-36%</b>
<b>Amount to be raised</b>		<b>-</b>	<b>112</b>		



**Cemetery - Department 30  
2022 Budget**

		2022	Proposed	Variance	Variance
		Budget	2023	\$	%
			Budget		
<b>Revenue</b>					
4200	Cemetery Plots	500	500	-	0%
4210	Internment	750	750	-	0%
3230	Interest Earned on trust funds	300	300	-	0%
	<b>Subtotal</b>	<b>1,550</b>	<b>1,550</b>	<b>-</b>	<b>53%</b>
<b>RESERVE TRANSFERS</b>					
				-	0%
				-	0%
				-	0%
	<b>Subtotal</b>			<b>-</b>	<b>0%</b>
	<b>Total</b>	<b>1,550</b>	<b>1,550</b>	<b>-</b>	<b>53%</b>
<b>Expenses</b>					
5305	Membership			-	0%
5545	Cemetery Open/Close	500	500	-	0%
5546	Cemetery Expenses	500	500	-	0%
	<b>Subtotal</b>	<b>1,000</b>	<b>1,000</b>	<b>-</b>	<b>0%</b>
<b>RESERVE TRANSFERS</b>					
	Care & Maintenance Reserve	1,000	1,000	-	0%
				-	0%
				-	0%
	<b>Subtotal</b>	<b>1,000</b>	<b>1,000</b>	<b>-</b>	<b>0%</b>
	<b>Total</b>	<b>2,000</b>	<b>2,000</b>	<b>-</b>	<b>0%</b>
<b>Amount to be raised</b>		<b>450</b>	<b>450</b>		



**Municipal Complex - Department 40  
2022 Budget**

		2022 Budget	Proposed 2023 Budget	Variance \$	Variance %
<b>Revenue</b>					
4400	Hall Rental	1,000	5,000	4,000	80%
4405	Social Committee	2,000	10,000	8,000	80%
4490	Project/Capital	-	-	-	0%
	<b>Subtotal</b>	<b>3,000</b>	<b>15,000</b>	<b>12,000</b>	<b>80%</b>
<b>Expenses</b>					
5010	Wages	6,000	19,760	13,760	70%
5015	Employment Insurance	133	437	304	70%
5020	Canada Pension Plan	342	1,176	834	71%
5025	WSIB	300	500	200	40%
5045	Benefits Boots/PPE	250	-	(250)	0%
5050	Mileage	400	250	(150)	-60%
5106	Software/Hardware	5,000	5,000	-	0%
5110	Janitorial Supplies	3,000	3,500	500	14%
5115	Hall Rental Expense	500	2,500	2,000	80%
5160	Social Committee	-	5,000	5,000	100%
5210	Building	10,000	3,000	(7,000)	-233%
5405	Utilities-Propane	13,000	15,000	2,000	13%
5410	Utilities-Hydro	13,000	15,000	2,000	13%
5415	Utilities-Telephone	3,500	4,400	900	20%
5505	Building Repairs and Maintenance	2,500	15,000	12,500	83%
5506	Municipal Complex Supplies	500	500	-	0%
5515	Water Lab Testing Fee	200	1,000	800	80%
5531	Project (Capital)	-	-	-	0%
5650	Other	1,000	1,000	-	0%
	<b>Subtotal</b>	<b>59,625</b>	<b>93,023</b>	<b>33,398</b>	<b>29%</b>
<b>RESERVE TRANSFERS</b>					
	Building Reserve	10,000	10,000	-	0%
	<b>Subtotal</b>	<b>10,000</b>	<b>10,000</b>	<b>-</b>	<b>0%</b>
	<b>Total</b>	<b>69,625</b>	<b>103,023</b>	<b>33,398</b>	<b>-80%</b>
<b>Amount to be raised</b>		<b>66,625</b>	<b>88,023</b>	<b>(21,398)</b>	



