

MINUTES - REGULAR COUNCIL MEETING
Tuesday April 28th, 2026 – 6:00 pm

- PRESENT Mayor Sheila Maxwell
Councillor Grant Arnold
Councillor Chris Kresack
- PRESENT VIRTUALLY Councillor David Maxwell
Councillor David Halvorsen
- ALSO PRESENT Karen Paisley, Clerk
Leanne Maxwell, Treasurer
Leonard Arps, Public Works Manager
- PRESENT VIRTUALLY Olabisi Akinsanya-Hutka, HR Assistant

1. **CALL TO ORDER**

Mayor Maxwell called the meeting to order at 6:01 p.m.

2. **APPROVAL OF AGENDA**

No amendments requested.

RESOLUTION 2026-079

Moved by: Councillor Kresack

Seconded by: Councillor Arnold

BE IT RESOLVED THAT the agenda for the regular council meeting of April 28, 2026, be approved.

CARRIED

3. **DECLARATIONS OF PECUNIARY INTEREST**

None declared.

4. **TOWN HALL SEGMENT**

No members of the public were present.

5. **DEPUTATIONS**

None scheduled for this meeting.

6. **MINUTES OF PREVIOUS MEETING(S)**

6.1 **Minutes – Regular Council Meeting – April 14th, 2026**

Council reviewed the minutes of the April 14th, 2026 Regular Council Meeting. No amendments were requested.

RESOLUTION 2026 - 080

Moved by: Councillor Kresack

Seconded by: Councillor Halvorsen

BE IT RESOLVED THAT the minutes for the open session of the regular council meeting of April 14th, 2026, be approved as circulated.

CARRIED

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7. DISBURSEMENT LIST

7.1. Payroll Report

There was no report scheduled for this meeting.

7.2. Payment Register

Council reviewed the payment register, including electronic bank payments and cheque disbursements.

RESOLUTION 2026-081

Moved by: Councillor Arnold

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT Council approve the disbursements represented by electronic bank payments and cheque numbers 7838 to 7846 totalling \$21,444.88.

CARRIED

8. REPORTS FROM MUNICIPAL OFFICERS

8.1. Clerk's Report

The Clerk advised Council that AMO delegation requests for August 2026 are now open and requested Council input on priority issues for potential meetings.

The Clerk reported on recent AMCTO training attended respecting onboarding of new councils. Council was advised of intermittent data transmission issues with the Geotab vehicle tracking units. Administration confirmed with the Geotab vendor and Tbaytel that the units are compatible following the transition from 3G to 5G service, and arrangements are being made for the vendor to attend and ensure all units are functioning correctly.

The Clerk advised Council that nomination packages for the 2026 Municipal Election are now available in person and on the Township website, and that nominations must be filed in person. The Clerk reported attendance at the Lakehead Region Conservation Authority Spring Melt meeting on April 16, 2026, and the NOMA Conference from April 22 to 24, 2026.

Council was advised that the municipal office will be closed on Tuesday, May 5, 2026, and until noon on Wednesday, May 6, 2026, to accommodate attendance at the AMCTO Zone 9 Spring Conference, with public notice to be provided.

Council was advised of the failure of the concrete pad at the Food Bank loading area. The contractor has confirmed there is no viable repair option, and replacement will be scheduled once weather conditions permit.

8.2. Treasurer's Report

The Treasurer advised Council that the second installment of property taxes is due April 29, 2026 and provided an update on grant activity, including work underway related to the Inclusive Playground Enhancement Project and ongoing review of additional infrastructure funding opportunities.

8.3. Public Works Report

The Public Works Manager provided an update on winter maintenance activities, spring weather impacts, gravel placement, and equipment maintenance.

Council discussed culvert performance during spring runoff. The Public Works Manager raised concerns regarding the removal of traffic cones placed for public safety purposes.

Administration was directed to include a reminder to residents in municipal communications.

8.4. Fire Chief's Report

There was no report from the Fire Chief.

Public Works Manager left the meeting at 6:28 p.m.

8.5. Council Member Reports

Mayor Maxwell reported on recent council meetings and advised that she attended a Ministry of Transportation meeting on April 21, 2026. The Mayor also provided an update on community events held at the municipal facility and noted positive feedback regarding the use and condition of the hall during recent functions.

Councillor Arnold reported on attendance at the Thunder Bay District Health Unit Board meeting held April 15, 2026, noting that matters discussed included the process related to the appointment of a new Medical Officer of Health and Chief Executive Officer, with further steps anticipated. He also advised that on April 20, 2026, he attended the municipal office and spoke with staff.

Councillor Arnold reported on attendance at the NOMA Conference from April 22 to 24, 2026. He advised that during the conference "bull-pen" session, he addressed provincial Ministers regarding Ministry of Transportation inspection and enforcement concerns. Councillor Arnold further noted that the Ministry has indicated it intends to hire approximately 200 new inspectors and currently operates two mobile inspection units.

Councillor Kresack reported on Food Bank activities, advising Council of upcoming Food Bank operations and meetings. Councillor Kresack noted efforts to coordinate volunteers and logistics and advised that the Facilities Manager can attend the next Food Bank meeting to discuss setup requirements. Councillor Kresack also advised that the next Food Bank distribution and annual general meeting are scheduled for early May.

HR Assistant joined the meeting at 6:43 p.m.

Councillor Halvorsen reported on attendance at Police Services Board meetings and provided an update on policing matters affecting the Township, including traffic collision statistics and road safety concerns. Councillor Halvorsen advised Council of discussions regarding grant opportunities related to community safety and policing initiatives and confirmed that information from a policing grant specialist has been forwarded to Administration for review.

