

## MINUTES - REGULAR COUNCIL MEETING

Tuesday May 26<sup>th</sup>, 2026 – 6:00 pm

PRESENT Mayor Sheila Maxwell  
Councillor David Maxwell  
Councillor Grant Arnold

REGRETS Councillor David Halvorsen  
ABSENT Councillor Chris Kresack

ALSO PRESENT Karen Paisley, Clerk  
Len Arps, Public Works Manager  
Kyle Foekens, Machine Operator – Public Works

PRESENT VIRTUALLY Olabisi Akinsanya-Hutka, HR Assistant

### 1. CALL TO ORDER

Mayor Maxwell called the meeting to order at 6:00 p.m.

Council stood down at 6:01 p.m.  
Councillor Maxwell left the meeting at 6:01 p.m.  
Councillor Maxwell returned to the meeting at 6:02 p.m.  
Council resumed at 6:02 p.m.

### 2. APPROVAL OF AGENDA

Council added item 9.3 (Request for Support – CEDC) and 13.4 (239(2)(b) Municipal Act, 2001 regarding personal matters about identifiable individuals)

#### **RESOLUTION 2026-106**

**Moved by: Councillor Arnold**

**Seconded by: Councillor Maxwell**

BE IT RESOLVED THAT the agenda for the regular council meeting of May 26, 2026, be approved as amended.

**CARRIED**

### 3. DECLARATIONS OF PECUNIARY INTEREST

None declared.

### 4. TOWN HALL SEGMENT

No members of the public were present.

### 5. DEPUTATIONS

A video presentation regarding the 2+1 highway corridor was provided for Council's information. Council discussed highway safety, including accident trends, enforcement concerns, and the potential benefits and limitations of the 2+1 highway model. No direction was provided.

### 6. MINUTES OF PREVIOUS MEETING(S)

#### 6.1 Minutes – Regular Council Meeting – May 12<sup>th</sup>, 2026

Council reviewed the minutes of the May 12<sup>th</sup>, 2026 Regular Council Meeting. No amendments were requested.

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**RESOLUTION 2026–107**

**Moved by: Councillor Arnold**

**Seconded by: Councillor Maxwell**

BE IT RESOLVED THAT the minutes for the open session of the regular council meeting of May 12<sup>th</sup>, 2026, be approved as circulated.

**CARRIED**

**7. DISBURSEMENT LIST**

**7.1. Payroll Report**

There was no payroll report presented this meeting.

**7.2. Payment Register**

There was no payroll register report presented this meeting.

**8. REPORTS FROM MUNICIPAL OFFICERS**

**8.1. Clerk's Report**

The Clerk reported on ongoing administrative matters, including coordination with Spectrum Telecom regarding Geotab unit issues and vehicle maintenance scheduling. Updates were provided on completed AMO delegation submissions and pending confirmation of meeting allocations. The Clerk advised that the IT contractor and sub-contractor had reviewed municipal systems and that recommendations are pending regarding connectivity improvements and security camera installation at the Public Works garage.

Administration continues to support food bank operations, including arranging facility access for volunteers and addressing maintenance concerns at the loading bay. The Clerk also reported on recent attendance at regional meetings and committees, including the Lakehead Rural Municipal Coalition, electricity planning sessions, and Emergency Management programming. Upcoming interviews for the Deputy Clerk-Treasurer position were noted.

**8.2. Treasurer's Report**

There was no report from the Treasurer.

**8.3. Public Works Report**

The Public Works Manager reported that spring grading operations are ongoing due to wet conditions. Staff have been addressing road maintenance, landfill operations, and minor infrastructure issues, including sinkhole repairs and fire number replacements.

Guardrail installation has been completed at several identified locations, with approximately 100 posts installed to date. The Public Works Manager advised that one truck is currently undergoing safety certification and is expected to return to service by the end of the week, which will allow staff to proceed with scheduled entrance work.

Council discussed additional locations for guardrail installation and general road safety improvements. No further direction was given.

**8.4. Fire Chief's Report**

There was no report from the Fire Chief.

*SM*  
*KP*

#### 8.5. Council Member Reports

Mayor Maxwell reported attendance at meetings, including participation in interviews for the Deputy Clerk-Treasurer position. Resident concerns were also received and directed to the Clerk for follow-up.

Councillor Arnold reported attendance at the Thunder Bay District Health Unit meeting and advised of upcoming meetings, including the Lakehead Region Conservation Authority (LRCA) and a conservation consultation session. Councillor Arnold also noted participation in upcoming staff interviews and referenced the Teeny Tiny Summit scheduled in Manitouwadge, which may be attended virtually. Councillor Arnold also raised awareness of bear activity within the community and suggested including a reminder in the municipal newsletter.

Councillor Maxwell reported attendance at the Thunder Bay District Municipal League meeting and advised of an upcoming Emergency Management Program Committee meeting. Councillor Maxwell further noted plans to complete a generator inspection and report.

#### 8.6. Other Agencies' Reports

Council reviewed correspondence and reports received from other agencies as listed in the Clerk's Report.

#### **RESOLUTION 2026-108**

**Moved by: Councillor Arnold**

**Seconded by: Councillor Maxwell**

BE IT RESOLVED THAT Council receive the reports presented as listed in Section 8 of this evening's agenda, AND THAT Administration is authorized to proceed in accordance with Council's directions and decisions resulting from the consideration of those reports.

