Conmee
TOWNSHIP
Healthy Living Naturally!

MINUTES - REGULAR COUNCIL MEETING

Tuesday July 14th, 2026 – 6:00 pm

PRESENT	Mayor Sheila Maxwell Councillor David Maxwell Councillor Chris Kresack
PRESENT VIRTUALLY	Councillor Grant Arnold
REGRETS	Councillor David Halvorsen
ALSO PRESENT	Karen Paisley, Clerk Leanne Maxwell, Treasurer Len Arps, Public Works Manager Robb Day, Fire Chief

1. CALL TO ORDER

Mayor Maxwell called the meeting to order at 6:01 p.m.

2. APPROVAL OF AGENDA

Council requested that Item 9.3, North Rock Water Monitoring Report – 2023-2025, be deferred to a future meeting to allow additional time for review of the technical report.

Resolution 2026-140
Moved by: Councillor Maxwell
Seconded by: Councillor Arnold
BE IT RESOLVED THAT the agenda for the Regular Council Meeting of July 14, 2026, be approved as amended.

CARRIED

3. DECLARATIONS OF PECUNIARY INTEREST

None declared.

4. TOWN HALL SEGMENT

No members of the public were present.

5. DEPUTATIONS

No deputations were scheduled for this meeting.

6. MINUTES OF PREVIOUS MEETING(S)

6.1 Minutes – Regular Council Meeting – June 23, 2026

Council reviewed the minutes of the June 23, 2026 Regular Council Meeting. No amendments were requested.

RESOLUTION 2026–141
Moved by: Councillor Maxwell
Seconded by: Councillor Kresack
BE IT RESOLVED THAT the minutes for the open session of the regular council meeting of June 23, 2026, be approved as circulated.

CARRIED

KP SM

7. DISBURSEMENT LIST

7.1. Payroll Report

Council reviewed the payroll report as presented.

7.2. Payment Register

Council reviewed the payment register, including electronic bank payments and cheque disbursements. The Treasurer responded to questions from Council. Discussion included annual fire apparatus inspection and safety certification costs.

RESOLUTION 2026-142
Moved by: Councillor Maxwell
Seconded by: Councillor Arnold
BE IT RESOLVED THAT Council approve the disbursements represented by electronic bank payments and cheque numbers 7919 to 7941 totaling $130,591.91.

CARRIED

8. REPORTS FROM MUNICIPAL OFFICERS

8.1. Clerk's Report

The Clerk provided updates regarding the FireSmart Family Readiness Fair, the July 7, 2026 Emergency Management tabletop exercise, the Township's Flag Protocol Policy, and the June 24 landfill fire. Updates were also provided regarding ongoing discussions with the Ministry of the Environment, Conservation and Parks respecting the Briggs Pit excess soil matter, including preparations for relocation of the material. Additional updates were provided regarding preparations for the 2026 AMO Conference, Ministry consultation on the Municipal Energy Plan Program, and upcoming staff vacation schedules. Council discussed the Briggs Pit project, site preparation requirements, approval processes, and next steps associated with the relocation of the excess soil material. Council discussed the Township's Flag Protocol Policy and directed Administration to amend the policy to provide for half-masting upon the line-of-duty death of an Ontario Provincial Police officer anywhere within the Province of Ontario.

RESOLUTION 2026-143
Moved by: Councillor Arnold
Seconded by: Councillor Maxwell
BE IT RESOLVED THAT Council direct Administration to amend the Township's Flag Protocol Policy to provide for the lowering of municipal flags to half-mast upon the line-of-duty death of an Ontario Provincial Police officer anywhere within the Province of Ontario.

CARRIED

8.2. Treasurer's Report

The Treasurer reported that the Hydro One Wildfire Prevention Grant application had been submitted and advised Council that additional fire-related grant opportunities were being pursued. Updates were also provided regarding preparation of the final tax bill mailing. Discussion occurred regarding resident emergency contact information and opportunities to improve municipal emergency preparedness records through future mailings and communications.

KP SM

8.3. Public Works Report
Council reviewed the Public Works Report. Updates were provided regarding ongoing grading operations, gravel placement, vegetation management, landfill operations, beaver control activities, road delineator installations, and work being completed by the summer student. Discussion included landfill signage, prohibited materials, and the need to improve public awareness of landfill operating requirements. The Public Works Manager reported that the summer student was performing well and had been assisting with a variety of maintenance activities.

Public Works Manager left the meeting at 6:30 p.m.

8.4. Fire Chief's Report
The Fire Chief reported on emergency responses that occurred during June, annual apparatus inspections, repairs to Rescue 74, firefighter recruitment activities, and regional wildfire preparedness efforts. Discussion focused on apparatus replacement planning, long-term fleet sustainability, firefighting water supply concerns, potential acquisition of a water tanker, and opportunities to establish additional municipal water supply infrastructure to support fire suppression operations. Discussion also included the age of the Township's fire apparatus and the need to plan for future vehicle replacement as equipment continues to age.

Fire Chief Day left the meeting at 7:13 p.m.

8.5. Council Member Reports
Mayor Maxwell reported on participation in the Emergency Management tabletop exercise and provided updates regarding municipal facility maintenance projects, including plans for additional equipment storage, playground maintenance activities, rototilling of playground surfacing materials, weed removal, and replacement of shingles on the playground playhouse roof.

Councillor Arnold reported on attendance at the Lakehead Region Conservation Authority meeting and participation in the Emergency Management tabletop exercise. Councillor Arnold also advised of upcoming travel plans and future virtual meeting attendance.

Councillor Maxwell reported attendance at the Emergency Management tabletop exercise.

Councillor Kresack advised that the Food Bank committee activities were paused for the summer season.

