



MINUTES - REGULAR COUNCIL MEETING
Aug 8th, 2023 – 6:00 pm

- PRESENT: Mayor Sheila Maxwell
Councillor David Maxwell
Councillor Grant Arnold
Councillor Chris Kresack
- ALSO PRESENT: Shara Lavalley, CAO/Clerk
Darren Smith, Acting Public Works Manager
Leanne Maxwell, Treasurer
- REGRETS: Councillor David Halvorsen

1. CALL TO ORDER
This meeting was called to order at 6 p.m.
2. APPROVAL OF AGENDA

RESOLUTION NO 2023-0164
Moved by: Councillor Kresack
Seconded by: Councillor Maxwell

BE IT RESOLVED THAT the agenda for the regular council meeting of Aug 8th 2023 be approved

CARRIED

3. DECLARATIONS OF PECUNIARY INTEREST
None
4. DEPUTATIONS
none
5. MINUTES OF PREVIOUS MEETING(S)

Mayor ____
Clerk ____

5.1. Minutes – Regular Council Meeting – July 25th 2023

RESOLUTION NO 2023-00165

Moved by: Councillor Arnold

Seconded by: Councillor Kresack

BE IT RESOLVED that the Minutes of the Regular Council Meeting held on July 25th 2023 be approved

CARRIED

6. DISBURSEMENT LIST

- 6.1 Payroll Report
- 6.2 Payment Register

RESOLUTION NO 2023-0166

Moved by: Councillor Maxwell

Seconded by: Councillor Arnold

BE IT RESOLVED that Council approve the disbursements represented by Check Numbers 6520 through 6570, totalling \$47,460.24

CARRIED

7. REPORTS FROM MUNICIPAL OFFICERS

7.1. Clerk's Report

Council gave permission for the office to be closed on Sept 19-20 so that staff could attend training; notice will be provided as per policy. The Clerk spent the last two weeks helping the Treasurer learn her new role. The Clerk is still working on the various policies and documents needed for AODA compliance.

7.2. Treasurer's Report

Tax bills were completed and mailed out to property owners during the first week of August.

7.3. Public Works Report

Mayor ____
Clerk ____

Snowplow turnarounds are being planned for Maxwell Road and Kivipelto Road. Rocks were placed at the entrance of the landfill gate to prevent trespassers on ATVs from entering the area. Maintenance was done on equipment. Public Works Manager Smith reviewed the various pieces of equipment which were recommended to declared surplus and sold according to Bylaw 1271. All sales would be done via sealed bid.

RESOLUTION NO 2023-0167

Moved by: Councillor Kresack

Seconded by: Councillor Maxwell

BE IT RESOLVED that the following items be declared surplus and sold in accordance with By-Law 1271:

#8000 Ford Dump/Plow Truck

#730 Grader

Tri-Axle Trailer

Sander Box

CARRIED

7.4. Councillor Reports

Mayor Maxwell attended the retirement party for the previous Public Works Manager, Mr. Arps. She assisted with office activities. She attended the lawyer's office with the Clerk to discuss the upcoming sale of municipal property (103 Hume Rd) and sign documents. She also had several communications with residents about various issues and questions.

Councillor Arnold is scheduled to attend the AMO annual conference and also have a deputation with the Minister of Municipal Affairs and Housing.

Councillors Maxwell, Halvorsen and Kresack had no meetings but did attend the retirement party for Mr. Arps.

7.5. Other agencies reports
Received for information

8 NEW BUSINESS

8.1. Charity Tax Rebates

Mayor ____
Clerk ____

Council discussed a request to amend the current charity rebate bylaw to 100% rebate of paid taxes. Council determined not to amend the bylaw wherein charities are eligible for 40% rebate of paid taxes, as per provincial law.

8.2. Concrete Pads – Permit Fees

Council discussed a request to amend the current building bylaw to remove the requirement of a permit for concrete slab. Council determined not to amend the bylaw wherein a permit for a concrete slab remains at \$50.

9 BY-LAWS

none

10 CORRESPONDENCE

10.1 FOTENN

10.1.1 Official Plan (2nd draft)

10.1.1.1 Schedule A – land use map

10.1.2 Zoning By-Law (2nd draft)

10.1.2.1 Schedule A – zoning map

Council reviewed the drafts and provided feedback. The Clerk shall relay the feedback and any questions to FOTENN, the consultants working on the documents.

10.2 Municipality of Oliver-Paipoonge

10.2.1 Letter sent to NWCHC regarding lack of services

Council reviewed the letter regarding the lack of services by the NorthWest Community Health Centre (NWCHC) at the Kakabeka Falls location. Council directed the Clerk to send a similar letter to NWCHC.

10.3 Other correspondence

Received for information

11 UPCOMING MEETING DATES

Aug 22 nd , 2023	Regular Council Meeting
Sept 12 th , 2023	Regular Council Meeting
Sept 26 th , 2023	Regular Council Meeting

Mayor ____
Clerk ____

Oct 10th, 2023
Oct 24th, 2023

Regular Council Meeting
Regular Council Meeting

12 CLOSED SESSION

RESOLUTION NO 2023-0168

Moved by: Councillor Kresack

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT, the time being 7:24 p.m., Council resolve into closed session, under the authority of paragraph 239(2)(b), (c), and (d) of the Municipal Act, 2001 to discuss Item 12.2-12.3 regarding identifiable individuals and labour relations; and Proposed or pending disposition of Land

And under the authority of those paragraphs of the Municipal Act, 2001 for which they were authorized to be closed, to review the minutes of the closed session of the meeting of July 25th 2023

CARRIED

- 12.1 Closed Minutes – July 25th 2023
- 12.2 Municipal Property

RESOLUTION NO 2023-0169

Moved by: Councillor Arnold

Seconded by: Councillor Kresack

BE IT RESOLVED THAT, the time being 8:31 p.m., Council rise from closed session and report in open session

AND THAT the Closed Minutes of the Regular Council Meeting held on July 25th 2023 be approved

AND THAT administration proceed as directed

CARRIED

RESOLUTION NO 2023-0170

Moved by: Councillor Maxwell

Seconded by: Councillor Kresack

Mayor ____
Clerk ____

WHEREAS the municipal property known as “103 Hume Rd” was declared surplus by resolution on August 11th 2020 in accordance with By-Law 1226

WHEREAS the property was considered a “Class 3 Realty” property under By-Law 1226 and the prescribed disposition method was accordingly followed

WHEREAS a purchase offer of \$165,000 was made for the property and considered acceptable by Council in consideration of its MPAC assessment value of \$156,000, the professional appraisals obtained, and the advice of the realtor

THEREFORE BE IT RESOLVED that the municipal property known as “103 Hume Rd” be sold on August 11th 2023 in accordance with the accepted purchase agreement

CARRIED

13 CONFIRMING BY-LAW

13.1 By-law 1408 – To Confirm the Proceedings of the Meeting

RESOLUTION NO 2023-0171

Moved by: Councillor Kresack

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT By-law 1408 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1408, being a By-law to confirm the proceedings of this evening’s meeting.

CARRIED

Mayor ____
Clerk ____

14 ADJOURNMENT

The meeting is adjourned at 7:34 p.m.

Mayor Sheila Maxwell

CAO/Clerk Shara Lavallee