

MINUTES - REGULAR COUNCIL MEETING
February 14th, 2023 – 6:00 pm

- PRESENT: Mayor Sheila Maxwell
Councillor Grant Arnold
Councillor Chris Kresack
Councillor David Maxwell
Councillor David Halvorsen (virtual)
- ALSO PRESENT: Shara Lavallee, CAO/Clerk
Nadia Kukkee, Treasurer (virtual)
Nikita Cava, Deputy Clerk-Treasurer (virtual)
- GUESTS: Tammy Cook, CAO for LRCA

1. CALL TO ORDER
Mayor Maxwell called the meeting to order at 6:00 PM.
2. APPROVAL OF AGENDA

RESOLUTION NO 2023-020

Moved by: Councillor Maxwell

Seconded by: Councillor Kresack

BE IT RESOLVED that the Agenda for the February 14th 2023 be approved as amended

CARRIED

3. DECLARATIONS OF PECUNIARY INTEREST
none
4. DEPUTATIONS
 - 4.1 LRCA
 - 4.1.1 Draft 2023 Budget Summary

CAO Cook provided an orientation to council regarding the LRCA, its jurisdiction, responsibilities and programs. The assessment levy on the member municipalities changes every year depending on funding available from other sources and the proposed budget. Council was invited to attend the annual Spring Melt to discuss potential flooding and water issues in the area during the spring. She also reviewed the proposed 2023 budget with Council. The Township of Conmee was invited to

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obtain a Rain Gauge and assist with obtaining weather data for their records. Council was agreeable with the idea as it would help the LRCA with flood forecasting.

CAO Cook left the council chambers at 6:53 p.m.

5. MINUTES OF PREVIOUS MEETING(S)

5.1. Minutes - Regular Council Meeting – January 24th 2023

RESOLUTION NO 2023-021

Moved by: Councillor Maxwell

Seconded by: Councillor Arnold

BE IT RESOLVED that the Minutes of the Regular Meeting of Council held on Feb 14th 2023 be approved

AND THAT the Closed Minutes of the Regular Meeting of Council held on Feb 24th 2023 be approved.

CARRIED

6. DISBURSEMENT LIST

6.1 Payroll Report

7. REPORTS FROM MUNICIPAL OFFICERS

7.1. Clerk's Report

Clerk Lavallee provided a summary of administrative activities. The community complex will be rekeyed, with the Food Bank covering half of the costs.

7.2. Public Works Report

The Public Works Manager was not present due to the weather conditions. Councillor Maxwell, as Public Works Liaison, informed Council that new tires for the 550 were obtained from a local supplier at a lower price through a government procurement program.

7.3. Treasurer's Report

7.3.1. OCIF

7.3.2. Grant Thornton

The 2022 audit is currently scheduled for the week of March 13th. Interim tax bills were printed and distributed accordingly. A meeting with the Budget Committee was held, where the first draft of the 2023 operating budget was reviewed. Minor adjustments were made, and the budget

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was available for discussion as item 8.6 of the agenda. The Township of Conmee is still waiting for reimbursement from the Province for the April 2022 flooding expenses. Council directed the Treasurer to speak with MPP Holland and request assistance on fast-tracking the reimbursement.

7.4. Councillor Reports

Mayor Maxwell attend a Budget Committee meeting. She also provided a summary of recent activities of the Social Committee.

Councillor Arnold attended a LRCA meeting. He will pick up a rain gauge from LRCA so staff can participate in the data gathering program.

Councillor Maxwell attended a Budget Committee meeting. He also had councillor training from the Ministry of Municipal Affairs and Housing.

Councillor Kresack expects to attend a meeting with the Rural Cupboard Food Bank.

Councillor Halvorsen attend a LRPB meeting.

7.5. Other agencies report

Received for information – LRCA minutes, TBDHU minutes, MPAC 2022 Partnership report

8 NEW BUSINESS

8.1. Hauling Permit Application (Lundstrom Road)

RESOLUTION NO 2023-022

Moved by: Councillor Kresack

Seconded by: Councillor Maxwell

BE IT RESOLVED that a hauling permit be issued to Dustin Blunt with the approved road being Lundstrom Rd East and speed be limited to the Public Works Manager's discretion.

FURTHER THAT a bond in the amount of \$5,000 is required to be deposited with Administration

CARRIED

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- 8.2. Lockout/Tag out Policy & Procedure
8.2.1. Lockout/Tag out Policy & Procedure
Action requested: approval of policy

RESOLUTION NO 2023-023

Moved by: Councillor Arnold

Seconded by: Councillor Kresack

BE IT RESOLVED that Council approves the Lockout/Tag Out Policy & Procedure
CARRIED

- 8.3. Sick Leave Policy
Action requested: review; approval of amendments

RESOLUTION NO 2023-024

Moved by: Councillor Arnold

Seconded by: Councillor Kresack

BE IT RESOLVED that Council approves the amendments to the "Sick Leave"
Policy
CARRIED

- 8.4. Leave Management Policy
Tabled until next council meeting
- 8.5. Delegation of Power and Duties Policy
Tabled until next council meeting
- 8.6. Draft 2023 Budget
Council reviewed the draft and provided feedback.

9 BY-LAWS

- 9.1 By-Law 1376 – Charity Tax Rebates

RESOLUTION NO 2023-025

Moved by: Councillor Arnold

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT By-law 1376 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the
Township of Conmee to affix their signatures to By-law No. 1376, being a By-law
to provide for tax rebates for registered charities
CARRIED

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9.2 By-Law 1377 – Amend By-Law 1372, Interim Tax Rates 2023

RESOLUTION NO 2023-026

Moved by: Councillor Maxwell

Seconded by: Councillor Kresack

BE IT RESOLVED THAT By-law 1377 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1377, being a By-law to amend By-Law 1372, being a by-law to establish tax rates for 2023.