**CARRIED**

### 9. NEW BUSINESS

#### 9.1 Water Monitoring Program – Landfill

Council reviewed the annual water quality monitoring program proposal for the Sovereign Road Landfill. It was noted that monitoring is conducted on a regular basis to ensure regulatory compliance. Council expressed no concerns with the program as presented.

#### **RESOLUTION 2026-109**

**Moved by: Councillor Arnold**

**Seconded by: Councillor Maxwell**

BE IT RESOLVED THAT Council approve the 2026 Water Quality Monitoring Program for the Sovereign Road Landfill.

**CARRIED**

#### 9.2 Fire Department Radio Repeater System

Council discussed the proposed radio repeater system. It was clarified that the option presented did not reflect the preferred solution, and that alternative in-truck repeater systems are being explored by the Fire Chief. Council agreed to defer consideration of this matter until further information and pricing are obtained. No resolution was passed.

*SM*  
*KP*

### 9.3 Request for Support – Regional Immigration Pilot

Council reviewed a request for support from the Thunder Bay Community Economic Development Commission regarding the Regional Economic Development through Immigration (REDI) pilot. The Clerk provided draft responses for Council's consideration. Council discussed the applicability of the program to the Township and supported participating in a district-wide application.

#### **RESOLUTION 2026-110**

**Moved by: Councillor Arnold**

**Seconded by: Councillor Maxwell**

BE IT RESOLVED THAT Council supports the application submitted by the Thunder Bay Community Economic Development Commission under the Regional Economic Development through Immigration pilot; AND THAT staff be authorized to submit the Township's responses accordingly.

**CARRIED**

### 10. BY-LAWS

Council considered the following by-laws:

By-law 2026-013 – 2026 Budget

By-law 2026-014 – 2026 Tax Rates

By-law 2026-015 – 2026 Tax Ratios

By-law 2026-016 – Regulate the Placement and Display of Election Signs

By-law 2026-017 – Use of Municipal Resources during an Election

By-law 2026-018 – Municipal Election Compliance Audit Committee

#### **RESOLUTION 2026-111**

**Moved by: Councillor Maxwell**

**Seconded by: Councillor Arnold**

BE IT RESOLVED THAT By-law Nos. 2026-013, 2026-014, 2026-015, 2026-016, 2026-017, and 2026-018 be passed; AND THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to the respective by-laws.

**CARRIED**

### 11. CORRESPONDENCE

Council reviewed correspondence from the Town of Bruce Mines regarding Bill 97 and proposed amendments to the Freedom of Information and Protection of Privacy Act. Council expressed support for the concerns raised.

#### **RESOLUTION 2026-112**

**Moved by: Councillor Arnold**

**Seconded by: Councillor Maxwell**

BE IT RESOLVED THAT Council supports the resolution from the Town of Bruce Mines regarding Bill 97 and proposed amendments to the Freedom of Information and Protection of Privacy Act; AND THAT Administration be directed to communicate Council's support to the Town of Bruce Mines.

*SM*  
*RP*

CARRIED

**12. UPCOMING MEETING DATES**

Council reviewed the list of upcoming meeting dates. No changes were proposed.

**13. CLOSED SESSION**

**RESOLUTION 2026-113**

**Moved by: Councillor Arnold**

**Seconded by: Councillor Maxwell**

BE IT RESOLVED THAT, at 7:02 p.m., Council move into Closed Session pursuant to Section 239 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, to consider Item 13.1, being the Closed Session minutes of the Council meeting held May 12<sup>th</sup>, 2026 under the same authority as the original meeting; Item 13.2, to consider loader procurement, including a confidential report and three quotes, being a position, plan, procedure, criteria or instruction to be applied to negotiations under section 239(2)(k) of the Municipal Act, 2001; to consider Items 13.3 and 13.4 involving personal matters about identifiable individuals under section 239(2)(b) of the same legislation.

CARRIED

HR Assistant joined the meeting at 7:21 p.m.

Public Works staff left the meeting at 7:25 p.m.

During closed session, the following procedural resolution was passed:

**RESOLUTION 2026-114**

**Moved by: Councillor Arnold**

**Seconded by: Councillor Maxwell**

BE IT RESOLVED THAT, the time being 7:53 p.m., Council rise from closed session and report in open session.

CARRIED

Open session resumed.

**14. REPORT FROM CLOSED SESSION**

**RESOLUTION 2026-115**

**Moved by: Councillor Arnold**

**Seconded by: Councillor Maxwell**

BE IT RESOLVED THAT the Closed Minutes of the Regular Council Meeting held on May 12<sup>th</sup>, 2026, be approved; AND THAT Administration be authorized to proceed as directed during Closed Session.

CARRIED

**15. CONFIRMING BY-LAW**

By-law 2026-019

**RESOLUTION 2026-116**

**Moved by: Councillor Arnold**

**Seconded by: Councillor Maxwell**

BE IT RESOLVED THAT By-law 2026-019 be passed; AND THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 2026-019, being a By-law to confirm the proceedings of this evening's meeting.

**CARRIED**

**16. ADJOURNMENT**

There being no further business to conduct, the Mayor declared the meeting adjourned at 7:54 p.m.

  
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Mayor Sheila Maxwell

  
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Clerk Karen Paisley