

MINUTES - REGULAR COUNCIL MEETING
November 14th, 2023 – 6:00 pm

PRESENT: Mayor Sheila Maxwell
Councillor David Maxwell
Councillor Chris Kresack
Councillor Grant Arnold
Councillor David Halvorsen

ALSO PRESENT: Shara Lavalley, CAO/Clerk
Darren Smith, Acting Public Works Manager
Leanne Maxwell, Treasurer

1. CALL TO ORDER

This meeting is called to order at 6:00 p.m.

2. APPROVAL OF AGENDA

RESOLUTION NO 2023 – 0212

Moved by: Councillor Kresack

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT the agenda for the regular council meeting of Nov 14th 2023
be approved

CARRIED

3. DECLARATIONS OF PECUNIARY INTEREST

None

4. DEPUTATIONS

4.1 FoodCycler Municipal Solutions

A presentation was made by a representative of FoodCycler Municipal Solutions. It was requested that Council consider participating in its pilot program wherein FoodCycler machines are subsidized by the township for purchase by residents.

Council directed the Clerk to determine the community interest in the program and provide a report to Council.

Councillor Kresack requested to be excused from the remainder of the meeting. Councillor Kresack left council at 6:33 p.m.

5. MINUTES OF PREVIOUS MEETING(S)

5.1. Minutes – Regular Council Meeting – October 24th 2023

RESOLUTION NO 2023 – 0213

Moved by: Councillor Arnold

Seconded by: Councillor Halvorsen

BE IT RESOLVED THAT the agenda for the regular council meeting of Nov 14th 2023 be approved as amended

CARRIED

6. DISBURSEMENT LIST

- 6.1 Payroll Report
- 6.2 Payment Register

RESOLUTION NO 2023 – 0214

Moved by: Councillor Maxwell

Seconded by: Councillor Halvorsen

BE IT RESOLVED that Council approve the disbursements represented by Check Numbers 6664 through 6697 totalling \$87,894.30 and electronic bank payments, totalling \$26,068.10

CARRIED

7. REPORTS FROM MUNICIPAL OFFICERS

- 7.1. Clerk's Report
No members of Council or staff will attend the TBDML 2024 annual conference in Nipigon. Due to the UV issues with the community centre water system, a water cooler will be rented to ensure drinking water is available for staff and public. Council directed the Clerk to determine repair options and provide a report.
- 7.2. Treasurer Report
Payroll software will be changed to Paymate in 2024. The auditor attended the office and it is expected the audit will be completed soon.
 - 7.2.1. Tax Property Arrears
- 7.3. Public Works Report
Maintenance and repairs continue on roads and landfill. Seasonal machine operators have been confirmed for the 2023 winter season. The recruitment schedule for the Machine Operator position was presented to council.
- 7.4. Deputy Clerk-Treasurer Report
- 7.5. Councillor Reports

Mayor Maxwell assisted with the Social Committee's Halloween event. She also received training on Risk Management. She attended meetings for the EMPC (Emergency Municipal Program Committee) and the Conmee Social Committee.

Councillor Arnold attended the LRCA monthly meeting. He also attend the Social Committee's Halloween event. He received training on Risk Management from the insurance company.

Councillor Halvorsen attended an EMPC meeting. He also received training on Risk Management from the insurance company.

Councillor Maxwell attended the TBDML monthly meeting. He also assisted with the Social Committee's Halloween event and received training on Risk Management from the insurance company.

8 NEW BUSINESS

- 8.1. Hauling Permit Application – Eco Logging Limited – Mokomon Rd W.

RESOLUTION NO 2023 – 0215

Moved by: Councillor Maxwell

Seconded by: Councillor Halvorsen

BE IT RESOLVED that a hauling permit be issued to Eco Logging Ltd with the approved roads being Mokomon Rd West and speed be limited to the Public Works Manager's discretion.

FURTHER THAT a bond in the amount of \$5000 is required to be deposited with Administration

CARRIED

- 8.2. Policy Review – "Health & Safety Policy"
Council reviewed the policy. No amendments were requested.
- 8.3. New - Conmee Working Alone Policy – Landfill site
Council reviewed the draft policy.
- 8.4. New - Conmee Working Along Policy – Community Centre/Office
Council reviewed the draft policy.
- 8.5. Community Emergency Preparedness Grant
8.5.1. Announcement by E.M.O.