**Council - Department 50  
2022 Budget**

		2022 Budget	Proposed 2023 Budget	Variance \$	Variance %
<b>Revenue</b>					
				-	0%
				-	0%
	<b>Subtotal</b>			-	0%
<b>Reserve Transfers</b>					
				-	0%
				-	0%
	<b>Subtotal</b>			-	0%
				-	0%
	<b>Total</b>			-	0%
<b>Expenditures</b>					
5010	Council Meetings/Wages	52,000	52,000	-	0%
5020	Canada Pension Plan	2,288	2,288	-	0%
5050	Mileage	500	500	-	0%
5305	Memberships	2,000	2,000	-	0%
5310	Conference	5,000	5,000	-	0%
5315	Travel	2,000	2,000	-	0%
5320	Meals	1,000	1,000	-	0%
5415	Telephone	1,200	2,100	900	43%
5650	Other	2,000	2,000	-	0%
	<b>Subtotal</b>	67,988	68,888	900	1%
<b>RESERVE TRANSFERS</b>					
	<b>Subtotal</b>				
	<b>Total</b>	67,988	68,888	(900)	-1%
<b>Amount to be raised</b>		67,988	68,888		





**Emergency Services - Department 60  
2022 Budget**

		2022 Budget	Proposed 2023 Budget	Variance \$	Variance %
<b>Revenue</b>					
4300	MTO services	1,500	1,500	-	0%
	Other	-	18,000	18,000	0%
	<b>Subtotal</b>	<b>1,500</b>	<b>19,500</b>	<b>18,000</b>	<b>0%</b>
<b>Expenditures</b>					
5010	Wages	13,200	15,600	2,400	15%
5015	Employment Insurance	292	345	53	15%
5020	Canada Pension Plan	752	928	176	19%
5025	WSIB	3,935	4,500	565	13%
5050	Mileage	200	200	-	0%
5055	Honourarium	7,400	7,500	100	1%
5100	Equipment Repairs	1,000	1,000	-	0%
5105	Office Supplies	1,000	1,000	-	0%
5115	Shop Supply/Equipment/Small Tools	8,500	6,000	(2,500)	-42%
5145	Communications/Radios	5,350	5,000	(350)	-7%
5305	Memberships	600	600	-	0%
5320	Meals	-	300	300	100%
5325	Training	4,000	9,000	5,000	56%
5330	Public Education	1,000	5,000	4,000	80%
5335	Prevention	1,000	1,000	-	0%
5405	Utilities-Propane	7,000	7,500	500	7%
5410	Utilities-Hydro	4,500	4,500	-	0%
5415	Utilities-Telephone	2,100	2,100	-	0%
5450	Vehicle Repairs and Maintenance	20,000	10,000	(10,000)	-100%
5455	Vehicle Gas	1,000	1,000	-	0%
5460	Diesel Clear	1,500	1,500	-	0%
5505	Building Maintenance	1,500	12,000	10,500	88%
5650	Other	500	1000	500	50%
5661	Emergency First Response	1000	1000	-	0%
	<b>Subtotal</b>	<b>87,329</b>	<b>98,573</b>	<b>11,244</b>	<b>11%</b>
<b>RESERVE TRANSFERS</b>					
	Pumper Reserve	12,000	12,000	-	0%
	BA Replacement Reserve	40,000	10,000	(30,000)	-300%
	Baxter Memorial Reserve		18,000	18,000	100%
	<b>Subtotal</b>	<b>52,000</b>	<b>40,000</b>	<b>(12,000)</b>	<b>-200%</b>
	<b>Total</b>	<b>139,329</b>	<b>138,573</b>	<b>(756)</b>	<b>-1%</b>
<b>Amount to be raised</b>		<b>137,829</b>	<b>119,073</b>	<b>18,756</b>	



**Landfill - Department 70  
2022 Budget**

		2022 Budget	Proposed 2023 Budget	Variance \$	Variance %
<b>Revenue</b>					
4420	Landfill	3,000	4,000	1,000	25%
4490	Project Revenue				
	<b>Subtotal</b>	<b>3,000</b>	<b>4,000</b>	<b>1,000</b>	<b>25%</b>
RESERVE TRANSFERS					
	Landfill Reserve				
	<b>Subtotal</b>			<b>-</b>	<b>0%</b>
	<b>Total</b>	<b>3,000</b>	<b>4,000</b>	<b>1,000</b>	<b>25%</b>
<b>Expenditures</b>					
5010	Wages	17,000	17,000	-	0%
5015	Employment Insurance	376	376	-	0%
5020	Canada Pension Plan	969	1,012	43	4%
5025	WSIB	350	350	-	0%
5100	Equipment Repairs	1,500	5,000	3,500	70%
5405	Propane	1,000	1,000	-	0%
5415	Telephone	500	500	-	0%
5500	Recycling Expense	13,000	20,000	7,000	35%
5505	Building Repairs/Maintenance	1,500	2,500	1,000	40%
5550	Groundwater Monitoring	9,500	7,000	(2,500)	-36%
5650	Other	1,000	1,000	-	0%
	<b>Subtotal</b>	<b>46,695</b>	<b>55,738</b>	<b>9,043</b>	<b>16%</b>
RESERVE TRANSFERS					
5540	Landfill Closure Reserve	20,000	20,000	-	0%
	Sick Leave Transfer	740	-	(740)	0%
	<b>Subtotal</b>	<b>20,740</b>	<b>20,000</b>	<b>(740)</b>	<b>0%</b>
	<b>Total</b>	<b>67,435</b>	<b>75,738</b>	<b>8,303</b>	<b>11%</b>
	<b>amount to be raised</b>	<b>64,435</b>	<b>71,738</b>	<b>7,303</b>	