Councillor Maxwell reported on attendance at council meetings and AMO councillor training. Councillor Maxwell advised Council of an upcoming Emergency Management Planning Committee meeting and raised concerns regarding internet connectivity in council chambers during hybrid meetings. Administration was requested to investigate potential improvements to network performance.

8.6. Other Agencies' Reports

Council reviewed correspondence and reports received from other agencies as listed in the Clerk's Report.

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RESOLUTION 2026-082

Moved by: Councillor Arnold

Seconded by: Councillor Kresack

BE IT RESOLVED THAT Council receive the reports presented as listed in Section 8 of this evening's agenda, AND THAT Administration is authorized to proceed in accordance with Council's directions and decisions resulting from the consideration of those reports.

CARRIED

9. NEW BUSINESS

9.1 Annual Review – Health and Safety & Violence, Harassment & Discrimination in the Workplace Policies

Council completed its legislated annual review of the Township's Health and Safety and Violence, Harassment and Discrimination in the Workplace policies. A minor typographical correction was identified and accepted, with Administration to update the document accordingly.

RESOLUTION 2026-083

Moved by: Councillor Arnold

Seconded by: Councillor Halvorsen

BE IT RESOLVED THAT Council receive the annual review of the Health and Safety and Violence, Harassment and Discrimination in the Workplace policies, confirm that the policies remain current and in effect, and approve the minor amendment as discussed.

CARRIED

9.2 Parking Lot Cleaning

Council reviewed two quotations for cleaning the Community Centre parking lot and discussed the scope of work and use of a local contractor.

RESOLUTION 2026-084

Moved by: Councillor Maxwell

Seconded by: Councillor Halvorsen

BE IT RESOLVED THAT Council approve the quotation from PPS Services for parking lot sweeping and cleaning at the Community Centre, at the quoted price plus applicable taxes.

CARRIED

9.3 Trail Cameras for Landfill

Council discussed ongoing issues related to improper dumping at the landfill site and reviewed options for cellular-enabled trail cameras to improve monitoring.

RESOLUTION 2026-085

Moved by: Councillor Maxwell

Seconded by: Councillor Arnold

BE IT RESOLVED THAT Council authorize Administration to proceed with the purchase and installation of two cellular-enabled trail cameras for monitoring activity at the landfill.

CARRIED

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9.4 Enders Road Bridge – Current Status and Direction

Council reviewed a report outlining the remaining service life of the Enders Road Bridge and discussed the need for forward planning.

RESOLUTION 2026-086

Moved by: Councillor Arnold

Seconded by: Councillor Halvorsen

BE IT RESOLVED THAT Council receive the report on the Enders Road Bridge AND direct Administration to seek proposals from qualified consultants to review available options and provide cost estimates for Council's consideration.

CARRIED

9.5 Professional Consulting Services for Hume Road Landfill Closure Plan

Council reviewed the proposal received from North Rock Engineering Inc. for professional consulting services related to the Hume Road Landfill Closure Plan.

RESOLUTION 2026-087

Moved by: Councillor Kresack

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT Council approve the award of professional consulting services to North Rock Engineering Inc. for the preparation of the Hume Road Landfill Closure Plan in the amount of \$26,000 plus applicable taxes.

CARRIED

9.6 Lakehead Rural Planning Board – Notice of Hearing for May 7 2026

Council reviewed the Notice of Hearing and Application received from the Lakehead Rural Planning Board and advised that there were no concerns with the application.

10. BY-LAWS

There were no bylaws scheduled for this meeting.

11. CORRESPONDENCE

Council reviewed correspondence from the Municipality of Waterloo regarding proposed amendments to Bill C-9. Council expressed support for the initiative and directed Administration to prepare a letter of support.

12. UPCOMING MEETING DATES

Council reviewed the list of upcoming meeting dates. No changes were proposed.

13. CLOSED SESSION

RESOLUTION 2026-088

Moved by: Councillor Kresack

Seconded by: Councillor Arnold

BE IT RESOLVED THAT, at 7:39 p.m., Council move into Closed Session pursuant to Section 239 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, to consider Item 13.1, being the Closed Session minutes of the Council meeting held April 14th, 2026 under the same authority as the original meeting; under paragraph 239(2)(d) of the same legislation, to consider Item

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13.2, involving labour relations or employee negotiations; and under section 239(2)(b) of the same legislation, to consider Item 13.3 involving personal matters about identifiable individuals.

CARRIED

During closed session, the following procedural resolution was passed:

RESOLUTION 2026-089

Moved by: Councillor Kresack

Seconded by: Councillor Halvorsen

BE IT RESOLVED THAT, the time being 8:25 p.m., Council rise from closed session and report in open session.

CARRIED

Open session resumed.

14. REPORT FROM CLOSED SESSION

RESOLUTION 2026-090

Moved by: Councillor Arnold

Seconded by: Councillor Kresack

BE IT RESOLVED THAT the Closed Minutes of the Regular Council Meeting held on April 14th, 2026, be approved; AND THAT Administration be authorized to proceed as directed during Closed Session.

CARRIED

15. CONFIRMING BY-LAW

By-law 2026-011

RESOLUTION 2026-091

Moved by: Councillor Kresack

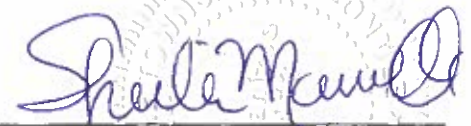
Seconded by: Councillor Halvorsen

BE IT RESOLVED THAT By-law 2026-011 be passed; AND THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 2026-011, being a By-law to confirm the proceedings of this evening's meeting.

CARRIED

16. ADJOURNMENT

There being no further business to attend to, the Mayor declared the meeting adjourned at 8:27 p.m.



Mayor Sheila Maxwell



Clerk Karen Paisley