Council directed staff to apply for funding with a focus on preparedness and resilience during extended power outages.

9 BY-LAWS

9.1 By-Law 1420 – CACC Contract

RESOLUTION NO 2023 – 0216

Moved by: Councillor Arnold

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT By-law 1420 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1420, being a By-law to enter into an agreement with the Ministry of Health and Long-term Care for the provision of dispatch service to the Conmee Emergency Services Fire Department.

CARRIED

10 CORRESPONDENCE

- 10.1 LRCA – Final Budget – Notice of Meeting to approve budget
Received for information. The levy shall increase by 4.25% for a total amount of \$3,195 in 2024.
- 10.2 OMPF – letter to Council
10.2.1 OMPF 2024 Allocation Notice

Received for information. The allocation will increase by 1.9% for a total amount of \$205,800
- 10.3 MTO – EV ChargeOn Program
Funding is available for the development of EV charging infrastructure. Received for information.
- 10.4 JML Engineering – Structural Inspection – Two Bridges & One Culvert
Inspections are conducted every two years as required.
Recommendations were provided by the consultant. It was noted that Enders Road Bridge over Brule Creek has an estimated 5-10 years remaining.
- 10.5 Lakehead Police Services Board - New OPP Detachment Board - Training Requirements
Received for information.
- 10.6 ROMA – Delegation requests
Council directed the Clerk regarding which delegations it wished to request to be scheduled during the ROMA conference.

- 10.7 Intact Insurance – Natural Asset Management Roadmap
The insurance is offering free training and consultation regarding the mandatory requirement in the future of natural assets in the municipality’s asset management plan. Council agreed with the Clerk submitting an application to provided such.
- 10.8 Other correspondence
Received for information.

11 UPCOMING MEETING DATES

Nov 28 th , 2023		Regular Council Meeting
Dec 19 th 2023	- 6pm	Public Open House (Official Plan & Zoning Bylaw)
Dec 19 th , 2023	- 7pm	Regular Council Meeting (potential deputation: BDO auditors)
Jan 9 th , 2023		Regular Council Meeting
Jan 30 th , 2024		Regular Council Meeting
Feb 13 th , 2024		Regular Council Meeting
Feb 27 th , 2024		Regular Council Meeting
Mar 12 th , 2024		Regular Council Meeting
Mar 26 th , 2024		Regular Council Meeting

12 CLOSED SESSION

RESOLUTION NO 2023 – 0217

Moved by: Councillor Arnold

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT, the time being 8:47 p.m., Council resolve into closed session, under the authority of paragraph (a) and (c) of the Municipal Act, 2001 to discuss item 10.2 regarding municipal property

AND under the authority of those paragraphs of the Municipal Act, 2001 for which they were authorized to be closed, to review the minutes of the closed session of the meeting of October 24th2023

CARRIED

- 12.1 Closed Minutes October 24th 2023
- 12.2 Municipal Property
- 12.3 Human Resources

RESOLUTION NO 2023 – 0218

Moved by: Councillor Maxwell

Seconded by: Councillor Halvorsen

BE IT RESOLVED THAT, the time being 9:32 p.m., Council rise from closed session and report in open session

AND THAT administration proceed as directed

CARRIED

RESOLUTION NO 2023 – 0219

Moved by: Councillor Maxwell

Seconded by: Councillor Halvorsen

BE IT RESOLVED that the Closed Minutes of the Regular Council Meeting held on Oct 24th 2023 be approved

AND THAT Administration proceed as directed

CARRIED

13 CONFIRMING BY-LAW

13.1 By-law 1421 – To Confirm the Proceedings of the Meeting

RESOLUTION NO 2023 – 02020

Moved by: Councillor

Seconded by: Councillor

BE IT RESOLVED THAT By-law 1421 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1421, being a By-law to confirm the proceedings of this evening's meeting.

CARRIED

14 ADJOURNMENT

Meeting was adjourned at 9:33 p.m.

Mayor Sheila Maxwell

CAO/Clerk Shara Lavallee