**Public Works - Department 90  
2022 Budget**

		2022	Proposed 2023	Variance	Variance
		Budget	Budget	\$	%
<b>Revenue</b>					
4450	Machine rental/ratepayers/sand	10,000		(10,000)	0%
4130	Gas Tax	51,949	51,949	-	0%
4140	OCIF Grant	100,000	100,000	-	0%
4490	Other	123,443	158,000	34,557	22%
<b>Subtotal</b>		<b>285,392</b>	<b>309,949</b>	<b>24,557</b>	<b>22%</b>
<b>Expenditures</b>					
5005	Wages-Full Time	122,775	129,783	7,007	5%
5010	Wages-Part Time	-	10,000	10,000	100%
5015	Employment Insurance	2,716	3,092	376	12%
5020	Canada Pension Plan	6,998	8,317	1,319	16%
5025	WSIB	4,500	4,500	-	0%
5035	RRSP	3,683	4,591	908	20%
5040	Medical Insurance	17,600	17,600	-	0%
5045	Benefits-Boots/Eyeglasses	1,000	2,500	1,500	60%
5050	Mileage	-	500	500	100%
5100	Equipment Repairs	8,000	25,000	17,000	68%
5101	Equipment Purchase	2,000	2,000	-	0%
5115	Shop Supplies/Safety Supplies	5,000	9,000	4,000	44%
5120	Road Material-Gravel	6,000	8,000	2,000	25%
5125	Road Material-Calcium	30,000	35,000	5,000	14%
5130	Road Material-Sand	-	-	-	0%
5135	Road Material-Salt	-	3,000	3,000	100%
5140	Road Material (Other)	1,000	1,000	-	0%
5145	Radios	4,884	5,000	116	2%
5205	Capital Expense	-	-	-	0%
5326	Health & Safety Training	1,500	2,000	500	25%
5405	Utilities-Propane	9,000	10,000	1,000	10%
5410	Utilities-Hydro	3,500	4,000	500	13%
5415	Utilities-Telephone	3,000	2,500	(500)	-20%
5450	Vehicle Repairs & Maintenance	5,000	5,000	-	0%
5451	Licensing Vehicles	3,000	4,305	1,305	30%
5455	Patrol Vehicle-Gas	-	2,000	2,000	100%
5460	Equipment Fuel-Clear Diesel	10,000	20,000	10,000	50%
5465	Equipment Fuel-Marked Diesel	19,000	20,000	1,000	5%
5505	Building Repairs/Maintenance	1,000	5,000	4,000	80%
5510	Bridges/Signs	5,000	5,000	-	0%
5525	Culverts	6,000	6,000	-	0%
5530	Machine Brushing/Road Side Grass Cutting	3,000	3,000	-	0%
5535	Dams	2,000	2,000	-	0%
5610	Professional Fees	1,500	1,500	-	0%
5650	Project	1,000		(1,000)	0%
State of Emergency				-	0%
<b>Subtotal</b>		<b>289,657</b>	<b>361,187</b>	<b>71,531</b>	<b>20%</b>
<b>RESERVE TRANSFERS</b>					
Capital		15,000	15,000	-	0%
Sick Leave Transfer		3,000	3,000	-	0%
Less: Partial financing for new vehicle		-	-	-	-
<b>Subtotal</b>		<b>18,000</b>	<b>18,000</b>	<b>-</b>	<b>0%</b>
<b>Total</b>		<b>307,657</b>	<b>379,187</b>	<b>71,531</b>	<b>19%</b>
<b>amount to be raised</b>		<b>22,265</b>	<b>69,238</b>	<b>46,974</b>	