Council discussed sharing public Ontario Provincial Police contact information through future Township communications.

8.6. Other Agencies' Reports
Council reviewed correspondence and reports received from other agencies as listed in the Clerk's Report, which were received for information.

HP SM

RESOLUTION 2026-144
Moved by: Councillor Kresack
Seconded by: Councillor Arnold
BE IT RESOLVED THAT Council receive the reports presented as listed in Section 8 of this evening's agenda, AND THAT Administration is authorized to proceed in accordance with Council's direction.

CARRIED

9. NEW BUSINESS

9.1 2025 Asset Management Plan
Council reviewed the 2025 Asset Management Plan prepared by PSD Citywide Inc. Discussion included recommended infrastructure funding levels, inflationary pressures, tax levy impacts, asset replacement planning, emergency services infrastructure needs, and the Township's long-term financial sustainability.

RESOLUTION 2026-145
Moved by: Councillor Maxwell
Seconded by: Councillor Arnold
BE IT RESOLVED THAT Council adopt the Township of Conmee 2025 Asset Management Plan prepared by PSD Citywide Inc.; AND THAT Council acknowledge the completion of the Asset Management Plan project; AND THAT the Clerk be authorized to execute and return the Project Closeout and Assessment Report to PSD Citywide Inc.

CARRIED

9.2 Landfill Attendant Operating Policy
Council reviewed the proposed Landfill Attendant Operating Policy. Discussion occurred regarding existing landfill procedures, documentation of operating practices, and minor amendments to update policy references from Roads Liaison to Public Works Liaison.

RESOLUTION 2026-146
Moved by: Councillor Maxwell
Seconded by: Councillor Kresack
BE IT RESOLVED THAT Council approve Policy No. 2026-003, being the Landfill Attendant Operating Policy.

CARRIED

9.3 North Rock Water Monitoring Report
Deferred to the August 11, 2026 Regular Council Meeting.

9.4 Highway 11/17 Widening and Rerouting Project
Council reviewed correspondence and presentation materials regarding the Ministry of Transportation's Highway 11/17 Widening and Rerouting Project. Discussion focused on concerns raised by the Township of Oliver Paipoonge regarding the proposed route through municipal landfill lands, previous municipal investments in landfill infrastructure, and concerns regarding proposed changes to previously discussed routing alternatives in the Kakabeka Falls and Shabaqua area. Council expressed support for Oliver Paipoonge's position and directed Administration to submit comments and a letter of support.

KP SAN

Resolution 2026-147
Moved by: Councillor Arnold
Seconded by: Councillor Kresack
BE IT RESOLVED THAT Council support the Township of Oliver Paipoonge's position regarding the Ministry of Transportation's Highway 11/17 Widening and Rerouting Project; AND THAT Administration be directed to submit a letter of support to Oliver Paipoonge, and municipal comments to the Ministry of Transportation.

CARRIED

10. <u>BY-LAWS</u>
No bylaws were presented for consideration.

11. <u>CORRESPONDENCE</u>
Council reviewed correspondence from the Town of Whitby, Peterborough County, Township of North Stormont, City of Mississauga, and the Town of Caledon. Council expressed support for the issues raised in the resolutions and directed Administration to issue letters of support on behalf of the Township.

RESOLUTION 2026-148
Moved by: Councillor Arnold
Seconded by: Councillor Maxwell
BE IT RESOLVED THAT Council support the correspondence items presented under Section 11 of the July 14, 2026 Regular Council Meeting agenda and direct the Clerk to issue letters of support as appropriate.

CARRIED

12. <u>UPCOMING MEETING DATES</u>
Council reviewed the list of upcoming meeting dates. No changes were proposed. Discussion occurred regarding the deferred North Rock Water Monitoring Report and the potential need for special meetings should operational matters require Council consideration before the next regular meeting. Council agreed that the North Rock Water Monitoring Report would be considered at the August 11, 2026 Regular Council Meeting.

13. <u>CLOSED SESSION</u>

RESOLUTION 2026-149
Moved by: Councillor Kresack
Seconded by: Councillor Maxwell
BE IT RESOLVED THAT, at 7:59 p.m., Council move into Closed Session pursuant to Section 239 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, to consider Item 13.1, being the Closed Session minutes of the Council meeting held on June 23, 2026 under the same authority as the original meeting; and Item 13.2, to consider Human Resources and Employment matters under Section 239(2)(b), being personal matters about identifiable individuals of the same legislation.

CARRIED

During closed session, the following procedural resolution was passed:

R GM

RESOLUTION 2026-150
Moved by: Councillor Maxwell
Seconded by: Councillor Kresack
BE IT RESOLVED THAT, the time being 8:26 p.m., Council rise from closed session and report in open session.

CARRIED

Open session resumed.

14. REPORT FROM CLOSED SESSION

RESOLUTION 2026-151
Moved by: Councillor Kresack
Seconded by: Councillor Maxwell
BE IT RESOLVED THAT the Closed Minutes of the Regular Council Meeting held on June 23, 2026, be approved; AND THAT Administration be authorized to proceed as directed during Closed Session.

CARRIED

15. CONFIRMING BY-LAW

By-law 2026-024
RESOLUTION 2026-152
Moved by: Councillor Kresack
Seconded by: Councillor Maxwell
BE IT RESOLVED THAT By-law 2026-024 be passed; AND THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 2026-024, being a By-law to confirm the proceedings of this evening's meeting.

CARRIED

16. ADJOURNMENT

There being no further business to conduct, the Mayor declared the meeting adjourned at 8:27 p.m.

Sheila Maxwell

Mayor Sheila Maxwell

Karen Paisley

Clerk Karen Paisley