

MINUTES - REGULAR COUNCIL MEETING  
Sept 26th, 2023 – 6:00 pm

PRESENT: Mayor Sheila Maxwell  
Councillor David Maxwell  
Councillor Chris Kresack  
Councillor Grant Arnold

ALSO PRESENT: Shara Lavalley, CAO/Clerk  
Darren Smith, Acting Public Works Manager  
Leanne Maxwell, Treasurer

Regrets: Councillor David Halvorsen

1. CALL TO ORDER

This meeting is called to order at 6:00 p.m.

2. APPROVAL OF AGENDA

**RESOLUTION NO 2023-0187**

**Moved by: Councillor Maxwell**

**Seconded by: Councillor Arnold**

BE IT RESOLVED THAT the agenda for the regular council meeting of Sept 26th 2023  
be approved

**CARRIED**

3. DECLARATIONS OF PECUNIARY INTEREST

None

4. DEPUTATIONS

None

5. MINUTES OF PREVIOUS MEETING(S)

5.1. Minutes – Regular Council Meeting – September 12th 2023

**RESOLUTION NO 2023-0188**

**Moved by: Councillor Maxwell**

**Seconded by: Councillor Kresack**

BE IT RESOLVED that the Minutes of the Regular Council Meeting held on Sept 12th  
2023 be approved

**CARRIED**

6. DISBURSEMENT LIST

- 6.1 Payroll Report
- 6.2 Payment Register

**RESOLUTION NO 2023-0189**

**Moved by: Councillor Kresack**

**Seconded by: Councillor Arnold**

BE IT RESOLVED that Council approve the disbursements represented by Check Numbers 6606 through 6618, totalling \$10,908.13

**CARRIED**

7. REPORTS FROM MUNICIPAL OFFICERS

7.1. Clerk's Report

The 'conmee.com' domain was renewed for another two years (\$25 a year). Council requested the cost of purchasing and possibly moving over to the 'conmee.ca' domain. The insurance company will be providing free training to staff and council regarding risk management. Date to be determined later. Since the Township has received the reimbursement of its costs for the Spring 2022 flooding, Council agreed to terminate the state of emergency. The Mayor made the following declaration:

I, Mayor Sheila Maxwell, hereby declare an Emergency terminated in the Township of Conmee in accordance with the Emergency Management and Civil Protection Act 1900, s.4(1) due to the emergency described herein:

Spring 2022 flooding

It was noted that interest still remains for a possible skate park in the Township. The Deputy Clerk-Treasurer shall research potential grants or funding albeit for smaller, more scaled-back skating activities.

7.2. Public Works Report

An entrance was installed on Lundstrom Rd for a private property. Two turnarounds are in progress. Agreements have been obtained by the property owners. There has been a request from Tbaytel to remove lines from the hydro poles on Olson Road and bury the lines in the ground. The Public Works Manager had no concerns with the request. For the upcoming winter season, the Public Works Manager was granted permission to park the Conmee public works truck at his residence to improve response time for emergencies.

7.3. Deputy Clerk-Treasurer  
The Deputy Clerk-Treasurer reported on routine activities she conducts to support the office staff.

7.4. Councillor Reports  
Mayor Maxwell assisted with Social Committee events. She attended an LRM (Lakehead Rural Municipal Coalition) meeting and a CNPHC (Conmee Non-Profit Housing Corporation) meeting.  
A review of the current Community Centre rental fees was requested. The Clerk shall report back to Council.

Councillor Arnold attended a TBDHU (Thunder Bay District Health Unit) meeting.

Councillor Kresack attended a Rural Cupboard Food Bank meeting.

Councillor Maxwell attended a TBDML (Thunder Bay District Municipal League) meeting. He also assisted with A/V difficulties.

7.5. Other agencies report  
- TBDHU Board Meeting minutes – June 21<sup>st</sup> 2023  
- TBDSSAB Board Meeting minutes – June 2023

## 8 NEW BUSINESS

8.1. Draft Bylaw – policy respecting the management of nuisance beavers and beavers dams

Seeing as Council had no changes or concerns about the draft bylaw and there were situations which needed immediate attention:

### **RESOLUTION NO 2023-0190**

**Moved by: Councillor Arnold**

**Seconded by: Councillor Maxwell**

BE IT RESOLVED THAT By-law 1416 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1416, being a By-law to adopt a policy respecting the management of nuisance beavers and beaver dams in the Township of Conmee

### **CARRIED**

8.2. Cemetery Walkway Signs  
The Deputy Clerk-Treasurer provided options and comments on the potential project to install cemetery walkway signs to improve maintenance and cemetery activities.

## 9 BY-LAWS

- 9.1. By-Law 1414 - Appointment of alternate CEMC; Being a By-Law to amend By-Law 1307, adoption of an Emergency Management Program and Emergency Response Plan and to meet other Requirements under the Emergency Management and Civil Protection Act

### **RESOLUTION NO 2023-0191**

**Moved by: Councillor Arnold**

**Seconded by: Councillor Kresack**

BE IT RESOLVED THAT By-law 1414 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1414, being a By-law to amend By-Law 1307, adoption of an Emergency Management Program and Emergency Response Plan and to meet other Requirements under the Emergency Management and Civil Protection Act

**CARRIED**

- 9.2. By-Law 1415 – Being a bylaw to establish a fire department

### **RESOLUTION NO 2023-0192**

**Moved by: Councillor Maxwell**

**Seconded by: Councillor Kresack**

BE IT RESOLVED THAT By-law 1415 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1415, being a By-law to establish a fire department

**CARRIED**

## 10 CORRESPONDENCE

- 10.1 Greenmantle – Proposed regulations for Black Ash under ESA  
Council reviewed the proposed changes and had no concerns.
- 10.2 OFMEM – Communique  
An interpretation of s.6(3) of the Fire Protection and Prevention Act was provided for council's information.
- 10.3 Other correspondence

## 11 UPCOMING MEETING DATES

Oct 10 <sup>th</sup> , 2023	Regular Council Meeting
Oct 24 <sup>th</sup> , 2023	Regular Council Meeting

Nov 14<sup>th</sup>, 2023  
Nov 28<sup>th</sup>, 2023  
Dec 19<sup>th</sup>, 2023

Regular Council Meeting  
Regular Council Meeting  
Regular Council Meeting

12 CLOSED SESSION

None

13 CONFIRMING BY-LAW

13.1 By-law 1417 – To Confirm the Proceedings of the Meeting

**RESOLUTION NO 2023-0193**

**Moved by: Councillor Maxwell**

**Seconded by: Councillor Arnold**

BE IT RESOLVED THAT By-law 1417 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1417, being a By-law to confirm the proceedings of this evening's meeting.

**CARRIED**

14 ADJOURNMENT

Meeting was adjourned at 8:12 p.m.

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Mayor Sheila Maxwell

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CAO/Clerk Shara Lavallee