CARRIED

9.3 By-Law 1378 – Lead Hand position

RESOLUTION NO 2023-027

Moved by: Councillor Maxwell

Seconded by: Councillor Kresack

BE IT RESOLVED THAT By-law 1378 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1378, being a By-law to authorize the execution of an agreement between the Corporation of the Township of Conmee and Darren Smith.

CARRIED

9.4 By-Law 1379 – Delegation of Powers and Duties

Tabled until next council meeting.

10 CORRESPONDENCE

- 10.1 NOMA Conference
 - 10.1.1 NOMA Field Trip
 - 10.1.2 NOMA Sponsorship

RESOLUTION NO 2023-028

Moved by: Councillor Maxwell

Seconded by: Councillor Arnold

BE IT RESOLVED THAT Mayor Sheila Maxwell, Councillor Grant Arnold and Clerk Shara Lavallee be approved to attend the NOMA conference on April 26-28th 2023 in Thunder Bay

CARRIED

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- 10.2 NOMA – Congratulations and Orientation
 - 10.2.1 NOMA Orientation Documents
 - 10.2.2 ROMA delegation package

Received for information

- 10.3 Hymers Fair – Advertisement and Sponsorship
 - 10.3.1 Township of Conmee advertisement

Council decided to purchase an ½ page ad. The Clerk was directed to draft a new advertisement for the next council meeting.

- 10.4 Oliver-Paipoonge Library Contract 2023

Council approved the library contract with Oliver-Paipoonge Public Library.

- 10.5 Tiny Town Association
 - 10.5.1 Huntsville Site Plan
 - 10.5.2 Comments from Lakehead Rural Planning Board

Council requested more information about the proposed projects.

- 10.6 Ontario Energy Board – response to resolution #2023-008
 - Received for information.

- 10.7 Town of Petrolia – re School Board Elections
 - 10.7.1 Letter to Minister of Education re School Board Elections

RESOLUTION NO 2023-029

Moved by: Councillor Arnold

Seconded by: Councillor Maxwell

BE IT RESOLVED that the Township of Conmee supports the resolution passed by the Town of Petrolia regarding School Board Elections

AND THAT this resolution be forwarded to the Town of Petrolia, Hon. Steven Lecce - Minister of Education, and MPP Kevin Holland (Thunder Bay – Atikokan)

CARRIED

- 10.8 Efficiency Canada – re Codes Acceleration Fund

Received for information

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10.9 Municipality of Neebing – re Black Ash Recovery Strategy

RESOLUTION NO 2023-030

Moved by: Councillor Kresack

Seconded by: Councillor Arnold

BE IT RESOLVED that the Township of Conmee supports the position passed by the Municipality of Neebing regarding Black Ash Recovery Strategy

AND THAT this resolution be forwarded to the Municipality of Neebing, Hon. David Piccini – Minister of Environment, MPP Kevin Holland (Thunder Bay – Atikokan), Greenmantle Forest Inc., NOMA, ROMA, and TBDML

CARRIED

10.10 Ontario Farmland Forum

Received for information

10.11 Emergency Management Ontario – Provincial Emergency Management Strategy and Action Plan

Received for information

10.12 Essentials Seminar

RESOLUTION NO 2023-031

Moved by: Councillor Arnold

Seconded by: Councillor Halvorsen

BE IT RESOLVED THAT Council approves the attendance of Mayor Sheila Maxwell and CAO/Clerk Shara Lavallee to the Essentials of Fire Protection seminar being held by the Office of the Fire Marshal on March 16, 2023 in Conmee

CARRIED

10.13 Other correspondence

Council requested further information on the upcoming AMO conference.

Councillor Halvorsen left at 9:22 p.m.

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10.14 Council Training (Integrity Commissioner)

RESOLUTION NO 2023-032

Moved by: Councillor Arnold

Seconded by: Councillor Kresack

BE IT RESOLVED THAT Council approves the attendance of Mayor Sheila Maxwell, Councillor Grant Arnold, Councillor Chris Kresack, Councillor David Maxwell, Councillor David Halvorsen, CAO/Clerk Shara Lavallee and Deputy Clerk-Treasurer Nikita Cava to attend training being provided by the Integrity Commissioners and Closed Meeting Investigators on Feb 23-24 2023 in Conmee

CARRIED

11 UPCOMING MEETING DATES

Feb 28 th , 2023	Regular Council Meeting
Mar 14 th , 2023	Regular Council Meeting
Mar 28 th , 2023	Regular Council Meeting – Deputation: TBay Food Strategy

12 CLOSED SESSION

12.1 Closed Minutes – January 24th 2023

RESOLUTION NO 2023-033

Moved by: Councillor Kresack

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT, the time being 9:26 p.m., Council resolve into closed session, under the authority of paragraph 239(2)(ab), (b), (c), and (d) of the Municipal Act, 2001 to discuss Items 12.2 to 12.3 regarding individuals and human resources

CARRIED

12.2	Human Resources
12.3	Human Resources

RESOLUTION NO 2023-034

Moved by: Councillor Arnold

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT, the time being 10:44 p.m., Council rise from closed session and report in open session

AND THAT administration proceed as directed

CARRIED

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13 CONFIRMING BY-LAW

13.1 By-law 1380 – To Confirm the Proceedings of the Meeting

RESOLUTION NO 2023-035

Moved by: Councillor Maxwell

Seconded by: Councillor Arnold

BE IT RESOLVED THAT By-law 1380 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1380, being a By-law to confirm the proceedings of this evening's meeting.

CARRIED

14 ADJOURNMENT

The meeting was adjourned at 10:45 p.m.

Mayor Sheila Maxwell

CAO/Clerk Shara Lavallee