

MINUTES - REGULAR COUNCIL MEETING

Tuesday May 12th, 2026 – 6:00 pm

PRESENT Mayor Sheila Maxwell
Councillor David Maxwell

PRESENT VIRTUALLY Councillor Grant Arnold
Councillor Chris Kresack

REGRETS Councillor David Halvorsen

ALSO PRESENT Karen Paisley, Clerk
Leanne Maxwell, Treasurer

1. CALL TO ORDER

Mayor Maxwell called the meeting to order at 6:03 p.m.

2. APPROVAL OF AGENDA

No amendments requested.

RESOLUTION 2026-092

Moved by: Councillor Kresack

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT the agenda for the regular council meeting of May 12, 2026, be approved.

CARRIED

3. DECLARATIONS OF PECUNIARY INTEREST

None declared.

4. TOWN HALL SEGMENT

No members of the public were present.

5. DEPUTATIONS

None scheduled for this meeting.

6. MINUTES OF PREVIOUS MEETING(S)

6.1 Minutes – Regular Council Meeting – April 28th, 2026

Council reviewed the minutes of the April 28th, 2026 Regular Council Meeting. No amendments were requested.

RESOLUTION 2026 - 093

Moved by: Councillor Maxwell

Seconded by: Councillor Arnold

BE IT RESOLVED THAT the minutes for the open session of the regular council meeting of April 28th, 2026, be approved as circulated.

CARRIED

HP JM

7. DISBURSEMENT LIST

7.1. Payroll Report

Council reviewed the payroll report. There were no questions for the Treasurer.

7.2. Payment Register

Council reviewed the payment register, including electronic bank payments and cheque disbursements. There were no questions for the Treasurer.

RESOLUTION 2026-094

Moved by: Councillor Kresack

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT Council approve the disbursements represented by electronic bank payments and cheque numbers 7847 to 7861 totalling \$35,693.25.

CARRIED

8. REPORTS FROM MUNICIPAL OFFICERS

8.1. Clerk's Report

Administration reported a temporary disruption to the Township's website and email services due to a domain issue. The Clerk contacted the Township's IT provider, and the issue has since been resolved.

Per Council direction, the Township's IT provider has been advised of Wi-Fi connectivity issues in Council Chambers. A subcontractor, Turnkey, attended and reviewed the existing system in Council Chambers, with further information pending regarding improvements to coverage.

With respect to security cameras at the Public Works garage, the equipment has been purchased but not yet installed. Turnkey also attended the Public Works site to review existing equipment and provide preliminary input for Council's future consideration. Additional information is pending.

Council was advised of a Ministry of the Environment, Conservation and Parks proposal to streamline regulatory requirements related to landfill service area and fill rate changes. The proposal is under public consultation until June 8, 2026 and is being monitored.

The Clerk attended municipal elections training on May 4, 2026 and administration attended the AMCTO Spring Meeting May 5-6, 2026, which included sessions on election administration and legislative compliance.

8.2. Treasurer's Report

The Treasurer reported on attendance at the AMCTO Zone 9 conference, where sessions focused primarily on municipal elections.

The Treasurer is awaiting a response from a contractor regarding the rink project and will update Council when additional information is received.

Council was advised that the Treasurer will be out of the office the following week.

8.3. Public Works Report

There was no report from the Public Works Manager.

8.4. Fire Chief's Report

Council was advised that the Fire Chief sent regrets due to work commitments. Training is ongoing as planned. The department currently has approximately six to seven members, with recent departures noted. There are one to two potential new recruits being considered.

8.5. Council Member Reports

Mayor Maxwell reported that since the last Council meeting, an Emergency Management Program Committee (EMPC) meeting had been scheduled for May 7, 2026; however, due to a brush fire on Torrie Road requiring response, the meeting was cancelled. The EMPC meeting has since been rescheduled.

Councillor Maxwell reported that he had intended to attend the EMPC meeting on May 7, 2026 but was unable to do so due to the emergency response referenced by the Mayor. He had no further updates.

Councillor Arnold reported that since the last Council meeting, he attended a Lakehead Region Conservation Authority Board meeting. He also met separately with Councillor Maxwell in early May to discuss municipal matters. Councillor Arnold further advised Council that a new Medical Officer of Health and Chief Executive Officer for the local Health Unit has been appointed and is expected to begin at the end of May 2026. The current Medical Officer of Health will remain for a transition period to support onboarding. He noted that he expects to return in advance of the next regular Council meeting scheduled for May 26, 2026.

Councillor Kresack reported attendance at the previous Council meeting and advised that a Food Bank meeting is scheduled to take place on May 13, 2026. He noted that he had not received any notice of cancellation and expects the meeting to proceed as planned. At the request of the Mayor, Councillor Kresack will advise the Facilities Manager should the meeting be cancelled, as the Facilities Manager is scheduled to attend.

8.6. Other Agencies' Reports

Council reviewed correspondence and reports received from other agencies as listed in the Clerk's Report.

RESOLUTION 2026-095

Moved by: Councillor Maxwell

Seconded by: Councillor Arnold

BE IT RESOLVED THAT Council receive the reports presented as listed in Section 8 of this evening's agenda, AND THAT Administration is authorized to proceed in accordance with Council's directions and decisions resulting from the consideration of those reports.

