

MINUTES - REGULAR COUNCIL MEETING
April 25th, 2023 – 6:00 pm

PRESENT: Mayor Sheila Maxwell
Councillor Grant Arnold
Councillor David Maxwell
Councillor David Halvorsen
Councillor Chris Kresack

ALSO PRESENT: Shara Lavallee, CAO/Clerk
Len Arps, Public Works Manager

REGRETS: Fire Chief Jason Fleck

1. CALL TO ORDER
The meeting was called to order at 6:01 p.m.

2. APPROVAL OF AGENDA

RESOLUTION NO 2023-087

Moved by: Councillor Arnold

Seconded by: Councillor Halvorsen

BE IT RESOLVED THAT the agenda for the regular council meeting of April 25th 2023
be approved

CARRIED

3. DECLARATIONS OF PECUNIARY INTEREST
None

4. DEPUTATIONS
None

5. MINUTES OF PREVIOUS MEETING(S)

5.1. Minutes – Regular Council Meeting – April 11th 2023

RESOLUTION NO 2023-088

Moved by: Councillor Maxwell

Seconded by: Councillor Arnold

BE IT RESOLVED that the Minutes of the Regular Council Meeting held on April
11th 2023 be approved

CARRIED

6. DISBURSEMENT LIST

none

7. REPORTS FROM MUNICIPAL OFFICERS

7.1. Clerk's Report

The Clerk provided a summary of activities. The annual roads tour shall be scheduled for the summer. Of the two applicants for the position of Municipal Community Appointee on the LPSB, the preferred applicant has withdrawn. The sole applicant will still be interviewed and a recommendation brought forward to Council at a later date.

7.2. Public Works Report

Late winter maintenance continues. A quote was provided for the chip sealing of Holland Rd West. Due to the expected costs, council discussed how the project could be conducted over several years to reduce impact on taxation.

7.3. Fire Chief Report

The Fire Chief was not available at this meeting

7.4. Councillor Reports

Mayor Maxwell attending budget committee meetings, roads department meeting, and the Open House for the Official Plan and Zoning Bylaw review.

Councillor Arnold also attended the Open House. He attended LRCA spring melt meeting, TBDHU board meeting, and LRCA meeting.

Councillor Halvorsen attended the LPSB quarterly meeting and the LRCA spring webinar.

Councillor Maxwell also attended the LRCA spring webinar. He also attended the roads department meeting, budget committee meeting, and the Open House.

Councillor Kresack attended the Rural Cupboard Food Bank Annual General Meeting.

- 7.5. Other agencies report
Received for information

8 NEW BUSINESS

- 8.1. Workplace Safety North/WSIB Small Business Study Results

Council accepted the recommendation by the Health and Safety Representative that she coordinate with the Conmee Emergency Services Liaison and the Fire Department to review their current Health & Safety Program. The suggestions made by the WSIB Validator were acknowledged for future practices and reviews.

- 8.2. Superior Propane – renewal of Fuel Supply and Equipment Agreement
 - a. Proposed 5-year agreement

RESOLUTION NO 2023-089

Moved by: Councillor Kresack

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT the Council of the Township of Conmee accepts the renewal conditions for the renewal of the Fuel Supply and Equipment Agreement

AND THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to the Fuel Supply and Equipment Agreement with Superior Propane for the supply of fuel and equipment.

CARRIED

- 8.3 Backup Internet Provider

Council approved the purchase and installation of Starlink to provide additional internet services and assurance of business continuity during a power outage.

- 9 BY-LAWS
none

10 CORRESPONDENCE

- 10.1 CN Rail – Vegetation Program
 - a. Municipal Notice
 - b. FAQs

Received for information

- 10.2 Hydro one – Notification of Regular Vegetation Maintenance Program
a. Overview Map

Received for information

- 10.3 MNR – Public Notice for Work Permit Application
a. Public notice for a Category B Project Evaluation

Received for information

- 10.4 MECP – Provincial Day of Action on Litter

Council approved the promotion and support, including the newsletter and activities by the Social Committee.

- 10.5 Intact Insurance
a. Free webinars for Elected Officials

Received for information; the Clerk indicated that she will attending

- 10.6 NWORTA – Information Session update
Council requested summaries of all the information sessions conducted by NWORTA regarding the recreation trail proposed to be located in Conmee.

- 10.7 Township of O'Connor – Zoning Bylaw Amendment

Received for information; no comments

- 10.8 Resident – email re: Public Input at Regular Meetings

Council directed staff to increase the level and amount of communication with residents. A review of the Procedural Bylaw is planned for this year.

- 10.9 Tbaytel for Good Community Fund

Council directed the information to be forwarded to the Fire Chief as possible funding for VFD radios.

- 10.10 Other Correspondence
Received for information

11 UPCOMING MEETING DATES

May 9 th , 2023	Regular Council Meeting
May 23 rd , 2023	Regular Council Meeting
June 13 th , 2023	Regular Council Meeting
June 27 th , 2023	Regular Council Meeting
July 11 th , 2023	Regular Council Meeting
July 25 th , 2023	Regular Council Meeting

12 CLOSED SESSION

RESOLUTION NO 2023-090

Moved by: Councillor Kresack

Seconded by: Councillor Halvorsen

BE IT RESOLVED THAT, the time being 8:37 p.m., Council resolve into closed session, under the authority of paragraph 239(2)(b) and (d) of the Municipal Act, 2001 to discuss Item 12.2-12.3 regarding identifiable individuals and labour relations;

And under the authority of those paragraphs of the Municipal Act, 2001 for which they were authorized to be closed, to review the minutes of the closed session of the meeting of April 11th 2023

CARRIED

- 12.1 Closed Minutes – Mar 28th 2023
- 12.2 Human Resources
- 12.3 Human Resources

RESOLUTION NO 2023-091

Moved by: Councillor Kresack

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT, the time being 10:56 p.m., Council rise from closed session and report in open session

AND THAT the Closed Minutes of the Regular Council Meeting held on April 11th 2023 be approved

AND THAT administration proceed as directed

CARRIED

13 CONFIRMING BY-LAW

13.1 By-law 1389 – To Confirm the Proceedings of the Meeting

RESOLUTION NO 2023-092

Moved by: Councillor Arnold

Seconded by: Councillor Maxwell

BE IT RESOLVED THAT By-law 1389 be passed;

AND, FURTHER, THAT the Mayor and Clerk be authorized on behalf of the Township of Conmee to affix their signatures to By-law No. 1389, being a By-law to confirm the proceedings of this evening's meeting.

CARRIED

14 ADJOURNMENT

The meeting was adjourned at 10:58 p.m.

Mayor Sheila Maxwell

Clerk Shara Lavallee