

MINUTES - REGULAR COUNCIL MEETING

Tuesday August 11, 2026 – 6:00 pm

PRESENT Mayor Sheila Maxwell
Councillor David Maxwell

PRESENT VIRTUALLY Councillor David Halvorsen

REGRETS Councillor Grant Arnold
Councillor Chris Kresack

ALSO PRESENT Karen Paisley, Clerk
Leanne Maxwell, Treasurer
Len Arps, Public Works Manager
James Klapperich, Deputy Clerk/Treasurer Intern

1. CALL TO ORDER

Mayor Maxwell called the meeting to order at 6:01 p.m.

Mayor Maxwell provided a statement of land acknowledgement.

2. APPROVAL OF AGENDA

Administration requested that Closed Session Item 13.5, Briggs Pit Excess Soil Relocation, be considered immediately following the Public Works Report so the Public Works Manager could participate in the discussion before leaving the meeting. Council agreed to the amendment.

Resolution 2026-153

Moved by: Councillor Maxwell

Seconded by: Councillor Halvorsen

BE IT RESOLVED THAT the agenda for the Regular Council Meeting of August 11, 2026, be approved as amended.

CARRIED

3. DECLARATIONS OF PECUNIARY INTEREST

None declared.

4. TOWN HALL SEGMENT

No members of the public were present.

5. DEPUTATIONS

No deputations were scheduled for this meeting.

6. MINUTES OF PREVIOUS MEETING(S)

6.1 Minutes – Regular Council Meeting – July 14, 2026

Council reviewed the minutes of the July 14, 2026 Regular Council Meeting. No amendments were requested.

RESOLUTION 2026-154

Moved by: Councillor Halvorsen

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT the minutes for the open session of the regular council meeting of July 14, 2026, be approved as circulated.

CARRIED

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7. DISBURSEMENT LIST

7.1. Payroll Report

Council reviewed the payroll report as presented.

7.2. Payment Register

Council reviewed the payment register, including electronic bank payments and cheque disbursements.

RESOLUTION 2026-155

Moved by: Councillor Halvorsen

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT Council approve the disbursements represented by electronic bank payments and cheque numbers 7942 to 7953 totaling \$75,590.46.

CARRIED

8. REPORTS FROM MUNICIPAL OFFICERS

8.1. Clerk's Report

Council reviewed the Clerk's Report. The Clerk provided updates regarding regional wildfire coordination efforts, the Highway 11/17 project, the Briggs Pit excess soil relocation matter, long-term water supply discussions for the rink and fire hall, election preparations, and ongoing operational matters. Council discussed the status of the rink and fire hall water supply project, and the Clerk advised that discussions remain ongoing. Council also received an update regarding nominations for the 2026 municipal election, noting that nomination filings remain open.

8.2. Treasurer's Report

The Treasurer reported that final tax notices had been issued and tax payments were beginning to be received. Council discussed upcoming grant applications for the Fire Department, including a decontamination shower project and wildfire preparedness funding opportunities. Council also discussed reports of hazardous material being transported through the region and requested that Administration make inquiries regarding notification protocols and emergency preparedness considerations.

8.3. Public Works Report

The Public Works Manager reported on recent road maintenance activities, including grading, shoulder work, and ditch maintenance following heavy rainfall. Updates were provided regarding landfill operations, cemetery maintenance, seasonal staffing, and repairs to the two-ton truck. Council discussed ongoing efforts to minimize gravel loss from road shoulders and maintain landfill access.

Deputy Clerk/Treasurer Intern left the meeting at 6:23 p.m.

CLOSED SESSION

RESOLUTION 2026-156

Moved by: Councillor Maxwell

Seconded by: Councillor Halvorsen

BE IT RESOLVED THAT, at 6:23 p.m., Council moved into Closed Session pursuant to Section 239 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, to consider Item 13.5, being the Briggs Pit Excess Soil Relocation matter, pursuant to Section 239(2)(k) of the Municipal Act,

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2001, being a position, plan, procedure, criteria or instruction to be applied to negotiations carried on or to be carried on by or on behalf of the municipality.

CARRIED

During closed session, the following procedural resolution was passed:

RESOLUTION 2026-157

Moved by: Councillor Halvorsen

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT, the time being 6:55 p.m., Council rise from closed session and report in open session.

CARRIED

Open session resumed.

Public Works Manager left the meeting at 6:56 p.m.

Deputy Clerk/Treasurer Intern joined the meeting at 6:57 p.m.