CARRIED

9. NEW BUSINESS

9.1 Appointment of Acting Mayor – August 16 to 19, 2026

Council discussed the need to appoint an Acting Mayor during the Mayor's absence. Councillor Arnold indicated availability to serve in this role.

AP AM

RESOLUTION 2026-096

Moved by: Councillor Maxwell

Seconded by: Councillor Kresack

BE IT RESOLVED THAT Council appoint Councillor Arnold as Acting Mayor for the period of August 16 to August 19, 2026.

CARRIED

9.2 Appointment of Interview Panel – Deputy Clerk/Treasurer Intern

Council discussed the formation of an interview panel for the Deputy Clerk/Treasurer Intern position. Mayor Maxwell indicated interest in participating, and Councillor Arnold agreed to serve as the second Council representative.

RESOLUTION 2026-097

Moved by: Councillor Maxwell

Seconded by: Councillor Kresack

BE IT RESOLVED THAT Council appoint Mayor Maxwell and Councillor Arnold to the interview panel for the Deputy Clerk/Treasurer Intern Position.

CARRIED

9.3 2026 Budget

Council reviewed the Draft 2026 Budget as presented. Discussion included reserve allocations, potential investment options (including GICs), and future capital needs such as Public Works equipment. Council agreed to proceed with the draft budget in advance of formal by-law adoption at a future meeting.

RESOLUTION 2026-098

Moved by: Councillor Arnold

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT Council approve the Draft 2026 Budget as presented, and direct Administration to prepare a by-law for adoption at a future meeting.

CARRIED

9.4 Review of Election Signs and Use of Municipal Resources Bylaws

Council reviewed draft by-laws developed from existing policies. Minor clerical updates were noted, with no substantive changes.

RESOLUTION 2026-099

Moved by: Councillor Maxwell

Seconded by: Councillor Kresack

BE IT RESOLVED THAT Council receive the report and draft by-laws respecting Election Signs and the Use of Municipal Resources, AND THAT Administration be directed to proceed with the preparation of the by-laws.

CARRIED

AP Sm

9.5 Hume Road Landfill Closure Plan – Test Pitting Excavation

Council reviewed the report regarding test pitting excavation requirements. Due to site conditions and equipment limitations, additional equipment and subcontractor services are required.

RESOLUTION 2026-100

Moved by: Councillor Arnold

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT Council approve the additional work and associated costs for the Hume Road Landfill test pitting excavation as outlined in the report.

CARRIED

10. BY-LAWS

There were no bylaws scheduled for this meeting.

11. CORRESPONDENCE

Council reviewed correspondence including an item from the United Counties of Stormont, Dundas and Glengarry regarding land transfer tax for first-time homebuyers, and an item from the City of Peterborough regarding guaranteed basic income. Council expressed support for the request from the United Counties of Stormont, Dundas and Glengarry and agreed to receive the remaining correspondence for information.

RESOLUTION 2026-101

Moved by: Councillor Arnold

Seconded by: Councillor Kresack

BE IT RESOLVED THAT Council support the request from the United Counties of Stormont, Dundas and Glengarry regarding land transfer tax for first-time homebuyers; AND THAT correspondence from the City of Peterborough be received for information.

CARRIED

12. UPCOMING MEETING DATES

Council reviewed the list of upcoming meeting dates. No changes were proposed.

13. CLOSED SESSION

RESOLUTION 2026-102

Moved by: Councillor Kresack

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT, at 6:38 p.m., Council move into Closed Session pursuant to Section 239 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, to consider Item 13.1, being the Closed Session minutes of the Council meeting held April 28th, 2026 under the same authority as the original meeting; and under section 239(2)(b) of the same legislation, to consider Item 13.2 involving personal matters about identifiable individuals.

CARRIED

KPSM

During closed session, the following procedural resolution was passed:

RESOLUTION 2026-103

Moved by: Councillor Arnold

Seconded by: Councillor Kresack

BE IT RESOLVED THAT, the time being 7:46 p.m., Council rise from closed session and report in open session.

CARRIED

Open session resumed.

14. REPORT FROM CLOSED SESSION

RESOLUTION 2026-104

Moved by: Councillor Maxwell

Seconded by: Councillor Kresack

BE IT RESOLVED THAT the Closed Minutes of the Regular Council Meeting held on April 28th, 2026, be approved; AND THAT Administration be authorized to proceed as directed during Closed Session.

CARRIED

15. CONFIRMING BY-LAW

By-law 2026-012

RESOLUTION 2026-105

Moved by: Councillor Maxwell

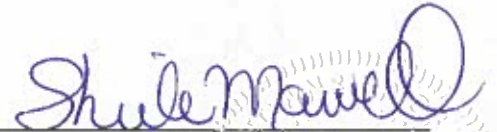
Seconded by: Councillor Kresack

BE IT RESOLVED THAT By-law 2026-012 be passed; AND THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 2026-012, being a By-law to confirm the proceedings of this evening's meeting.

CARRIED

16. ADJOURNMENT

There being no further business to attend to, the Mayor declared the meeting adjourned at 7:48 p.m.



Mayor Sheiia Maxwell



Clerk Karen Paisley