8.4. Fire Chief's Report

The Fire Chief was unable to attend due to work commitments. Council reviewed the Fire Chief's Report. Mayor Maxwell provided updates regarding recent wildfire training, firefighter recruitment efforts, volunteer participation, and equipment donations received from GlobalMedic. The Clerk advised that information respecting the use of green warning lights by volunteer firefighters had recently been included in the municipal newsletter for public awareness purposes. Council discussed the use of green warning lights by Fire Department members.

8.5. Council Member Reports

Mayor Maxwell reported on attending regional wildfire briefings on July 17 and July 24 at the Township office, and communications with residents regarding wildfire activity. The Mayor also provided an update on upcoming AMO Conference delegations, including meetings relating to emergency services, municipal infrastructure, finance, and rural healthcare concerns.

Councillor Maxwell reported attending the landfill attendant interviews on July 31, 2026, and advised of his upcoming attendance at the AMO Conference.

Councillor Halvorsen reported that he had no updates other than work-related commitments. Council discussed arrangements for municipal representation during the AMO Conference while both the Mayor and Deputy Mayor were attending conference events.

8.6. Other Agencies' Reports

Council reviewed correspondence and reports received from other agencies as listed in the Clerk's Report, which were received for information.

RESOLUTION 2026-158

Moved by: Councillor Maxwell

Seconded by: Councillor Halvorsen

BE IT RESOLVED THAT Council receive the reports presented as listed in Section 8 of this evening's agenda, AND THAT Administration is authorized to proceed in accordance with Council's direction.

CARRIED

Handwritten signature/initials in blue ink.

9. NEW BUSINESS

9.1 North Rock Water Monitoring Report – 2023 to 2025

Council reviewed the 2023–2025 Water Quality Assessment Report for the Conmee Waste Disposal Site prepared by North Rock Engineering Inc.

RESOLUTION 2026-159

Moved by: Councillor Halvorsen

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT Council receive the 2023–2025 Water Quality Assessment Report for the Conmee Waste Disposal Site prepared by North Rock Engineering Inc. for information; AND THAT Council direct Administration and Public Works to review and implement the recommendations contained within the report, as appropriate.

CARRIED

10. BY-LAWS

No bylaws were presented for consideration.

11. CORRESPONDENCE

Council reviewed correspondence from the Town of Bruce Mines regarding physician recruitment and retention challenges in Northern Ontario, the Township of South-West Oxford respecting weed management in playground areas, the Township of North Stormont regarding permanently doubling the Ontario Community Infrastructure Fund, and the Town of Tudor & Cashel regarding disposable propane cylinders. Council determined that the correspondence would be received for information.

RESOLUTION 2026-160

Moved by: Councillor Halvorsen

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT Council receive the correspondence for information.

CARRIED

12. UPCOMING MEETING DATES

Council reviewed the list of upcoming meeting dates. No changes were proposed.

The Deputy/Clerk Treasurer left the meeting at 7:21 p.m.

13. CLOSED SESSION

RESOLUTION 2026-161

Moved by: Councillor Halvorsen

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT, at 7:22 p.m., Council move into Closed Session pursuant to Section 239 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, to consider; Item 13.1, being the Closed Session minutes of the Regular Council meeting held July 14th, 2026, under the same authority as the original meeting; Item 13.2, being human resources and employment-related matters, including personal matters about identifiable individuals, pursuant to Section 239(2)(b) of the Municipal Act, 2001; Item 13.3, being Council governance matters, including personal matters about identifiable individuals, pursuant to Section 239(2)(b) of the Municipal Act, 2001; and Item 13.4, being advice that is subject to solicitor-client privilege under paragraph 239(2)(f) of the Municipal Act, 2001.

CARRIED

During closed session, the following procedural resolution was passed:

RESOLUTION 2026-162

Moved by: Councillor Halvorsen

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT, the time being 8:01 p.m., Council rise from closed session and report in open session.

CARRIED

Open session resumed.

14. REPORT FROM CLOSED SESSION

RESOLUTION 2026-163

Moved by: Councillor Maxwell

Seconded by: Councillor Halvorsen

BE IT RESOLVED THAT the Closed Minutes of the Regular Council Meeting held on July 14, 2026, be approved; AND THAT Administration be authorized to proceed as directed during Closed Session.

CARRIED

15. CONFIRMING BY-LAW

By-law 2026-025

RESOLUTION 2026-164

Moved by: Councillor Maxwell

Seconded by: Councillor Halvorsen

BE IT RESOLVED THAT By-law 2026-025 be passed; AND THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 2026-025, being a By-law to confirm the proceedings of this evening's meeting.

CARRIED

16. ADJOURNMENT

There being no further business to conduct, the Mayor declared the meeting adjourned at 8:01 p.m.



Mayor Sheila Maxwell



Clerk Karen Faisley

